

MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, December 18, 2012 at 7:30 p.m., in Lecture Hall B of the Professional Development Center, University Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 8:23 p.m.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson
Christine Bonkowski, Vice Chairperson
Connie Bolanowski, Secretary
Nancy Falcone, Treasurer
Frank Cusumano, Trustee
Joseph DeSantis, Trustee
Roseanne DiMaria, Trustee

Absent: None

Also present: James Jacobs, President
Patricia Martz, Secretary to the President
Hunter L. Wendt, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by DiMaria, supported by Bolanowski, to approve the agenda as presented.

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, November 20, 2012

4.2 Executive Session, November 20, 2012

4.3 Regular Meeting, November 20, 2012

MOTION by Bonkowski, supported by DiMaria, to approve the minutes of the November 20, 2012 Information Session, Executive Session and Regular Meeting, as presented.

A motion was made by Trustee Cusumano to amend the motion to approve the minutes and the motion failed due to lack of support.

Motion to approve the minutes as presented carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS

5.1 Reports by Board Members

None

6.0 PRESIDENT'S REPORTS

6.1 Reports by the President

None

7.0 FINANCIAL REPORTS

7.1 Financial Statements – November 30, 2012

MOTION by Falcone, supported by Bolanowski, to receive and file the financial statements for the five months ended November 30, 2012.

Motion carried.

7.2 Investment Report – December 2, 2012

MOTION by Bolanowski, supported by Bonkowski, to receive and file the investment report of securities held as of December 2, 2012.

ROLL CALL VOTE:

Ayes: Bolanowski, Bonkowski, Cusumano, DiMaria, Falcone, Kelly

Nays: DeSantis

Absent: None

Motion carried.

7.0 FINANCIAL REPORTS (Continued)

7.3 Financial Reports & Analyses: Revised 2012/2013 General Fund Budget

MOTION by Falcone, supported by Bonkowski, to adopt the approved general appropriations resolution for 2012/2013 as presented.

ROLL CALL VOTE:

Ayes: Falcone, Bonkowski, Bolanowski, Cusumano, DiMaria, Kelly

Nays: DeSantis

Absent: None

Motion carried.

8.0 PERSONNEL REPORTS

8.1 Personnel Actions – Appointments

MOTION by Bonkowski, supported by Falcone, to approve the appointments of Dr. Carrie Jeffers, Director of Enrollment Services/Registrar, effective January 2, 2013; Tanya Balcom, Instructor of Business Management, effective January 2, 2013; and George Schleis, Instructor of Information Technology, effective January 2, 2013.

ROLL CALL VOTE:

Ayes: Bonkowski, Falcone, Bolanowski, Cusumano, DeSantis, DiMaria, Kelly

Nays: None

Absent: None

Motion carried.

8.0 PERSONNEL REPORTS (Continued)

8.2 Designation of Emeritus Status

MOTION by Falcone, supported by Bolanowski, to confer the emeritus title on the retired Professor of Applied Technology, Conan Fisher.

ROLL CALL VOTE:

Ayes: Falcone, Bolanowski, Bonkowski, Cusumano, DeSantis, DiMaria, Kelly

Nays: None

Absent: None

Motion carried.

9.0 AUDIENCE PARTICIPATION

During the audience participation, Bonnie Haines, Chapter Chair of Local 2172.16, Part-Time Employees, addressed the Board of Trustees regarding the decision to close the college between the Christmas and New Year holiday. Other members of Local 2172.16 addressed the Board as well.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

None

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations

MOTION by Falcone, supported by Bonkowski, to accept the donations as presented and acknowledged by the Administration.

Motion carried.

11.2 Change Orders

None

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3 Authorization for Purchases

11.3A HAAS TM-2 Manual CNC Turning Center

MOTION by Falcone, supported by DiMaria, to authorize the purchase of a HAAS TM-2 Manual CNC Turning Center in the amount of \$48,370 from Gerotech, Inc., of Flat Rock, Michigan.

ROLL CALL VOTE:

Ayes: Falcone, DiMaria, Bolanowski, Bonkowski, Cusumano, DeSantis, Kelly

Nays: None

Absent: None

Motion carried.

11.3B Mechatronics Learning Systems

MOTION by Bonkowski, supported by Bolanowski, to authorize the purchase of three (3) Mechatronics Learning Systems and related software and materials in the amount of \$55,600 from Applied Technology Systems of Franklin, Michigan.

ROLL CALL VOTE:

Ayes: Bonkowski, Bolanowski, Cusumano, DeSantis, DiMaria, Falcone, Kelly

Nays: None

Absent: None

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.4 2013 Renovation Projects

MOTION by Falcone, supported by DiMaria, to approve the 2013 Renovation Projects and authorize the administration to solicit proposals, quotes and bids and award contracts to the lowest qualified bidders that will provide acceptable quality, service and performance meeting College specifications with total construction costs not to exceed \$1.5 million.

ROLL CALL VOTE:

Ayes: Falcone, DiMaria, Bolanowski, Bonkowski, Kelly

Nays: Cusumano, DeSantis

Absent: None

Motion carried.

12.0 POLICY ACTIONS

None

13.0 ADJOURNMENT

MOTION by Bonkowski, supported by Falcone, to adjourn the meeting.

Motion carried.

The meeting adjourned at 8:47 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB
BOARD OF TRUSTEES

Secretary