

APPROVED MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, June 16, 2021 at 7:00 p.m., in Assembly Hall, University Center, Professional Development Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 [CALL TO ORDER](#)

The meeting was called to order by Chairperson Lorenzo at 7:30 p.m.

2.0 [ROLL CALL](#)

Present:

Katherine Lorenzo, Chairperson
Frank Cusumano, Vice Chairperson
Kristi Dean, Secretary
Roseanne DiMaria, Treasurer
Joan Flynn, Trustee
Shelley Vitale, Trustee

Absent:

Vincent Viviano, Trustee

Also present:

James Sawyer, President
Sharon Kowal, Assistant to the President
Jeffrey Steele, General Counsel

3.0 [APPROVAL OF AGENDA](#)

MOTION by DiMaria, supported by Flynn, to approve the agenda as presented.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

4.0 [APPROVAL OF MINUTES](#)

4.1 [Information Session, May 19, 2021](#)

4.2 [Regular Meeting, May 19, 2021](#)

MOTION BY Cusumano, supported by DiMaria, to approve the minutes of the May 19, 2021 information session and regular meeting, as read.

ALL IN FAVOR:

AYES: Cusumano, DiMaria, Dean, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

5.0 [BOARD OF TRUSTEES REPORTS/PROPOSALS](#)

5.1 [Board of Trustees Reports \(verbal\)](#)

Trustee Flynn thanked everyone for the kind words, cards and flowers in celebration of her 90th birthday.

5.2 [Renewal of Memberships and Authorization for Dues in Trustees Organizations](#)

MOTION by Flynn, supported by DiMaria, to extend the approval of the renewal of memberships in the American Association of Community Colleges, the Association of Community College Trustees, and the Michigan Community College Association and authorize attendance by board members at education conferences sponsored by the organizations through June 30, 2022. In addition, it is recommended that the board approve the annual dues for membership in the Michigan Community College Association at a cost of \$52,500.

ROLL CALL VOTE:

AYES: Flynn, DiMaria, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

5.3 [Appointments – 2021/2022 MCCA Board of Directors](#)

MOTION by Cusumano, supported by Flynn, that the board of trustees designate one Board member as a representative and one Board member as an alternate for the Michigan Community College Association Board of Directors, effective July 1, 2021 through June 30, 2022.

Trustee Cusumano nominated Chairperson Katherine Lorenzo as the board's representative to the MCCA and himself as the alternate. Chairperson Lorenzo and Trustee Cusumano accepted their nominations.

ROLL CALL VOTE:

AYES: Cusumano, Flynn, Dean, DiMaria, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

5.4 [Cancellation of July 21, 2021 Board of Trustees Meeting](#)

MOTION by DiMaria, supported by Cusumano, that the Board of Trustees cancel the July 2021 Information Session and Regular Meeting of the Board of Trustees.

ROLL CALL VOTE:

AYES: DiMaria, Cusumano, Dean, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

6.0 PRESIDENT'S REPORT (verbal)

None.

7.0 FINANCIAL REPORTS

7.1 Financial Statements – May 31, 2021

MOTION by DiMaria, supported by Cusumano, to receive and file the financial statements for the eleven months ended May 31, 2021.

ALL IN FAVOR:

AYES: DiMaria, Cusumano, Dean, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

7.2 Investment Report – May 31, 2021

MOTION by DiMaria, supported by Flynn, to receive and file the investment report of securities held as of May 31, 2021.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Vitale, Lorenzo

NAYS: Cusumano

ABSENT: Viviano

MOTION CARRIED.

8.0 AUDIENCE PARTICIPATION (verbal)

None.

9.0 PERSONNEL REPORTS

9.1 Personnel Report

9.1A Addison Snoddy, Administrative, Senior Infrastructure Engineer

MOTION by Flynn, supported by Cusumano, that the Board of Trustees approve the personnel action for Addison Snoddy, Administrative, Senior Infrastructure Engineer.

ROLL CALL VOTE:

AYES: Flynn, Cusumano, Dean, DiMaria, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

PERSONNEL REPORT CONTINUED:

9.1B [Kelly Laity, Faculty, Instructor of Biology](#)

MOTION by DiMaria, supported by Cusumano, that the Board of Trustees approve the personnel action for Kelly Laity, Faculty, Instructor of Biology.

ROLL CALL VOTE:

AYES: DiMaria, Cusumano, Dean, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

9.1C [Mary Jo Burchart, Faculty, Instructor of Biology](#)

MOTION by Cusumano, supported by Flynn, that the Board of Trustees approve the personnel action for Mary Jo Burchart, Faculty, Instructor of Biology.

ROLL CALL VOTE:

AYES: Cusumano, Flynn, Dean, DiMaria, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

9.1D [Jeanne Nicol, NBU Administrative, Director of Public Relations](#)

MOTION by DiMaria, supported by Flynn, that the Board of Trustees approve the personnel action for Jeanne Nicol, NBU Administrative, Director of Public Relations.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

9.2 [Tentative Agreement with Macomb Community College Association of Administrative Personnel/UAW 2411](#)

MOTION by DiMaria, supported by Flynn, that the Board of Trustees adopt the tentative agreement extending the Collective Bargaining Agreement with MCAAP for one-year effective July 1, 2021 and terminating on June 30, 2022.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

9.3 [Tentative Agreement with Macomb Community College Association of Adjunct Faculty of Macomb Community College \(AAFMCC\)](#)

MOTION by Vitale, supported by Flynn, that the Board of Trustees adopt the tentative agreement as the Collective Bargaining Agreement with AAFMCC commencing on August 13, 2023 and terminating on August 11, 2024.

ROLL CALL VOTE:

AYES: Vitale, Flynn, Cusumano, Dean, DiMaria, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

10.0 [REPORTS OF ADMINISTRATION – INFORMATION ITEMS](#)

None.

11.0 [REPORTS OF ADMINISTRATION – ACTION ITEMS](#)

11.1 [Donations – May 31, 2021](#)

MOTION by DiMaria, supported by Vitale, to accept the donations as presented and acknowledged by the College, with thanks.

ALL IN FAVOR:

AYES: DiMaria, Vitale, Dean, Flynn, Lorenzo

NAYS: Cusumano

ABSENT: Viviano

MOTION CARRIED.

11.2 [Change Orders \(None\)](#)

11.3 [Authorization for Purchases](#)

11.3A [HVAC Inspection and Service Maintenance Contract](#)

MOTION by DiMaria, supported by Flynn, that the Board of Trustees authorize the Administration to enter into a three-year contract with Miller-Boldt Inc. of Clinton Twp., MI, upon the review and approval of General Counsel, to provide HVAC Inspection and Service Maintenance in the amount of \$531,918.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

11.3B Food Service Contracts – Catering and Food Services

MOTION by DiMaria, supported by Cusumano, that the Board of Trustees approve a three-year contract with a two-year option to extend, upon review and approval by General Counsel, with Continental of Troy, Michigan to furnish catering and food service to Macomb Community College commencing July 1, 2021.

ROLL CALL VOTE:

AYES: DiMaria, Cusumano, Dean, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

11.3C Food Service Contracts – Snack and Hot Beverage Vending

MOTION by DiMaria, supported by Flynn, that the Board of Trustees approve a three-year contract with a two-year option to extend, upon review and approval by General Counsel, with Continental of Troy, Michigan to provide snack and hot beverage vending to Macomb Community College commencing July 1, 2021.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

11.3D Food Service Contracts – Cold Beverage Vending

MOTION by DiMaria, supported by Flynn, that the Board of Trustees approve a one-year extension, upon review and approval by General Counsel, with Pepsi Beverages Company of Flint, Michigan to provide cold beverage vending to Macomb Community College commencing July 1, 2021.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

11.3E Renewal of Student and Business System Software Maintenance Agreements for FY 2022 - 2026

MOTION by DiMaria, supported by Vitale, that the Board of Trustees authorization Administration to renew its software maintenance and service contracts with Ellucian, Inc. of Fairfax, VA, for fiscal year 2022 in an amount not to exceed \$759,316 and for subsequent fiscal years 2023 – 2026 not to exceed annual increases of 3% on subscription and Software as a Service software and 5% on A la Carte maintenance. PayPal e-commerce fees, invoiced separately as a pass-through cost by Ellucian, shall be based on actual transaction counts.

ROLL CALL VOTE:

AYES: DiMaria, Vitale, Cusumano, Dean, Flynn, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

11.3F Learning Management System (“LMS”) Renewal

MOTION by DiMaria, supported by Vitale, that the Board of Trustees authorize the Administration to enter into a 36-month contract with Instructure of Salt Lake City, UT for the Canvas Learning Management System, subject to the approval of General Counsel, in an amount not to exceed \$769,307.86.

DISCUSSION: Trustee Flynn asked if we could find someone in Michigan for this, do we have to go to Utah? Dr. Sawyer said no, we can't find anyone in Michigan. This is a very specific product that takes a great deal of time and effort to implement. It is very specialized software and runs our whole online learning management system. It is significant and not something that can be priced out from different vendors with similar products, it is a major implementation. Trustee Flynn added that the next item is from Utah too, can't we find tables and chairs in Michigan? Dr. Sawyer said the board policy requires selection of the least expensive supplier meeting college specifications.

ROLL CALL VOTE:

AYES: DiMaria, Vitale, Cusumano, Dean, Flynn, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

11.3G Mity-Lite Tables and Table Carts

MOTION by Cusumano, supported by Vitale, that the Board of Trustees approve the purchase of (240) ABS 18" X 72" tables, (6) Xpressport slant table carts, (60) ABS 60" round tables, and (10) circular table carts in the total amount of \$69,944 from Mity-Lite Inc., located in Orem, UT.

DISCUSSION: Trustee Flynn said there's nobody in Michigan that has tables and chairs? Trustee Cusumano said the point that Trustee Flynn makes raises this question, is the bid Freight on Board or is it a delivered price? Mr. Dennis Costello, Purchasing Director, said that is a delivered price. Trustee Cusumano said that was the only question he had about the logistical transport of something of volume from Utah to Michigan, a bidder could come in lower but the end cost to the user could be more than the next lowest bidder. Thank you, he appreciates the information. Trustee Flynn asked if they are coming by train? Mr. Costello said it will probably be over the road truck.

ROLL CALL VOTE:

AYES: Cusumano, Vitale, Dean, DiMaria, Flynn, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

11.4 Approval of Grant Submission to Michigan Council for Arts and Cultural Affairs

MOTION by Vitale, supported by DiMaria, that the Board of Trustees approves the submission of a grant proposal to the Michigan Council for Arts and Cultural Affairs for up to \$30,000 to support education and outreach programs.

ROLL CALL VOTE:

AYES: Vitale, DiMaria, Cusumano, Dean, Flynn, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

12.0 POLICY ACTIONS (None)

13.0 ADJOURNMENT

MOTION by Flynn, supported by DiMaria, to adjourn the meeting.

ALL IN FAVOR:

AYES: Flynn, DiMaria, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

The meeting adjourned at 8:04 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES

Secretary