

APPROVED MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, March 16, 2022, at 7:30 p.m., in Community Hall of the Lorenzo Cultural Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 [CALL TO ORDER](#)

The meeting was called to order by Chairperson Lorenzo at 7:31 p.m.

2.0 [ROLL CALL](#)

Present:

Katherine Lorenzo, Chairperson
Frank Cusumano, Vice Chairperson
Roseanne DiMaria, Treasurer
Kristi Dean, Secretary
Joan Flynn, Trustee
Shelley Vitale, Trustee

Absent:

Vincent Viviano, Trustee

Also present:

James Sawyer, President
Nicole McKee, Director, Government and Institutional Relations
Jeffrey Steele, General Counsel

3.0 [APPROVAL OF AGENDA](#)

MOTION by Cusumano, supported by DiMaria, to approve the agenda as presented.

ALL IN FAVOR:

AYES: Cusumano, DiMaria, Dean, Flynn, Vitale, Lorenzo

ABSENT: Viviano

NAYS:

MOTION CARRIED.

4.0 [APPROVAL OF MINUTES](#)

4.1 [Special Meeting Minutes, February 14, 2022](#)

4.2 [Information Session, February 16, 2022](#)

4.3 [Regular Meeting, February 16, 2022](#)

MOTION by DiMaria, supported by Cusumano, to approve the minutes of the February 14, 2022 special meeting, February 16, 2022 information session, and regular meeting minutes, as read.

ALL IN FAVOR:

AYES: DiMaria, Cusumano, Dean, Flynn, Vitale, Lorenzo

ABSENT: Viviano

NAYS:

MOTION CARRIED.

5.0 [BOARD OF TRUSTEES REPORTS](#) (verbal)

Trustee Flynn said she serves on SEMCOG, the Southeast Michigan Coalition of Governments, for the college and her alternate is Nicole McKee. Trustee Flynn and Ms. McKee are on the Broadband Committee and below are some actions we reported to the SEMCOG staff.

1. When the college closed due to the pandemic, the college installed accessible Wi-Fi in the parking lots to provide a way for students who did not have other access points to complete their online courses.
2. Based on the utilization, the decision was made to use CARES funding to purchase permanent equipment that increased service levels threefold and installed this equipment throughout campuses.
3. Free, reliable and accessible broadband continues to be available to students and the community from college parking lots.
4. College also provided hot spot Wi-Fi to students who needed in home access to broadband.

Trustee Flynn said the college has representation on the board and are very active with SEMCOG.

6.0 [PRESIDENT'S REPORT](#) (verbal)

None.

7.0 [FINANCIAL REPORTS](#)

7.1 [Financial Statements – February 28, 2022](#)

MOTION by DiMaria, supported by Cusumano, to receive and file the financial statements for the eight months ended February 28, 2022.

ALL IN FAVOR:

AYES: DiMaria, Cusumano, Dean, Flynn, Vitale, Lorenzo

ABSENT: Viviano

NAYS:

MOTION CARRIED.

7.2 [Investment Report – February 28, 2022](#)

MOTION by DiMaria, supported by Flynn, to receive and file the investment report of securities held as of February 28, 2022.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Vitale, Lorenzo

ABSENT: Viviano

NAYS: Cusumano

MOTION CARRIED.

8.0 [AUDIENCE PARTICIPATION](#) (verbal)

None.

9.0 PERSONNEL REPORTS

9.1 Personnel Report

9.1A Jeanne Nicol, Executive Director of Communications & Public Relations, NBU
MOTION by Cusumano supported by Flynn, that the Board of Trustees approve the personnel action for Jeanne Nicol, Executive Director of Communications and Public Relations, NBU.

ROLL CALL VOTE:

AYES: Cusumano, Flynn, Dean, DiMaria, Vitale, Lorenzo

ABSENT: Viviano

NAYS:

MOTION CARRIED.

9.1B Joline Davis, Vice President for Human Resources, NBU

MOTION by DiMaria supported by Flynn, that the Board of Trustees approve the personnel action for Joline Davis, Vice President for Human Resources, NBU.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Lorenzo

ABSENT: Viviano

NAYS:

MOTION CARRIED.

9.2 One-Time Recognition Stipend for Faculty and Staff

MOTION by DiMaria supported by Cusumano, that the Board of Trustees recognize the commitment and efforts of faculty and staff during the Covid-19 pandemic by approving a one-time recognition stipend in the amount of \$1,000 for full-time employees and \$500 for part-time employees.

ROLL CALL VOTE:

AYES: DiMaria, Cusumano, Dean, Flynn, Vitale, Lorenzo

ABSENT: Viviano

NAYS:

MOTION CARRIED.

9.3 Resolutions of Appreciation for Retirees

MOTION by Cusumano supported by Flynn, that the Board of Trustees authorize the creation and presentation of resolutions of appreciation to employees who are retiring or have retired from their employment in 2021-2022. The resolutions of appreciation will be presented on Institutional Development Day on May 10, 2022 at the Macomb Center for the Performing Arts. The Board of Trustees are invited to attend.

ROLL CALL VOTE:

AYES: Cusumano, Flynn, Dean, DiMaria, Vitale, Lorenzo

ABSENT: Viviano

NAYS:

MOTION CARRIED.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 HP ProBooks for WCE-HPS Students – HEERF Grant Funding

10.2 HP ZBook Firefly Laptop Computers - HEERF Grant Funding

MOTION by Cusumano, supported by Vitale, that the Board of Trustees receive and file the information reports.

ALL IN FAVOR:

AYES: Cusumano, Vitale, Dean, DiMaria, Flynn, Lorenzo

ABSENT: Viviano

NAYS:

MOTION CARRIED.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – February 28, 2022

MOTION by DiMaria, supported by Flynn, to accept the donations as presented and acknowledged by the College, with thanks.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Vitale, Lorenzo

ABSENT: Viviano

NAYS: Cusumano

MOTION CARRIED.

11.2 Change Orders (None)

11.3 Authorization for Purchases

11.3A Cisco Storage Area Network (SAN Switches)

MOTION by Flynn, supported by Cusumano, that the Board of Trustees authorize the Administration to purchase four (4) Cisco storage area network switches, supporting installation services and 60 months of maintenance from Sentinel Technologies Inc. of Livonia, MI, in an amount not to exceed \$104,613.

ROLL CALL VOTE:

AYES: Flynn, Cusumano, Dean, DiMaria, Vitale, Lorenzo

ABSENT: Viviano

NAYS:

MOTION CARRIED.

11.3B Colleague SQL and Sharepoint Managed Services

MOTION by DiMaria, supported by Cusumano, that the Board of Trustees authorize the Administration to enter into a three-year contract, upon the approval of General Counsel, with Ferrilli, Inc. of Haddonfield, NJ to provide Colleague, SQL and Sharepoint Managed Services in an amount not to exceed \$440,700.

ROLL CALL VOTE:

AYES: DiMaria, Cusumano, Dean, Flynn, Vitale, Lorenzo

ABSENT: Viviano

NAYS:

MOTION CARRIED.

11.3C Leco Metallurgical Testing Lab Equipment – Perkins Funded

MOTION by Flynn, supported by DiMaria, that the Board of Trustees authorize the Administration to purchase Leco Metallurgy Testing Lab Equipment from the Leco Corporation of St. Joseph, MI in the amount of \$107,451 from the Perkins grant fund.

ROLL CALL VOTE:

AYES: Flynn, DiMaria, Cusumano, Dean, Vitale, Lorenzo

ABSENT: Viviano

NAYS:

MOTION CARRIED.

11.3D Medical Simulation System – Perkins Funded

MOTION by DiMaria supported by Cusumano, that the Board of Trustees authorize the purchase of a Medical Simulation System from Echo Healthcare of Sarasota, FL in the amount of \$248,995 from the Perkins grant fund.

ROLL CALL VOTE:

AYES: DiMaria, Cusumano, Dean, Flynn, Vitale, Lorenzo

ABSENT: Viviano

NAYS:

MOTION CARRIED.

11.4 2022 Annual Renovation Program

MOTION by DiMaria, supported by Flynn, that the Board of Trustees approve the 2022 Annual Renovation Program and authorize the administration to solicit proposals, quotes and bids and award contracts, subject to the approval of General Counsel, to the lowest qualified bidders that will provide acceptable quality, service and performance meeting College specifications.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Lorenzo

ABSENT: Viviano

NAYS:

MOTION CARRIED.

12.0 POLICY ACTIONS (none)

13.0 ADJOURNMENT

MOTION by DiMaria, supported by Cusumano, to adjourn the meeting.

ALL IN FAVOR:

AYES: DiMaria, Cusumano, Dean, Flynn, Vitale, Lorenzo

ABSENT: Viviano

NAYS:

MOTION CARRIED.

The meeting adjourned at 7:53 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES

Secretary