

APPROVED MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE COMMUNITY
COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, May 16, 2018 at 7:30 p.m., in Room K301S of the South Campus, 14500 Twelve Mile Road, Warren, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Haase at 7:34 p.m.

2.0 ROLL CALL

Present: Jennifer Haase, Chairperson
Frank Cusumano, Vice Chairperson
Katherine Lorenzo, Secretary
Roseanne DiMaria, Treasurer
Kristi Dean, Trustee
Joseph DeSantis, Trustee
Vincent Viviano, Trustee

Absent:

Also present: James Sawyer, President
Sharon Kowal, Executive Administrative Assistant to the President
Jeffrey A Steele, Associate General Counsel

3.0 APPROVAL OF AGENDA

MOTION by DiMaria, supported by Dean, to approve the agenda as presented.

ALL IN FAVOR:

Ayes: DiMaria, Dean, Cusumano, DeSantis, Lorenzo, Viviano, Haase

Nays:

Absent:

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Special Meeting, April 16, 2018

MOTION by DiMaria, supported by Viviano, to approve the minutes of the April 16, 2018 Special Meeting, as read.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Cusumano, Dean, DeSantis, Lorenzo, Haase

Nays:

Absent:

Motion carried.

4.2 Information Session, April 18, 2018

MOTION by DiMaria, supported by Viviano, to approve the minutes of the April 18, 2018, Information Session, as read.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Cusumano, Dean, DeSantis, Lorenzo, Haase

Nays:

Absent:

Motion carried.

4.3 Executive Session, April 18, 2018

MOTION by DiMaria, supported by Viviano, to approve the minutes of the April 18, 2018 Executive Session, as read.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Cusumano, Dean, DeSantis, Lorenzo, Haase

Nays:

Absent:

Motion carried.

4.4 Regular Meeting, April 18, 2018

MOTION by DiMaria, supported by Viviano, to approve the minutes of the April 18, 2018 Regular Meeting, as read.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Cusumano, Dean, DeSantis, Lorenzo, Haase

Nays:

Absent:

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS (verbal)

5.1 Board of Trustees Reports (verbal)

Trustee Cusumano stated that he attended the Police Academy Class 103 graduation – there were 31 graduates and 16 were hired and uniformed. He also attended the Basic Fire Class 70 graduation – there were 19 preservice and two with jobs. In addition, 570 graduates crossed the stage for commencements at the Expo Center. He added that at some point he would move this body again to provide free caps and gowns to graduates.

6.0 PRESIDENT’S REPORT (verbal)

None.

7.0 FINANCIAL REPORTS

7.1 Financial Statements – April 30, 2018

MOTION by Viviano, supported by DiMaria, to receive and file the financial statements for the ten months ended April 30, 2018.

ALL IN FAVOR:

Ayes: Viviano, DiMaria, Cusumano, Dean, DeSantis, Lorenzo, Haase

Nays:

Absent:

Motion carried.

7.2 Investment Report – April 29, 2018

MOTION by Viviano, supported by Dean, to receive and file the investment report of securities held as of April 29, 2018.

ALL IN FAVOR:

Ayes: Viviano, Dean, DeSantis, DiMaria, Lorenzo, Haase

Nays: Cusumano

Absent:

Motion carried.

7.3 Financial Reports and Analyses

7.3A Property Tax Analysis and Resolution

MOTION by DiMaria, supported by Dean, that the resolution for the levy of 2018-2019 property taxes for operating purposes be adopted as presented.

WHEREAS, Act No. 331 of the Public Acts of the State of Michigan for the year 1966, as amended, requires the Board of Trustees to determine the total taxes required for the operation of the Community College for any year; and

WHEREAS, the Board has previously adopted a proposed additional millage rate as required by Public Act 5 of 1982 and has held a public hearing as required by the same act, and

WHEREAS, the qualified electors of the College District have heretofore authorized the Board of Trustees to levy a tax on real property within the District at the maximum annual rate of 1.464 mills on each thousand dollars (\$1.464 per \$1,000) of the State equalized assessed valuation of the property within the District, and

WHEREAS, the Board of Trustees has determined that the total taxes required for operation by the Community College District for the fiscal year commencing July 1, 2018, amount to be at least \$39,645,971.

NOW, THEREFORE, BE IT RESOLVED, and it is hereby declared and certified that the approved tax to be levied on the real property with the College District for the fiscal year commencing July 1, 2018 shall be at the rate of 1.464 mills on each thousand dollars (\$1.464 per \$1,000) of the taxable State equalized assessed valuation of the property within the District which will be reduced as required by the provisions of Act No. 35 of the Public Acts of the State of Michigan for the year 1979, and

BE IT FURTHER RESOLVED, and it is hereby declared and certified, that the total amount of taxes to be raised throughout the College District for the operation of the College for the fiscal year commencing July 1, 2018, shall amount to at least \$39,645,971 and

BE IT FURTHER RESOLVED that the Secretary is hereby authorized to certify the approved tax rate and the amount of taxes to be raised and the College Treasurer shall notify the proper assessing office of each appropriate city and township within the College District and do whatever else may be necessary and proper in the premises to effectuate compliance with this resolution.

DISCUSSION: Trustee Cusumano stated that, as everyone is aware the millage passed however, there was significant opposition – 47 percent plus decided that the College funding wasn't worth \$10 to \$12 extra per year. He thinks it is incumbent on all of the staff, the Board of Trustees, and the Administration to work hard to show the value of this institution to that 47.7 percent.

ROLL CALL VOTE:

Ayes: DiMaria, Cusumano, DeSantis, Lorenzo, Viviano, Haase

Nays: Dean

Absent:

Motion carried.

7.3B Open Hearing on Proposed 2018-2019 Budget (verbal)

There being no comments from the public on the proposed 2018/2019 budget, the open hearing was closed.

7.3C Initial 2018-2019 General Fund Budget

MOTION by DiMaria, supported by Lorenzo, that the Board of Trustees adopt the general appropriations resolution for 2018-2019 as presented.

RESOLVED, that this resolution shall be the general consolidated appropriations of Macomb Community College for the fiscal year beginning July 1, 2018. A resolution to make appropriation; to provide for expenditures of appropriations; and to provide for the disposition of all income received by Macomb Community College.

BE IT FURTHER RESOLVED, that the total revenues estimated to be available for appropriations in the General Fund for the fiscal year beginning July 1, 2018 are \$138,848,535.

BE IT FURTHER RESOLVED, that \$138,621,334 of the total available to appropriate in the General Fund is hereby appropriated for expenditures and, if necessary, fund balance to be used to insure that the 2018/2019 budget is balanced.

BE IT FURTHER RESOLVED, that no Board of Trustees member or employee of the College shall expend any General Funds or obligate the expenditure of any General Funds except pursuant to appropriations made by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Vice President for Business is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for the performance of their responsibilities within the amount appropriated by the Board of Trustees. This appropriation resolution is to take effect on July 1, 2018.

ROLL CALL VOTE:

Ayes: DiMaria, Lorenzo, DeSantis, Viviano, Haase

Nays: Cusumano, Dean

Absent:

Motion carried.

8.0 PERSONNEL REPORTS

8.1 Personnel Actions

8.1A Christopher Brockett – Temporary Administrator

MOTION by Cusumano, supported by Dean to approve the appointment of Christopher Brockett as Temporary, Director of I.T. Client Computing and Media Systems (Interim Replacement).

ROLL CALL VOTE:

Ayes: Cusumano, Dean, DeSantis, DiMaria, Lorenzo, Viviano, Haase

Nays:

Absent:

Motion carried.

8.1B George Rouhib – Administrative, Director, Public Service Institute

MOTION by Cusumano, supported by DiMaria to approve the appointment of George Rouhib as the Director of the Public Service Institute.

ROLL CALL VOTE:

Ayes: Cusumano, DiMaria, Dean, DeSantis, Lorenzo, Viviano, Haase

Nays:

Absent:

Motion carried.

8.2 Employment Contracts for Exempt Administrators

MOTION by Lorenzo, supported by Dean to approve the employment contracts for the exempt administrators for the period of July 1, 2018 to June 30, 2019.

ROLL CALL VOTE:

Ayes: Lorenzo, Dean, DeSantis, DiMaria, Viviano, Haase

Nays: Cusumano

Absent:

Motion carried.

9.0 AUDIENCE PARTICIPATION (verbal)

None.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 Construction Status Report

MOTION by Lorenzo, supported by DiMaria, that the Board of Trustees receive and file the information report.

ALL IN FAVOR:

Ayes: Lorenzo, DiMaria, Cusumano, Dean, DeSantis, Viviano, Haase

Nays:

Absent:

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – April 30, 2018

MOTION by DiMaria, supported by Viviano, to accept the donations as presented and acknowledged by the Administration.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Cusumano, Dean, DeSantis, Lorenzo, Haase

Nays:

Absent:

Motion carried.

11.2 Change Orders - (none)

11.3 Authorization for Purchases

11.3A Three (3) Issues of the Macomb Connect Magazine – Fall 2018, Winter 2019 and Spring/Summer 2019

MOTION by DiMaria, supported by Dean that the Board of Trustees approve the bid in the amount of \$158,616 for printing and mailing services of three (3) issues of the Macomb Connect Magazine for Fall 2018, Winter 2019 and Summer 2019 to Michigan Web Press of Davisburg, Michigan.

ROLL CALL VOTE:

Ayes: DiMaria, Dean, Cusumano, DeSantis, Lorenzo, Viviano, Haase

Nays:

Absent:

Motion carried.

11.3B Annual Library Purchases and DALNET Maintenance Agreement

MOTION by DiMaria, supported by Lorenzo that the Board of Trustees authorize the purchase of library resources for fiscal year 2018-2019 in amounts not to exceed \$85,000 to MCLS (Midwest Collaborative Library Services) of Lansing, Michigan; and authorize the renewal of its annual maintenance agreement in an amount not to exceed \$75,660 to the Detroit Area Library Network (DALNET) for the College's share of the fiscal year 2018-2019 operating costs.

ROLL CALL VOTE:

Ayes: DiMaria, Lorenzo, Cusumano, DeSantis, Viviano, Haase

Nays: Dean

Absent:

Motion carried.

11.3C Michigan Community College Risk Management Authority Self-Insured Property and Casualty Insurance

MOTION by Viviano, supported by DiMaria that the Board of Trustees approve a contribution in an amount not to exceed \$604,057 to the Michigan Community College Risk Management Authority for the period July 1, 2018 to June 30, 2019.

DISCUSSION: Trustee Cusumano asked if there were any claims this past fiscal year and if so was there any issue getting them resolved. L. Argiri responded that there were no claims.

ROLL CALL VOTE:

Ayes: Viviano, DiMaria, Cusumano, Dean, DeSantis, Lorenzo, Haase

Nays:

Absent:

Motion carried.

11.3D Gartner IT Research Service Agreement

MOTION by DiMaria, supported by Lorenzo that the Board of Trustees authorize the Administration to renew the College's Gartner Higher Education Service agreement for a two-year term with Gartner, Inc., of Stamford, CT commencing on July 1, 2018 in an amount of \$79,000.

ROLL CALL VOTE:

Ayes: DiMaria, Lorenzo, Cusumano, DeSantis, Viviano, Haase

Nays: Dean

Absent:

Motion carried.

11.3E Apple Computer Lifecycle Replacement

MOTION by Viviano, supported by DiMaria that the Board of Trustees approve the purchase of Apple computers in the amount of \$234,443 from Apple, Inc. of Austin, TX, the lowest bidder meeting college specifications.

ROLL CALL VOTE:

Ayes: Viviano, DiMaria, Cusumano, DeSantis, Lorenzo, Haase

Nays: Dean

Absent:

Motion carried.

12.0 POLICY ACTIONS – None

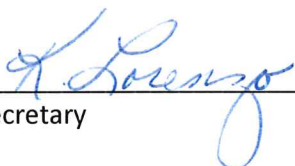
13.0 ADJOURNMENT

MOTION by DiMaria, supported by Viviano, to adjourn the meeting.

Motion carried.

The meeting adjourned at 7:50 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES


Secretary