

APPROVED MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE COMMUNITY
COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, August 21, 2019 at 7:30 p.m., in Lecture Hall B, University Center, Professional Development Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Lorenzo at 7:58 p.m.

2.0 ROLL CALL

Present: Katherine Lorenzo, Chairperson
Frank Cusumano, Vice Chairperson
Kristi Dean, Secretary
Roseanne DiMaria, Treasurer
Joan Flynn, Trustee
Shelley Vitale, Trustee
Vincent Viviano, Trustee

Absent: None

Also present: James Sawyer, President
Sharon Kowal, Executive Administrative Assistant to the President
Jeffrey Steele, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by DiMaria, supported by Flynn, to approve the agenda as presented.

ALL IN FAVOR:

Ayes: DiMaria, Flynn, Cusumano, Dean, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, June 19, 2019

MOTION by Cusumano, supported by Dean, to approve the minutes of the June 19, 2019 information session, as read.

ALL IN FAVOR:

Ayes: Cusumano, Dean, DiMaria, Flynn, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

4.2 Closed Session, June 19, 2019

MOTION by Cusumano, supported by Viviano, to approve the minutes of the June 19, 2019 closed session, as read.

ALL IN FAVOR:

Ayes: Cusumano, Viviano, Dean, DiMaria, Flynn, Vitale, Lorenzo

Nays:

Absent:

Motion carried.

4.3 Regular Meeting, June 19, 2019

MOTION by Cusumano, supported by DiMaria, to approve the minutes of the June 19, 2019 regular meeting, as read.

ALL IN FAVOR:

Ayes: Cusumano, DiMaria, Dean, Flynn, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

APPROVAL OF MINUTES (continued)

4.4 Special Meeting, August 6, 2019

MOTION by Cusumano, supported by Flynn, to approve the minutes of the August 6, 2019 special meeting, as read.

ALL IN FAVOR:

Ayes: Cusumano, Flynn, Dean, DiMaria, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS

5.1 Board of Trustees Reports (verbal)

None.

6.0 PRESIDENT'S REPORT (verbal)

None.

7.0 FINANCIAL REPORTS

7.1 Financial Statements – July 31, 2019

MOTION by DiMaria, supported by Viviano, to receive and file the financial statements for the one month ended July 31, 2019.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Cusumano, Dean, Flynn, Vitale, Lorenzo

Nays:

Absent:

Motion carried.

Financial Reports (continued)7.2 Investment Report – July 28, 2019

MOTION by DiMaria, supported by Flynn, to receive and file the investment report of securities held as of July 28, 2019.

ALL IN FAVOR:

Ayes: DiMaria, Flynn, Dean, Vitale, Viviano, Lorenzo

Nays: Cusumano

Absent:

Motion carried.

8.0 PERSONNEL REPORTS8.1 Personnel Actions8.1A. Mark Owen, Instructor of English

MOTION by Flynn, supported by Viviano to approve the appointment of Mark Owen to Instructor of English.

ROLL CALL VOTE:

Ayes: Flynn, Viviano, Cusumano, Dean, DiMaria, Vitale, Lorenzo

Nays:

Absent:

Motion carried.

9.0 AUDIENCE PARTICIPATION (verbal)

None.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS10.1 Update to Existing Agreement for ACCUPLACER College and ESL Placement Tests

MOTION by Viviano, supported by DiMaria, that the Board of Trustees receive and file the information report.

ALL IN FAVOR:

Ayes: Viviano, DiMaria, Cusumano, Dean, Flynn, Vitale, Lorenzo

Nays:

Absent:

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – June 30, 2019 and July 31, 2019

MOTION by DiMaria, supported by Flynn, to accept the donations as presented and acknowledged by the Administration.

ALL IN FAVOR:

Ayes: DiMaria, Flynn, Dean, Vitale, Viviano, Lorenzo

Nays: Cusumano

Absent:

Motion carried.

11.2 Change Orders (none)

11.3 Authorization for Purchases

11.3A ACCUPLACER College and ESL Placement Tests

MOTION by Cusumano, supported by Dean that the Board of Trustees authorize the annual purchase of ACCUPLACER with The College Board of New York, New York, in an amount not to exceed \$270,000.

ROLL CALL VOTE:

Ayes: Cusumano, Dean, DiMaria, Flynn, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

11.3B TORO Groundsmaster Mower

MOTION by Flynn, supported by DiMaria that the Board of Trustees authorize the purchase of a TORO Groundsmaster 5900 commercial mower in the amount of \$97,616 from Spartan Distributors of Sparta, MI.

ROLL CALL VOTE:

Ayes: Flynn, DiMaria, Cusumano, Dean, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

11.4 Authorization for Sale

11.4A. Center Campus Property

MOTION by Cusumano, supported by DiMaria that the Board of Trustees authorize Administration to execute any and all documents necessary to effectuate the sale of the Center Campus property at Healthier Way and Commons Road to the Macomb Intermediate School District in the amount of \$739,879 subject to the review and approval of General Counsel.

ROLL CALL VOTE:

Ayes: Cusumano, DiMaria, Dean, Flynn, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

11.4B. Property at the Corner of 15 Mile and Hayes Roads

MOTION by Viviano, supported by Cusumano that the Board of Trustees authorize Administration to execute any and all documents necessary to effectuate the sale of the property at 15 Mile and Hayes Road to Gaspare Munaco in the amount of \$650,000 subject to the review and approval of General Counsel.

ROLL CALL VOTE:

Ayes: Viviano, Cusumano, Dean, DiMaria, Flynn, Vitale, Lorenzo

Nays:

Absent:

Motion carried.

12.0 POLICY ACTIONS

12.1 General Policies Governing Public Use of College Facilities (Second Reading)

MOTION by Cusumano, supported by Flynn that the Board of Trustees adopt, second reading, the attached proposed policy on General Policies Governing Public Use of College Facilities.

ROLL CALL VOTE:

Ayes: Cusumano, Flynn, Dean, DiMaria, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

Policy Actions (continued)12.2 Residency (Second Reading)

MOTION by Cusumano, supported by Dean that the Board of Trustees adopt, second reading, the attached proposed policy on Residency.

ROLL CALL VOTE:

Ayes: Cusumano, Dean, DiMaria, Flynn, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

12.3 Guidelines for Audience Participation (First Reading)

MOTION by Vitale, supported by Viviano that the Board of Trustees adopt, first reading, the attached proposed Guidelines for Audience Participation.

DISCUSSION: Trustee Cusumano stated that it is his understanding that the Board of Trustees will be moving Audience Participation to before Personnel Actions. He asked for this change years ago and could not get support. He is glad to see the Board is acting on it today. The more information the Board has the more informed decisions we can make. Although many of the persons present at this formal regular session meeting are present at the previous information meeting, they do not have the opportunity to speak on any issues at that point in the agenda. He thinks this is a positive development for the college and it's governance. Thank you.

ROLL CALL VOTE:

Ayes: Vitale, Viviano, Cusumano, Dean, Flynn, Lorenzo

Nays: DiMaria

Absent:

Motion carried.

12.4 Bylaws of the Board of Trustees (First Reading)

MOTION by Cusumano, supported by Dean that the Board of Trustees adopt, first reading, the attached proposed Bylaws of the Board of Trustees.

ROLL CALL VOTE:

Ayes: Cusumano, Dean, DiMaria, Flynn, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.


13.0 ADJOURNMENT

MOTION by DiMaria, supported by Cusumano, to adjourn the meeting.

Motion carried.

The meeting adjourned at 8:10 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES



Secretary