

**Selective Admission  
Requirements**

**Occupational Therapy  
Assistant**

**2024**

***Deadline for all requirements***

***February 1, 2024***

***The requirements for the Occupational Therapy Assistant program are different than the requirements for other Selective Admissions programs. Please read the entire packet carefully to assure that all requirements are completed before the deadline date.***

**MACOMB COMMUNITY COLLEGE  
SELECTIVE ADMISSION REQUIREMENTS  
2024 Occupational Therapy Assistant**

**Deadline for ALL requirements is February 1, 2024**

To be considered for admission to the OCCUPATIONAL THERAPY ASSISTANT program, applicants are required to complete ALL requirements. ALL appropriate documentation must be on file at the Center Campus Records and Registration Office by the February 1, 2024, deadline date for the program that begins Fall 2024. Macomb's Selective Admission programs have assessment and admission requirements that are considerably different than other Macomb programs.

It is encouraged that Selective Admission applicants review the Occupational Therapy Assistant Admission video prior to taking the ATI TEAS exam and submitting an application to the program. This video will review the application process, program prerequisites and requirements. Refer to the video link located on the Selective Admissions webpage. Contact the Counseling and Academic Advising Office at 586-445-7999 for further program information.

**APPLICATION REQUIREMENTS**

1. Submit an Occupational Therapy Assistant application ([apply here](#)). Please retain the confirmation email from your submitted application for your records. **If you are not a current or former student at Macomb Community College, you must also apply for admission and complete all admission steps.**
2. Arrange for OFFICIAL COLLEGE TRANSCRIPT(S), INCLUDING COLLEGE BOARD (CLEP & AP) AND INTERNATIONAL BACCALAUREATE, to be sent directly from **EACH** institution attended to the Center Campus Records & Registration Office. **Macomb Community College transcripts are not required to be sent.** In order to meet the deadline of February 1, 2024, it is recommended that applicants request to have their current name, date of birth, and Macomb ID number be posted on their transcript. Transcripts that are issued to the student will not be accepted.

Mail: Macomb Community College  
Center Campus Records & Registration Office G-110  
44575 Garfield Rd.  
Clinton Twp., MI 48038-1139  
Or email: [transcripts@macomb.edu](mailto:transcripts@macomb.edu)

3. The following courses must be completed by the end of the Fall 2023 term prior to the application deadline date of February 1, 2024. Candidates must successfully complete the following courses, or their direct equivalents at another accredited institution, as defined by Macomb Community College with a punitive grade of C (2.0 GPA) or better prior to the deadline date of February 1, 2024. A punitive grade is one that affects the grade point average. A grade of C- is not acceptable. A GPA will be calculated on the prerequisite courses.

**BIOL-2710\*** – Human Physiological Anatomy  
**ENGL-1180** – Communications 1 OR **ENGL-1210** – Composition 1  
**PSYC-1010** – Introductory Psychology

\*Course must be taken within 5 years of the Occupational Therapy Assistant application deadline date with grades earned in Winter 2019 or newer. Courses older than 5 years will not be used for ranking.

In addition, if accepted into the OTA program the following two courses are required to be completed with a grade of C or higher before the start of the 2024 Fall semester. **The courses below are not used to calculate the GPA for Selective Admissions:**

**HHSC-1030** – Orientation to Occupational Therapy  
**PHIL-2100** – Introduction to Ethics

4. **Complete ATI TEAS EXAM**  
ATI TEAS exam and registration information will be posted to the Selective Admissions webpage on October 1, 2023, which is the date registration for the exam begins. Registration for the ATI TEAS exam must be scheduled through Macomb Community College at <http://wce.macomb.edu>. Students are only permitted to complete the ATI TEAS exam one time per Selective Admission Cycle. The exam score is good for three selective admission cycles.

## **RANKING**

All applicants whose documentation is complete and on file by the deadline date are ranked according to the following criteria. Available seats are filled in the same rank order. All prerequisite courses must be completed by the deadline date with a grade of C (2.0 GPA) or better to be ranked. If AP, CLEP, and/or IB scores are used, the score is converted to a punitive grade and used for ranking.

- The GRADE POINT AVERAGE (GPA) of the three prerequisite courses (BIOL-2710, ENGL-1180 or ENGL-1210, and PSYC-1010) are computed and weighted at 50%.
- The composite score of the ATI TEAS exam is weighted at 50%. The composite score is the average score of the cumulative results of all four components of the ATI TEAS exam.
- BIOL-2710 must be taken within 5 years of the Occupational Therapy Assistant program application deadline date (grades must be earned in Winter 2019 or newer) to be used for ranking.

**MANDATORY ORIENTATION FOR SUCCESSFULLY RANKED CANDIDATES:** A mandatory orientation will be held sometime during the month of May 2024. You must attend this orientation to be considered for the program. No other orientation will be offered; if you do not attend it will be understood that you are not interested in entering the program and your name will be removed as a candidate. If you are selected as an alternate candidate, you must also attend the mandatory orientation; no additional orientations will be held.

## **PROCESSING**

***Applicants will be ranked in the Occupational Therapy Assistant program ONLY if they have applied and completed all the requirements to the program BEFORE THE FEBRUARY 1, 2024, DEADLINE DATE.*** The processing of all applicants (including filing, computations, and ranking) takes approximately three months following the deadline date. At that time, all applicants are notified by mail of the admission decision, no later than May 1, 2024. Applicants who are not admitted may apply for the following year but will not be given preference by reason of having applied before.

Only those applicants selected for admission are required to submit a \$100.00 **non-refundable** fee to confirm acceptance into the program. Admission is conditional upon proof of health documentation required at the appropriate time by the Department of Health and Human Services, and upon attendance at the mandatory program orientation.

Note: Some or all of the admission criteria listed above may constitute change from the past policy. Macomb retains the prerogative of changing admission procedures and requirements. Furthermore, students and prospective students bear the responsibility for keeping informed of college procedures and requirements.

## **CRIMINAL BACKGROUND CHECKS and DRUG SCREENS**

Macomb Community College's partners may not accept students who have been convicted of certain crimes or test positive for certain drugs into a clinical learning environment. Therefore, students must undergo a Criminal Background Check and Drug Screen, at their own expense, through CastleBranch.com in order to be considered for admission to the Occupational Therapy Assistant program.

NOTE: Do not order your criminal background check or drug screen at this time; students will get more information regarding the Criminal Background Check and Drug Screen at the mandatory orientation.

## **OCCUPATIONAL THERAPY ASSISTANT PROGRAM WAITING PERIODS**

Students are required to disclose any and all federal, state (including states other than Michigan), or local crimes for which the student has been convicted to the Associate Dean for the program the student wishes to enter. Convictions occurring before admission to the program must be reported to the Associate Dean prior to acceptance into the program. Convictions occurring after acceptance into the program must be reported to the Associate Dean immediately.

A student is not eligible for admission to the Occupational Therapy Assistant program for a period of years following completion of all terms and conditions of sentencing for conviction of certain crimes. The precise number of years a student must wait following sentencing depends upon the nature of the offense.

Generally speaking, the more serious the offense, the longer the student must wait before eligibility is restored.

Macomb Community College has adopted the waiting periods specified in MCL 330.1134a.

If a student has been convicted of a crime, the student should consult the Occupational Therapy Assistant Program Waiting Periods (table below) BEFORE seeking admission to the Occupational Therapy Assistant program to determine the specific waiting period, if any, applicable to that conviction. Failure to disclose conviction of a crime listed in MCL 330.1134a is grounds for immediate dismissal from the Occupational Therapy Assistant program. If a student is convicted of a crime listed in MCL 330.1134a while in the Occupational Therapy Assistant program, the student will be immediately dismissed from the program.

Waiting Period	Type of Crime
<b>Lifetime Ban</b>	<p>Felonies related to neglect or abuse of a patient in connection with the delivery of health care</p> <p>Felonies relating to health care fraud</p> <p>Felonies related to the unlawful manufacture, distribution, prescription, or dispensing of a controlled substance if the conviction was entered on or after August 21, 1996</p> <p>Adulteration of drugs or medicine injurious to health</p> <p>Selling, distributing, delivering or furnishing product containing ephedrine or pseudoephedrine</p>
<b>15 years following completion of all terms and conditions of sentencing</b>	<p>A felony involving intent to cause death or serious impairment of a body function</p> <p>A felony resulting in death or serious impairment of a body function</p> <p>A felony involving the use of force or violence</p> <p>A felony involving the threat of the use of force or violence</p> <p>A felony involving cruelty or torture</p> <p>A felony involving intentional or reckless harm to a vulnerable adult by a caregiver or person with authority over a vulnerable adult</p> <p>A felony involving criminal sexual conduct</p> <p>A felony involving abuse or neglect</p> <p>A felony involving the use of a firearm or dangerous weapon</p>
<b>10 years following completion of all terms and conditions of sentencing</b>	<p>Any other felony, or attempt or conspiracy to commit a felony</p>
<b>10 years following the date of conviction</b>	<p>A misdemeanor involving the use of a firearm or dangerous weapon with the intent to injure</p> <p>A misdemeanor involving the use of a firearm or dangerous weapon that results in a personal injury</p> <p>A misdemeanor involving the use of force or violence or the threat of the use of force or violence</p>

	<p>A misdemeanor involving intentional or reckless harm to a vulnerable adult by a caregiver or person with authority over a vulnerable adult</p> <p>A misdemeanor involving criminal sexual conduct</p> <p>A misdemeanor involving cruelty or torture</p> <p>A misdemeanor involving abuse or neglect</p>
<p><b>5 years</b> <i>following the date of conviction</i></p>	<p>A misdemeanor involving cruelty if committed by someone who is less than 16 years of age</p> <p>A misdemeanor involving home invasion</p> <p>A misdemeanor involving embezzlement</p> <p>A misdemeanor involving negligent homicide</p> <p>A misdemeanor involving larceny</p> <p>A misdemeanor of retail fraud in the second degree</p> <p>Any other misdemeanor involving assault, fraud, theft, or the possession or delivery of a controlled substance</p>
<p><b>3 years</b> <i>following the date of conviction</i></p>	<p>A misdemeanor for assault if there was no use of a firearm or dangerous weapon and no intent to commit murder or inflict great bodily injury</p> <p>A misdemeanor of retail fraud in the third degree</p> <p>A misdemeanor involving the creation, delivery or possession with intent to manufacture a controlled substance</p>
<p><b>1 year</b> <i>following the date of conviction</i></p>	<p>A misdemeanor involving the creation, delivery or possession with intent to manufacture a controlled substance if the individual was under 18 at the time of conviction</p> <p>A misdemeanor for larceny or retail fraud in the second or third degree if the individual, at the time of conviction, is under the age of 16</p>