

APPROVED MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, February 16, 2022 at 7:30 p.m., in Room K301 of the John Lewis Student Community Center, South Campus, 14500 Twelve Mile Road, Warren, Michigan.

1.0 [CALL TO ORDER](#)

The meeting was called to order by Chairperson Lorenzo at 7:43 p.m.

2.0 [ROLL CALL](#)

Present:

Katherine Lorenzo, Chairperson
Frank Cusumano, Vice Chairperson
Roseanne DiMaria, Treasurer
Kristi Dean, Secretary
Joan Flynn, Trustee
Shelley Vitale, Trustee
Vincent Viviano, Trustee

Absent: None.

Also present:

James Sawyer, President
Sharon Kowal, Assistant to the President
Jeffrey Steele, General Counsel

3.0 [APPROVAL OF AGENDA](#)

MOTION by DiMaria, supported by Flynn, to approve the agenda as presented.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

4.0 [APPROVAL OF MINUTES](#)

4.1 [Information Session, January 19, 2022](#)

4.2 [Closed Session, January 19, 2022](#)

4.3 [Regular Meeting, January 19, 2022](#)

MOTION by Cusumano, supported by Vitale, to approve the minutes of the January 19, 2022 information session, closed session and regular meeting minutes, as read.

ALL IN FAVOR:

AYES: Cusumano, Vitale, Dean, DiMaria, Flynn, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

5.0 [BOARD OF TRUSTEES REPORTS \(verbal\)](#)

Trustee Flynn said she was truly impressed with The Macomb Daily article on our President and Chairperson smashing us into the future. (Copies were distributed). This is going to be a great program. The ceremony was well attended. She thanked Ms. Jill Thomas-Little for helping her find her way around. This was an excellent event and our Chair did a wonderful job representing us, thank you.

Trustee Flynn mentioned that she will be attending, and hopes some of the trustees will attend too, SEMCOG's General Assembly on March 24 at MacRay Harbor. She said it will be a good program. They are presenting on broadband and she thinks we need to work on getting more of it at the college

Trustee Cusumano stated that he attended the February 14, 2022 special board meeting allowing interested persons to express their comments regarding the vet tech program. He wanted to remind everyone at the college, the history of the board, it is a policy board, we do not run the college. We set policies and we do certain hiring. We hire a CEO, the president to run the college. We are serving the community by prescription of the Community College Act with no compensation. We do provide oversight, but we will not be micromanaging decisions and second-guessing the Administration. The interesting component of this is it put us in an awkward position because of the way this played out. The time to come to the Board was before certain actions had been taken and that wasn't done. We hear you and we recognize you, but at this point, from his perspective as an individual trustee, he isn't speaking for the Board, he doesn't know if there is too much relief that can be granted. Thank you.

6.0 [PRESIDENT'S REPORT \(verbal\)](#)

None.

7.0 [FINANCIAL REPORTS](#)

7.1 [Financial Statements – January 31, 2022](#)

MOTION by DiMaria, supported by Cusumano, to receive and file the financial statements for the seven months ended January 31, 2022.

ALL IN FAVOR:

AYES: DiMaria, Cusumano, Dean, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

7.2 [Investment Report – January 31, 2022](#)

MOTION by DiMaria, supported by Flynn, to receive and file the investment report of securities held as of January 31, 2022.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Vitale, Viviano, Lorenzo

NAYS: Cusumano

MOTION CARRIED.

7.3 [General Fund Planning and Tuition Rates for 2022/23](#)

MOTION by Flynn, supported by DiMaria, to adopt the in-district, out-of-district, out-of-state/foreign, affiliate and variable tuition rates for the 2022-2023 academic year as presented.

ROLL CALL VOTE:

AYES: Flynn, DiMaria, Vitale, Viviano, Lorenzo

NAYS: Cusumano, Dean

MOTION CARRIED.

8.0 [AUDIENCE PARTICIPATION \(verbal\)](#)

Dr. Gary Flemming, Political Science and International Studies professor said he has been employed at the college for 32 years and wanted to address Trustee Cusumano's concern about safety. He has always felt safe at this institution. Current Chief Leavens and his predecessors have always taken best practices and implemented them here. As an example, Dr. Flemming commented on the new doors in the renovated buildings having smaller windows and the training received in case of an active shooter. He also commented on the police officers' constant patrols by foot and in vehicles. The officers make it an effort to know the staff, the faculty, our schedules and when we are on or off campus. This is one of the safest places that he has ever been in.

9.0 [PERSONNEL REPORTS](#)

9.1 [Personnel Report – Tentative Agreement with Macomb County Community College Operational Personnel Association/MCCCOPA](#)

MOTION by DiMaria supported by Viviano, that the Board of Trustees adopt the tentative agreement extending the Collective Bargaining Agreement with MCCCOPA for one-year effective April 1, 2022 and terminating on March 31, 2023.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Viviano, Cusumano, Dean, Vitale, Lorenzo

NAYS:

MOTION CARRIED.

10.0 [REPORTS OF ADMINISTRATION – INFORMATION ITEMS](#)

10.1 [Siemens Building Automated System \(BAS\) Upgrade – HEERF Grant Funding](#)

10.2 [Update on E-Commerce Services](#)

10.3 [Skilled Trades and Advanced Technology Center Capital Outlay Bids](#)

MOTION by Cusumano, supported by Viviano, that the Board of Trustees receive and file the information reports.

ALL IN FAVOR:

AYES: Cusumano, Viviano, Dean, DiMaria, Flynn, Vitale, Lorenzo

NAYS:

MOTION CARRIED.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – January 31, 2022

MOTION by Vitale, supported by DiMaria, to accept the donations as presented and acknowledged by the College, with thanks.

ALL IN FAVOR:

AYES: Vitale, DiMaria, Dean, Flynn, Viviano, Lorenzo

NAYS: Cusumano

MOTION CARRIED.

11.2 Change Orders (None)

11.3 Authorization for Purchases

11.3A Video Management Platform

MOTION by Cusumano, supported by DiMaria, that the Board of Trustees authorize the Administration to enter into a 3-year contract, upon the approval of General Counsel, with Panopto of Seattle, WA to provide a video management platform in an amount not to exceed \$77,166.

ROLL CALL VOTE:

AYES: Cusumano, DiMaria, Dean, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

11.3B External Advertising (SMZ)

MOTION by DiMaria, supported by Flynn, that the Board of Trustees authorize the Administration to purchase additional external advertising through SMZ, Inc. of Troy, Michigan in an amount not to exceed \$150,000, bringing the total advertising budget and expenditures to \$630,200.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

11.3C Perkins Grant Fund-MSA Self-Contained Breathing Apparatus (SCBA) G1 Packs & Associated Equipment

MOTION by DiMaria, supported by Cusumano, that the Board of Trustees authorize the Administration to purchase twenty-three (23) MSA Self-Contained Breathing Apparatus G1 packs and associated equipment from Apollo Fire Equipment of Romeo, MI in the total amount of \$221,086 from the Perkins Grant Fund.

ROLL CALL VOTE:

AYES: DiMaria, Cusumano, Dean, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

11.3D Perkins Grant Fund – Two (2) 2022 Ford Explorer Police Interceptor Vehicles
MOTION by DiMaria, supported by Flynn, that the Board of Trustees authorize the purchase of two (2) 2022 Ford Explorer police interceptor vehicles from Gorno Ford located in Woodhaven, MI in the total amount of \$81,790 from the Perkins Grant Fund.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

11.3E One (1) 2022 Ford Explorer Police Interceptor Vehicle and One (1) 2022 Hybrid Ford Explorer Police Interceptor Vehicle
MOTION by DiMaria, supported by Vitale, that the Board of Trustees authorize the purchase of two (2) 2022 Ford Explorer police interceptor vehicles (one gas and one hybrid) in the total amount of \$96,993 from Gorno Ford of Woodhaven, MI.

ROLL CALL VOTE:

AYES: DiMaria, Vitale, Cusumano, Dean, Flynn, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

11.3F Authorization to renew MERIT Internet Service Contract
MOTION by DiMaria, supported by Flynn, that the Board of Trustees authorize the Administration to renew the College's Internet service agreements upon review and approval of General Counsel for a three-year term with Merit Network, Inc., of Ann Arbor, MI commencing on July 1, 2022 and to pay Merit Network for fiscal year 2022 services in a total amount not to exceed \$233,657.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

11.3G CISCO Telephony Systems Managed Services
MOTION by Cusumano, supported by DiMaria, that the Board of Trustees authorize Administration to enter into a contract, upon the approval of General Counsel, with Sentinel Technologies of Ann Arbor, MI to provide CISCO Telephony Systems Managed Services for up to three years in an amount not to exceed \$170,640. This amount includes a five percent contingency to cover unexpected or out-of-scope problem resolution assistance.

ROLL CALL VOTE:

AYES: Cusumano, DiMaria, Dean, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

11.3H [Exmark Lazer Z-Series Lawn Mower](#)

MOTION by DiMaria, supported by Cusumano, that the Board of Trustees authorize the purchase of an Exmark Lazer Z-Series turf grass mower in the amount of \$59,642 from Weingartz Supply Company Inc. located in Utica, Michigan.

ROLL CALL VOTE:

AYES: DiMaria, Cusumano, Dean, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

11.4 [Campus Wide Door Security Installation Project – Bid Packages No. 2 and No. 3](#)

MOTION by Flynn, supported by DiMaria, that the Board of Trustees approve the budgets for Bid Package No. 2 and Bid Package No. 3 for the Campus Wide Door Security Installation Project and authorize the award of contracts to Laforce of Troy, Michigan in the amount of \$3,046,510 and Motor City Technologies of Detroit, Michigan in the amount of \$1,481,670 subject to the review and approval of General Counsel.

DISCUSSION: Trustee Cusumano said there was only one bid submitted for the architectural and electrical for both bid packages, what is the process if there is only one bid, is there any mechanism whereby you would seek other bids? Mr. Bill Simonson, Executive Director, Administrative Services responded the process we use when only one bid is received is to consult with the industry area and compare the project to others of a similar scope and complexity. We rely on Barton Malow's estimating team and our architectural firm to provide us feedback that the bid is within the proper dollar range. Further discussion on the funding followed. Bid package 1 was solely and 100 percent funded by HEERF. Bid packages 2 and 3 will be paid with funds from the College Capital Projects fund. The work for bid package 1 is currently in process and should be completed by April 1.

ROLL CALL VOTE:

AYES: Flynn, DiMaria, Cusumano, Dean, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

12.0 [POLICY ACTIONS](#) (none)

13.0 [ADJOURNMENT](#)

MOTION by Cusumano, supported by Viviano, to adjourn the meeting.

ALL IN FAVOR:

AYES: Cusumano, Viviano, Dean, DiMaria, Flynn, Vitale, Lorenzo

NAYS:

MOTION CARRIED.

The meeting adjourned at 8:10 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES

Secretary