

APPROVED MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, May 19, 2021 at 7:00 p.m., in Assembly Hall, University Center, Professional Development Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 [CALL TO ORDER](#)

The meeting was called to order by Chairperson Lorenzo at 7:05 p.m.

2.0 [ROLL CALL](#)

Present:

Katherine Lorenzo, Chairperson
Frank Cusumano, Vice Chairperson
Kristi Dean, Secretary
Roseanne DiMaria, Treasurer
Shelley Vitale, Trustee

Absent:

Joan Flynn, Trustee
Vincent Viviano, Trustee

Also present:

James Sawyer, President
Sharon Kowal, Assistant to the President
Jeffrey Steele, General Counsel

3.0 [APPROVAL OF AGENDA](#)

MOTION by DiMaria, supported by Cusumano, to approve the agenda as presented.

ALL IN FAVOR:

AYES: DiMaria, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Flynn, Viviano

MOTION CARRIED.

4.0 APPROVAL OF MINUTES

4.1 Information Session, April 21, 2021

4.2 Closed Session, April 21, 2021

4.3 Regular Meeting, April 21, 2021

MOTION BY Cusumano, supported by DiMaria, to approve the minutes of the April 21, 2021 information session, closed session and regular meeting, as read.

ALL IN FAVOR:

AYES: Cusumano, DiMaria, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Flynn, Viviano

MOTION CARRIED.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS

5.1 Board of Trustees Reports (verbal)

None.

6.0 PRESIDENT'S REPORT (verbal)

None.

7.0 FINANCIAL REPORTS

7.1 Financial Statements – April 30, 2021

MOTION by DiMaria, supported by Cusumano, to receive and file the financial statements for the ten months ended April 30, 2021.

ALL IN FAVOR:

AYES: DiMaria, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Flynn, Viviano

MOTION CARRIED.

7.2 Investment Report – April 30, 2021

MOTION by DiMaria, supported by Dean, to receive and file the investment report of securities held as of April 30, 2021.

ALL IN FAVOR:

AYES: DiMaria, Dean, Vitale, Lorenzo

NAYS: Cusumano

ABSENT: Flynn, Viviano

MOTION CARRIED.

7.3 Financial Reports and Analyses

7.3A. Property Tax Analysis and Resolution

MOTION by Cusumano, supported by DiMaria, that the resolution for the levy of 2021-2022 property taxes for operating purposes be adopted as presented.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB
STATE OF MICHIGAN
RESOLUTION FOR LEVY OF 1.4247 MILL TAX
2021

WHEREAS, Act No. 331 of the Public Acts of the State of Michigan for the year 1966, as amended, requires the Board of Trustees to determine the total taxes required for the operation of the Community College for any year; and

WHEREAS, the Board has previously adopted a proposed additional millage rate as required by Public Act 5 of 1982 and has held a public hearing as required by the same act, and

WHEREAS, the qualified electors of the College District have heretofore authorized the Board of Trustees to levy a tax on real property within the District at the maximum annual rate of 1.4247 mills on each thousand dollars (\$1.4247 per \$1,000) of the State equalized assessed valuation of the property within the District, and

WHEREAS, the Board of Trustees has determined that the total taxes required for operation by the Community College District for the fiscal year commencing July 1, 2021, amount to be at least \$44,044,000.

NOW, THEREFORE, BE IT RESOLVED, and it is hereby declared and certified that the approved tax to be levied on the real property with the College District for the fiscal year commencing July 1, 2021 shall be at the rate of 1.4247 mills on each thousand dollars (\$1.4247 per \$1,000) of the taxable State equalized assessed valuation of the property within the District which will be reduced as required by the provisions of Act No. 35 of the Public Acts of the State of Michigan for the year 1979, and

BE IT FURTHER RESOLVED, and it is hereby declared and certified, that the total amount of taxes to be raised throughout the College District for the operation of the College for the fiscal year commencing July 1, 2021, shall amount to at least \$44,044,000 and

BE IT FURTHER RESOLVED that the Secretary is hereby authorized to certify the approved tax rate and the amount of taxes to be raised and the College Treasurer shall notify the proper assessing office of each appropriate city and township within the College District and do whatever else may be necessary and proper in the premises to effectuate compliance with this resolution.

ROLL CALL VOTE:

AYES: Cusumano, DiMaria, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Flynn, Viviano

MOTION CARRIED.

7.3B. Open Hearing on Proposed 2021-2022 Budget (Verbal)
None.

7.3C. Initial 2021-2022 General Fund Budget

MOTION by DiMaria, supported by Vitale, that the Board of Trustees adopt the attached general appropriations resolution 2021-2022 as presented.

DISCUSSION: Trustee Cusumano stated for consistency purposes he voted against the tuition increase and the revenue generated for the pay increases is related to that. That has been settled and done by the board majority. He wants to be consistent that he is opposed to tuition increases unless every other aspect of revenue sources or expenses has been exhausted. But consistent with the decision by the board before those funds are available, he will be voting for the budget relying on President Sawyer's expertise and acumen in that he indicates that he can make these pay increases projected in the budget work. Thank you.

ROLL CALL VOTE:

AYES: DiMaria, Vitale, Cusumano, Dean, Lorenzo

NAYS:

ABSENT: Flynn, Viviano

MOTION CARRIED.

8.0 AUDIENCE PARTICIPATION (verbal)

None.

9.0 PERSONNEL REPORTS

9.1 Personnel Report

9.1A Christy Berriman-Sauve, Faculty, Instructor of Nursing

MOTION by DiMaria, supported by Cusumano, that the Board of Trustees approve the personnel action for Christy Berriman-Sauve, Faculty, Instructor of Nursing.

ROLL CALL VOTE:

AYES: DiMaria, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Flynn, Viviano

MOTION CARRIED.

9.2 Employment Contracts for Exempt Administrators

MOTION by DiMaria, supported by Vitale, that the Board of Trustees approve contracts for the exempt administrators for the period July 1, 2021 through June 30, 2022.

ROLL CALL VOTE:

AYES: DiMaria, Vitale, Cusumano, Dean, Lorenzo

NAYS:

ABSENT: Flynn, Viviano

MOTION CARRIED.

9.3 Collective Bargaining Agreement with Macomb Community College Faculty Organization (MCCFO)

MOTION by DiMaria, supported by Vitale, that the Board of Trustees adopt the tentative agreement as the Collective Bargaining Agreement with MCCFO commencing on August 16, 2021 and terminating on August 13, 2023.

POINT OF ORDER: Trustee Cusumano asked if given the fact that they approved the tentative agreement, is this be a ratification vote? General Counsel Steele stated that by voting for this tentative agreement, which would be incorporated into the contract, the board is in effect voting for the whole contract.

ROLL CALL VOTE:

AYES: DiMaria, Vitale, Cusumano, Dean, Lorenzo

NAYS:

ABSENT: Flynn, Viviano

MOTION CARRIED.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 Health and Workplace Safety Professional Services for Ventilation Assessment – HEERF II Grant Funding

MOTION by DiMaria, supported by Cusumano, to receive and file the information report.

ALL IN FAVOR:

AYES: DiMaria, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Flynn, Viviano

MOTION CARRIED.

10.2 IT Purchases - HEERF II Grant Funding Extension of Ellucian Recruit Technical and Operational Services

MOTION by DiMaria, supported by Cusumano, to receive and file the information report.

ALL IN FAVOR:

AYES: DiMaria, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Flynn, Viviano

MOTION CARRIED.

10.3 IT Purchase – IT Security Technical Resources – HEERF II Grant Funding

MOTION by DiMaria, supported by Cusumano, to receive and file the information report.

ALL IN FAVOR:

AYES: DiMaria, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Flynn, Viviano

MOTION CARRIED.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – April 30, 2021

MOTION by DiMaria, supported by Dean, to accept the donations as presented and acknowledged by the College, with thanks.

ALL IN FAVOR:

AYES: DiMaria, Dean, Vitale, Lorenzo

NAYS: Cusumano

ABSENT: Flynn, Viviano

MOTION CARRIED.

11.2 Change Orders (None)

11.3 Authorization for Purchases

11.3A Extron Video Recording and Live Streaming System

MOTION by DiMaria, supported by Vitale, that the Board of Trustees authorize the purchase of an Extron Video Recording and Live Streaming system in the total amount of \$47,032 from National Communications Corporation of Troy, MI.

ROLL CALL VOTE:

AYES: DiMaria, Vitale, Cusumano, Dean, Lorenzo

NAYS:

ABSENT: Flynn, Viviano

MOTION CARRIED.

11.3B External Advertising

MOTION by DiMaria, supported by Vitale, that the Board of Trustees authorize the purchase of various external advertising through SMZ, Inc., in an amount not to exceed \$480,200 for 2021-2022.

ROLL CALL VOTE:

AYES: DiMaria, Vitale, Cusumano, Dean, Lorenzo

NAYS:

ABSENT: Flynn, Viviano

MOTION CARRIED.

11.3C Michigan Community College Risk Management Authority Self-Insured Property and Casualty Insurance

MOTION by DiMaria, supported by Vitale, that the Board of Trustees approve a contribution in an amount not to exceed \$626,431 to the Michigan Community College Risk Management Authority for the period July 1, 2021 to June 30, 2022.

DISCUSSION: Trustee Cusumano asked if there were any claims filed for the previous fiscal year with this carrier and were all claims handled and adjusted properly? Are there any issues the board should know about regarding the insurance and claims history? Ms. Argiri responded that there is a claim under review for the sinkhole in the roadway at center campus. Aside from that, all the claims have been covered this year. Trustee Cusumano asked what is the amount of the claim for the sinkhole? Ms. Argiri said unknown at this point, we are still working with our engineer on what repairs are required. Trustee Cusumano asked, in your opinion, are they acting in good faith and adjusting the claim? Ms. Argiri said yes, as you know the college has been a member of the Risk Management Authority since 1986. As chair of that organization, she takes a very active role in terms of the coverage documents that are approved for our membership. It is not like working with a commercial carrier, we are not only with determining our coverage, but the claims processor looks for every avenue to provide coverage. We are not caught up in disputes in terms of needing to negotiate or dispute a claim that we put forth. In addition to property claims, it also provides coverage for liabilities. Therefore, the lawsuits that Mr. Steele advises the board on from time to time are also covered by our insurance coverage without issue.

ROLL CALL VOTE:

AYES: DiMaria, Vitale, Cusumano, Dean, Lorenzo

NAYS:

ABSENT: Flynn, Viviano

MOTION CARRIED.

12.0 POLICY ACTIONS (None)

13.0 ADJOURNMENT

MOTION by DiMaria, supported by Cusumano, to adjourn the meeting.

ALL IN FAVOR:

AYES: DiMaria, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Flynn, Viviano

MOTION CARRIED.

The meeting adjourned at 7:27 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES

Secretary