

MACOMB COMMUNITY COLLEGE
14500 Twelve Mile Road, Warren, Michigan 48088
(586) 445-7000

A Regular Meeting of the Board of Trustees of the Community College District of the County of Macomb will be held **Wednesday, May 20, 2020**, at **6:00 PM**, electronically through GoToMeeting at: <https://global.gotomeeting.com/join/330981245> or by dialing: 1 (872) 240-3412 and entering Access Code: 330-981-245

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
 1. Information Session, March 18, 2020
 2. Regular Meeting, March 18, 2020
5. BOARD OF TRUSTEES REPORTS/PROPOSALS (verbal)
 1. Board of Trustees Reports (verbal)
 2. **Alterations to the 2020 Calendar of Meetings** - Recommendation of Administration that the Board of Trustees acknowledge the changes to the 2020 Calendar of Meetings; the cancellation of the April 15, 2020 meetings and the May 20, 2020 information session; the change in the time and location of the May 20, 2020 regular meeting to 6:00 p.m. and held electronically.
6. PRESIDENT'S REPORTS (verbal)
7. FINANCIAL REPORTS
 1. **Financial Statements**
 - A. **March 31, 2020** - Recommendation of Administration that the Board of Trustees receive and file the financial statements for the nine months ended March 31, 2020.
 - B. **April 30, 2020** - Recommendation of Administration that the Board of Trustees receive and file the financial statements for the ten months ended April 30, 2020.
 2. **Investment Reports**
 - A. **March 31, 2020** - Recommendation of Administration that the Board of Trustees receive and file the investment report of March 31, 2020.
 - B. **April 30, 2020** - Recommendation of Administration that the Board of Trustees receive and file the investment report of April 30, 2020.
 3. **Financial Reports and Analyses**
 - A. **Property Tax Analysis and Resolution** - Recommendation of Administration that the attached resolution for the levy of 2020-2021 property taxes for operating purposes be adopted as presented.
 - B. **Open Hearing on Proposed 2020-2021 Budget** (Verbal)
 - C. **Initial 2020-2021 General Fund Budget** - Recommendation of Administration that the Board of Trustees adopt the attached general appropriations resolution for 2020-2021 as presented.
8. AUDIENCE PARTICIPATION - (verbal)

9. PERSONNEL REPORTS

1. **Personnel Report** - Recommendation of Administration that the Board of Trustees approved the listed personnel actions.

A. **Employment Contracts for Exempt Administrators - Board of Trustee Members Only***

10. REPORTS OF ADMINISTRATION - INFORMATION ITEMS - (none)

11. REPORTS OF ADMINISTRATION - ACTION ITEMS

1. **Donations**

A. **March 31, 2020** - Recommendation of Administration that the donations listed be acknowledged by the College, with thanks.

B. **April 30, 2020** - Recommendation of Administration that the donations listed be acknowledged by the College, with thanks.

2. Change Orders (none)

3. **Authorization for Purchases**

A. **3D Simulation Software for Paint Cell Robots** - Recommendation of Administration that the Board of Trustees authorize the purchase of nine (9) FANUC 3D simulation software licenses for existing paint cell robots totaling \$86,955, from Integrated Systems Technologies Inc. (IST) located in Lexington, OH.

B. **Data Backup System Replacement** - Recommendation of Administration that the Board of Trustees authorize Administration to purchase a replacement data backup system and basic implementation services in an amount of \$296,139 from Trace3 Inc. located in Troy, MI, the lowest qualified bidder meeting the College's requirements.

C. **CISCO Phones and Wall Mount Kits** - Recommendation of Administration that the Board of Trustees approve the purchase of CISCO desk phones and wall mount kits in the amount of \$126,250 from Sentinel Technologies Inc.

D. **Renewal of Document Imaging Software Maintenance Agreements** - Recommendation of Administration that the Board of Trustees authorize Administration to renew its software maintenance and service contracts with Hyland of Shawnee, Kansas for 36 months in an amount of \$122,787 per year for hosted cloud services and an additional not-to-exceed \$10,000 per year for disk storage and scanners to support new department implementations.

E. **Gartner IT Research Service Agreement** - Recommendation of Administration that the Board of Trustees authorize the Administration to renew the College's Gartner Higher Education Service agreement for a three-year term with Gartner, Inc., of Stamford, Connecticut commencing on July 1, 2020 in a total amount of \$81,103.

F. **Workforce Development and Continuing Education Management System** - Recommendation of Administration that the Board of Trustees authorize the Administration to enter into a three (3) year contract, upon the approval of General Counsel, with Augusoft of Minneapolis, Minnesota to provide the College with a Workforce Development & Continuing Education Management System in an amount not to exceed a total of \$218,000.

G. **Michigan Community College Risk Management Authority Self-Insured Property and Casualty Insurance** - Recommendation of Administration that the Board of Trustees approve a contribution in an amount not to exceed \$601,601 to the Michigan Community College Risk Management Authority for the period July 1, 2020 to June 30, 2021.

H. **External Advertising** - Recommendation of Administration that the Board of Trustees authorize the Administration to purchase various external advertising through SMZ, Inc. in an amount not to exceed \$480,200 for 2020-2021.

I. **Annual Library Purchases and DALNET Maintenance Agreement** - Recommendation of Administration that the Board of Trustees authorize the purchase of library resources for fiscal year 2020-2021 in amounts not to exceed \$96,500 to MCLS (Midwest Collaborative Library Services) of Lansing, Michigan; and authorize the renewal of its annual maintenance agreement in an amount not to exceed \$82,334 to the Detroit Area Library Network (DALNET) for the College's share of fiscal year 2020-2021 operating costs.

4. **College Emergency (blue light) Phones and Staff Parking Lot Card Access Upgrades and Replacements** - Recommendation of Administration that the Board of Trustees approve the proposed budget for the College emergency (blue light) phones and staff parking lot card access upgrades and replacements and the bids as presented and authorize the award of contracts subject to the review and approval of General Counsel.

12. POLICY ACTIONS (none)

13. ADJOURNMENT