

MINUTES OF THE INFORMATION SESSION OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

An open information session of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, June 19, 2012, at 6:00 p.m., in Room 125 of the Professional Development Center, University Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan, pursuant to notice.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 6:24 p.m.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson
Christine Bonkowski, Vice Chairperson
Connie Bolanowski, Secretary
Nancy Falcone, Treasurer
Joseph DeSantis, Trustee
Charley Jackson, Trustee

Absent: Roseanne DiMaria, Trustee (excused)

Also present: James Jacobs, President
Elizabeth Argiri, Vice President for Business
Jill M. Little, Vice President, Student Services
Patricia Martz, Executive Secretary to the President
Gerri Lynn Pavone, Executive Director, Research
and Planning
James Sawyer, Provost/Vice President, Learning Unit
Casandra Ulbrich, Vice President for College
Advancement and Community Relations
Hunter L. Wendt, General Counsel
Elizabeth Ferguson, Associate Vice President for
Human Resources

3.0 APPROVAL OF AGENDA

MOTION by Falcone, supported by Bonkowski, to approve the agenda as presented.

Motion carried.

4.0 AUDIENCE PARTICIPATION

None

5.0 REVIEW OF AGENDA ITEMS AND MATERIAL

Trustee Bolanowski inquired about the significant increase in the recommended salary for Carl Seitz for the position of Public Service Institute Director listed under regular meeting agenda item 8.1. Mr. Wendt explained the process of salary determinations and the credit received for years of experience. Trustee Jackson asked for clarification on the requirements listed for the counselor position to which Ms. Ferguson responded.

Mr. Wendt referred to regular meeting agenda item 8.1 relating to the hiring of two math instructors. He informed the Trustees that the selection process could not be entirely completed on the candidates for those positions in time to bring the information to the Board this month and, therefore, it will be necessary to make a motion at the regular meeting to remove these two listed items from the agenda. Dr. Sawyer stated that two candidates have been selected for the math instructor positions, but since this will now not be brought to the Board for approval until the August 21st meeting, there is a concern about the candidates accepting the positions as “temporary full-time” effective August 13, prior to the formal approval by the Board. Trustee Kelly indicated that he does not believe the Board has ever rejected any new hires that have been recommended by administration and does not see a reason for concern. Dr. Sawyer expressed his confidence in the two selected candidates, indicating that this is just a timing issue.

6.0 ISSUES AND UPDATES

6.1 Learning Unit and Defense Grant Update

Dr. Sawyer reviewed in detail a handout he prepared outlining the responsibilities and functions of the various areas within the Learning Unit. He noted that for the first time in ten years, a comprehensive program review was conducted by the Learning Unit. He commented that the business objects software which the Board recently approved to purchase was an essential tool in this major undertaking.

Dr. Sawyer also reviewed the status of the defense related grants. He noted that over 650 people were placed in jobs as a result of the training through the \$4.9 million Department of Labor defense grant. Dr. Jacobs stated that Dr. Sawyer currently serves on the County Executive’s Defense Manufacturing Task Force as a result of his work on the defense related grants.

Dr. Jacobs distributed a 2011 chart of the top 100 associate degree producing institutions in the United States indicating that Macomb ranks 24th in the nation.

6.2 Lansing Update

Dr. Jacobs informed the Trustees that the Governor's budget included a 3% appropriation to community colleges and stated that Macomb will receive \$31,529,000. Ms. Argiri commented that the adjustment will be made at budget revision in the Fall. He further informed the Trustees that the MPSERS legislation was not completed due to a dispute between the House and Senate. He added that the college's MPSERS contributions will increase by 3% effective October 1, 2012.

He further reminded the Trustees that Macomb was on the list for a capital outlay project submitted in 2004 to expand the health care facilities at Center Campus for a total of \$14.5 million. Macomb was in the process of getting approved for the project, however, due to a reassessment of the college's needs, the current job market, and in an effort to save the state money, administration recently changed the project to renovation of C building at South Campus, which reduced the demand from \$14.5 million to 8.5 million, saving the state \$6 million. As a result of changing the proposal, Macomb was dropped off the list and did not get funded. Dr. Jacobs noted that Macomb had the support of many legislators, including the House Chair Ken Goike, and that both the Republicans and Democrats representing the districts in Macomb County banded together to form a "Macomb Bloc" all of whom refused to vote for any other capital outlay project funding until Macomb was placed back on the list.

6.3 August 14 Leadership Reunion Dinner/August 15 Bond Proposal Breakfast

These events will be the kick-off to the bond proposal campaign and will celebrate the 50th anniversary of the citizen vote to create a community college district. Dr. Jacobs informed the Trustees that a dinner is planned for the evening of August 14, as well as a breakfast on the morning of August 15, to honor the individuals involved in the founding of the District. The results of an economic impact study will also be presented at the August 15 breakfast event which will provide information relative to the bond campaign. All Board members are invited to participate, as well as previous board members and business and community leaders. He noted that Judge Sanborn is involved in assisting with these plans.

6.4 Mount Clemens Stars and Stripes Festival 2012

Dr. Jacobs informed the Trustees that the College was asked to sponsor the 2012 Mount Clemens Stars and Stripes Festival. There will be a live radio broadcast on the morning of Friday, June 29, on WJR's Paul W. Smith show where Dr. Jacobs will be a panelist along with County Executive Mark Hackel, McLaren Hospital's president and the vice president of Comcast to discuss Macomb County and "Making Macomb Your Home." In addition to the live broadcast, the sponsorship includes the advertising spots on WJR, a half page ad in the Macomb Daily, and placement of college banners at the festival.

Miscellaneous

Dr. Jacobs distributed information on recent tuition increases at other community colleges, noting Oakland Community College's 7% increase and Wayne State University's 11.2% increase, compared to Macomb's increase of 2.4%. He also distributed a pre-audit communication to the Board and stated that a meeting was held with the auditors just prior to tonight's board meeting. He further stated that an audit report will be presented at the September board meeting.

Mr. Wendt referred to regular meeting agenda item 8.2, the tentative agreement with AFSCME Council 25, part-time support staff, whose current contract expires June 30, 2012. Based upon the economic guidelines established by the Board last year in dealing with the other union groups to extend their agreements, Ms. Ferguson was able to negotiate a tentative agreement. Administration is recommending approval of the tentative agreement subject to the ratification by the union which is scheduled for next week.

Mr. Wendt stated that the County Election Department has approved the ballot language for the bond proposal. He also distributed the 2012 filing requirements for the election of the College's Board of Trustees in November. He reminded the Trustees that two six-year terms are expiring on December 31, 2012 and the balance of Trustee Jackson's term will expire on November 6, 2012. The candidates must specify on an Affidavit of Identity which term they are seeking.

7.0 EXECUTIVE SESSION

There was no need to hold an executive session.

8.0 ADJOURNMENT

MOTION by Bolanowski, supported by Bonkowski, to adjourn the meeting.

The meeting adjourned at 7:26 p.m.

Motion carried.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB
BOARD OF TRUSTEES

Secretary