

## **NATIONAL STUDENT CLEARINGHOUSE PROCESS**

Macomb Community College participates in the National Student Clearinghouse - [www.studentclearinghouse.org](http://www.studentclearinghouse.org). The College submits a report of students' enrollment status to the Clearinghouse on a monthly basis, which, in turn, supplies verification of enrollment to lending agencies and other inquiring agencies (such as Child Care Services, Employee Benefit Plans, Employment, Housing, Insurance Companies, Public Assistance, and State and Federal Probation Systems).

Many lenders and loan servicing organizations participate in a paperless deferment process through the Clearinghouse. With this process, paper forms **do not** need to be completed by either students or schools. The student must call his or her lender to request a deferment. The lender then posts a deferment to the student's account after the student's verbal order is matched against the Clearinghouse electronic data verifying in-school status. If your lender needs a hard-copy deferment form processed, please bring it to the college. We will forward all deferment forms to the Clearinghouse, who will verify your enrollment to your lender. Macomb Community College does not supply this information directly to lending agencies.

**NOTE: If you are attending more than one institution, enrollment verification is needed from each of the schools in which you are enrolled.**

If a student has registered late or has had an exception processed to the term registration, this information may not be reported until the next report to the Clearinghouse. It is the goal of the National Student Clearinghouse in conjunction with Macomb Community College to provide efficient enrollment verification service. For questions - please contact the Clearinghouse at 703/742.4200 and ask for a Student Service Representative or visit the Clearinghouse student website at [www.mystudentcenter.org](http://www.mystudentcenter.org).

**\*You may print enrollment verification letters on WebAdvisor\***