

MINUTES OF THE INFORMATION SESSION OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

An open information session of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, June 21, 2011, at 6:00 p.m., in Room 125 of the Professional Development Center, University Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan, pursuant to notice.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 6:28 p.m.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson
Connie Bolanowski, Secretary
Joseph DeSantis, Trustee
Charley Jackson, Trustee

Absent: Christine Bonkowski, Vice Chairperson (excused)
Nancy Falcone, Treasurer (excused)
Roseanne DiMaria, Trustee (excused)

Also present: James Jacobs, President
Elizabeth Argiri, Vice President for Business
Jill M. Little, Vice President of Administration
Patricia Martz, Secretary to the President
Gerri Pavone, Assistant to the President/Director of Institutional Relations
James Sawyer, Provost/Vice President, Learning Unit
Casandra Ulbrich, Vice President for College Advancement and Community Relations
Hunter L. Wendt, General Counsel
F. Jack Witt, Vice President, Human Resources
Michael Zimmerman, Chief Information Officer

3.0 APPROVAL OF AGENDA

MOTION by Bolanowski, supported by Jackson, to approve the agenda as presented.

Motion carried.

4.0 AUDIENCE PARTICIPATION

None

5.0 REVIEW OF AGENDA ITEMS AND MATERIAL

Dr. Jacobs referred to agenda item 11.3C, Renewal of Datatel Software Maintenance Agreements for Fiscal Year 2011/2012, and the importance of maintaining and upgrading the Datatel system in place at the college as well as the necessity of renewing the annual maintenance agreements. He also referred to agenda item 11.3F, Michigan Community

College Risk Management Authority Self-Insurance, indicating that the insurance expires at the end of this month and the importance of renewing this self-insurance coverage for the college.

Trustee DeSantis inquired as to whether the college has a risk management officer or someone who decides what the college's potential liability might be and who would give direction on corrective measures that can be taken which could prevent claims. Ms. Argiri responded that it is an ongoing effort with respect to accident reports (property or injury claims) which are reported immediately. College Police prepare incident reports which are sent to General Counsel and the Business Office, which are then sent to the Risk Management Authority. She further stated that there are several different service providers. Trustee DeSantis further inquired as to who advises the college with guidance and expertise on a particular issue. Ms. Argiri responded that the consultant who would provide guidance in that respect is Associated Risk Management, a company which is part of the consortium which provides service to all of the member colleges. She added that one of the benefits of participating in the Risk Management Authority is that they cover many educational topics at their business meetings which helps colleges assess and reduce risk.

Trustee Jackson inquired as to whether administration has considered re-evaluating whether to switch from Datatel to another system. Mr. Zimmerman responded that to make a switch would be an investment of more than \$5 million. He further stated that on March 29th he consulted with a global technical research firm and it was determined that Datatel was the least expensive compared to other companies, including the maintenance agreement costs. Ms. Argiri commented that another thing to consider when switching to a different system is staff time and training, indicating that the Datatel system took at least two years to fully implement. Trustee DeSantis inquired as to whether the Datatel system satisfies the needs of the college and how many other colleges use the Datatel system. Ms. Argiri responded that Datatel does satisfy the needs of the college and that 72% of the Michigan community colleges use the Datatel system.

There was some discussion on using the "cloud" for data storage options pursuant to an inquiry by Trustee DeSantis. Mr. Zimmerman explained that he has been working with Merit, the college's internet service provider, to come up with a private network-based cloud for storage, but at this time it is more cost effective to keep it inside and duplicate it across the college's two data centers.

6.0 ISSUES AND UPDATES

6.1 MCCA Membership and Designation of Trustee Representatives

Pursuant to the Michigan Community College Association by-laws requiring each college member to designate a representative and an alternate representative to the MCCA Board of Directors, it was agreed that Trustee Bonkowski should continue to serve as the representative and Trustee Kelly as the alternate.

6.2 Lansing Update

Dr. Jacobs informed the Trustees about pending legislation dealing with medical costs of employees who work for the state, government, or educational institutions. The initial form of this pending legislation limits the amount an employer can pay for medical costs,

Pharmacy, vision and dental. It would limit what the employer can pay in terms of sponsoring these benefits to \$15,000 in the case of a family benefit, \$10,000 for a two-person benefit, and \$5,000 in the case of one individual, which would result in a significant reduction in costs to provide these benefits. Dr. Jacobs stated that although the legislation has not yet been passed, a preliminary analysis of cost savings to the college indicates a savings in the range of \$1.5 to \$2 million. There was also discussion on the timing of settlement contracts relating to the legislation.

6.3 Tribute to Frank DeSantis

Dr. Jacobs informed the Trustees that he has been in communication with Frank DeSantis and extended an invitation to him to attend the June board meeting to present a Resolution. He indicated that Frank DeSantis was not available to attend the June board meeting, however, a resolution will be presented for adoption at the August board meeting. It has not yet been determined if Frank DeSantis will attend the August meeting.

7.0 EXECUTIVE SESSION

There were not enough Trustees present to move into executive session.

Mr. Wendt distributed a memorandum to the Trustees referring to a discussion that took place at the May 2011 information session, which matter is scheduled for a vote at this evening's regular board meeting under agenda item 8.3, Realignment of the Art Department.

8.0 ADJOURNMENT

MOTION by DeSantis, supported by Jackson, to adjourn the meeting.

The meeting adjourned at 7:03 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB
BOARD OF TRUSTEES

Secretary