

APPROVED MINUTES OF INFORMATION SESSION OF THE BOARD OF TRUSTEES OF THE COMMUNITY  
COLLEGE DISTRICT OF THE COUNTY OF MACOMB

An open information session of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, May 17, 2017 at 6:00 p.m., in Room K307 of the John Lewis Community Center, South Campus, 14500 Twelve Mile Road, Warren, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Haase at 6:02 p.m.

2.0 ROLL CALL

Present: Jennifer Haase, Chairperson  
Frank Cusumano, Vice Chairperson  
Katherine Lorenzo, Secretary  
Roseanne DiMaria, Treasurer  
Kristi Dean, Trustee  
Joseph DeSantis, Trustee

Absent: Vincent Viviano, Trustee

Also present: James Jacobs, President  
Elizabeth Argiri, Vice President, Business  
Sharon Kowal, Executive Administrative Assistant to the President  
Jill Thomas-Little, Vice President, Student Services  
Gerri Lynn Pavone, Executive Director, Research and Planning  
James Sawyer, Provost/Senior Vice President, Learning Unit  
Casandra Ulbrich, Vice President, College Advancement & Community Relations  
Hunter L. Wendt, General Counsel/Executive Director, College Police  
Denise Williams, Vice President, Human Resources

3.0 APPROVAL OF AGENDA

MOTION by DiMaria, supported by Lorenzo, to approve the agenda as presented.

Motion carried.

4.0 AUDIENCE PARTICIPATION

None.

5.0 REVIEW OF AGENDA ITEMS AND MATERIAL

Trustee Lorenzo stated that in the information session minutes it indicates that Dryden is in Oakland County when it is located in Lapeer County.

Trustee Haase has a correction to the executive session minutes and requested someone make the motion for the change at the regular meeting to change the word "counties" of scale to "economies" of scale.

## 6.0 ISSUE AND UPDATES

Dr. Jacobs thanked the Board members who attended the commencement ceremony. It was a great event. There were 530 graduates who participated. Earlier that afternoon the Early College Graduation Ceremony had 165 participants. We also had 29 graduates from the Fire Academy and 41 graduated from the Police Academy.

Trustee Dean asked if we knew what the average GPA for the Early College graduates were? Ms. Little-Thomas, Vice President, Student Services said the semester just ended so the GPA's have not been calculated yet. Trustee Dean would be interested in knowing the GPA's when figured.

Dr. Jacobs reported that we are still without a budget from the state. There are two versions for the budget for community colleges. The House version calls for no increase in funding and the Senate version calls for a one percent increase for community college budgets. However today, the consensus revenue estimating forecast occurred and it looks like the general fund estimate is \$293,000,000 lower than the forecast and the school aid fund is \$340,000,000 more than the forecast. This puts into jeopardy the idea that there might be a tax cut, at least this year, because there is less money in the general fund, on the other hand, there is more money in the school aid fund. The school aid fund is the fund that we draw from our college budget. It is still unclear on what is going to happen.

Dr. Jacobs urged the Board members to attend the May 23 Capital Campaign Public Launch. We've invited the staff and people from the community. We have raised approximately \$8,000,000 of our \$10,000,000 goal over the past four years. The public announcement of the capital campaign is not just an announcement but also a celebration. We are also going to use that day to honor the recipients of the Kathy and Jerry Wood scholarships and their superintendents. An agenda with the afternoon's events will be emailed to the Board.

Trustee Lorenzo asked when do pledges come due – is that ongoing? Dr. Ulbrich, Vice President, College Advancement and Community Relations, said it depends on the pledge the donor signed. For example the Kathy and Jerry Wood Foundation has a two year pledge and they have already submitted their first installment – and have one more payment to go.

Dr. Jacobs announced the Comedy and Cocktails event on September 15.

### 6.1 Initial 2017-2018 General Fund Budget

Ms. Libby Argiri, Vice President for Business, provided an overview of the budget, agenda item 7.3B in the Board Packet.

The budget mostly reflects the projections that were discussed at various Board meetings earlier in the year. Ms. Argiri is pleased to that report we have presented a balanced budget to the Board. It incorporates not only the tuition increase as well as the reductions administration had pledged to the Board.

An outline of the budget:

There is no change in state funding until the budget is decided. Tuition was factored in with the 3% decrease in credit hours as well as the tuition increase that was approved by

the Board. No increase in the budget from property taxes until the taxable value is certified by the county at either the end of May or beginning of June.

On the expenditure side we factored in the reduction of eleven full-time positions totaling \$1,000,000 as well as the reduction in the postage budget of \$100,000.

Trustee Lorenzo asked if the Dean of Student and Community Services had been eliminated and who will be picking up those responsibilities. Ms. Argiri said the position was eliminated and Ms. Little-Thomas has taken on the additional work load until we evaluate organizationally how that looks going forward.

For wages and benefits the costs were lower than we predicted early on at about 1.8% increase overall in costs; including wages and fringe benefits increases; including MSPERS employer contribution that went up by ¼ percent and we also factored in the vacancy calculation rate. Overall that summarizes the primary changes of the budget.

Trustee Lorenzo said she does not see a budget for The Macomers. It was explained by Dr. Ulbrich and Dr. Sawyer that the Macomers have been moved from the Macomb Center over to the Learning Unit. The Macomers will be integrated with a full-time faculty member who will also be teaching classes. The Macomers were a student group so by having them integrated will be very beneficial and give them more opportunities.

Trustee Dean asked if Ms. Argiri will give a mid-year budget forecast. Ms. Argiri confirmed that she provides an initial budget and then will bring a revised budget to the Board in December.

## 6.2 Michigan Community College Risk Management Authority

Ms. Argiri, provided an overview of the Michigan Community College Risk Management Authority agenda item in a presentation. This is the College's self-insurance program for property, casualty and data breach privacy.

Trustee Haase said in follow-up to their conversation last month about the MCCA conference being held on Mackinac Island, she spoke with Erin Shore about the location. There was a survey sent out several years ago that resulted in the members choosing overwhelmingly to hold the conference on Mackinac Island for at least two years. Then the conference will be held at the Grand Traverse Resort for the next two years and then there will be another consideration.

Dr. Jacobs stated there will be a presentation at the June meeting regarding strategic issues the Board needs to consider for the operating millage renewal that is due in 2020.

Trustee Haase reminded the Board about the Board Guidelines for Audience Participation as well as the Board itself. Mr. Wendt said the Board adopted a policy in 1971 regarding audience participation. It doesn't prohibit anyone from speaking but it does set reasonable timelines for people to address the Board. It also indicates that this is not an open discussion with the Board, but it does give them a chance to address the Board on something they think is important. As it says in the policy these issues are often best handled administratively through the existing administration of the college. Each person has two minutes to speak for a block of twenty minutes.

Trustee Haase shared a letter from a resident, Bob Beatty, regarding how helpful campus police have been for him.

7.0 EXECUTIVE SESSION

MOTION by Lorenzo supported by DiMaria to move into Executive Session to discuss collective bargaining.

ROLL CALL VOTE:

Ayes: Cusumano, Dean, DeSantis, DiMaria, Lorenzo, Haase

Nays: None.

Absent: Viviano

RECESS

The meeting recessed at 6:47 p.m.

RECONVENE

The meeting reconvened at 7:20 p.m.

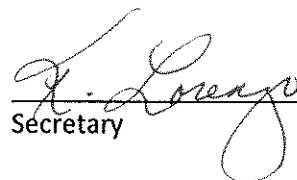
8.0 ADJOURNMENT

MOTION by DiMaria, supported by Cusumano, to adjourn the meeting.

Motion carried.

The meeting adjourned at 7:20 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES

  
Secretary