**View and Pay your Account via Self-Service**

1. Access [www.macomb.edu](http://www.macomb.edu)
2. Click My Macomb (if on mobile, use the menu) and login
3. Click Self Service
4. Click Student Finance and the Account Summary will display your term balances and allow you to:
   - Select a term to view Account Activity and statements. **Note:** Statements are provided online and not mailed.
   - Enroll in, manage or pay on a Nelnet Payment Plan
     - Review your Nelnet account after changes in classes or financial aid to ensure plan balance is updated
   - Make a Payment for non-payment plan balances with American Express, Visa, MasterCard, Discover or Check (US Accounts)
   - Anticipated Financial Aid is updated daily. Review your account 24 hours after adding classes or updating your program.

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**Tuition & Payment Information**

**Fall 2023**, **Winter 2024**, **Spring/Summer 2024**

<table>
<thead>
<tr>
<th>Term</th>
<th>Registration Date</th>
<th>Full Payment or Nelnet Payment Plan Enrollment Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2023</td>
<td>3/20/23 – 8/1/23</td>
<td>10% Down Payment and $30 plan fee to Enroll, then 3 Equal Automatic Deductions 8/20, 9/20 &amp; 10/20</td>
</tr>
<tr>
<td></td>
<td>8/2/23 – 9/10/23</td>
<td>10% Down Payment and $30 plan fee to Enroll, then 2 Equal Automatic Deductions 9/20 &amp; 10/20</td>
</tr>
<tr>
<td></td>
<td>9/11/23 &amp; Forward</td>
<td><strong>No Payment Plan Available</strong></td>
</tr>
<tr>
<td>Winter 2024</td>
<td>3/20/23 – 12/5/23</td>
<td>10% Down Payment and $30 plan fee to Enroll, then 3 Equal Automatic Deductions 1/20, 2/20 &amp; 3/20</td>
</tr>
<tr>
<td></td>
<td>12/6/23 – 2/8/24</td>
<td>10% Down Payment and $30 plan fee to Enroll, then 2 Equal Automatic Deductions 2/20 &amp; 3/20</td>
</tr>
<tr>
<td></td>
<td>2/9/24 &amp; Forward</td>
<td><strong>No Payment Plan Available</strong></td>
</tr>
<tr>
<td>Spring/Summer 2024</td>
<td>To Be Determined</td>
<td></td>
</tr>
</tbody>
</table>

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**Tuition Smarter with Nelnet Payment Plans**

Payment plans are available for balances of $100 or more for a limited time each term. The non-refundable plan fee and down payment are processed at time of plan enrollment. Remaining payments are automatically deducted by Nelnet from the account provided on the scheduled dates. Early plan payments must be paid via your Nelnet account to update your plan timely and avoid duplicate payments.

Payment Methods: ACH from US Bank Account or Credit/Debit Card (Visa, MasterCard, Discover or American Express)
- Returned payments will be assessed a $30 fee by Nelnet
- Review plan balance with your Nelnet account after changes in classes or financial aid to ensure plan is updated

To learn more or enroll, visit My Macomb Self-Service Student Finance described below.

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**Cashier’s Office**

**Visit Us on My Macomb:** [my.macomb.edu/page/payment](http://my.macomb.edu/page/payment)

**Phone:** 586.445.7999  **E-Mail:** cashier@macomb.edu

**Locations:** South Campus G-324 or MAC Office (Near Center Campus - 16000 Hall Rd, Suite 3B)

**Outside Scholarship & Educational Savings Plan Checks**

Contact us to coordinate receipt of these payments. Make checks payable to Macomb Community College, reference student ID and name and mail to:

Macomb Community College  
Cashier’s Office SG-324  
14500 E. 12 Mile Rd.  
Warren, MI 48088

Cash or money order is accepted at the Cashier’s Office.

Photo ID is required for all in person transactions.

Student account information will only be provided to the student or those authorized by the student on Release of Information Form.
Financial Aid: Grants, Scholarships and Loans
Visit us on My Macomb: my.macomb.edu/page/financialaid
Phone: 586.445.7999 E-Mail: finaid@macomb.edu
Locations: Center Campus G-130 or South Campus G-324

Self-Service Financial Aid
1. Access www.macomb.edu
2. Click My Macomb (if on mobile, use the menu) and login
3. Click Self Service
4. Click Financial Aid and select the 2023-2024 Academic Year for Fall 2023, Winter 2024, and Spring/Summer 2024 terms. From here you can:
   - View aid status and submit requested documents
   - Apply for financial aid
   - Review award terms and conditions
   - Access information about the financial aid process

How to Pay with Financial Aid
Your balance, less any anticipated financial aid, is shown on My Macomb Self-Service Student Finance. See Page 1 for instructions. The Macomb OneCard is not used to pay tuition.

Anticipated Financial Aid is updated daily. Review your account 24 hours after adding classes or updating your program. For awards with a comment of “Restricted Award” in the Financial Aid section, contact the Financial Aid office.

- If your aid covers all charges, no payment is due.
- If your aid has not been processed or aid does not cover all charges, you must pay the balance owed or enroll in a payment plan by the payment due date. If you receive aid at a later date, a refund will be issued.

Financial Aid Refunds & Purchasing Books
Refunds are typically issued 3-4 weeks after each course start date but may differ due to your schedule and award requirements. See Financial Aid – Disbursement of Financial Aid Funds for details.

Until your refund is issued, you can purchase required books and supplies at the campus bookstores during the periods listed at the right. The amount available at the bookstore will be shown as a credit balance (negative amount) for the term on My Macomb Self-Service Student Finance.

Sponsored Billing: Third Party Assistance
Phone: 586.445.7492 Email: sponsoredbilling@macomb.edu

Sponsored Billing is when a student’s tuition, fees, or books are billed to third party tuition assistance programs.

Submit written authorization to sponsoredbilling@macomb.edu or the Cashier’s Office each term by the payment due date. You must pay or enroll in an approved Nelnet payment plan for any costs not covered by the sponsor by the payment due date. Authorizations will not be accepted if sponsor is delinquent, refused to pay, if payment is contingent on grades or employment status or any other reason deemed appropriate.

Amount billed to sponsor may be reduced if assistance program will only pay for costs after financial aid.

By submitting an authorization, the student grants the College permission to release necessary records to facilitate payment, understands reimbursement may not be made until sponsor pays, and is responsible for any costs refused by the sponsor.

Once processed, charges to be billed to your sponsor will be listed under “Sponsorships” on My Macomb Self-Service Student Finance Account Activity. Sponsors are invoiced after drop/add each term.

Authorizations must include:
- Sponsor’s Name
- Billing Contact Name, Address, Phone & Email
- Student’s Name
- Student ID
- Term to be covered
- Charges to be covered – tuition, fees, books, or supplies and dollar amount if applicable
- Specific courses to be covered (ex. ACCT-1080)
- Authorized Signature

Military & Veteran Education Benefits
Programs are administered by the Office of Veteran & Military Services located at South Campus G-224. For more information, contact veteranservices@macomb.edu or 586.445.7999

Helpful Tip: Use the Account Activity statement from My Macomb Self-Service Student Finance for detail of charges for your sponsor’s approval process. See Page 1 for Instructions.

Campus Bookstore Purchase Periods
For Financial Aid & Sponsored Students
Locations: South Campus K Bldg. & Center Campus P Bldg.
See Bookstore for in person and online ordering instructions.

Helpful Tip: Obtain your course schedule from your My Macomb Self-Service Student Finance Account Activity statement so you have the correct course codes for your bookstore order.

Fall 7/24/23 – 11/8/23
Winter 12/11/23 – 3/27/24
Spring/Summer To Be Determined
Registration and Payment Terms and Conditions

It is the student’s responsibility to drop a class selection within the 100% refund period if full payment or enrollment in an approved Nelnet payment plan is not possible by payment due date.

A student not dropping a class selection may be assigned an "NS" or "E" grade and will still be responsible for payment.

The student may be contacted via any phone number (including wireless numbers which could result in charges to the student), e-mail address, or physical address provided in order to service our account or collect any amount you may owe.

Review tuition and fees assessed and how and when to make payment. In compliance with Michigan law, if not paid in full by the due date, a “HOLD” will be placed on all records and future registrations, assigned to a collection agency, assessed a 25% delinquent account fee and reported to credit bureaus. Refunds will be used to reduce or pay off the debt.

Review tuition refund policies and how and when refunds will be processed.

Review financial aid status and terms and conditions. The student must drop classes within the 100% refund period to avoid responsibility of tuition and fees if award requirements (attendance, completion, minimum enrollment status, eligible program, etc.) cannot be met or cannot pay remaining balance after financial aid. The student may still be responsible for repayment of bookstore purchases, refunds or other costs no longer covered by reductions in aid.

If registered in classes meeting less than the full 16-week term, student provides intent of completing all courses, including those which have not yet begun, for federal aid purposes if not dropped within 100% refund period.

The college reserves the right to drop classes for non-payment.

By registering at Macomb Community College, I accept responsibility for payment of courses and agree to the terms listed above, and in My Macomb.

Tuition Refund Policy & Processing

- 100% refund if course is cancelled by College
- 100% refund if course dropped during refund period
- 0% refund if withdraws (drop after refund period)
- See Refund Policy for full information

Drop with Refund and Withdrawal Deadlines

1. Access Self-Service Course Catalog
2. Search by course (ACCT-1080) or section (ACCT-1080-SC1601)
3. Click on the desired section (ACCT-1080-C1601) for details

Follett ACCESS Material Program

- Student must opt out before end of class refund period
- Credits will be posted 1-2 weeks after refund period per class
- Physical items received must be returned in original condition to the bookstore before end of class refund period or student will be charged for the cost of replacement
- See Bookstore for Follett ACCESS Program information

Non-Refundable Fees

Fees assessed for Nelnet payment plans, selective admissions, equipment rental, fines, specialized testing, proctoring, and credit for prior learning are non-refundable.

How and When Refunds are Processed

- Tuition refunds are processed weekly, excluding holidays
- Financial Aid is disbursed 3-4 weeks after the start of each course but may differ due to schedule and award requirements. See Financial Aid for more information.
- Refunds for students who paid by e-check will be held 14 days from the date payment is received
- Payments made with a credit/debit card are refunded (excluding Nelnet plan payments) first.
- Nelnet plan payments and remaining refunds are refunded to your selected refund preference with BankMobile Disbursements, a technology solution, powered by BMTX, Inc.
- For more information, visit BankMobile Disbursements.

Macomb OneCard

Visit us on My Macomb: https://my.macomb.edu/page/2759
Phone: 586.416.5215 E-Mail: macombonecard@macomb.edu
Locations: Center Campus P-127 & South Campus K-251

The Macomb OneCard is your Student ID card, library card, print/copy card, one of your tuition and financial aid refund preference selections and key to receiving local business discounts. The card is included in your Refund Selection Kit mailed approximately two weeks after your first registration.

To avoid refund delays, select a preference once you receive your Refund Selection Kit at www.macombonecard.com. If you have misplaced or have not received your kit, e-mail your name and student ID to macombonecard@macomb.edu for assistance.
Tuition & Payment Information
Fall 2023, Winter & Spring/Summer 2024

Determine Your Tuition & Fees Cost

<table>
<thead>
<tr>
<th>Registration Fee</th>
<th>$50.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Service Fee</td>
<td>$10.00</td>
</tr>
<tr>
<td>Technology &amp; Facilities Fee</td>
<td>$5.00 x Billable Contact Hours</td>
</tr>
<tr>
<td>Course Fee(s)</td>
<td>Varies by Class</td>
</tr>
</tbody>
</table>

Follett ACCESS Material Fees
Classes adopting this program include the cost of materials in tuition. The program provides course materials at a lower cost by the first day of class.

Varies by Class
Follett Bookstore will e-mail students before the start of the term for information on how to access materials, and deadlines for opt out or returns.

Tuition
Rate x Billable Contact Hours

Tuition is assessed on the actual contact hours spent in a classroom or other instructional environment, including labs and clinicals called. When contact hours exceed credit hours, students will not be assessed more than three additional contact hours.

Rates are Residency based, except for Police and Fire Academy.

The chart below includes tuition, registration, student service and technology & facilities fees by billable contact hour.

Determining billable contact hours and additional fees:
1. Access Self-Service Course Catalog
2. Search by course (ACCT-1080) or section (ACCT-1080-C1601)
3. Click on the desired section (ACCT-1080-C1601) for details

Tuition Rates Per Billable Contact Hour

<table>
<thead>
<tr>
<th></th>
<th>Resident</th>
<th>$111.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Macomb County Residents and Property Owners, Macomb County Employers or Veterans or Service Members of the U.S. Armed Forces and their dependents</td>
<td>In-State Michigan Residents Outside Macomb County</td>
<td>$208.00</td>
</tr>
<tr>
<td>Out-of-State Students not defined as Resident or In-State</td>
<td>Affiliate Students living in (1) portions of four Macomb County School Districts (Anchor Bay, Richmond, Armada, and Romeo) that fall outside an established community college district, (2) Southern Lapeer County School Districts of Almont, Dryden, and Imlay City, Students must submit a copy of their property tax bill or Michigan income tax form for the last fiscal year that reflects the school district in which the student, or parent/guardian if dependent, reside to the Records &amp; Registration office</td>
<td>$142.00</td>
</tr>
<tr>
<td>High School Dual Enrollment or Early College Programs</td>
<td>Police Academy – Program assesses special tuition rate</td>
<td>$106.00</td>
</tr>
<tr>
<td>$100.00</td>
<td>Fire Academy – Program assesses special tuition rate</td>
<td>$300.00</td>
</tr>
<tr>
<td>$189.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Tuition Adjustments

Senior Citizens
Seniors 60 years or above at the time of registration automatically receive a 10% discount to tuition, registration, course, student service and technology & facilities fees if date of birth is provided. Does not apply to co-sponsored, contracted, or non-college programs.

Non-Residents Owning Macomb County Property
Each term before registering, students must submit a current property tax bill to the Cashier’s Office showing Macomb Community College taxes assessed to receive Resident rates.

Non-Residents in Employer Tuition Reimbursement Program
Each term before registering, students must submit a letter to the Cashier’s Office from their Macomb County employer stating that student participates in their tuition reimbursement program. The letter on company letterhead, must have a current date and be signed by an authorized agent to receive Resident rates.

Billable Contact Hours | Resident | In-State | Out-of-State | Affiliate
---|---------|---------|-------------|---------|
1 | $176.00 | $273.00 | $330.00 | $207.00 |
2 | $292.00 | $486.00 | $600.00 | $354.00 |
3 | $408.00 | $699.00 | $870.00 | $501.00 |
4 | $524.00 | $912.00 | $1,140.00 | $648.00 |
5 | $640.00 | $1,125.00 | $1,410.00 | $795.00 |
6 | $756.00 | $1,338.00 | $1,680.00 | $942.00 |
7 | $872.00 | $1,551.00 | $1,950.00 | $1,089.00 |
8 | $988.00 | $1,764.00 | $2,220.00 | $1,236.00 |
9 | $1,104.00 | $1,977.00 | $2,490.00 | $1,383.00 |
10 | $1,220.00 | $2,190.00 | $2,760.00 | $1,530.00 |
11 | $1,336.00 | $2,403.00 | $3,030.00 | $1,677.00 |
12 | $1,452.00 | $2,616.00 | $3,300.00 | $1,824.00 |
13 | $1,568.00 | $2,829.00 | $3,570.00 | $1,971.00 |
14 | $1,684.00 | $3,042.00 | $3,840.00 | $2,118.00 |
15 | $1,800.00 | $3,255.00 | $4,110.00 | $2,265.00 |

Other Fees

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Fee Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Returned Payment Fee</td>
<td>$25.00</td>
</tr>
<tr>
<td>Delinquent Account Fee (collection agency account fee)</td>
<td>25%</td>
</tr>
<tr>
<td>Transcript</td>
<td>$5.00</td>
</tr>
<tr>
<td>Duplicate Degree</td>
<td>$10.00</td>
</tr>
<tr>
<td>Testing Fees – See Specific Department for fees</td>
<td>Varies</td>
</tr>
<tr>
<td>Nelnet Payment Plan Fee (per term, non-refundable)</td>
<td>$30.00</td>
</tr>
<tr>
<td>Selective Admission Fee (per program, non-refundable)</td>
<td>$100.00</td>
</tr>
</tbody>
</table>

Rev. 11.28.23