

MICROSOFT OFFICE SPECIALIST Certification Exams • Registration Form

To register, mail or fax a copy of this form to:

Macomb Community College
Workforce and Continuing Education
7900 Tank Avenue
Warren, Michigan 48092-3936
-OR- fax to 586.498.4101



Microsoft Office CORE Certification Exams are \$80 each**

1. Fill in all the information requested. You may type directly into this form and print.
2. Mail or fax the form along with payment to the address above. (Macomb Community College employees receive a \$10 discount.)
3. Arrive 15 minutes prior to scheduled time with picture ID.
4. Any questions, contact Ann Stanton at 586.498.4118 or stantona@macomb.edu

NAME _____		
ADDRESS _____		
CITY _____	STATE _____	ZIP _____
COMPANY NAME _____		
PHONE (with area code) _____	EMAIL ADDRESS _____	
<input type="checkbox"/> Check \$ _____ Check No. _____ (make check payable to Macomb Community College)		
<input type="checkbox"/> Please charge my: <input type="checkbox"/> DISCOVER <input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA		
NAME (as it appears on credit card) _____		SIGNATURE OF CARDHOLDER _____
CREDIT CARD NO. _____	EXPIRATION DATE _____	3 DIGIT SECURITY CODE (on back of card) _____

Select Microsoft Office Specialist Program Version			
<input type="checkbox"/> Office 2007	<input type="checkbox"/> Office 2010		
Select Core Certifications			
<input type="checkbox"/> Microsoft Word	<input type="checkbox"/> Microsoft Excel	<input type="checkbox"/> Microsoft PowerPoint	<input type="checkbox"/> Windows Vista (2007 only)
<input type="checkbox"/> Microsoft Access	<input type="checkbox"/> Microsoft Outlook	<input type="checkbox"/> SharePoint (2010 only)	

****THE TESTING SERVICE CENTER HAS A NO REFUND POLICY
RESCHEDULING OPTION IS PERMITTED