

APPROVED MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE COMMUNITY  
COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, March 18, 2020 at 7:00 p.m., in Assembly Hall, University Center, Professional Development Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Lorenzo at 7:00 p.m.

2.0 ROLL CALL

Present: Katherine Lorenzo, Chairperson  
Frank Cusumano, Vice Chairperson  
Kristi Dean, Secretary  
Roseanne DiMaria, Treasurer  
Shelley Vitale, Trustee  
Vincent Viviano, Trustee

Absent: Joan Flynn, Trustee

Also present: James Sawyer, President  
Sharon Kowal, Assistant to the President  
Jeffrey Steele, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by DiMaria, supported by Viviano, to approve the agenda as presented.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Cusumano, Dean, Vitale, Lorenzo

Nays:

Absent: Flynn

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, February 19, 2020

MOTION by Cusumano, supported by Viviano, to approve the minutes of the February 19, 2020 information session, as read.

ALL IN FAVOR:

Ayes: Cusumano, Viviano, Dean, DiMaria, Vitale, Lorenzo

Nays:

Absent: Flynn

Motion carried.

4.2 Regular Meeting, February 19, 2020

MOTION by Cusumano, supported by Viviano, to approve the minutes of the February 19, 2020 regular meeting, as read.

ALL IN FAVOR:

Ayes: Cusumano, Viviano, Dean, DiMaria, Vitale, Lorenzo

Nays:

Absent: Flynn

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS

5.1 Board of Trustees Reports (verbal)

Chairperson Lorenzo commended Dr. Sawyer on his leadership during these difficult times. She said he has done a great job and it speaks very highly of him. Trustee Viviano added that he knows there are a lot of people behind the scenes doing so much and he thanked them too.

6.0 PRESIDENT'S REPORT (verbal)

Dr. Sawyer commended the staff for their hard work. They have gone above and beyond the call of duty and it is heartening to see everyone work together in this crisis and focus on the students and community.

7.0 FINANCIAL REPORTS

7.1 Financial Statements – February 29, 2020

MOTION by Cusumano, supported by DiMaria, to receive and file the financial statements for the eight months ended February 29, 2020.

ALL IN FAVOR:

Ayes: Cusumano, DiMaria, Dean, Vitale, Viviano, Lorenzo

Nays:

Absent: Flynn

Motion carried.

7.2 Investment Report – February 29, 2020

MOTION by Viviano, supported by DiMaria, to receive and file the investment report of securities held as of February 29, 2020.

ALL IN FAVOR:

Ayes: Viviano, DiMaria, Dean, Vitale, Lorenzo

Nays: Cusumano

Absent: Flynn

Motion carried.

7.3 General Fund Planning and Tuition Rates for 2020/2021

MOTION by Vitale, supported by Viviano, to charge tuition and the technology and facilities fee based on billable hours, and adopt in-district, out-of-district, out-of-state/foreign, affiliate and variable tuition rates for the 2020/2021 academic year as presented.

ROLL CALL VOTE:

Ayes: Vitale, Viviano, Dean, DiMaria, Lorenzo

Nays: Cusumano

Absent: Flynn

Motion carried.

8.0 AUDIENCE PARTICIPATION (verbal)

None.

9.0 PERSONNEL REPORTS

9.1 Personnel Report

9.1A Paula Primeau, Associate Dean of Health Science and Technology

MOTION by Viviano, supported by Cusumano, to approve the personnel action for Paula Primeau, Associate Dean of Health Science and Technology.

ROLL CALL VOTE:

Ayes: Viviano, Cusumano, Dean, DiMaria, Vitale, Lorenzo

Nays:

Absent: Flynn

Motion carried.

9.1B Louisa Marine, Director, Instructional Technology and Virtual Learning

MOTION by Cusumano supported by Viviano, to approve the personnel action for Louisa Marine, Director, Instructional Technology and Virtual Learning.

ROLL CALL VOTE:

Ayes: Cusumano, Viviano, Dean, DiMaria, Vitale, Lorenzo

Nays:

Absent: Flynn

Motion carried.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS10.1 Sabbatical Leave Reports for 2019/2020

MOTION by DiMaria, supported by Dean, to receive and file the Sabbatical Leave Reports for 2019/2020.

Discussion: Trustee Cusumano extended his admiration of Hugh Culik's sabbatical project. It was fascinating. It had to do with the cost of textbooks and how that prevents some students from acquiring them and how it complicates their academic work, reduces performance and introduces a class bias into education success. He was extremely impressed and described it as excellent work and is proud that Professor Culik used his sabbatical for that purpose and is associated with this institution. Professor Culik's success will be a wonderful thing, not only for us, but for many more people as well.

ALL IN FAVOR:

Ayes: DiMaria, Dean, Cusumano, Vitale, Viviano, Lorenzo

Nays:

Absent: Flynn

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS11.1 Donations – February 29, 2020

MOTION by DiMaria, supported by Dean, to accept the donations as presented and acknowledged by the Administration.

ALL IN FAVOR:

Ayes: DiMaria, Dean, Vitale, Viviano, Lorenzo

Nays: Cusumano

Absent: Flynn

Motion carried.

11.2 Change Orders (none)

Reports of Administration - continued11.3 Authorization for Purchases11.3A Classmate Robotic Welding Trainers

MOTION by Cusumano, supported by DiMaria, that the Board of Trustees authorize the Administration to purchase three (3) Lincoln Classmate robotic welding trainers at a total cost of \$208,095 from IST Ohio, Inc. of Lexington, OH.

DISCUSSION: Trustee Dean asked if the trainers will be located at south campus and be ready for the fall semester. Dr. Sawyer said they would be installed at south campus for the fall semester.

## ROLL CALL VOTE:

Ayes: Cusumano, DiMaria, Dean, Vitale, Viviano, Lorenzo

Nays:

Absent: Flynn

Motion carried.

11.3B Parker Hannifin Hydraulic and Pneumatic Trainers

MOTION by Vitale, supported by Cusumano, that the Board of Trustees authorize Administration to purchase of two (2) Parker Hannifin hydraulic trainers and three (3) Parker Hannifin pneumatic trainers at a total cost of \$120,416 from IST Ohio, Inc. of Lexington, OH.

## ROLL CALL VOTE:

Ayes: Vitale, Cusumano, Dean, DiMaria, Viviano, Lorenzo

Nays:

Absent: Flynn

Motion carried.

11.3C FANUC Robotics Educational Training Systems

MOTION by Viviano, supported by DiMaria, that the Board of Trustees authorize Administration to purchase three (3) FANUC Fenceless – LR Mate 200iD/4s R-30iB robotics educational training systems and associated software in the total amount of \$153,945 from Integrated Systems Technologies Inc. (IST Ohio) located in Lexington, OH.

## ROLL CALL VOTE:

Ayes: Viviano, DiMaria, Cusumano, Dean, Vitale, Lorenzo

Nays:

Absent: Flynn

Motion carried.

Reports of Administration - continued11.3D Marine Technician Program Tool Kits

MOTION by DiMaria, supported by Viviano, that the Board of Trustees authorize Administration to purchase of six (6) Snap-On Marine Technician program tool kits in the total amount of \$49,677 from Snap-On International of Crystal Lake, IL.

## ROLL CALL VOTE:

Ayes: DiMaria, Viviano, Cusumano, Dean, Vitale, Lorenzo

Nays:

Absent: Flynn

Motion carried.

11.4 2020 Annual Renovation Program

MOTION by DiMaria, supported by Dean, that the Board of Trustees approve the 2020 Annual Renovation Program and authorize the administration to solicit proposals, quotes and bids and award contracts, subject to the approval of General Counsel, to the lowest qualified bidders that will provide acceptable quality, service and performance meeting College specifications.

DISCUSSION: Trustee Cusumano said it has been his examination from a recent exercise he performed that due to the mass distribution business model and concentration of customers that Amazon is taking over a large segment of the retail market from brick and mortar stores and because of the COVID-19 crisis it becomes important to understand that there is a certain exposure to pandemics and epidemics whereby a business could be shut down by the order of the governor and the response of this institution is immediately to go to online. He continued that he is in favor of this renovation program and maintaining the facilities and structures of the college as they are currently outlaid, but he must ask himself whether we should be moving in the direction to more online learning. He understands that it is a different matter when there are clinicals or lab work that needs to be done with hands-on type training to build skill sets. It is for certain other educational programs whether we need the brick and mortar structures and paradigm that we have. The argument is that Amazon does not have to have staff or maintain buildings therefore it makes them ultracompetitive. He mentioned that this forward thinking, be it in 10 years from now, 20 years from now, 30, 40, or 50 years from now where we will be with regards to an institution that is still housed in brick and mortar versus our competitors which are more and more online based.

## ROLL CALL VOTE:

Ayes: DiMaria, Dean, Cusumano, Vitale, Viviano, Lorenzo

Nays:

Absent: Flynn

Motion carried.

11.5 Center Campus S (MAC) Building Elevator Replacement Bids and Proposed Budget

MOTION by Viviano, supported by DiMaria, that the Board of Trustees approve the proposed budget for the replacement of the Center Campus S Building Elevator and the bids as presented, and authorize the award of contracts subject to the review and approval of General Counsel.

ROLL CALL VOTE:

Ayes: Viviano, DiMaria, Cusumano, Dean, Vitale, Lorenzo

Nays:

Absent: Flynn

Motion carried.

11.6 South Campus J Building Data Center Cooling Unit Replacement and Proposed Budget

MOTION by Vitale, supported by Dean, that the Board of Trustees approve the proposed budget for the replacement of the South Campus J Building Data Center Cooling unit and the bids as presented, and authorize the award of contracts subject to the review and approval of General Counsel.

ROLL CALL VOTE:

Ayes: Vitale, Dean, Cusumano, DiMaria, Viviano, Lorenzo

Nays:

Absent: Flynn

Motion carried.

12.0 POLICY ACTIONS (None)

13.0 ADJOURNMENT

MOTION by DiMaria, supported by Viviano, to adjourn the meeting.

The meeting adjourned at 7:19 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES

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Secretary