

**Selective Admission
Requirements**

**Nursing
2017**

Deadline for all requirements



February 15, 2017

IMPORTANT NOTE: The requirements for the Nursing program are different than the requirements for other Selective Admissions programs. Please read the entire packet carefully to assure that all requirements are completed before the deadline date.

**MACOMB COMMUNITY COLLEGE
SELECTIVE ADMISSION REQUIREMENTS
Nursing**

To be considered for admission to the NURSING Program, applicants are required to complete ALL requirements. ALL appropriate documentation must be on file at the Center Campus Records and Registration Office by the **February 15, 2017** deadline for the Nursing program that begins Fall 2017/Winter 2018. Macomb's Selective Admission programs have entrance testing requirements and admission requirements that are considerably different than other Macomb programs.

It is highly recommended that Selective Admission Applicants attend a Selective Admission Seminar prior to taking the HESI exam. During this session, students learn strategies regarding the Nursing program and the application process. Refer to the link below to access the most current dates and times for the Selective Admission Programs Seminars: www.macomb.edu/SAseminar-nursing. Contact the Counseling and Academic Advising Office at 586.445.7999 to reserve a seat for a seminar.

APPLICATION REQUIREMENTS

1. Submit a completed Nursing Application (see page 7). If you are not a current or former student at Macomb Community College, you must also submit a Macomb Application for Admissions.
2. Arrange for OFFICIAL COLLEGE TRANSCRIPT(S) to be sent directly from **EACH** College attended to the Center Campus Records and Registration Office. In order to meet the deadline of February 15, 2017, applicants should request that their current name, date of birth, and Macomb ID number be posted on their college transcript. **Macomb Community College transcripts are not required to be sent.** Transcripts that are issued to the student will not be accepted.

Send the Nursing Application and Transcripts to:

Macomb Community College
Center Campus Records & Registration Office G-110
44575 Garfield Rd.
Clinton Twp., MI 48038-1139

Applications can be faxed to: 586.226.4787 or **Emailed to:** records@macomb.edu

Official Transcripts can be emailed to: transcripts@macomb.edu

3. The following courses must be completed by the fall term prior to the application deadline of February 15, 2017. ***HHSC-1040 must be taken at Macomb Community College.** Candidates must successfully complete the following courses, or their equivalents at another accredited institution, as defined by Macomb Community College with a punitive grade prior to the deadline date of February 15, 2017. A punitive grade is one that affects the grade point average. Prerequisites for the Nursing Program must be completed with a C (2.0 GPA) grade or above to be eligible for registration in courses for the Nursing Program. A grade of C- is not acceptable.

***HHSC-1040 (must be taken at Macomb Community College)**

BIOL 2400 - General Microbiology OR BIOL 2730 – Pathogenic Microbiology

ENGL 1180 - Communication 1 OR ENGL 1210 - Composition 1

BIOL 2710 – Human Physiological Anatomy

4. HESI ADMISSION ASSESSMENT EXAM Applicants must complete the HESI Admission Assessment Exam. Early registration is recommended to secure your seat in a preferred session. The HESI Admission Assessment Exam may only be taken **once** per Selective Admissions cycle, and must be completed at Macomb Community College. Scores for this exam administered at other locations or institutions will **not** be accepted. **The HESI Admission Assessment Exam scores remain active for 5 selective admission cycles, or until departmental requirements change, whichever comes first.** You have the **option** to retake the test in an effort to improve your score. This exam will assess the prospective nursing student in the following academic subjects: **Anatomy and Physiology, Math, Reading Comprehension, Vocabulary and General Knowledge, and Grammar.** **A cumulative, or overall exam average score, is provided for these academic tests. This is also referred to as the composite score. The best active composite score prior to the deadline date will be used for ranking purposes.** At the direction of Nursing Department administration, the Learning Style and Personality Profile are included in the assessment package for the purpose of offering students insights about their study habits and learning preferences as they relate to academic achievement. These two personal assessments will not be used as part of the selection process. Students who have a documented disability should contact the Macomb Community College Special Services Department at 586.445.7420 for South Campus or 586.286.2237 for Center Campus to make advance arrangements for appropriate exam accommodations. This should be done at the time of HESI Admissions Assessment registration.
5. HESI ADMISSION EXAM SCHEDULE AND FEES - See Pages 4 and 5

6. Attend MANDATORY Orientation - The program will hold a MANDATORY orientation meeting for all candidates admitted to the program sometime during the month of MAY. If you are selected as an alternate candidate, you must also attend the mandatory orientation.

RANKING

All applicants whose documentation is completed by the deadline date are ranked according to the following criteria. Available seats are filled in the same rank order. All prerequisite courses must be completed by the deadline date with a grade of C (2.0 GPA) or better to be ranked.

The GRADE POINT AVERAGE (GPA) of the four pre-requisites (BIOL-2400 or BIOL-2730, ENGL-1180 or ENGL-1210, HHSC-1040 and BIOL-2710) are computed and weighted at 50%. The composite score of the HESI Admissions Assessment Exam is weighted at 50%. The composite score is the average score of the cumulative results of all five components of the HESI Admission Assessment Exam.

PROCESSING

Applicants will be ranked in the Nursing Program ONLY if they have applied and completed all of the requirements to the program BEFORE THE FEBRUARY 15, 2017 DEADLINE DATE. The processing of all applicants takes approximately three months following the deadline date. At that time, all applicants are notified by mail of the admission decision no later than May 15, 2017.

Applicants who are not admitted may apply for the following year but will not be given preference by reason of having previously applied.

Only those applicants selected for admission are required to submit a \$100.00 **non-refundable** fee to confirm acceptance into the program. Admission is conditional upon proof of health documentation required at the appropriate time by the Department of Health and Human Services, and upon attendance at the mandatory program orientation.

Note: Some or all of the admission criteria listed above may constitute change from the past policy. Macomb retains the prerogative of changing admission procedures and requirements. Furthermore, students and prospective students bear the responsibility for keeping informed of college procedures and requirements.

CRIMINAL BACKGROUND CHECKS

Macomb Community College's clinical partners may not accept students in a clinical learning environment who have been convicted of certain crimes. Therefore, students must undergo a Criminal Background Check, at their own expense, through CastleBranch.com in order to be considered for admission to the Nursing Program.

NOTE: Students will get more information regarding the Criminal Background Check at the mandatory orientation.

ADDITIONAL QUESTIONS?

For questions concerning the HESI Admissions Assessment Exam, please contact Ann Chirco at 586.286.2201.

For questions concerning program requirements and prerequisites for the Nursing Program, please contact the Counseling and Academic Advising Office at 586.445.7999.

HESI ADMISSION ASSESSMENT™ (A²) INFORMATION

Completion of the HESI Admission Assessment™ (A²) is one of the requirements for consideration for admission to Macomb Community College's Nursing Program. This exam may only be taken once per Selective Admission cycle. Test results from other institutions are not accepted at MCC. All HESI tests are administered at Macomb's Center Campus, located on Garfield south of Hall Road. **Registration for the current selective admission cycle begins on Wednesday, July 27, 2016.** To register for the exam, please adhere to the following procedures:

**Registration closes two weeks prior to the exam date,
or when all seats for that session have been assigned, whichever comes first.**

REGISTRATION & ADMISSION INFORMATION

Complete the HESI Admission Assessment™ (A²) Registration form provided on the next page.

Select your preferred test date from the list of test dates below, and indicate your preference on the registration form. **Seats are limited; please plan accordingly.** If the session you request is full, you will have an opportunity to select another test date from available sessions. You **must be** present at the exam time assigned to you or you waive your opportunity to take the test. **There is no rescheduling and fees are non-refundable and non-transferable.**

STEP 1: Submit payment for the HESI Admission Assessment to the Cashier's Office in G Building at Center Campus or in K building at South Campus.

STEP 2: Proceed to the Learning Center at **Center Campus in C Building, Room 116** with your paid receipt and registration form, provided on the next page. A confirmation letter will be mailed to the address provided on the registration form approximately one (1) week prior to your exam. It is the applicant's responsibility to provide the Learning Center with current address information. Arriving via US Mail, this letter will confirm the specific date, time, and location where you are to report for your test. If you do not receive a test confirmation letter five (5) days prior to your requested test date, call Ann Chirco at 586-286-2201.

UPCOMING TEST DATES AND TIMES AND AVAILABLE

<u>Test Dates</u>	<u>Test Start Times Available</u>
Thursday, November 17, 2016	4:00pm
Thursday, December 1, 2016	4:00pm
Wednesday, December 7, 2016	4:00pm
Thursday, December 8, 2016	4:00pm
Monday, December 19, 2016	8:30am
Tuesday, December 20, 2016	8:30am
Tuesday, January 3, 2017	8:30am
Wednesday, January 4, 2017	8:30am
Thursday, January 5, 2017	8:30am
Friday, January 6, 2017	8:30am

**Registration closes two weeks prior to the exam date,
or when all seats for that session have been assigned, whichever comes first.**

IMPORTANT PREPARATION REMINDERS

- 1) You must bring the following with you on the date of your test:
 - Government issued photo identification (driver's license, passport, etc.)
 - Confirmation letter indicating your testing appointment
 - Registration card with EVOLVE account log-in information
- 2) The maximum time allowed to complete the examination and personal profile is four (4) hours.
- 3) Dictionaries, personal calculators, cell phones, or any other electronic devices are **not permitted**. Your scores will be voided for using these or other inappropriate items during the exam.
- 4) Students who have a documented disability should contact Macomb's Special Services Department (586-445-7999) to arrange for appropriate accommodations **at the time of registration**. These accommodations must be confirmed by the student at least two (2) weeks prior to the scheduled exam date.
- 5) For test preparation the HESI Corporation has published Admission Assessment Exam Review (4th edition), which is on reserve at the Center Campus (C Building) and South Campus (J Building) Learning Centers. Personal copies may be purchased at the bookstore on either campus. The Bookstore is located in P Building at Center Campus and K Building at South Campus. ISBN: 9780323353786. To learn about additional resources that may be helpful in preparing for this exam or to order a copy of the book online, visit my.macomb.edu [SEARCH: HESI Resources].

Macomb Community College
LEARNING CENTERS

HESI ADMISSION ASSESSMENT™ (A²) REGISTRATION

CONTACT INFORMATION

Please Print Clearly

OFFICE USE ONLY

Room # Assigned

Last Name

First Name

Macomb Student ID #

Indicate Preferred Test Date / Time

Address

City

State

Zip Code

Daytime Phone #

Cell Phone #

Email Address

REGISTRATION & ADMISSION INFORMATION

HESI REGISTRATION BEGINS JULY 27, 2016 at 9:00 AM

REGISTRATION IS FINAL ONLY AFTER COMPLETING BOTH STEP 1 & STEP 2

- STEP 1:** To take the HESI Admission Assessment™ (A²), Macomb College's nursing entrance examination, an \$80 processing and test fee is required (fee subject to change if exam costs increase). Registrants must pay in person at the Cashier's Office (Bldg. G at either South or Center Campus). Payment may be made by cash, check, money order, Discover, MasterCard or Visa. **There is no rescheduling and fees are non-refundable and non-transferable.**
- STEP 2:** After obtaining a paid receipt, registrants must proceed **in person** to the Center Campus Learning Center, at the location indicated below, to submit proof of payment and this registration form.

**Macomb Community College
Center Campus Learning Center
Bldg. C-116
44575 Garfield Rd.
Clinton Township, MI 48038-1139**

- **PLEASE COMPLETE BOTH STEPS PROMPTLY TO SECURE YOUR TEST DATE.**
- **THERE IS NO RESCHEDULING NOR ANY REFUNDS ALLOWED.**

For Office Use Only: NARD code NEE

NURSING PROGRAM WAITING PERIODS*

Macomb Community College's clinical partners may not accept students in a clinical learning environment who have been convicted of certain crimes. Therefore, students must undergo a Criminal Background Check through **certifiedbackground.com** in order to be considered for admission to the Nursing Program.

Convictions occurring after acceptance into the program must be reported to the Associate Dean of HHSC Dept. immediately. A student is not eligible for admission to the Nursing program for a period of years following completion of all terms and conditions of sentencing for conviction of certain crimes. The precise number of years a student must wait following sentencing depends upon the nature of the offense. Generally speaking, the more serious the offense, the longer the students must wait before eligibility is restored. Macomb Community College has adopted the waiting periods specified in MCL 330.1134a. If a student has been convicted of a crime, the student should consult "Nursing Program Waiting Periods" BEFORE seeking admission to the Nursing program to determine the specific waiting period, if any, applicable to that conviction. Failure to disclose conviction of a crime listed in MCL 330.1134a is grounds for immediate dismissal from the Nursing program. If a student is convicted of a crime listed in MCL 330.1134a while in the Nursing program, the student will be immediately dismissed from the program.

Waiting Period

15 years

- A felony that involves the intent to cause death or serious impairment of a body function, that result in death or serious impairment of a body function that involves the use of force or violence, or that involves the threat of the use of force or violence.
- A felony involving cruelty or torture.
- A felony involving intentional or reckless harm to a vulnerable adult by a caregiver or person with authority over a vulnerable adult.
- A felony involving criminal sexual conduct.
- A felony involving abuse or neglect.
- A felony involving the use of a firearm or dangerous weapon.
- A felony involving the diversion or adulteration of a prescription drug or other medications.
- An attempt or conspiracy to commit any of the felonies listed above.

10 years

- A felony, or an attempt or conspiracy to commit a felony, other than felony with a 15-year waiting period set forth above.
- A misdemeanor involving the use of a firearm or dangerous weapon with the intent to injure, the use of a firearm or dangerous weapon that results in a personal injury, or a misdemeanor involving the use of force or violence or the threat of the use of force of violence.
- A misdemeanor involving intentional or reckless harm to a vulnerable adult by a caregiver or person with authority over a vulnerable adult.
- A misdemeanor involving criminal sexual conduct.
- A misdemeanor involving cruelty or torture.
- A misdemeanor involving abuse or neglect.

5 years

- A misdemeanor involving cruelty if committed by an individual who is less than 16 years of age.
- A misdemeanor involving home invasion.
- A misdemeanor involving embezzlement.
- A misdemeanor involving negligent homicide.
- A misdemeanor involving larceny.
- A misdemeanor of retail fraud in the second degree.
- A misdemeanor involving assault, fraud, or theft.

3 years

- A misdemeanor for assault if there was no use of a firearm or dangerous weapon and no intent to commit murder or inflict great bodily injury.
- A misdemeanor of retail fraud in the third degree.
- A misdemeanor involving the manufacture, delivery, or possession of a controlled substance.

1 year

- A misdemeanor involving the manufacture, delivery, or possession of a controlled substance, if the individual, at the time of conviction, is under the age of 18.
- A misdemeanor for larceny or retail fraud in the second or third degree if the individual, at the time of conviction, is under the age of 16.

***This document was prepared for information purposes only. In the event of a conflict between the statements in this document and the language of MCL 330.1134a, MCL 330.1134a shall control. Please see MCL 330.1134a or consult your attorney for additional information.**

2017 Selective Admissions Nursing Application



Submission Deadline: February 15, 2017

Note: All prerequisite courses must be completed by the deadline date with a grade of C (2.0 GPA) or better to be ranked.

1 Student I.D. Number:

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OR

Social Security Number:

			-			-				
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2 _____ 3 _____
Last Name First Middle Prior Last Name

4 _____ 5 _____
Street Number Street Name or P.O. Box Additional Address Information (I.E; Apt., Bldg, Lot, Etc.)

City, State, Zip Code

6 _____ 7 _____ 8* _____
Area Code (Home Phone No.) Area Code (Cell Phone No.) Date of Birth (Month/Date/Year)

* **Optional**—Information will be kept confidential and will not be used as a factor in the admission process.

9 High School Last Attended: _____
High School City State

10 A. High School Graduation Date: _____ B. GED Completion Date: _____

11 List below all colleges and universities attended other than Macomb Community College. List most recent first.
Failure to list all colleges/universities previously attended will result in immediate disqualification.

<u>Name</u>	<u>City & State</u>	<u>Dates of Attendance</u>	<u>For Office Use Only</u>
			<input type="checkbox"/> Received
			<input type="checkbox"/> Received
			<input type="checkbox"/> Received
			<input type="checkbox"/> Received

I certify that all my responses are true to the best of my knowledge. I understand the policies and procedures published in the College Catalog, Schedule of Classes, and on the website (www.macomb.edu) are the official source of information for Macomb Community College.

Signature Today's Date

Send to: Macomb Community College, Center Campus Records & Registration Office, G-110, Selective Admission Area,
44575 Garfield Road, Clinton Township, MI 48038-1139 Applications can be faxed to: 586.226.4787 or Emailed to:
records@macomb.edu. Email Official Transcripts to: transcripts@macomb.edu.

<u>For Office Use Only</u>			
	Date	Taken at	Term
HESI COMP2:		BIOL-2400 or BIOL-2730	
Incomplete Letter Sent:		ENGL-1180 or ENGL-1210	
Complete Letter Sent:		BIOL-2710	
Checked PERC for restrictions:		HHSC-1040	