

## APPLICATION FOR STATE BOARD CONTINUING EDUCATION UNITS (SBCEUs) Online Course

This form must be filled out COMPLETELY or SBCEU credit cannot be granted.

Date: \_\_\_\_\_

Name of applicant: \_\_\_\_\_ Last four digits of SSN \_\_\_\_\_

Mailing Address City Zip: \_\_\_\_\_

School District: \_\_\_\_\_ School Name: \_\_\_\_\_

Course Name: \_\_\_\_\_

Course: Online

Number of SB-CEUs applied for: 2.4

Signature of applicant: \_\_\_\_\_  
(Original signature, no copies accepted)

### **Note to students applying for SBCEUs**

You must submit three documents for each online course you take. Please submit a signed Application for SBCEUs form, a signed Evaluation of Course form and a signed Attendance Verification form. These three documents must be mailed to Macomb upon completion of the final exam and within 30 days of the class end date.

**You must score at least 80% on the exam to be granted SBCEUs.**

**Please submit originals of the three signed documents within 30 days of class end date.**

### **Mail forms to:**

**Macomb Community College  
Center for Continuing Education SD217  
14500 E. 12 Mile Road  
Warren, Mi 48088  
Attn: Valerie Corbett**

For Office Use only:

Date received \_\_\_\_\_ Received by \_\_\_\_\_