

APPROVED MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, September 15, 2021 at 7:00 p.m., in Assembly Hall, University Center, Professional Development Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 [CALL TO ORDER](#)

The meeting was called to order by Chairperson Lorenzo at 7:43 p.m.

2.0 [ROLL CALL](#)

Present:

Katherine Lorenzo, Chairperson
Frank Cusumano, Vice Chairperson
Kristi Dean, Secretary
Roseanne DiMaria, Treasurer
Joan Flynn, Trustee
Shelley Vitale, Trustee
Vincent Viviano, Trustee

Absent: None

Also present:

James Sawyer, President
Sharon Kowal, Assistant to the President
Jeffrey Steele, General Counsel

3.0 [APPROVAL OF AGENDA](#)

MOTION by DiMaria, supported by Flynn, to approve the agenda as presented.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

4.0 [APPROVAL OF MINUTES](#)

4.1 [Information Session, August 18, 2021](#)

4.2 [Regular Meeting, August 18, 2021](#)

MOTION BY Flynn, supported by , to approve the minutes of the August 18, 2021 information session and regular meeting, as read.

Point of Privilege: Trustee Cusumano stated that he was absent from the last meeting and he appreciates the professionalism in the details of the minutes. While reading them he felt that he was sitting in the meeting. Thank you to everyone involved, he recognized Sharon Kowal for her great job.

ALL IN FAVOR:

AYES: Flynn, Cusumano, Dean, DiMaria, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

5.0 [Board of Trustees Reports \(verbal\)](#)

Trustee Flynn said she attended the Broadband Action Team meeting with SEMCOG meeting today. The library director for the City of Sterling Heights, Tammy Turgeon, was a speaker at the meeting. Trustee Flynn said she may not know a lot about broadband, but she certainly knows when you have different people from certain libraries from the realm of SEMCOG, it is really an education to listen to some of the presenters. She thinks at some time we ought to have somebody from the college that knows something about broadband present. She did get information about broadband from N. McKee, but the way those people speak you have to really know something more than Trustee Flynn does. Dr. Sawyer said let us know if there is an appropriate subject where we can send someone and add value. We are happy to do that. Trustee Flynn said yes, because the college spent so much money on it, and we are educating all these people and they are talking about giving out computers. There are representatives from all these colleges and in her opinion there should be somebody there from Macomb Community College. The next meeting will be in November. Dr. Sawyer said we would need to know the specific subject on the agenda so we can field the right person. Trustee Flynn said she was surprised they had a librarian talking about what's going on in the libraries, which is great. The General Assembly meeting will be held at the new Ford location.

Chair Lorenzo said that she serves on the executive committee of the Michigan Community College Association (MCCA) which represents all 28 of the community colleges in Michigan. Our president is retiring, and we are in the search process for a replacement. She is serving on the presidential search committee and wanted to update the board on their progress. We had a pool of 42 applicants. We hired a consulting firm, Gold Hill Associates (Dr. Preston Pulliams, president, is the consultant) and they narrowed the candidates down to 14. They sent those to the committee, and we narrowed down those candidates to seven and then to five. As of tomorrow, we will meet again and hopefully narrow it down to two or possibly three people who we will invite as final candidates to our annual fall meeting at Mid-Michigan Community College. She would say by the end of business October 1 that we would have a recommendation for the new president of MCCA.

6.0 [PRESIDENT'S REPORT \(verbal\)](#)

None.

7.0 [FINANCIAL REPORTS](#)

7.1 [Financial Statements – August 31, 2021](#)

MOTION by DiMaria, supported by Cusumano, to receive and file the financial statements for the two months ended August 31, 2021.

ALL IN FAVOR:

AYES: DiMaria, Cusumano, Dean, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

7.2 Investment Report – August 31, 2021

MOTION by DiMaria, supported by Flynn, to receive and file the investment report of securities held as of August 31, 2021.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Vitale, Viviano, Lorenzo

NAYS: Cusumano

MOTION CARRIED.

8.0 AUDIENCE PARTICIPATION (verbal)

None.

9.0 PERSONNEL REPORTS

9.1 Amendment to President Sawyer’s Employment Contract

MOTION by Viviano supported by Cusumano, that the Board of Trustees approve the attached Amended Employment Agreement with President Sawyer be approved as presented.

ROLL CALL VOTE:

AYES: Viviano, Cusumano, Dean, DiMaria, Flynn, Vitale, Lorenzo

NAYS:

MOTION CARRIED.

9.2 Tentative Agreement with AFSCME Council 25, Local 128 (STA)

MOTION by Flynn, supported by DiMaria, that the Board of Trustees adopt the tentative agreement extending the Collective Bargaining Agreement with AFSCME Council 25, Local 128 (STA) for one-year effective January 1, 2022 and terminating on December 31, 2022.

ROLL CALL VOTE:

AYES: Flynn, DiMaria, Cusumano, Dean, Vitale Viviano, Lorenzo

NAYS:

MOTION CARRIED.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 Applied Technology – Manual Machining Equipment

10.2 WCE-EAT Purchases – HEERF Grant Funding

10.3 Applied Technology – AccuteX AL-600SA EDM Wire Machine Tool

10.4 Applied Technology – Maxicut MX-140XW CNC EDM Machine Tool

10.5 South Campus Door Security Installation Expansion – HEERF Grant Funding

10.6 MERV 13 Air Filters – HEERF Grant Funding

MOTION by DiMaria, supported by Viviano, that the Board of Trustees receive and file the information reports Items 10.1 through 10.6 as one item.

ALL IN FAVOR:

AYES: DiMaria, Viviano, Cusumano, Dean, Flynn, Vitale, Lorenzo

NAYS:

MOTION CARRIED.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – August 31, 2021

MOTION by DiMaria, supported by Flynn, to accept the donations as presented and acknowledged by the College, with thanks.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Vitale, Viviano, Lorenzo

NAYS: Cusumano

MOTION CARRIED.

11.2 Change Orders (None)

11.3 Authorization for Purchases

11.3A Athletic Training Services

MOTION by Viviano, supported by DiMaria, that the Board of Trustees authorize the college to enter into a two-year athletic training agreement with Ascension St. John Hospital of Detroit, Michigan, subject to review and approval of General Counsel, in the amount not to exceed \$46,637.50

DISCUSSION: Trustee Cusumano asked if there is a policy in place or a general policy regarding the interaction between trainers and student athletes? Mr. Steele said he does not know of one, but in the contract we required a mandatory background check for the trainer. Trustee Cusumano asked if there are any criteria that would disqualify a trainer or is it just a disclosure? Mr. Steele said we did a background check and there wasn't anything that caused concern. Trustee Cusumano asked the administration to consider formulating a policy to protect the health, safety and welfare of the student athletes consistent with what his question implicates. Otherwise he is in favor of the motion.

11.3A [Athletic Training Services - Continued](#)

Chair Lorenzo asked since we are hiring Ascension for this isn't it on them to have a policy? It is their people that we're hiring. Mr. Steele said we could put a provision in the contract that requires a certain level of staffing to be present when a student athlete would be treated, but he thinks we would want to make the policy so we could say those students are protected.

Trustee Cusumano said everyone knows about the Larry Nassar situation at MSU and he doesn't know if it would apply directly to this type of athletic training, but he would ask that the administration use due diligence to effectuate a policy which would prevent the abuse of any Macomb Community College student in this regard.

Trustee Vitale agreed with that statement and said it is a good policy to put in place.

Chair Lorenzo said we are all in agreement that there should be some provision made to that.

Mr. Steele said there are going to be privacy issues involved so it is not a simple process. He will investigate and see what he can find.

ROLL CALL VOTE:

AYES: Viviano, DiMaria, Flynn, Cusumano, Dean, Vitale, Lorenzo

NAYS:

MOTION CARRIED.

11.4 [Architectural and Engineering Services for the 2021-2023 Renovation Program](#)

MOTION by DiMaria, supported by Flynn, that the Board of Trustees authorize the Administration to award the 2021-2023 Phase 3 Architect/Engineering Services contract to Integrated Design Solutions (IDS) with fees not to exceed \$1,341,040, subject to approval by General Counsel. It is further recommended that the Administration be authorized to engage and contract for the services of IDS on an as needed basis for other projects. All of the contracts are subject to the review and approval of General Counsel and will be presented to the Board of Trustees if the amount exceeds the Purchasing Policy guidelines.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

11.5 [Macomb Center for the Performing Arts and Lorenzo Cultural Center Audio-Visual and Lighting Control Upgrade](#)

MOTION by Viviano, supported by Flynn, that the Board of Trustees approve the budget for the Macomb Center for the Performing Arts and Lorenzo Cultural Center Audio-Visual and Lighting Control Upgrade project and authorize the award of contracts to Abel Electronics for the AV Equipment Upgrades in an amount not to exceed \$2,213,000 and J & J Electric for the AV Systems infrastructure in an amount not to exceed \$596,500, subject to the review and approval of General Counsel.

ROLL CALL VOTE:

AYES: Viviano, Flynn, Cusumano, Dean, DiMaria, Vitale, Lorenzo

NAYS:

MOTION CARRIED.

11.6 [Local Strategic Value Best Practices](#)

MOTION by DiMaria, supported by Vitale, that the Board of Trustees adopt the attached Resolution Regarding Best Practices.

ROLL CALL VOTE:

AYES: DiMaria, Vitale, Cusumano, Dean, Flynn, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

12.0 [POLICY ACTIONS \(None\)](#)

13.0 [ADJOURNMENT](#)

MOTION by Cusumano, supported by DiMaria, to adjourn the meeting.

ALL IN FAVOR:

AYES: Cusumano, DiMaria, Dean, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

The meeting adjourned at 8:00 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES

Secretary