

**MACOMB COMMUNITY COLLEGE**  
**14500 Twelve Mile Road, Warren, Michigan 48088**  
**(586) 445-7000**

A Regular Meeting of the Board of Trustees of the Community College District of the County of Macomb will be held **Wednesday, June 16, 2021, at 7:00 PM, in Assembly Hall, Professional Development Center, University Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.**

**AGENDA**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
  1. Information Session Minutes, May 19, 2021
  2. Regular Meeting Minutes, May 19, 2021
5. BOARD OF TRUSTEES REPORTS/PROPOSALS (verbal)
  1. Board of Trustees Reports (verbal)
  2. **Renewal of Memberships and Authorization for Dues in Trustee Organizations -** Recommendation of Administration that the Board of Trustees extend the approval of the renewal of memberships in the American Association of Community Colleges, the Association of Community College Trustees, and the Michigan Community College Association and authorize attendance by board members at education conferences sponsored by the organizations through June 30, 2022. In addition, it is recommended that the board approve the annual dues for membership in the Michigan Community College Association at a cost of \$52,500.
  3. **Appointments - 2021/2022 MCCA Board of Directors -** Recommendation of Administration that the Board of Trustees designate one Board member as a representative and one Board member as an alternate for the Michigan Community College Association Board of Directors, effective July 1, 2021 through June 30, 2022.
  4. **Cancellation of July 21, 2021 Board of Trustee Meetings -** Recommendation of Administration that the Board of Trustees cancel the July 2021 Information Session and Regular Meeting of the Board of Trustees.
6. PRESIDENT'S REPORTS (verbal)
7. FINANCIAL REPORTS
  1. **Financial Statements - May 31, 2021 -** Recommendation of Administration that the Board of Trustees receive and file the financial statements for the eleven months ended May 31, 2021.
  2. **Investment Report - May 31, 2021 -** Recommendation of Administration that the Board of Trustees receive and file the investment report.
8. AUDIENCE PARTICIPATION - (verbal)
9. PERSONNEL REPORTS
  1. **Personnel Reports** - Recommendation of Administration that the Board of Trustees approve the listed personnel actions.
    - A. Addison Snoddy, Administrative, Senior Infrastructure Engineer
    - B. Kelly Laity, Faculty, Instructor of Biology
    - C. Mary Jo Burchart, Faculty, Instructor of Biology
    - D. Jeanne Nicol, NBU, Director of Public Relations
  2. **Tentative Agreement with Macomb Community College Association of Administrative Personnel/UAW 2411 -** Recommendation of Administration that the Board of Trustees adopt the tentative agreement extending the Collective Bargaining Agreement with MCAAP for one year effective July 1, 2021 and terminating on June 30, 2022.
  3. **Tentative Agreement with Association of Adjunct Faculty of Macomb Community College (AAF MCC) - Tentative**
10. REPORTS OF ADMINISTRATION - INFORMATION ITEMS

11. REPORTS OF ADMINISTRATION - ACTION ITEMS

1. **Donations - May 31, 2021** - Recommendation of Administration that the donations listed be acknowledged by the College, with thanks.
2. **Change Orders**
3. **Authorization for Purchases**
  - A. **HVAC Inspection and Service Maintenance Contract** - Recommendation of Administration that the Board of Trustees authorize the Administration to enter into a three-year contract with Miller-Boldt Inc. of Clinton Twp., MI, upon the review and approval of General Counsel, to provide HVAC Inspection and Service Maintenance in the amount of \$531,918.
  - B. **Food Service Contracts - Catering and Food Service** - Recommendation of Administration that the Board of Trustees approve a three-year contract with a two-year option to extend, upon review and approval by General Counsel, with Continental of Troy, Michigan to furnish catering and food service to Macomb Community College commencing July 1, 2021.
  - C. **Food Service Contracts - Snack and Hot Beverage Vending** - Recommendation of Administration that the Board of Trustees approve a three-year contract with a two-year option to extend, upon review and approval by General Counsel, with Continental of Troy, Michigan to provide snack and hot beverage vending to Macomb Community College commencing July 1, 2021.
  - D. **Food Service Contracts - Cold Beverage Vending** - Recommendation of Administration that the Board of Trustees approve a one-year extension, upon review and approval by General Counsel, with Pepsi Beverages Company of Flint, Michigan to provide cold beverage vending to Macomb Community College commencing July 1, 2021.
  - E. **Renewal of Student and Business System Software Maintenance Agreements for FY 2022 – 2026** - Recommendation of Administration that the Board of Trustees authorize Administration to renew its software maintenance and service contracts with Ellucian, Inc. of Fairfax, VA, for fiscal year 2022 in an amount not to exceed \$759,316 and for subsequent fiscal years 2023 – 2026 not to exceed annual increases of 3% on subscription and Software as a Service software and 5% on A la Carte maintenance. PayPal e-commerce fees, invoiced separately as a pass-through cost by Ellucian, shall be based on actual transaction counts.
  - F. **Learning Management System (“LMS”) Renewal** - Recommendation of Administration that the Board of Trustees authorize the Administration to enter into a 36-month contract with Instructure of Salt Lake City, UT for the Canvas Learning Management System, subject to the approval of General Counsel, in an amount not to exceed \$769,307.86.
  - G. **Mity-Lite Tables and Table Carts** - Recommendation of Administration that the Board of Trustees approve the purchase of (240) ABS 18” X 72” tables, (6) Xpressport slant table carts, (60) ABS 60” round tables, and (10) circular table carts in the total amount of \$69,944 from Mity-Lite Inc., located in Orem, UT.
4. **Approval of Grant Submission to Michigan Council for Arts and Cultural Affairs** - Recommendation of Administration that the Board of Trustees approves the submission of a grant proposal to the Michigan Council for Arts and Cultural Affairs for up to \$30,000 to support education and outreach programs.

12. POLICY ACTIONS (none)

13. ADJOURNMENT