

MINUTES OF THE INFORMATION SESSION OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

An open information session of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, March 15, 2011, at 6:00 p.m., in Room K315 of the John Lewis Student Community Center, South Campus, 14500 Twelve Mile Road, Warren, Michigan, pursuant to notice.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 6:25 p.m. Trustee Bonkowski was appointed Acting Secretary.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson
Christine Bonkowski, Vice Chairperson
Nancy Falcone, Treasurer
Joseph DeSantis, Trustee
Roseanne DiMaria, Trustee

Absent: Connie Bolanowski, Secretary (excused)
Frank DeSantis, Trustee (excused)

Also present: James Jacobs, President
Elizabeth Argiri, Vice President for Business
Jill M. Little, Vice President of Administration
Patricia Martz, Secretary to the President
Gerri Pavone, Assistant to the President/Director of Institutional Relations
James Sawyer, Provost/Vice President, Learning Unit
Hunter L. Wendt, General Counsel
F. Jack Witt, Vice President, Human Resources

3.0 APPROVAL OF AGENDA

MOTION by Falcone, supported by DiMaria, to approve the agenda as presented.

Motion carried.

4.0 AUDIENCE PARTICIPATION

None

5.0 REVIEW OF AGENDA ITEMS AND MATERIAL

None

6.0 ISSUES AND UPDATES

6.1 Administration Unit Update

Ms. Little distributed and reviewed information on the departments that fall under the Administration Unit, which include Governmental Relations, Grant Development, Institutional Research and Planning, Facilities and Operations, and College Police. She then updated the Board on each of the department's functions, accomplishments, current projects and future plans.

6.2 Report on Bond Sale

L. Argiri reported on the successful results of the sale of college 2011 general obligations bonds which took place on March 10, 2011. She also distributed the preliminary draft of the bond statement, a summary of the bond sale, and information on the credit rating. Ms. Argiri informed the Trustees that at the end of February, the college received a credit rating of Aa2. The college sale generated interest from twelve institutions, with nine of them submitting bids. The low bid was 2.13%, or 43.2% less than the level projected by the college's financial advisors, which will result in an approximate savings of \$700,000 for County taxpayers. L. Argiri will provide the Trustees with a final version of the bond statement.

6.3 Grant Purchases

J. Sawyer stated that as the college implements grants, there are specific outcomes and deadlines associated with the grants, and there are occasions when it is difficult to meet deadlines relative to equipment and service contract purchases. He explained that administration will be proposing a revision to the policy at the April board meeting to authorize administration to solicit bids and proposals when it is anticipated that purchases will reach the Board threshold. The Board would be made aware of the grant outcomes and planning budget and at that point will be asked to authorize administration to solicit bids and proposals and award the contract to the lowest qualified bidder meeting the college and grant requirements.

Trustee Kelly expressed his reservations about approving purchases without knowing a dollar amount. Dr. Sawyer responded that the Board will be given a "not to exceed" budget figure and all purchasing guidelines will be followed. L. Argiri also responded that the college is committed to performing the outcomes of the grant as well as the timelines that are set, and a policy revision would enable administration to meet those timelines.

6.4 Lansing Update

Dr. Jacobs reported that the Governor's proposed budget held community college appropriations at current levels. He further reported that a bill was introduced in the Senate, but not yet passed, calling for all state employees, which also refers to community college employees, to pay 20% toward their health care costs. The MCCA has called a meeting to determine how to respond. On the federal level, a bill is currently in the Senate which would eliminate summer Pell grants which could affect several hundred Macomb students. He further reported that Workforce Investment Act funds have been abolished, which are funds used for job training. John Bierbusse, Executive Director of Michigan Works, believes the funds will be restored at a lower level.

Miscellaneous

Dr. Jacobs invited the Trustees to attend Institutional Development Day activities on Tuesday, April 19th. John Austin, President of the Michigan Board of Education, will be the keynote speaker. Dr. Jacobs' state of college address is scheduled for the afternoon.

7.0 EXECUTIVE SESSION

MOTION by Falcone, supported by DiMaria, to move into executive session.

ROLL CALL VOTE:

Ayes: Falcone, DiMaria, J. DeSantis, Bonkowski, Kelly

Nays: None

Absent: Bolanowski, F. DeSantis

Motion carried.

RECESS

The meeting recessed at 7:03 p.m.

RECONVENE

The meeting reconvened at 8:00 p.m.

Motion carried.

8.0 ADJOURNMENT

MOTION by Falcone, supported by DiMaria, to adjourn the meeting.

The meeting adjourned at 8:00 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB
BOARD OF TRUSTEES

Acting Secretary