Discover hundreds of course offerings for job seekers, professionals... Even kids!

Registration begins Tuesday, April 8, 2014, 8 am

www.macomb.edu
Inside, you’ll find rewarding and convenient classes you can take to improve your current work skills, gain knowledge to prepare yourself for a new job, or prepare for a certification.

To register for classes, follow these easy steps:
1. Find your class in this Continuing Education Schedule
2. Go to our new website at www.macomb.edu
3. Click Business and Community
4. Click Register for Continuing Ed Classes
Macomb Community College’s C4K: College for Kids provides educational opportunities and a “college campus connection for students ages 3-17. Through fun S.T.E.M. filled activities, and enriching and memorable experiences, students will learn and succeed through personal achievement. See Page 5

INSIDE THIS SCHEDULE

Customized Workforce Training ...........................................1
Career Workshops ..........................................................1
American Sign Language .................................................2
Automotive ........................................................................2
Business ...........................................................................2
Administrative Assistant Professional ..............................2
Social Media Certificate ..................................................3
C4K: College 4 Kids .........................................................3
Reading Enrichment ......................................................5
Computer Skills ..................................................................6
Workplace Computing Certificate ..................................6
Advanced Excel Workshop ..............................................7
Information Technology ..................................................7
Construction ......................................................................8
Court Reporting ................................................................8
English As A Second Language (ESL) ..............................9
Entertainment Arts ..........................................................9
Acting ..............................................................................10
SCECHs Online .............................................................10
Floral Design .....................................................................11
Floral Design Certificate ................................................11
Food Service .....................................................................12
Foreign Language ...........................................................12
Healthcare Training ........................................................12
Eldercare Specialist Certification .....................................13
Nursing Assistant ...........................................................13
Certified Professional Coding Preparation ......................14
ICD-10 Workplace Training ............................................14
Patient Access and Accounting .....................................16
Personal Fitness Trainer ..................................................16
Phlebotomy .....................................................................17
Health and Wellness .......................................................17
Instructor Training ..........................................................19
Jewelry Trades Certificate .............................................19
Landscape Design ............................................................20
Basic Landscape Design Certificate ..............................20
Environmental Horticulture Certificate .........................22
Motorcycle Safety ...........................................................21
Photography .................................................................22
Photographic Arts Certificate .........................................22
Quality and LEAN Management Processes .....................23
Real Estate .......................................................................24
Soldering Standards .........................................................24
Special Populations/SPH/DHP Program .........................24
Macomb Center for the Performing Arts Summer Workshops 25
Lorenzo Cultural Center, The Roaring Twenties: From Riches to Rags 25
Registration and Information ..........................................26
Index ...............................................................................27
Location Codes .............................................................27
Complete an associate degree or the first two years of your bachelor’s degree at one-quarter the cost of a Michigan public university.

That’s a savings of $15,000!

DEGREE & CERTIFICATE PROGRAMS

For more information go to www.macomb.edu or call 866.Macomb1 (866.622.6621)

- Accounting
- Applied Technology & Apprenticeship
- Architectural Technology–Architectural Commercial Design
- Architectural Technology–Civil Construction
- Automated Systems Technology–Mechatronics
- Automotive Technology
- Automotive Technology–Comprehensive Automotive Training (CAT)
- Behavioral Sciences
- Biological Sciences
- Business Management
- Chemistry
- Civil Technology
- Climate Control Technology
- Clinical Laboratory Technology
- Computer Service Technology
- Construction Technology
- Construction Technology–Renewable Energy Specialist
- Culinary Arts
- Customer Energy Specialist
- Education: Early Childhood Studies
- Education: K–12 Education
- Education: Paraprofessional Education
- Electronic Engineering Technology
- Emergency Medical Services–Emergency Medical Technician–Paramedic
- Emergency Medical Services–Paramedic/Firefighter
- Entrepreneurship–Innovation
- Entrepreneurship–Small Business
- Finance
- Fire Science
- Fire Science with Fire Academy
- General Business
- Health Information Technology
- Homeland Security
- Hospitality Management
- Information Technology–Applications Professional
- Information Technology–IT Professional
- Information Technology–Networking Specialist–Cisco Network Professional
- Information Technology–Networking Specialist–Microsoft Enterprise Administrator
- Information Technology–Networking Specialist–Network Security Professional
- Information Technology–Programming
- Information Technology–Programming for Electronic Games
- Information Technology–Web Site Programming
- International & Global Studies: Europe
- International & Global Studies: Global Business Fundamentals
- International & Global Studies: Global Communication & Understanding
- International & Global Studies: Modern Language & Culture–Asia
- International & Global Studies: Modern Language & Culture–Europe
- International & Global Studies: Modern Language & Culture–Latin America
- International & Global Studies: Speech (Intercultural Communication)
- Land Surveying Technology–Field Technician
- Land Surveying Technology–Office Technician
- Law Enforcement
- Law Enforcement with Police Academy
- Legal Assistant
- Manufacturing Engineering Technology
- Marketing
- Mathematics
- Media & Communication Arts–3D Animation
- Media & Communication Arts–Collaborative Media
- Media & Communication Arts–Creative Imaging & Illustration
- Media & Communication Arts–Design & Layout
- Media & Communication Arts–Interactive Web Media
- Media & Communication Arts–Photographic Technologies
- Media & Communication Arts–Video Production
- Medical Assistant
- Molecular Biotechnology
- Music Performance
- Nursing
- Occupational Therapy Assistant
- Pastry Arts
- Physical Therapist Assistant
- Pre-Engineering
- Pre-Medical Studies
- Pre-Social Work
- Product Development
- Radiologic Technology
- Reciprocal Programs
- Renewable Energy Technology
- Respiratory Therapy
- Restaurant Management
- Speech Communication Arts–Intercultural/Interpersonal Communication
- Speech Communication Arts–Mass Media
- Speech Communication Arts–Presentation
- Speech Communication Arts–Public Relations
- Surgical Technology
- Veterinary Technician
- Web Specialist
Strengthen your business.
Improve your workforce.

Customized Workforce Training

Did you know Macomb Community College can assist your organization with its training needs?

We provide both standardized and customized training that can be delivered to your entire team, locally or globally, and at your place or ours.

From Small Startups to Fortune 500 Companies

Macomb offers innovative industrial and technical training programs that improve performance and increase profitability.

For more information:
586.498.4100
workforcedev@macomb.edu

CAREER WORKSHOPS

Learn about the exciting and in-demand classes and programs offered by Workforce & Continuing Education at Macomb Community College. Learn more about the career options that await you!

Career Workshop: Health   WKSP-8000
An interactive workshop that explores various health careers. This workshop is mandatory for those interested in the Nursing Assistant program.

15067 .....W ...............5/21/14 -5/21/14 ..........6:00 PM-7:55 PM ..........SOU ........K324 ..........Valin, M.
15068 .....W ...............6/18/14 -6/18/14 ..........6:00 PM-7:55 PM ..........SOU ........K324 ..........Valin, M.
15069 .....W ...............7/16/14 -7/16/14 ..........6:00 PM-7:55 PM ..........SOU ........K324 ..........Valin, M.
15070 .....W ...............8/13/14 -8/13/14 ..........6:00 PM-7:55 PM ..........SOU ........K324 ..........Valin, M.

Career Workshop: Personal Fitness Trainer   WKSP-8006
An interactive workshop to explore a career as a Personal Fitness Trainer.

22252 .....Sa ...............5/10/14 -5/10/14 ..........10:00 AM-10:55 AM ......CTR ..........H210 ......World Inst. Training School

Career Workshop: Floral Design   WKSP-8008
An interactive workshop to explore a career in floral design.


Career Workshop: Jewelry   WKSP-8009
An interactive workshop to explore a career in the jewelry industry.

22472 .....T ...............8/19/14 -8/19/14 ..........6:30 PM-7:25 PM ..........SOU ........T134 ..........Vicary, J.

Career Workshop: Landscape Design   WKSP-8010
An interactive workshop to explore a career in landscape design.

American Sign Language - Intermediate ASGN-8005
This fun and interactive class will expand upon ASGN 8004’s introductory class and continue to teach the basics of American Sign Language. Learn signs, body language, facial expressions, gestures, and the culture of deaf people. Text and workbook required. (33 Contact Hours)
22471 W 5/28/14 - 6/6/14 6:00 PM-8:55 PM $189 CTR H208 Staff

Automotive
Small Engine Repair AUTO-8034
This course offers students exposure to the various pieces of shop equipment/tools and details of small engine repair. It will focus on the servicing and repairing of two-and four-cycle engines. The class will service and repair mechanical, ignition, electrical, fuel, cooling, and starting systems. Disassembly, inspection for wear, assembly, and proper serviceability techniques using appropriate materials and proper check procedures for service/repair are stressed. (30 Contact Hours)
22365 TTh 5/20/14 - 6/19/14 6:00 PM-8:55 PM $329 SOU M123 Houchen, E.

Networking with LinkedIn BSNS-8022
Have you ever wondered how to get the most out of your LinkedIn profile? Discover the importance of building your online “brand,” the power of creating an effective network, and how to utilize Groups and other tools to increase your credibility. Basic computer and Internet skills required. (8 Contact Hours)
22611 F 5/16/14 - 6/13/14 6:30 PM-8:25 PM $89 SOU C321 Goberville, J.

Business Networking with LinkedIn BSNS-8022
Have you ever wondered how to get the most out of your LinkedIn profile? Discover the importance of building your online “brand,” the power of creating an effective network, and how to utilize Groups and other tools to increase your credibility. Basic computer and Internet skills required. (8 Contact Hours)
22611 F 5/16/14 - 6/13/14 6:30 PM-8:25 PM $89 SOU C321 Goberville, J.

E-commerce Website Design ENTR-8052
Basic computer skills required. Build a five-page e-commerce website using templates. Upload photos and set up your e-commerce store to sell products or services. Learn how to market your website. Students may purchase a five-page website with a free domain name for a modest fee. PayPal account recommended. USB drive required. (15 Contact Hours)
22714 F 6/13/14 - 7/18/14 6:00 PM-8:55 PM $149 SOU G215 Boone, A.
Communication for Administrative Assistants  BSNS-8007
Through interactive sessions, learn how to develop effective internal and external communication. Learn to easily interact at business meetings or with customers. Text required. (12 Contact Hours)
22558…..MW…………6/16/14 -6/25/14 ……..6:00 PM-8:55 PM…..$149…..CTR ………A115…………………..Rogers, B.

Organizing Skills  BSNS-8008A
Learn to be efficient and effective in the workplace. Includes time management, paper and electronic record keeping, timely follow-through, and maintenance of a clutter-free environment. Discover the correlation between work habits and productivity. Text required. (12 Contact Hours)
22561…..MW…………7/21/14 -7/30/14 ……..6:00 PM-8:55 PM…..$149………CTR ………A115…………………..Rogers, B.

SOCIAL MEDIA CERTIFICATE
The following classes are designed to help entrepreneurs and business people market their business using social media. Complete all required classes to receive a Workforce & Continuing Education Certificate in Social Media. Students may also earn the Entrepreneurship with Social Media for Business Certificate by taking the required classes below along with ENTR-8000, -8003A, -8013, -8023, -8045A, -8046, and -8049. For information, contact the program coordinator at 586.498.4121 or continuinged@macomb.edu.

Social Media 101  ENTR-8058A
What is social media? Discover why you should use social media to build your personal brand, your business, or to connect with customers. Explore social media tools in this overview class. (3 Contact Hours)
22722…..W…………5/28/14 -5/28/14 ……..6:00 PM-8:55 PM…..$39…..CTR ………A115…………………..Majewski, A.

Interactive Marketing for Business  ENTR-8055
Basic computer skills required. Discover how your competition is always ahead of you in search engine results. Explore other social media tools and strategies to help achieve top rankings in search engines and to create content your audience wants. (9 Contact Hours)
22719…..TTh…………7/10/14 -7/17/14 ……..6:00 PM-8:55 PM…..$99………CTR ………A115…………………..Majewski, A.

LinkedIn for Business  ENTR-8056
Basic computer skills required. Learn how to structure an engaging LinkedIn profile to network with other business professionals. Make the best use of LinkedIn groups to raise awareness of your business and reach a targeted audience. (9 Contact Hours)
22720…..TTh…………6/17/14 -6/24/14 ……..6:00 PM-8:55 PM…..$99………CTR ………A130…………………..Majewski, A.

Twitter for Business  ENTR-8057
Basic computer skills required. Learn how to create, edit, tweak, and promote a Twitter account in this hands-on course. Explore various Twitter tools to build and manage business campaigns online using teamwork and individual use of Internet-enabled PCs. (9 Contact Hours)
22721…..TTh…………6/3/14 -6/10/14 ……..6:00 PM-8:55 PM…..$99………CTR ………A130…………………..Majewski, A.

C4K: COLLEGE FOR KIDS
Macomb Community College’s C4K: College for Kids provides educational opportunities and a college campus connection for students ages 3 to 17. Through fun activities and enriching, memorable experiences, students learn and succeed through personal achievement. Partial scholarship opportunities may be available. Email C4K@macomb.edu for application.

Pterodynamics: Dinosaur Dig Ages 6-9  KIDS-8023
Discover the many different types of dinosaurs and their unique special traits as well as myths and misconceptions revolving around dinosaurs. Participate in a Dino-dig at the end of the course! (10 Contact Hours)
22424…..MTWThF ………7/7/14 -7/11/14 ……..11:30 AM-1:25 PM…..$89…..SOU ……C119…………………..Corbett, T.

The Mask Ages 9 & Up  KIDS-8025
Make your own fantastic and outrageous facemasks, using a variety of mask making mediums. (5 Contact Hours)
22444…..Sa………………5/31/14 -6/7/14 ……..9:30 AM-11:55 AM $39….SOU ……C119…………………..Corbett, T.

Manga–Storyboarding Ages 9 & Up  KIDS-8033A
Young artists enjoy an in-depth encounter with Japanese style comics called Manga (literally “comic” in Japanese). Students will learn how to properly create and lay out a comic along with basic Manga techniques and skills. (16 Contact Hours)
22422…..MTWThF …..6/23/14 -6/27/14 ……..9:00 AM-12:15 PM $105………SOU ……C119…………………..Corbett, T.

Tiny Tunes Piano Intermediate Ages 5-6  KIDS-8053
Tiny Tunes Piano—Start your child’s musical education with a delightfully simple piano program. Research shows preschoolers who study music come out ahead in math and science! Music increases attention span, logic and reasoning skills. (6 Contact Hours)
22705…..Sa………………5/3/14 -6/14/14 ……..11:00 AM-11:55 AM $85………CTR ………L117-5 …….Tiny Tunes Piano Program
Fencing for Kids Ages 7-14 ★NEW★ KIDS-8064
Fencing is a European martial sport that develops balance, coordination, leg strength, and analytical skill. This camp will focus on the basics of foil fencing. Children should wear comfortable workout clothes and court shoes. This program is designed to establish a strong basis for new fencers. Footwork, blade actions and the conduct of a fencing bout will be part of this camp. All fencing equipment is provided. (15 Contact Hours)

22414 .....MTWThF ......7/7/14 -7/11/14 ........... 9:00 AM-11:55 AM ...$200 ......OFF ......OFF ......Renaissance Fencing
22415 .....MTWThF ......7/14/14 -7/18/14 ........... 9:00 AM-11:55 AM ...$200 ......OFF ......OFF ......Renaissance Fencing
22416 .....MTWThF ......7/21/14 -7/25/14 ........... 9:00 AM-11:55 AM ...$200 ......OFF ......OFF ......Renaissance Fencing
22417 .....MTWThF ......7/28/14 -8/1/14 ............ 9:00 AM-11:55 AM ...$200 ......OFF ......OFF ......Renaissance Fencing

CSI Training 3 Ages 9 & Up KIDS-8089
For the aspiring Crime Scene Investigator. Learn the fundamentals of finger printing, testing fibers, footprints, and securing a crime scene by photographing and collecting evidence. See if you have what it takes to solve the mystery and become a top CSI. Sign up for one or all of the classes. (9 Contact Hours)

22411 .....MTW ......6/23/14 -6/25/14 ........... 9:00 AM-11:55 AM ...$89 ..........SOU .......C123.................................. Staff
22412 .....MTW ......8/4/14 -8/6/14 ............ 9:00 AM-11:55 AM ...$89 ..........SOU .......C123.................................. Staff

Dragons & Griffins & Orcs–Oh My! Ages 9 & Up KIDS-8124
Come along on an adventure through the magical realm of mythical beasts and legendary creatures! Explore the mythological origins and present day manifestation of all things mystical. Drawing and hand modeling activities. (16 Contact Hours)

22413 .....MTWThF ......8/4/14 -8/8/14 ............ 9:00 AM-12:15 PM ...$105 ........SOU .......C119 .........................Corbett, T.

Incredible Edibles Ages 7-10 ★NEW★ KIDS-8136
Create delicious treats and snacks using simple ingredients with no baking or cooking involved. Make and eat a new, fabulous treat at each session and get a booklet of recipes to take home and try again and again. (3 Contact Hours)

22418 .....Th .......6/26/14 -6/26/14 ........... 9:00 AM-11:55 AM ...$39 ..........SOU ......C123.......................... All About Learning
22441 .....Th .........8/7/14 -8/7/14 ............ 9:00 AM-11:55 AM ...$39 ..........SOU ......C123.......................... All About Learning

Video Game Making Ages 10 & Up KIDS-8182A
This class will teach students how to design and modify their own arcade-style video games. They will learn how to control characters, objects, and outcomes in their games, then increase the difficulty level and add more features. They will also learn how to design their own versions of Pac-Man® and several other games. (15 Contact Hours)

22457 .....MTWThF ......7/28/14 -8/1/14 ............ 9:00 AM-11:55 AM ...$159 .......CTR ........H214.......... All About Learning

Video Game Making “Invader” Ages 10 & Up KIDS-8184A
Learn how to design and modify your own exciting arcade-style games. Control characters and outcomes, then increase the difficulty level and add more features. You’ll create games including soccer, a Breakout-style® game, and Alien Invader® (plus a secret game at the end of the class!) (15 Contact Hours)

22458 .....MTWThF ......7/28/14 -8/1/14 ............ 1:00 PM-3:55 PM ...$159 ......CTR .......H214.......... All About Learning

Environmental Science Exploration Ages 10 & Up KIDS-8185
The class will explore the interaction between water, land, and air on earth and the impact that humans have on the environment. Using a combination of lecture and hands-on activities, we will take an in-depth look at how pollution affects our environment on a local, regional, and global scale. We will discuss ways we can all protect and conserve the environment. The course will also introduce students to the wide variety of careers in the environmental science field. (6 Contact Hours)

22488 .....W .............7/9/14 -7/30/14 ......... 10:30 AM-11:55 AM ...$79 ..........CTR ........H205......................Banks, D.

Wonders of Water Ages 8-9 KIDS-8186
Discover the many wonders of water as students experience a fun look at the water cycle, sources of drinking water, water pollution, and water conservation. Hands-on activities will engage students in learning about all the wonders of water! (4 Contact Hours)

22486 .....W .............7/9/14 -7/30/14 ......... 9:00 AM-9:55 AM ...$59 ........CTR ........H205......................Banks, D.

Science Magic in My Kingdom Ages 6-9 KIDS-8187
Dragon fire, alchemy, potions, astronomy...discover the science of the Middle Ages as you explore the steps to becoming a knight and all the mysteries that unfold on your journey. (8 Contact Hours)

22425 .....MTWTh ......7/7/14 -7/11/14 ........... 9:00 AM-10:55 AM ...$89 ..........SOU ......C119.......................... Corbett, T.

Learn and play with C4K!
Email today to learn about more hands-on, engaging C4K course offerings! C4K@macomb.edu
Pullback Car Frenzy Ages 6-9 ★NEW★ KIDS-8188
Students become mini-engineers, challenged to design new vehicles utilizing pieces from supplied cars. The Pullback Car Frenzy course is designed to stimulate problem solving and creativity using new and innovative ideas. This course is jam-packed with science! Students will build numerous cars (ranging from 6 to 15 cars total) using a design pamphlet for each vehicle. Students KEEP each car they build! (15 Contact Hours)
22391.....MTWThF......8/4/14-8/8/14..........9:00 AM-11:55 AM....$169.....CTR.....H214.........All About Learning

Pullback Car Frenzy Ages 10 & Up ★NEW★ KIDS-8189
Students become mini-engineers, challenged to design new vehicles utilizing pieces from supplied cars. The Pullback Car Frenzy course is designed to stimulate problem solving and creativity using new and innovative ideas. This course is jam-packed with science! Students will build numerous cars (ranging from 6 to 15 cars total) using a design pamphlet for each vehicle. Students KEEP each car they build! (15 Contact Hours)
22389.....MTWThF......8/4/14-8/8/14..........1:00 PM-3:55 PM.....$169.....CTR.....H214.........All About Learning

Small Engine Repair for Teens Ages 14-17 ★NEW★ KIDS-8190
This course offers students exposure to the various pieces of shop equipment/tools and details of small engine repair. It will focus on the servicing and repairing of two- and four-cycle engines. Hands-on activities will include disassembly, inspection for wear, and assembly, and proper serviceability techniques using appropriate materials and proper check procedures for service/repair are stressed. (18 Contact Hours)
22507.....M................6/16/14-7/21/14........6:00 PM-8:55 PM.....$239.....SOU.....M105.....................Houchen, E.

Tiny Tunes Piano Pre-School Beginner Ages 3-4 KIDS-9204
Designed specifically for pre-schoolers. This is a BIG FUN, delightfully simple piano program. Lessons include everything needed to help jump start your child's musical education. By the end of the course, your child will be able to sing and perform simple songs like Mary had a Little Lamb, Twinkle Twinkle Little Star, and/or Jingle Bells. Music increases attention span, logic, and reasoning skills. Parents must attend. (6 Contact Hours)
22402.....Sa.............5/3/14 -5/17/14..........10:00 AM-10:55 AM.....$85..........CTR.....L117-5.....Tiny Tunes Piano Program
And Sa.............5/31/2014 -6/14/2014......10:00 AM-10:55 AM.................CTR.....L117-5
22404.....M..............6/23/14 -6/30/14........10:00 AM-10:55 AM.....$85..........CTR.....L118......Tiny Tunes Piano Program
And M..............7/14/2014 -8/4/2014........10:00 AM-10:55 AM.................CTR.....L118

Tiny Tunes Piano “Young 5s” Beginner Ages 5-6 KIDS-9205
Designed specifically for children who are just learning how to read and write. Introduce your child to the world of music with all the fundamentals needed to encourage, nurture, and motivate learning and have fun. At course end, your child will be able to sing and play a ton of Tiny Tunes. Children who study music at an early age come out ahead in math and science! Parents welcome. (6 Contact Hours)

Tiny Tunes Piano Intermediate Ages 6-7 KIDS-9214
Designed specifically for the advancing beginner. Classes are faster paced and big fun for students and parents alike. Lessons include line and space note recognition, two-handed playing, skip rhythms, flashcards, cross-hand techniques, and some very interesting and exciting Tiny Tunes. Studying music builds self-esteem, memory, and verbal ability. (6 Contact Hours)
22408.....M..............6/23/14 -8/4/14........12:00 PM-12:55 PM.....$85..........CTR.....L118.....Tiny Tunes Piano Program

Tiny Tunes Piano Advanced Ages 6-7 KIDS-9215
Designed specifically for the younger advancing musician. Big FUN class that showcases the child's skill level with big-sounding songs that are easy to play. Your child will be able to handle larger ideas, and a certain amount of musical maturity will be established. This class will transform them into confident readers. (6 Contact Hours)
22401.....Sa.............5/3/14 -6/14/14........12:00 PM-12:55 PM.....$85..........CTR.....L118.....Tiny Tunes Piano Program

Reading Enrichment
Presented by University of Detroit Mercy at Macomb Community College-Center Campus.
Reading skills programs for Elementary, Middle, High School and College students.
• Comprehension • Study Skills • Phonics • Build Vocabulary & Fluency
• Speed Reading • Develop a Lifelong Love of Reading
For more information and to register before classes fill call 800.978.9596
COMPUTER SKILLS

Bring a USB drive to the first session of any software class. Classes may be taken individually or as part of a Workforce & Continuing Education Certificate program. For information, contact the program coordinator at 586.498.4121 or continuinged@macomb.edu.

Introduction to Computers CSFT-8001C
This is the class for beginners to start with. Learn basic computer skills including using Windows, typing with a word processor, navigating the web, and working with email. Text and USB drive required. (15 Contact Hours)

22711 Sa 4/26/14-5/31/14 9:00 AM-11:55 AM $119 CTR A115 Romanczyk, V.
22670 MW 5/5/14-5/19/14 6:00 PM-8:55 PM $119 SOU C129 Burton, M.
22713 Th 5/22/14-6/19/14 6:00 PM-8:55 PM $119 CTR A123 Zdybel, M.
22685 F 7/11/14-8/8/14 12:00 PM-2:55 PM $119 SOU C129 Oaks, J.

Introduction to iPad CSFT-8084
Basic computer skills strongly recommended. Explore the basics of the iPad including start-up, settings, apps, downloads, and preferences. Perfect for those new to the iPad. Students must furnish their own iPad during class. (3 Contact Hours)

22732 F 5/30/14-5/30/14 6:00 PM-8:55 PM $39 CTR A115 Bazner, M.

Beyond iPad Basics CSFT-8085
Basic computer skills required. Take your Apple iPad skills to the next level. Discover how to use the iPad for organizing, creating, and managing information. Students must furnish their own Apple iPads during class. (9 Contact Hours)

22709 F 6/6/14-6/20/14 6:00 PM-8:55 PM $99 CTR H214 Bazner, M.

Microsoft Office 2013 CSFT-8063B
Basic computer skills required. Review computer concepts and explore basic techniques of Microsoft Word, Excel, PowerPoint, and Access. Keyboarding skills recommended. Text and USB drive required. (30 Contact Hours)

22616 TTh 7/8/14-8/7/14 6:00 PM-8:55 PM $249 SOU T132 Burton, M.

Workplace Computing Certificate
Workplace Computing classes are designed for learners who are seeking a solid basic understanding of Word, Excel, PowerPoint, and Access. The Workplace Computing Certificate is awarded upon completion of the four classes listed below.

Students may also earn the Administrative Assistant Professional with Workplace Computing Skills Certificate by taking the required classes below along with BSNS-8005, -8006, -8007, -8008A, and -8009. For information, contact the program coordinator at 586.498.4121 or continuinged@macomb.edu.

Word 2013 CSFT-8080
Basic computer skills required. Learn introductory and intermediate skills. Topics include ribbon interface; working with text; printing; using proofreading tools; creating bulleted and numbered lists; tables; newsletter columns; WordArt and clip art; document themes; styles; picture editing; and Mail Merge. Textbook and USB drive required. Keyboarding skills recommended. (24 Contact Hours)

22693 M 6/2/14-7/21/14 6:00 PM-8:55 PM $189 SOU C329 Lofquist, J.

Access 2013 CSFT-8081
Basic computer skills required. Learn introductory and intermediate Access skills. Topics include ribbon interface; creating tables in datasheet view; previewing and printing data; designing databases; creating database objects; formatting tables; lookup fields; field properties; queries; designing a relational database; split forms; creating and modifying reports; parameter queries; crosstab queries; and more. Textbook and USB drive required. Keyboarding skills recommended. (24 Contact Hours)

22706 F 5/30/14-7/25/14 6:00 PM-8:55 PM $189 CTR A123 Bazner, M.

Excel 2013 CSFT-8082
Basic computer skills required. Learn introductory and intermediate skills. Topics include ribbon interface; entering and editing data; selecting cells and ranges; printing worksheets; inserting and deleting columns, rows, and cells; charts; large worksheets and workbooks; and more. Textbook and USB drive required. Keyboarding skills recommended. (24 Contact Hours)

22577 TTh 5/13/14-6/5/14 6:00 PM-8:55 PM $189 CTR E115 Rosiek, C.
22743 W 6/4/14-7/23/14 6:00 PM-8:55 PM $189 SOU C329 Lofquist, J.

Powerpoint 2013 CSFT-8083
Basic computer skills required. Learn introductory and intermediate PowerPoint skills. Topics include ribbon interface; document themes; bulleted lists; outlines; formatting text; printing presentations; transitions; clip art and graphics; charts; slide show delivery; editing presentations; handouts; creating hyperlinks; multimedia and sound; and more. Textbook and USB drive required. Keyboarding skills recommended. (24 Contact Hours)

22564 TTh 6/10/14-7/3/14 6:00 PM-8:55 PM $189 CTR A115 Bazner, M.
ADVANCED EXCEL WORKSHOP

Employers are seeking people with advanced Excel skills. Learn to quickly summarize, analyze, and display data to enhance your reports and presentations. Must have intermediate to advanced Excel proficiency in Excel 2007 or later. USB drive required. For information, contact the program coordinator at 586.498.4121 or continuinged@macomb.edu.

Mastering Excel PivotTables  CSFT-8076

Must have intermediate to advanced Excel proficiency (Excel 2007 or later). USB drive required. Discover how to create PivotTables quickly to summarize and analyze large amounts of real-world data. Explore PivotTable options and tools to create professional-looking reports. (3 Contact Hours)

Employment of Electronic Health Records and Health Information Technicians is expected to increase by 21 percent from 2010 to 2020, faster than the projected average for any other occupation. Macomb Community College’s Health IT Implementation and Technical Support Specialist program has been developed to meet the increased need for qualified employees. Upon successful completion, you will earn Macomb’s Health IT Implementation and Technical Support Specialist Certificate and will be prepared to take the 2 national HIT Pro examinations: Implementation Support Specialist and Technical & Software Support Staff. For information, contact the program coordinator at 586.498.4121 or continuinged@macomb.edu.

A total of 9 classes are in this program. The first 5 classes are listed in this schedule. The remaining 4 classes in Macomb’s Health IT program will run in the fall of 2014 or the winter of 2015. The upcoming classes are as follows: HITN-8003A–Terminology in Healthcare and Public Health HITN-8009A–Networking and Health Information Exchange HITN-8014A–Vendor Specific Systems HITN-8011–Configuring EHRs.

Culture of Healthcare HITN-8002

For individuals not familiar with healthcare. Explore job expectations in healthcare setting, how care is organized inside a practice setting, privacy laws, and professional and ethical issues encountered in the workplace. Hybrid: Meets online and in the classroom.

Introduction to Information and Computer Science  HITN-8004

For students without an IT background. Explore this basic overview of computer architecture; data organization, representation, and structure; structure of programming languages; and networking and data communication. Includes basic terminology of computing. (18 Contact Hours)

Professionalism and Customer Service  HITN-8016A

Develop the skills necessary to communicate effectively across the full range of roles that will be encountered in healthcare and public health settings. (15 Contact Hours)

Your degree is closer than you think!
The Macomb University Center
Bachelor’s ➔ Master’s ➔ Doctoral
WWW.MACOMB.EDU/UC
CONSTRUCTION

Residential Electricity Intro   INDT-8000
Review the basics of residential electricity. Learn what you need to do to maintain, repair or expand your existing system. Investigate the legalities of licensing, insurance, permits and more. (3 Contact Hours)

Basic Plumbing   INDT-8005
Explore the fundamental techniques of plumbing, proper materials, procedures, and purchasing needs. Learn basic skills and knowledge required to correct common problems and to accomplish your own repairs. (3 Contact Hours)
22367 .....W ..............5/21/14 - 5/21/14 .......... 6:00 PM-8:55 PM .... $89 ................. CTR .......... H205. .......... Grammatico, F.

Woodworking Tools & Techniques   INDT-8017
Acquire the knowledge to purchase and the skills and techniques to safely use hand tools, portable or stationary woodworking tools, equipment and machines. Review the basics of measuring, layout, and necessary mathematical formulas. (3 Contact Hours)
22372 .....W .............6/11/14 - 6/11/14 .......... 6:00 PM-8:55 PM .... $89 ................. CTR ....... H204 ........ Grammatico, F.

Builder’s Pre-License Training Segment 1   INDT-8022
Segment 1 of the state-mandated Builder’s Pre-License training will present business management, estimating, design and building science, contracts, risk management, marketing, and sales. (30 Contact Hours)
22368 .....MW ............6/9/14 - 7/2/14 .......... 6:00 PM-9:55 PM .... $425 ............. CTR .......... H205 ........ NCI ASSOCIATES, LTD.

Builder’s Pre-License Training Segment 2   INDT-8023
Segment 2 of the state-mandated Builder’s Pre-License training will present project management, scheduling, and current Michigan Residential and Construction Safety Standards along with management, marketing, and sales. (30 Contact Hours)
22369 .....MW ............7/14/14 - 8/11/14 .......... 6:00 PM-9:55 PM .... $425 ............. CTR .......... H205 ........ NCI ASSOCIATES, LTD.

Home Inspection   INDT-8025
Learn how to set up a home inspection business. Follow the home inspection process and discover how to identify common problems, tool requirements, how to market, and what you’ll need to get started. (24.5 Contact Hours)
22370 .....W ..............5/14/14 - 6/25/14 .......... 6:00 PM-9:25 PM .... $595 ................. CTR .......... H206 ........ NCI ASSOCIATES, LTD.

Basement Refinishing   INDT-8033
Students will discover, identify, and address all critical issues in the pre-design and design planning stages of a basement refinishing project. Individual questions and concerns will be covered during the allotted time. We will briefly cover “Universal Design” and familiarize students with the chronological order of planning, from the legal issues through the thought process, all code requirements and responsibilities, discussing the correct procedure for pre-construction consultations with the proper personnel. (8 Contact Hours)
22440 .....W ..............6/18/14 - 6/25/14 .......... 6:00 PM-9:55 PM .... $169 ................. CTR ....... H203 ........ Grammatico, F.

COURT REPORTING

Macomb Community College’s Court Reporting program is approved by the Michigan Department of Education as a prerequisite for the Certified Shorthand Reporting Examination and is taught by State Certified Court Reporters. A minimum 40-hour internship is required to complete the program. Court Reporters must be certified through state and national exams. For information, contact the program coordinator at 586.226.4722 or kandts@macomb.edu.

Real Time Court Reporting-Theory I   CRTR-8000
Develop techniques of a conflict-free writing style, begin building an extensive dictionary, and learn about the world of closed-captioning. (97.5 Contact Hours)

Real Time Court Reporting-Theory III   CRTR-8022
Writing techniques are applied while student begins process of speed building. Tests in literary, jury charge, and Q & A must be passed with 95% accuracy at speeds of 60, 80, and 100 w.p.m. CAT software is required. (97.5 Contact Hours)

Skill Building & Development I   CRTR-8007
Begin the process of speed building and the introduction of legal, medical, and technical dictation. Speed levels are 120-140 w.p.m., and literary, jury charge, and Q & A tests must be passed with 95% accuracy. (97.5 Contact Hours)
Skill Building and Development II  CRTR-8014
Continue the process of speed building. Speed levels are 160-180 w.p.m. and literary, jury charge, and Q & A tests must be passed with 95% accuracy. (97.5 Contact Hours)
22501 ....TTh...........5/6/14 - 8/21/14 .......6:15 PM-9:25 PM .....$579 .......CTR ......H214.................................Kandt, S.
And  TTh...........5/6/2014 - 8/21/2014 ...06:15 PM-09:25 PM .....................CTR ......H220

Skill Building and Development III  CRTR-8017
Continue the process of speed building. Speed levels are 180-225 w.p.m., and literary, jury charge, and Q & A tests to be passed with 95% accuracy. Internship required. (97.5 Contact Hours)
22512 .....TTh ...............5/6/14 -8/21/14 ......6:15 PM-9:25 PM .....$579 .......CTR ......H214.................................Kandt, S.

Medical Terminology for Court Reporters  CRTR-8011
Prepare for the National Registered Professional Reporter (RPR) examination with dictation in speeds varying from 180 to 240 w.p.m. (24 Contact Hours)
22493 .....Sa ...............5/10/14 -6/28/14 .........9:00 AM-11:55 AM .... $299 ........CTR ......H214.................................Kandt, S.

English as a Second Language (ESL)

Grammar Connection I  ESLL-8008C
Improve your current English language skills. Focus on grammar, conversation, and increasing vocabulary and life skills. Text and workbook required. (40 Contact Hours)
22473 .....MW ...............6/2/14 -8/6/14 ...........4:00 PM-5:55 PM ....$189 ......CTR ......H220.................................Winslow, N.

Conversational Skills  ESLL-8015C
Let’s talk. Improve your English language skills in a relaxed atmosphere. This course is for students who want to improve their fluency in English and take their conversational skills to the next level. Learn how to converse in social and business situations, express an opinion, and understand cultural gestures and idiomatic speech. Text and audio CDs required. (40 Contact Hours)
22593 .....MW ...............6/2/14 -7/30/14 .........6:30 PM-8:25 PM ....$189 ......CTR ......H220.................................Winslow, N.

Pronounce It Right  ESLL-8019A
Gain confidence in your conversational English. Discover how to improve comprehension and listening skills, overcome communication difficulties, and practice pronouncing words correctly to promote understanding through accent reduction. Text required. (36 Contact Hours)
22476 .....MW ...............6/2/14 -7/30/14 .........1:30 PM-3:25 PM ....$299 ........CTR ......H220.................................Winslow, N.

Entertainment Arts

For information, contact the program coordinator at 586.498.4100 or corbettv@macomb.edu.

Voiceover Training  FILM-8017
Learn to use your voice as an instrument, understand what producers expect, discover how to take instruction, and acquire the industry contacts and materials needed to compete on a national level. This training is for professional and amateur voice artists and will benefit anyone who uses his/her voice for a living. Studio recording session will be announced in class. (24 Contact Hours)
22576 ....M ...............6/23/14 -8/11/14 .........7:00 PM-8:55 PM ....$975 ......CTR ......H213.................................Hart, K.

Stand Up Comedy 101  THEA-8006B
Learn and practice proven techniques used in comedy that will help you overcome stage fright and set your confidence and your funny bone free! Course will culminate with student “invitation only” stand-up comedy performance for family and friends. (8 Contact Hours)
22532 ....T ...............6/3/14 -6/24/14 .........7:00 PM-8:55 PM ....$49 .......SOU ......G201 ..................................Arakelian, M.
22546 ....T ...............8/5/14 -8/26/14 .........7:00 PM-8:55 PM ....$49 .......SOU ......G201 ..................................Arakelian, M.
<table>
<thead>
<tr>
<th>Course Title</th>
<th>Course Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>A to Z Grant Writing</td>
<td>EDUC-8137A</td>
</tr>
<tr>
<td>Achieving Success with Difficult People</td>
<td>EDUC-8434</td>
</tr>
<tr>
<td>An Introduction to Teaching ESL/EFL</td>
<td>EDUC-8198</td>
</tr>
<tr>
<td>Blogging and Podcasting for Beginners</td>
<td>EDUC-8085</td>
</tr>
<tr>
<td>Common Core Standards for English K-5</td>
<td>EDUC-8321</td>
</tr>
<tr>
<td>Creating a Classroom Website</td>
<td>EDUC-8057</td>
</tr>
<tr>
<td>Creating Classroom Centers</td>
<td>EDUC-8443</td>
</tr>
<tr>
<td>Creating K-12 Learning Materials</td>
<td>EDUC-8320</td>
</tr>
<tr>
<td>Creating the Inclusive Classroom</td>
<td>EDUC-8058</td>
</tr>
<tr>
<td>Creative Classroom</td>
<td>EDUC 8240</td>
</tr>
<tr>
<td>Differentiated Instruction and Response to Intervention</td>
<td>EDUC-8442</td>
</tr>
<tr>
<td>Differentiated Instruction in the Classroom</td>
<td>EDUC-8200</td>
</tr>
<tr>
<td>Differentiating K-12 Assessments</td>
<td>EDUC-8441</td>
</tr>
<tr>
<td>Empowering Students w/disabilities</td>
<td>EDUC-8081</td>
</tr>
<tr>
<td>Enhancing Language Development</td>
<td>EDUC 8149</td>
</tr>
<tr>
<td>Get Assertive!</td>
<td>EDUC-8056</td>
</tr>
<tr>
<td>Get Grants!</td>
<td>EDUC-8136</td>
</tr>
<tr>
<td>Grammar Refresher</td>
<td>EDUC-8082</td>
</tr>
<tr>
<td>Guided Reading &amp; Writing: Strategies for Maximum Student Achievement</td>
<td>EDUC-8049</td>
</tr>
<tr>
<td>Guided Reading Strategies for the Differentiated Classroom</td>
<td>EDUC-8201</td>
</tr>
<tr>
<td>Handling Medical Emergencies</td>
<td>EDUC 8077</td>
</tr>
<tr>
<td>Leadership</td>
<td>EDUC 8113</td>
</tr>
<tr>
<td>Math Refresher</td>
<td>EDUC-8436</td>
</tr>
<tr>
<td>Microsoft Excel 2010 in the Classroom</td>
<td>EDUC-8437</td>
</tr>
<tr>
<td>Ready, Set, Read!</td>
<td>EDUC 8421</td>
</tr>
<tr>
<td>Response to Intervention</td>
<td>EDUC-8059</td>
</tr>
<tr>
<td>Singapore Math Strategies: Model Drawing Grades 1 - 6</td>
<td>EDUC-8060</td>
</tr>
<tr>
<td>Singapore Math Strategies: Number Sense</td>
<td>EDUC-8084</td>
</tr>
<tr>
<td>Solving Classroom Discipline Problems</td>
<td>EDUC 8152</td>
</tr>
<tr>
<td>Solving Classroom Discipline Problems II</td>
<td>EDUC-8052</td>
</tr>
<tr>
<td>Speed Spanish</td>
<td>EDUC 8111</td>
</tr>
<tr>
<td>Survival Kit for New Teachers</td>
<td>EDUC-8203</td>
</tr>
<tr>
<td>Teaching Math: Grades 4-6</td>
<td>EDUC-8204</td>
</tr>
<tr>
<td>Teaching Preschool</td>
<td>EDUC-8079</td>
</tr>
<tr>
<td>Teaching Science: Grades 4-6</td>
<td>EDUC-8199</td>
</tr>
<tr>
<td>Teaching Smarter w/Smart boards</td>
<td>EDUC-8083</td>
</tr>
<tr>
<td>Teaching Students with ADHD</td>
<td>EDUC-8440</td>
</tr>
<tr>
<td>Teaching Students with Autism</td>
<td>EDUC-8061</td>
</tr>
<tr>
<td>Teaching Students with Learning Disabilities</td>
<td>EDUC-8055</td>
</tr>
<tr>
<td>Teaching Writing Grades K-3</td>
<td>EDUC-8444</td>
</tr>
<tr>
<td>Understanding Adolescents</td>
<td>EDUC 8150</td>
</tr>
</tbody>
</table>
### Acting for Adults

#### Acting I for Adults  THEA-8007
Connect creativity, character, and emotion through improvisation, scene study, and exercises. Students will work in an ensemble environment with a focus on each individual’s vision. (10.5 Contact Hours)

22530  M  6/2/14 - 6/30/14  7:00 PM - 9:25 PM  $85  SOU  D216  Staff

#### Acting 2 for Adults  THEA-8008
Explore advanced techniques of acting in a creative atmosphere. Broaden your range with classical and contemporary scene study and use improvisation to enhance character development. (10.5 Contact Hours)

22535  M  7/7/14 - 8/4/14  7:00 PM - 9:25 PM  $85  SOU  C119  Staff

### Floral Design

#### Porch Pots  FLOR-8037
Bring your floral design skills and techniques to the outdoors in creating seasonal porch pots. Discover ways to use color, texture, dimension, and a bit of the unexpected to enhance your personal or professional outdoor space. (3 Contact Hours)

22397  M  6/23/14 - 6/23/14  6:00 PM - 8:55 PM  $89  SOU  C119  Birch, P.

#### Euro Garden  FLOR-8040
Create a beautiful Euro garden in class to enjoy at home and add to your floral design repertoire. Learn planting techniques and basic care of tropical plants that will continue to grow year-round. All materials provided. (3 Contact Hours)

22508  M  7/14/14 - 7/14/14  6:00 PM - 8:55 PM  $89  SOU  C119  Birch, P.

### Floral Design Certificate

Materials are included for all Floral Design classes, and students will be able to take their designs home. Students should register at least 48 hours in advance. Students should bring wire cutters and scissors to each class session. Certificate in Basic Floral Design: Learn from industry professionals and gain the knowledge you need to begin your career in floral design. Students successfully completing the six core classes will receive a Macomb WCE Certificate in Basic Floral Design. Classes can be taken individually or as part of the certificate program. For information, contact the program coordinator at 586.498.4100 or corbettv@macomb.edu.

#### Fundamentals of Floral Design I  FLOR-8000B
Discover basic principles and elements of professional floral design. Step-by-step instruction will teach you how to work with fresh flowers and the tools of the trade. Create four arrangements to take home. Students will receive a Macomb Floral Design apron. (15 Contact Hours)

22326  T  5/12/14 - 6/16/14  6:00 PM - 8:55 PM  $239  SOU  C119  Kiekbusch, K.

#### Fundamentals of Floral Design II  FLOR-8001
Discover how to identify, handle, and care for cut flowers and plants used by floral designers. Learn the flower classifications for flowers and fillers, the mechanics of wiring, taping, and anchoring floral foams. (9 Contact Hours)

22327  T  6/17/14 - 7/1/14  6:00 PM - 8:55 PM  $219  SOU  C119  Birch, P.

#### Intermediate Floral Design  FLOR-8007
Take your designs to the next level. Add your own special touches to more advanced designs. (9 Contact Hours)

22328  T  7/8/14 - 7/22/14  6:00 PM - 8:55 PM  $219  SOU  C119  Kiekbusch, K.

#### Advanced Floral Design  FLOR-8002
Continue to develop your skills. Experience the use of a greater variety of materials and work on a larger scale. Gain confidence to make your own design choices. (9 Contact Hours)

22321  T  7/29/14 - 8/12/14  6:00 PM - 8:55 PM  $219  SOU  C119  Kiekbusch, K.

#### Sympathy Design  FLOR-8009B
Sympathy Design is a must-know for a valued floral designer and the largest portion of floral sales and design in the industry. Creating these special arrangements is just part of the process. Learn how to do a consultation and receive hands-on training to create several designs which will include a sympathy spray and casket spray. (12 Contact Hours)

14999  T  4/29/14 - 5/20/14  6:00 PM - 8:55 PM  $239  SOU  C119  Kiekbusch, K.

22330  M  7/28/14 - 8/18/14  6:00 PM - 8:55 PM  $239  SOU  C119  Kiekbusch, K.

---

**Macomb Offers Associate Degrees**

- Earn an associate degree in Arts, Science, Applied Science, Baccalaureate Studies, Business Administration or General Studies.
- Macomb offers nearly 200 degree and certificate programs in a variety of studies.

Go to [www.macomb.edu](http://www.macomb.edu) choose Future Students
Food Service Manager Certification  FOOD-8008B

Food Service Manager Certification  FOOD-8008B
Approved by the State of Michigan to fulfill the requirement that each food service establishment in the state of Michigan have at least one Certified Food Service Manager employed. Students will prepare for and take the Nationally Accredited ServSafe Exam and will be tested on the latest FDA Food Code. Textbook with exam answer sheet required. (14 Contact Hours)

22256  .MW. 5/14/14 -5/19/14 6:00 PM-8:55 PM  $239  SOU  G215  Parrott, K.
22257  .Th. 7/14/14 -7/23/14 6:30 PM-9:25 PM  $239  CTR  A131  Parrott, K.

Food Service Manager Test Only  FOOD-8015
For food service managers whose certification has expired or individuals who are prepared for testing. Bring proof of registration and photo ID, $30 test fee payable online with only Visa or MasterCard accepted.

22645  .Sa. 8/2/14 -8/2/14 9:00 AM-11:25 AM  $39  CTR  A123  LaBelle, S.

FOREIGN LANGUAGE

Spanish II Skills for Work, Travel, and Enjoyment  LANG-8010B
Learn how to speak, read, and write Spanish at an intermediate level for use at work, for travel to Spanish-speaking countries, and for mingling with friends and family. Text required. (24 Contact Hours)

22554  .M. 5/12/14 -8/4/14 7:30 PM-9:25 PM  $149  CTR  H208  Hendrick, M.

Italian LANG-8059
Learn to converse and write in Italian. Gain the basic skills needed for travel. Explore culture, cuisine, local restaurants, and markets. Tips on how and what to order when traveling or dining locally included. Text required. (24 Contact Hours)

22555  .W. 5/7/14 -7/23/14 6:00 PM-7:55 PM  $149  CTR  B112  Agazzi, I.

Intermediate Conversational Italian LANG-8012A
Students will improve their vocabulary and continue to learn how to converse, read, and write Italian. Practice speaking this beautiful language and become familiar with the culture, cuisine, and music. Text required. (24 Contact Hours)

22519  .F. 5/9/14 -8/4/14 6:00 PM-7:55 PM  $149  CTR  N145  Agazzi, I.

HEALTHCARE TRAINING

Heart Saver First Aid & CPR/AED HLTH-8095
This course meets the American Heart Association requirements for adult & child Heart Saver first aid, CPR and AED certification. A practical-based course aimed at developing skills in basic first aid, CPR for children and adults, care for the choking victim, and use of an automatic external defibrillator. (6 Contact Hours)

22333  .Sa. 6/7/14 -6/14 8:00 AM-1:55 PM  $75  SOU  C121  Briggolini, K.
22334  .M. 8/11/14 -8/14/14 4:00 PM-9:55 PM  $75  SOU  C121  Briggolini, K.

Basic Life Support for Health Care Providers  HLTH-8096
Designed to provide a wide variety of healthcare professionals the ability to recognize several life-threatening emergencies, provide CPR, use an AED, and relieve choking in a safe, timely, and effective manner. American Heart Association BLS for Healthcare Providers Course completion card is valid for two years. Textbook required. (4 Contact Hours)

22226  .Sa. 5/22/14 1:00 PM-4:55 PM  $64  SOU  C121  Briggolini, K.
22227  .Sa. 5/22/14 1:00 PM-4:55 PM  $64  SOU  C121  Briggolini, K.
22228  .Th. 8/14/14 -8/14/14 12:00 PM-3:55 PM  $64  CTR  R180  Briggolini, K.
22229  .Sa. 7/14/14 -7/19/14 12:00 PM-3:55 PM  $64  CTR  R180  Briggolini, K.
22230  .M. 8/11/14 -8/11/14 11:00 AM-2:55 PM  $64  SOU  C121  Briggolini, K.
22231  .Th. 7/14/14 -7/19/14 12:00 PM-3:55 PM  $64  SOU  C121  Briggolini, K.
22232  .Th. 8/14/14 -8/14/14 12:00 PM-3:55 PM  $64  SOU  C121  Briggolini, K.
Basic Life Support Re-Certification  HLTH-8100
Students must hold a current AHA BLS for Healthcare Providers or an ARC CPR for Professional Rescuers card (expired no more than 30 days). (3 Contact Hours)

22523.....Th..............6/19/14 -6/19/14 .......... 6:00 PM-8:55 PM    $48 .........CTR .......R180.................. Brigolin, K.
22529.....Sa..............7/19/14 -7/19/14 .......... 8:00 AM-10:55 AM $48 ..........CTR .......R180.................. Brigolin, K.

Veterinary Terminology  VETC-8000
Learn common veterinary root words, prefixes, suffixes and combining root words. Build a strong foundation for veterinary anatomy and physiology. (20 Contact Hours)

22534 ....VIR ..............6/2/14 -6/13/14 ........... $80 ..........VIR .........VIR ...............Renda-Francis, L.

Introductory Math for Vet Tech  VETC-8015
Designed to introduce the essential math calculations for veterinary technicians. Topics include basic principles, clinical problems using dosage calculations, calculations involving solutions of intravenous fluids, anesthesiology, radiology, and nutrition applications. Get a strong foundation for veterinary pharmacology and anesthesia that you can build upon. Textbook required. (20 Contact Hours)

22536 ....VIR  ..............7/3/14 -7/18/14 ........... $80 ..........VIR .........VIR ...............Renda-Francis, L.

Eldercare Specialist Certification
Macomb's Workforce & Continuing Education Eldercare Specialist Certificate is a valuable asset, applicable to a variety of fields, including customer service, management, sales/marketing and direct-care with older adults. Three core courses and a field study are required to earn the program certificate; however, classes may be taken individually. For information, contact 586.226.4807 or wojcikk@macomb.edu.

Intro to Gerontology  HLTH-8036B
Prepare for the aging of America. Investigate the many dimensions and processes of aging. Examine the impact of stereotypes, roles, and physiology on the aging process. Connect with community resources for the elderly. (18 Contact Hours)

22274 .....T .................6/10/14 -7/15/14 .........6:00 PM-8:55 PM ....$175 .........SOU .......C304.......................... Appel, M.

Art of Caregiving  HLTH-8039C
Learn techniques to respectfully assist older adults by creating a safe, comfortable environment. Practice the mechanics of safe transferring techniques and become familiar with common therapeutic equipment. (14 Contact Hours)

22295 .....Th..............6/5/14 -6/26/14 ........... 6:00 PM-9:25 PM    $149 ..........SOU ......C123...................... Andrews, V.

Aging Body, Mind & Spirit  HLTH-8037B
Broaden your awareness of common diseases and chronic illnesses associated with aging. Gain comprehensive knowledge of dementia-related disorders. Provide life enrichment and support to clients and families. Develop personal strategies to avoid stress and burnout. (14 Contact Hours)

22294 .....Th..............7/3/14 -7/24/14 ........... 6:00 PM-9:25 PM $149 ..........SOU ......C123...................... Andrews, V.

Eldercare Field Study  HLTH-8077
20-hour field study at a variety of older adult service providers such as an adult day care, assisted living center, or independent housing community. (20 Contact Hours)

22537 .................................. $99 ............OFF ........OFF ..........................Appel, M.

Nursing Assistant  HLTH-8038
Gain the knowledge and skills necessary to assist patients who need help with activities of daily living. Prepare to work in healthcare facilities or private homes under the direction of a registered nurse. (128 Contact Hours)

22538 .....MTWTh.......5/5/14 -6/10/14 .......... 9:00 AM-3:25 PM $1,295 ..........SOU ......C121.................. Brown, D.
22545 .....MTWTh.......5/5/14 -6/26/14 .......... 5:00 PM-9:15 PM $1,295 ..........SOU ......C121.................. Brown, D.
22544 .....MTWTh.......7/7/14 -8/12/14 .......... 9:00 AM-3:25 PM $1,295 ..........SOU ......C121.................. Brown, D.

Nursing Assistant  HLTH-8038
Gain the knowledge and skills necessary to assist patients who need help with activities of daily living. Prepare to work in healthcare facilities or private homes under the direction of a registered nurse. (128 Contact Hours)

22538 .....MTWTh.......5/5/14 -6/10/14 .......... 9:00 AM-3:25 PM $1,295 ..........SOU ......C121.................. Brown, D.
22545 .....MTWTh.......5/5/14 -6/26/14 .......... 5:00 PM-9:15 PM $1,295 ..........SOU ......C121.................. Brown, D.
22544 .....MTWTh.......7/7/14 -8/12/14 .......... 9:00 AM-3:25 PM $1,295 ..........SOU ......C121.................. Brown, D.

Nursing Assistant
CNA Test Preparation Workshop  HLTH-8085
Anxious about your CNA certification test? Join us to prepare for taking the Michigan Nurse Aide Competency Evaluation test. Practice clinical skills such as taking vital signs, mouth and denture care, bathing a patient, range of motion exercises, pivot transfer, and catheter care. Review indirect skills such as safety, communication, resident rights, comfort and universal precautions, and more. Bring a photocopy of your state-approved CNA training verification no older than 11 months. Bring your lunch. (6 Contact Hours)

CERTIFIED PROFESSIONAL CODING PREPARATION

Microsoft Office 2013  CSFT-8063B
Basic computer skills required. Review computer concepts and explore basic techniques of Microsoft Word, Excel, PowerPoint, and Access. Keyboarding skills recommended. Text and USB drive required. (30 Contact Hours)

Medical Terminology  HLTH-8010A
Develop a medical vocabulary through a word building system of prefixes, suffixes, root words and combining forms. Build, identify, and understand appropriate medical terms. Text Required. (48 Contact Hours)

ICD 9 Coding  HLTH-8007B
Prerequisites: CSFT-8063B (Microsoft Office 2013) & HLTH 8010A (Medical Terminology) or equivalent.
Learn the rules and regulations of ICD-9-CM (International Classification of Diseases, 9th ed., Clinical Modification). Text Required. (40 Contact Hours)

CPT Coding  HLTH-8000B
Prerequisites: CSFT-8063B (Microsoft Office 2013) & HLTH 8010A (Medical Terminology) or equivalent.
Learn the basics of HCPCS coding: Level I-CPT, Level II-National codes. Understand the guidelines of the Evaluation and Management Codes and gain detailed information for each CPT modifier and its uses. Text Required. (40 Contact Hours)

CPC Study Night  HLTH-8074
Attention recent professional coding graduates! Prepare to take the AAPC Certified Professional Coder Exam. Bring your current ICD-9, CPT, and HCPCS coding manuals. (5.5 Contact Hours)

ICD-10 WORKPLACE TRAINING

This program has prior approval of the American Academy of Professional Coders (AAPC) for continuing education hours. Granting of prior approval in no way constitutes endorsement by AAPC of the program content or the program sponsor. All classes taught by American Health Information Management Association (AHIMA) approved instructors. For information, contact 586.226.4807 or wojcikk@macomb.edu.

Terminology for ICD-10-CM  HLTH-8080
Ensure your documentation is compliant with this short terminology course. (8 AAPC CEUs) (9 Contact Hours)
ICD-10-CM Coding Basics  HLTH-8099  
Designed to give Certified Professional Coders an opportunity to use ICD-10-CM guidelines and ICD-10-CM coding manuals to accurately apply diagnostic codes and to help CPC coders get ready for the ICD-10-CM exam being offered by the AAPC. Textbook required. (18 Contact Hours)  
22543 ....Sa ............7/12/14 -7/12/14 ......... 9:00 AM-11:55 AM  ...$199 ......SOU ......C129........................... Hicks, R.  
And  VIR ............7/13/2014 -8/16/2014  .............VIR- .....................VIR ........VIR  
Coding Guidelines & GEMs  HLTH-8083  
Designed especially for the RHIT/RHIA, learn ICD-10-CM/PCS coding guidelines and GEMs. (8 AHIMA CEUs.) “This course has been approved for continuing education units (CEUs) for use in fulfilling the continuing education requirements for the American Health Information Management Association (AHIMA). Granting prior approval from AHIMA does not constitute endorsement of the program content or its sponsor.” (8 Contact Hours)  
22304 ....Sa ............5/3/14 -5/10/14  ............. 8:00 AM-11:55 AM  ...$159 ......CTR ......R263.................Dunsmore, K.  
Basic ICD-10-CM/PCS Coding  HLTH-8098  
Designed for the graduate of an accredited HIT or HIM program who has not had any prior classes in ICD-10. Introduces basic principles and conventions of ICD-10-CM/PCS coding. Applies this knowledge towards examples and exercises based on actual case documentation. “This course has been approved for continuing education units (40 CEUs) for use in fulfilling the continuing education requirements for the American Health Information Management Association (AHIMA). Granting prior approval from AHIMA does not constitute endorsement of the program content or its sponsor.” (40 Contact Hours)  
22300 ....Th .................5/1/14 -7/3/14 ......... 6:00 PM-9:55 PM  .....$395 ......CTR ......R263.................Dunsmore, K.  
Coding the Circulatory System  HLTH-8087  
Discuss the circulatory system and common illnesses that affect it; review ICD-10-CM guidelines; and evaluate medical record entries and assign codes. (4 AAPC CEUs) (4 Contact Hours)  
22305 ....VIR ............6/23/14 -6/30/14 .............VIR ..............$49 ..........VIR ........VIR  
Coding the Digestive System, Nutrition and Metabolic Disorders  HLTH-8088  
Discuss the digestive system and the endocrine, nutritional, and metabolic diseases that affect it; review ICD-10-CM guidelines; and evaluate medical record entries and assign codes. (4 AAPC CEUs) (4 Contact Hours)  
22306 ....VIR ............6/26/14 -7/3/14 .............VIR ..............$49 ..........VIR  
Coding the Genitourinary System, Pregnancy and the Peripartum  HLTH-8089  
Discuss the male and female genitourinary systems and common diseases and disorders that affect both; review ICD-10-CM guidelines; and evaluate medical record entries and assign codes. (4 AAPC CEUs) (4 Contact Hours)  
22307 ....VIR ............6/30/14 -7/7/14 .............VIR ..............$49 ..........VIR  
Coding Infectious Diseases, Disease Prevention & Routine Services  HLTH-8090  
Discuss common infectious and parasitic diseases; identify reasons that patients seek healthcare services when they are not ill; review ICD-10-CM guidelines; and evaluate medical record entries and assign codes. (4 AAPC CEUs) (4 Contact Hours)  
22308 ....VIR ............7/3/14 -7/10/14 .............VIR ..............$49 ..........VIR  
Coding the Nervous System, Including Eyes and Ears  HLTH-8091  
Discuss the anatomy of the nervous system and common illnesses that affect it, including those of the eyes and ears; review ICD-10-CM guidelines; and evaluate medical record entries and assign codes. (4 AAPC CEUs) (4 Contact Hours)  
22309 ....VIR ............7/14/14 -7/21/14 .............VIR ..............$49 ..........VIR  
Coding the Respiratory System  HLTH-8092  
Discuss the respiratory system and common diseases and disorders that affect it; review ICD-10-CM guidelines; and evaluate medical record entries and assign codes. (4 AAPC CEUs) (4 Contact Hours)  
22310 ....VIR ............7/10/14 -7/17/14 .............VIR ..............$49 ..........VIR  
Coding the Integumentary System  HLTH-8093  
Discuss the integumentary system and common skin diseases and disorders that affect it; review ICD-10-CM guidelines; and evaluate medical record entries and assign codes. (4 AAPC CEUs) (4 Contact Hours)  
22311 ....VIR ............7/14/14 -7/21/14 .............VIR ..............$49 ..........VIR  
Coding the Musculoskeletal System, Injuries & External Causes  HLTH-8094  
Discuss the musculoskeletal system and the injuries and diseases which affect it; review ICD-10-CM guidelines; and evaluate medical record entries and assign codes. (4 AAPC CEUs) (4 Contact Hours)  
22312 ....VIR ............7/17/14 -7/24/14 .............VIR ..............$49 ..........VIR  

Upon successful program completion, students will receive a Workforce & Continuing Education certificate and be eligible to take three national exams: Certified Professional Coder (CPC), Certified Healthcare Access Associate (CHAA) and Certified Patient Accounting Technician (CPAT). Students must also complete all four courses in the Certified Professional Coding Preparation Program to be eligible to earn the Patient Access and Accounting Program Certificate. For information, contact 586.226.4807 or wojcikk@macomb.edu.

Patient Access Services   HLTH-8061B
Prerequisites: CSFT-8063B (Microsoft Office 2013) & HLTH 8010A (Medical Terminology) or equivalent.
Students will develop an understanding of the revenue cycle and the role of patient access in healthcare institutions. The student will develop competency in the full range of patient access services including patient registrations and admissions, patient rights and responsibilities, customer services, and laws and regulations affecting patient access. Students will understand the accreditation requirements of healthcare organizations and will be able to communicate complex regulations to patients during the patient access encounter. (24 Contact Hours)

Medical Billing   HLTH-8008D
Prerequisites: CSFT-8063B (Microsoft Office 2013) & HLTH 8010A (Medical Terminology) or equivalent.
Designed to increase your marketability and entry into the coding profession, you will explore claims preparation, submission, electronic claims versus hard copy plus ICD-9 and CPT-4 coding and much more. Prerequisite: Basic computer skills, along with strong verbal and written skills. Text required. (45 Contact Hours)

Billing Applications   HLTH-8018C
Prerequisites: CSFT-8063B (Microsoft Office 2013) & HLTH 8010A (Medical Terminology) or equivalent.
Students will be introduced to the life cycle of an insurance claim (UB-04 and 1500) and will gain hands-on experience in completing paper and electronic claims for Medicare, Medicaid, BCBS, Workers Compensation, CHAMPUS/TRICARE, and other commercial insurance. Students will gain an understanding of insurance claims follow-up, billing for medical necessity, and common errors that delay reimbursement. Students will also be introduced to billing cycle completion including patient balance follow-up, collections, and bad debt processing. First class meeting will be on-ground. Prior to class, complete the Introduction to ANGEL at https://macomb.angellearning.com or go to www.macomb.edu and click on the ANGEL LOGIN button at the upper right hand corner of the screen. (36 Contact Hours)

Patient Access Accounting Internship   HLTH-8066
Prerequisite: HLTH-8018A
Participate in a 40-hour-minimum internship. (40 Contact Hours)

PERSONAL FITNESS TRAINER

Earn you National Certification in Fitness Training from World Inst. Training SchooL, a nationally recognized provider. Successful completion includes a minimum score of 70% on the written and practical exams, 30-hour internship, and current adult first aid, CPR & AED. For more information, visit the WITS website: http://www.witseducation.com/certifications/certifications.htm or Contact 586.226.4807 or wojcikk@macomb.edu.

Certified Fitness Trainer   FTNS-9000
Program includes lecture, training in the gym, and a 30-hour internship. Must be at least 18 years old. First Aid CPR/AED also needed to receive the certificate. Please read first three chapters prior to first class. Text required. (36 Contact Hours)

Heart Saver First Aid & CPR/AED   HLTH-8095
This course meets the American Heart Association requirements for adult & child Heart Saver first aid, CPR and AED certification. A practical-based course aimed at developing skills in basic first aid, CPR for children and adults, care for the choking victim, and use of an automatic external defibrillator. (6 Contact Hours)
PHLEBOTOMY

Prior to internship placement, students must meet criminal background checks, pass a health and drug screening and purchase a uniform. For information, contact 586.226.4807 or wojcikk@macomb.edu.

Phlebotomy HLTH-8001C
Gain knowledge and skills to work as a phlebotomist in medical facilities. Learn beginning to advanced phlebotomy, while obtaining laboratory practice. Perform a minimum of 100 venipunctures. Enroll in internship. Text required. (40 Contact Hours)

Phlebotomy Internship HLTH-8021B
Corequisite: HLTH 8001C
Participate in an 80/120-hour unpaid internship for three continuous weeks, full-time, day shift only. (80 Contact Hours)

Phlebotomy Exam Preparation HLTH-8022A
This course is intended for those employed as phlebotomists. Complete this course and the exam to advance your career or if you plan on working out of state. Join us to review standards and practices for specimen collections including: phlebotomy equipment and importance to order of draw; universal precautions and safety; proper patient identification; pre-analytical specimen errors; anatomic site selection; patient bill of rights (HIPPPA); OSHA guidelines for disposal of needles and hazardous materials; infectious disease control; and anatomy and physiology of the circulatory system. Bring a current edition of “Phlebotomy Essentials” textbook by author McCall/Tanker. (6 Contact Hours)

Tai Chi FTNS-8018E
Maintain healthy joints and live with arthritis with the flowing sequence of graceful, agile movements from Sun-style Tai Chi, a gentle ancient Chinese discipline. Experience reduced pain and stiffness, improved memory and focus, increased muscle strength, and less stress. Taught by Arthritis Foundation trained and certified leader. (6 Contact Hours)

Tai Chi Advanced FTNS-8020E
This course reviews the beginner movements and introduces the next 6 advanced movements of Sun-style Tai Chi. Reinforce the power of focus as participants embrace the slow, graceful movements and controlled breathing techniques to reduce pain, stiffness, and fatigue. Experience improved energy, well-being, and Qi, the life energy that is essential for health and vitality and governs all functions of the body. Taught by an Arthritis Foundation trained and certified leader. (6 Contact Hours)

All courses designated SCWK are approved by the Michigan Social Work Continuing Education Collaborative for CEUs.

Understanding Depression in Children and Teens SCWK-8003
Learn about the neurological, environmental, and sociocultural factors that contribute to depression in children and teens. Understand how diet, the media, healthy relationships, and forgiveness can impact healing. Bring a brown-bag lunch. (6 Contact Hours)

Understanding Autism & the Impact on Children, Youth, and Adults SCWK-8006
Recognize autism spectrum disorders and their differences; make distinctions between disorders that are a part of other developmental disorders; and appropriately identify how the characteristics affect the various domains of functioning: social and behavioral, language and communication, and learning and intellect. (3 Contact Hours)

Grief and Loss: Implications of Difficult Changes and Life Transitions SCWK-8009
Identify the five stages of grief, two cultural and ethical considerations, and ways technology and economics impact grief and loss. Gain three tools to assist clients with coping. Learn procedures for suicidal clients, identify personal conflicts, and determine when to transfer to another professional. Bring a brown-bag lunch. (8 Contact Hours)

HEALTH AND WELLNESS
Understanding Hoarding Behaviors in Utilizing Harm Reduction Strategies  SCWK-8010
Understand the cognitive aspects of hoarding; identify seven myths; learn to use harm reduction skills to increase safety in the home; become familiar with assessment tools in hoarded homes and use them to distinguish between hoarding and chronic disorganization. (1.5 Contact Hours)
22337  Th 5/14/14 -5/14/14  6:30 PM-7:55 PM  $24  CTR H206  Cruz, J.

Cultural Diversity and Sensitivity: Self-Awareness  SCWK-8013
Learn about the role of culture and diversity in the treatment process of social work; explore pre-existing attitudes about diverse groups (including, but not limited to African-Americans, Muslims, Latinos, LGBTQ, special needs, mentally ill, etc.) noting the impact on therapeutic effectiveness. (3 Contact Hours)
22313  T 7/22/14 -7/22/14  6:00 PM-8:55 PM  $45  SOU C123  Carter, O.

Stress Management for Counselor and Client  SCWK-8014
Identify environmental factors of stress; learn ways to combat negative thinking, processing, interpretation, and labeling. Understand physiological reactions to stress (biochemical changes, related physical ailments, and chronic stress) and define, prevent, and cope with personal and client stressors. (3 Contact Hours)
14888  Th 5/22/14 -5/22/14  5:30 PM -8:55 PM  $45  SOU C123  Klimecki, C.

Domestic Violence: Inter-Parental Conflict Effects on Youth Relationships  SCWK-8016
Explore domestic violence and other forms of aggression between couples with a focus on teenage victimization and perpetration of physical abuse among peers. (3 Contact Hours)
22338  Th 6/19/14 -6/19/14  6:00 PM-8:55 PM  $45  SOU C119  Mitchell, C.

Pain and Symptom Management  SCWK-8019
Explore definitions of pain, pain assessment, pain triggers, processing, and implications. Understand options for pain relief/control and how pain affects other aspects of a client’s life. Discuss case examples, resources, tools, and the role of the social worker and additional treatment options. (2 Contact Hours)
22351  Th 5/22/14 - 5/22/14  6:00 PM-7:55 PM  $29  SOU H208  Wilbur, N.

Special Populations in Long-Term Care  SCWK-8020
Understand the issues regarding special populations in long-term care such as LGBTQ, dementia, mental illness, substance abuse, and the younger clientele. (4 Contact Hours)
22354  Sa 6/14/14 -6/14/14  9:00 AM-12:55 PM  $65  SOU C123  Chamberlain, A.

Cognitive Behavioral Approach in the Therapeutic Setting  SCWK-8021
Understand basic concepts of cognitive behavioral therapy and learn how to identify cognitive disorders, elicit automatic thoughts, structure a session, and use homework with your clients. (1.5 Contact Hours)
22356  Th 6/12/14 -6/12/14  6:30 PM-7:55 PM  $24  CTR H206  Cruz, J.

Poetry with Clients  SCWK-8023
Poetry writing is a valuable therapeutic tool, offering clients opportunities for self-awareness, connection and creativity while experiencing a transformative, healing process. (2 Contact Hours)
22358  T 6/10/14 -6/10/14  7:00 PM-8:55 PM  $29  CTR H203  Segal, A.

Family Dynamics and the Disease of Addiction  SCWK-8024
Understand the roles and dynamics that enter into family systems in which there is a disease of addiction. Participants will recognize the various roles that non-addicted family members play in the system as they live with someone who has the disease of addiction. Awareness of the trickle-down effect or dysfunction the disease of addiction presents will be heightened. (3 Contact Hours)
22376  T 7/15/14 -7/15/14  6:00 PM-8:55 PM  $45  SOU C123  Mitchell, C.

Cyberspace: the New Frontier of Social Relationships  SCWK-8025
Exposes students to a variety of digital communications that often result in conflict such as “Catfishing,” texting/sexting, “Trolling,” cyberbullying, and others. Explore these online communication challenges across the aging spectrum and discuss the role of social workers in resolving digital conflicts, while learning the importance of bridging the digital divide and enhancing online communication savvy. (3 Contact Hours)
22379  Sa 5/10/14 -5/10/14  9:00 AM-11:55 AM  $45  SOU C123  Joiner, J.
Perspectives on HIV/AIDS in the U.S.  SCWK-8026
Introducing HIV/AIDS transmission, symptoms, therapies, HIV testing, and proper terminology. Discuss the human toll of HIV on the individual: stigma, discrimination, isolation, medication side effects, navigating the healthcare system, disclosure, and ADA and other policies that impact people living with HIV. Discuss complications of co-infections with hepatitis C and other viruses. Address situations that put people at risk for HIV infection: at-risk youth, poverty, sexual orientation, ageism, racism, and gender inequality. (3 Contact Hours)
22314 ......T ...................6/14/14 -5/6/14 ......... 6:00 PM-8:55 PM ......$45 ...........CTR ......H203.......................... Genus, K.

Lymphatic Reflexology & Massage  WELL-8058
Reflexology is the ancient art of applying pressure to specific areas of the hands and feet to increase the function and flow of energy throughout the body. Using this self-massage procedure, you can promote relaxation, remove congestion and restore balance within your body. Learn how reflexology techniques assist in the major role the lymphatic system plays in maintaining health and immunity. (4 Contact Hours)
22377 .....Sa ...............6/21/14 -6/21/14 ......... 9:00 AM-12:55 PM ....$35 ..........SOU ......C121.......................... Greene, C.

The Nutritarian Way  WELL-8073
Learn how a high-nutrient diet can help you lose weight, reverse diabetes, lower blood pressure and cholesterol, and protect against cancer. The Nutritarian Diet, as described by Dr. Joel Fuhrman in his book Eat to Live, is not merely a weight loss plan, but a get healthy and stay healthy plan. Textbook suggested. (14 Contact Hours)
22378 .....Sa ...............6/14/14 -6/28/14 ......... 10:00 AM-11:55 AM ......$95 ...........CTR ......H208...........Calhoun-Parker, D. And

INSTRUCTOR TRAINING

Instructor Certification  CMGT-8040
Practice teaching tools and sharpen presentation skills in a fun and interactive environment. Participants are certified upon successful completion. Tuition includes 5 days of training, certification, books, and DVD of final presentation. Lunch is provided. (40 Contact Hours)
22352 .....MTWThF ....5/12/14 -5/16/14 ......... 8:00 AM-4:25 PM ..........$1,200 .....MTEC ....125 ....................................Staff

Instructional Designer Certification  CMGT-8052
Learn instructional design process including: analysis, design, development, and evaluation of course materials. Participants certified upon successful completion of instructional design deliverables. Tuition includes 5 days of training, certification, books, follow-up feedback, and communication. This program requires 6 weeks of post-work. Lunch is provided. (40 Contact Hours)
22350 .....MTWThF ......6/9/14 -6/13/14 ......... 8:00 AM-4:30 PM ..........$1,500 .....MTEC ....125 ....................................Staff

JEWELRY TRADES CERTIFICATE

Jewelry Trades classes are valuable to those employed in the jewelry industry trades, as well as those with an interest in gemstones, jewelry, and jewelry repair. Students who successfully complete the eight core courses will earn a certificate of completion. Classes may also be taken individually. For information, contact the program coordinator at 586.498.4100 or corbettv@macomb.edu.

Gemstone Identification  JEWL-8014A
This hands-on mini-workshop is designed to reveal the history and nature of gemstones: where they are found, how they are cut, what colors to expect, and what to look for when purchasing a stone. (6 Contact Hours)
22464 ......T ...................5/20/14 -5/27/14 ......... 6:00 PM-8:55 PM ......$49 ..........SOU ......T134.......................... Vicary, J.

Buying & Selling Precious Metals  JEWL-8021A
Gain hands-on experience identifying, evaluating, testing, and appraising precious metals. (12 Contact Hours)
22332 ......T .................7/29/14 -8/19/14 ......... 6:00 PM-8:55 PM .......$99 ..........SOU ......T148.......................... Vicary, J.

Diamond Study  JEWL-8022A
A hands-on workshop to help you become acquainted with the four Cs: cut, clarity, color, and cost. Bring your own diamonds for analysis. Discuss diamond mining, processing, sorting, and more. (9 Contact Hours)
15006 ......T .................4/29/14 -5/13/14 ......... 6:00 PM-8:55 PM .......$99 ..........SOU ......T134.......................... Caims, S.
22467 ......T .................8/26/14 -9/9/14 ......... 6:00 PM-8:55 PM .......$99 ..........SOU ......T134.......................... Caims, S.

Gemology-Colored Stones  JEWL-8023
Cultivate your gemology identification skills. See, touch, and evaluate a wide range of organic, precious, and semi-precious colored gemstones in the rough and cut. Obtain skills to recognize numerous stones, name each gemstone properly, and try to determine where the stones were mined. (24 Contact Hours)
22461 ......T .................6/3/14 -7/22/14 ......... 6:00 PM-8:55 PM ......$199 ..........SOU ......T134.......................... Vicary, J.
Lapidary & Cabochon   JEWL-8025
Learn how to cut and polish gemstones for jewelry making. Equipment and safety issues will be introduced. Wear old clothes, safety goggles, and a dust mask. $20 stone fee payable to instructor at first session. (27 Contact Hours)
22462 ....F ...............6/20/14 -8/15/14 ........6:00 PM-8:55 PM.....$199 ......SOU ......T134 ......................... Vicary, J.

Faceting   JEWL-8026
Learn how to transform a rough crystal into a faceted stone suitable for jewelry. This is a hands-on workshop with step-by-step instructions. $50 lab fee payable to instructor at the first session. Class size is limited. (18 Contact Hours)
22479 ....F ...............5/9/14 -6/13/14 ........6:00 PM-8:55 PM.....$150 ......SOU ......T132 ......................... Russell, S.
22480 ....F ...............8/22/14 -9/26/14 ........6:00 PM-8:55 PM.....$150 ......SOU ......T153 ......................... Russell, S.

LANDSCAPE DESIGN

Porch Pots   FLOR-8037
Bring your floral design skills and techniques to the outdoors in creating seasonal porch pots. Discover ways to use color, texture, dimension, and a bit of the unexpected to enhance your personal or professional outdoor space. (3 Contact Hours)
22397 .....M ................6/23/14 -6/23/14 .........6:00 PM-8:55 PM.....$89 ......SOU ......C119 ............................ Birch, P.

BASIC LANDSCAPE DESIGN CERTIFICATE
Learn the basic skills and receive state-of-the-art information required to develop a strong foundation for a variety of career specialties. The program encourages professional standards, a strong work ethic and sound management practices.
The Basic Landscape Design Certificate consists of six courses: Landscape Design Graphics; Landscape Design Principles; The Design and Sales Process; Residential Landscape Planting Design; Sustainable Landscaping; and Landscape Site Evaluation. Classes may be taken individually or as part of the certificate program. For information, contact the program coordinator at 586.498.4100 or corbettv@macomb.edu.

Landscape Design Principles   LAND-8004B
Explore how design principles and the elements of art are applied to residential landscape design to create a functional, aesthetically pleasing extension of indoor living outdoors. (18 Contact Hours)
22431 ....M ...............5/12/14 -5/19/14 ........6:00 PM-8:55 PM.....$239 ......SOU ......M204 ........................ Lazzell, R.
And  M ...............6/2/2014 -6/23/2014 .......06:00 PM-08:55 PM ...........SOU ......M204

Landscape Design Graphics   LAND-8005A
Learn the principles of drafting and plan reading that are required for the landscape design and ornamental horticulture fields. Different design styles will be explored and practiced in class. (18 Contact Hours)
22430 ....M ...............7/7/14 -8/11/14 ........6:00 PM-8:55 PM.....$259 ......SOU ......S140 ........................ Lazzell, R.

ENVIRONMENTAL HORTICULTURE CERTIFICATE
The Environmental Horticulture Certificate consists of seven courses: Basic Horticulture/How to Grow Plants; Plant Healthcare; Plant ID and Use I: Trees; Plant ID and Use II: Shrub; Plant ID and Use III: Perennials and Groundcovers; Pruning Workshop; and Turfgrass Management. Classes can be taken individually or as part of the certificate program. For information, contact the program coordinator at 586.498.4100 or corbettv@macomb.edu.

Basic Horticulture/How to Grow Plants   LAND-8020A
Discover the basics of how plants grow, their relationship with the soil, their water and nutrient needs, and how they respond to the surrounding environment. The "Right Plant Right Place" sustainable philosophy will be explored. (18 Contact Hours)
22429 ....W ...............5/14/14 -6/18/14 ........6:00 PM-8:55 PM.....$259 ......SOU ......C123 ........................ Lazzell, R.

Plant Id & Use 3–Perennials and Groundcovers   LAND-8023
Familiarize yourself with the most commonly used perennials and ground covers in the landscape, their identifying characteristics and cultural requirements. (12 Contact Hours)
22409 ....Th ...............6/5/14 -6/26/14 ........6:00 PM-8:55 PM.....$189 ......SOU ......C204 ........................ Lazzell, R.

Pruning Workshop   LAND-8024
Learn the art and science of proper plant pruning and its direct relationship to a healthy plant in this hands-on class. Sustainable methods will be discussed. (9 Contact Hours)
22433 ....Th ...............7/10/14 -7/24/14 ........6:00 PM-8:55 PM.....$139 ......SOU ......C119 ........................ Lazzell, R.
Motorcycle Basic Rider Course   CYCL-8013A

Learn to ride a motorcycle safely with classroom and on-range instruction. In order to pass, you must successfully complete all tests, both written and riding. Upon completion of the approved Motorcycle Safety Foundation course, the Michigan Secretary of State will waive the riding skills test required for a cycle endorsement. The written test must still be taken. You should be able to ride a two-wheel bicycle and must be 15 years of age or older. Motorcycles are provided for the Basic Rider Course unless otherwise stated. You will receive both classroom and range instruction. The first day of class will consist of classroom instruction. The class will be broken down into groups and specific riding schedules will be assigned on this day. Normally your schedule will be broken up into two- or four-hour blocks of riding practice. These time blocks cannot be scheduled until the first night of class, so you must be available for the entire class time shown below.

**NOTE: ONE WEEKEND**–This class is the most physically demanding. We recommend that you already know how to clutch and brake to take this class. (16 Contact Hours)

- And Su.............6/1/2014-6/1/2014 ..........08:00 AM-07:55 PM ..........SOU ......S101
- And Sa.............7/12/2014-7/12/2014 ..........08:00 AM-07:55 PM ..........SOU ......S101
- And Su.............7/13/2014-7/13/2014 ..........08:00 AM-07:55 PM ..........SOU ......S101
- **15103**...F.................7/18/14-7/18/14 ..........5:45 PM-9:55 PM ..........$25 ..........SOU ......S101 ..................................Staff
- And Sa.............7/19/2014-7/19/2014 ..........08:00 AM-07:55 PM ..........SOU ......S101
- And Su.............7/20/2014-7/20/2014 ..........08:00 AM-07:55 PM ..........SOU ......S101
- And Su.............8/10/2014-8/10/2014 ..........08:00 AM-07:55 PM ..........SOU ......S101
- And Sa.............8/16/2014-8/16/2014 ..........08:00 AM-07:55 PM ..........SOU ......S101
- And Su.............8/24/2014-8/24/2014 ..........08:00 AM-07:55 PM ..........SOU ......S101

**Motorcycle Basic Rider Course   CYCL-8014A**

**NOTE: TWO WEEKENDS**–This class is designed for the beginning rider with riding spread out over two or three days. (16 Contact Hours)

- **15055**...F.................5/9/14-5/16/14 ..........6:00 PM-9:55 PM ..........$25 ..........SOU ......S101 ..................................Staff
- **15056**...F.................6/13/14-6/20/14 ..........6:00 PM-9:55 PM ..........$25 ..........SOU ......S101 ..................................Staff
- And Sa.............6/14/2014-6/21/2014 ..........08:00 AM-07:55 PM ..........SOU ......S101

**Motorcycle Basic Rider Course   CYCL-8015A**

**NOTE: WEEKNIGHT CLASS**–This class is designed at a relaxed pace with riding spread out over seven or eight days. (16 Contact Hours)


- For information, contact motorcycle@macomb.edu.
Returning Rider Basic Rider  CYCL-8002
A one-day course designed for the experienced but unlicensed rider to become licensed and legal. Many experienced, licensed riders use this course as a refresher and skills tune up. Topics include: braking, counter steering, turning, speed judgment, and other techniques necessary for the experienced rider to operate a motorcycle skillfully and safely. Each student must provide his or her own motorcycle. Scooters will be allowed in this class. Sharing is not allowed. The cycle must be titled, properly registered, and display a valid license plate. Each student must provide proof of insurance and the bike must pass a safety inspection. Successful completion allows a student to waive the Secretary of State riding skills test. (8 Contact Hours)

15076 ......Sa...........5/10/14 -5/10/14 .......... 8:00 AM-5:55 PM ... $25 ........SOU ......C123 .................................. Staff
15079 ......Su..........6/1/14 -6/1/14 .......... 8:00 AM-5:55 PM ... $25 ........SOU ......C121 .................................. Staff
15108 ......Sa ...........7/12/14 -7/12/14 .......... 8:00 AM-5:55 PM ... $25 ........SOU ......C121 .................................. Staff
15109 ......Su.........8/10/14 -8/10/14 .......... 8:00 AM-5:55 PM ... $25 ........SOU ......C121 .................................. Staff

Advanced Rider Course  CYCL-8011
This one-day safety training program is designed to be low-risk, effective, and enjoyable with classroom and on-cycle activities. There will be small group interactive discussions and range practice consisting of basic controls, stopping, turning, swerving, and riding interaction skills. Participants MUST furnish their own street-legal cycle, riding gear, proof of cycle endorsement, and proof of insurance. Cycle must pass a safety inspection. You MUST provide your own protective eyewear (glasses or goggles), helmet, boots, full-finger gloves, long sleeved jacket or shirt, and rain gear if needed. (8 Contact Hours)

15087 ......Su...........5/18/14 -5/18/14 .......... 9:00 AM-5:55 PM ... $25 ........SOU ......C123 .................................. Staff
And  Su ..........5/18/2014 -5/18/2014 ...09:00 AM-05:55 PM ............SOU .......C123
15089 ......Su........6/8/14 -6/8/14 ........... 9:00 AM-5:55 PM ... $25 ........SOU ......C121 .................................. Staff
And  Su ......6/8/2014 -6/8/2014 ......09:00 AM-05:55 PM ............SOU .......C123
15090 ......Su........6/22/14 -6/22/14 .......... 9:00 AM-5:55 PM ... $25 ........SOU ......C121 .................................. Staff
And  Su ..........6/22/2014 -6/22/2014 ......09:00 AM-05:55 PM ............SOU .......C123

PHOTOGRAPHY

Basic Lighting for Photography  PHOT-8032
This course is intended as a basic introduction to the principles of lighting. Students will discover what factors influence lighting and will have the opportunity to explore the effects of lighting on a composition. We will learn how to create a mood, the most advantageous way to present your subject, how to add lighting, and how to make the best use of existing light. (12 Contact Hours)

22445 ....Th ..........7/10/14 -7/31/14 ...........6:00 PM-8:55 PM ... $179 ....MTEC .......123 ..................Zychowski, J.

PHOTOGRAPHIC ARTS CERTIFICATE

The Certificate in Photographic Arts consists of six courses: Digital Fundamentals; Principles of Photography; Travel Photography; Digital Black & White, Portraiture; and Photoshop for Photographers. Please note Photoshop Elements I or II may be taken in lieu of Photoshop for Photographers. Bring your camera to all classes and please make note that field trips will replace class hours on occasion. Students will be invited to participate in a student exhibit, showcasing their works. For information, contact the program coordinator at 586.498.4100 or corbettv@macomb.edu.

Digital Fundamentals  PHOT-8003B
Discover the joy of digital photography. Improve your knowledge of digital cameras, menus, and controls. Learn the different file formats and image resolution choices for printing, email, or posting to a website. Develop a working knowledge of how to download and edit your photographs. (15 Contact Hours)

22683 ....M ..........5/12/14 -6/16/14 .......... 6:00 PM-9:00 PM .... $199 ........CTR ..........H214...............Zychowski, J.

Portraiture  PHOT-8005B
It is strongly recommended that students register for Digital Fundamentals before taking the other photography courses in this program. Capture the essence of a person. Learn techniques that express personality and discover how to create a mood and get the best from your subject. Become familiar with camera lenses, shutter speed, and depth of field, as well as lighting and perspective. (15 Contact Hours)

22524 ....T ..........6/24/14 -7/22/14 .......... 6:00 PM-8:55 PM .... $199 ........MTEC .......123 ..................Zychowski, J.

Principles of Photography  PHOT-8006C
It is strongly recommended that students register for Digital Fundamentals before taking the other photography courses in this program. Improve film and digital images. Understand the fundamentals of composition, light, and movement and become comfortable using your camera menus and controls. Develop your own style and discover why some photographers are consistently better than others. (15 Contact Hours)

22547 ....W ..5/14/14 -6/11/14 .......... 6:00 PM-8:55 PM .... $199 ........CTR ..........H214...............Zychowski, J.
Travel Photography  PHOT-8011C
It is strongly recommended that students register for Digital Fundamentals before taking the other photography courses in this program. Preserve your never-to-be-revisited scenes and rekindle memories of a wonderful adventure. Learn what equipment to bring and how to capture the spirit of all that you visit. Discover the best composition techniques for photographing cityscapes and landscapes. (15 Contact Hours)

Photoshop for Photographers  PHOT-8013C
It is strongly recommended that students register for Digital Fundamentals before taking the other photography courses in this program. Turn good photos into great photos. Improve composition by removing unattractive objects, create stunning photo-art by blending images, and add special effects that make your pictures unique. Learn to use Photoshop layers, tools, and filters. Different versions of Adobe Photoshop will be discussed. (12 Contact Hours)

Digital Black & White  PHOT-8030
It is strongly recommended that students register for Digital Fundamentals before taking the other photography courses in this program. Discover the magic of black and white photography. Create black and white images with your camera or photo editing programs. Transform color photos into classic black-and-whites or create hand-colored retro looks. Silhouettes and sepia toning will be discussed. (15 Contact Hours)

QUALITY AND LEAN MANAGEMENT PROCESSES
This program is designed to provide skills in problem solving, quality improvement, waste reduction, and other areas that assist employers in implementing process improvements in their organizations. Students will obtain skills needed to strengthen their technical knowledge base and gain a competitive edge to assist employers at every organizational level.

Blueprint Reading and GD&T  CGDT-8001A
This course covers the basic terms of interpreting blueprint drawings and the fundamentals of GD&T. Students will be able to understand the six primary views of an object and understand all symbol notes, dimensions, and tolerances used with GD&T concepts. (16 Contact Hours)

PPAP (Production Part Approval Process)  CQLY-8023
Learn the PPAP (Production Part Approval Process) and how to apply the voice of the customer (needs/wants/expectations). This course will give the participant a general understanding of the PPAP with emphasis on customer satisfaction. This course is designed to show the participant how to build a PPAP based on facts and data and how to submit it to the customer. (8 Contact Hours)

APQP–Advanced Product Quality Planning  CQLY-8025
Focus on the implementation and execution of APQP (Advanced Product Quality Planning) processes. APQP is a structured method of defining and establishing the steps necessary to ensure that a product satisfies the customer’s needs. Effective product quality planning depends on a company’s top management’s commitment to the effort required in meeting customer specifications. (8 Contact Hours)

FMEA  CQLY-8029
Focus on how FMEAs should be used during product and process development to identify function, potential failure of that function, effect of that failure, current controls to prevent failure, and prioritization of recommended actions. Participants should be Product and Process Designers and Engineers and others who will support the process, such as quality and management personnel. (8 Contact Hours)

Lean Product Flow  CQLY-8135
This course explains just-in-time manufacturing methods and the basics of lean manufacturing. Using these methods allows for synchronized product flow, with little waste, to meet your customers’ needs for quality, cost, and delivery objectives. (4 Contact Hours)
LEAN for Managers  CQLY-8140
A comprehensive study of the Standard Production System and the identification of non-value-added manufacturing practices and the techniques used to eliminate them. Emphasis of BOOT CAMP on LEAN Manufacturing Principles/Production System. This course will provide a roadmap to a successful, systematic, operational, lean product system—leading to world-class manufacturing. Become “first, focused, and fast,” identifying waste daily, eliminating wastes immediately, and finding more waste. (16 Contact Hours)
22353 .....MT .............7/14/14 -7/15/14 ........... 8:00 AM-4:25 PM....... $495 ......MTEC .... 125 ................................. Staff

Creating a Quality Culture in the Workplace  CQLY-8141
Stop the cycle of “un-quality” in your organization and create a culture of behavioral change to quality in all associates; this program explains to the team why there is a need to change and how they can approach work in a different manner. Develop a common lexicon for communication within your organization, develop a zero defect mentality, acquire a systems thinking integration to your organization (all work is a process), and understand the validation of this achievement. (16 Contact Hours)
22676 .....MW .............8/11/14 -8/12/14 ........... 8:00 AM-4:25 PM....... $495 ......MTEC .... 124 ................................. Staff

SPC–Basic  CSPC-8005
Learn the fundamentals of the planning, collection, and analysis of product and process data using variable control charts (Xbar & R) and process capability (Cpk,Ppk) calculations. Participants should be quality personnel or others responsible for the identification and implementation of product and process control. (8 Contact Hours)
22506 .....M ..............8/18/14 -8/18/14 ........... 8:00 AM-4:25 PM....... $295 ......MTEC .... 138 ................................. Staff

Real Estate Fundamentals  RLST-8004
Designed to provide the information necessary to pass the PSI Salesperson’s License exam and gain a better understanding of the business. Instruction includes practice exams, diagnostics, strategies, and helpful examples. (40 Contact Hours)
22568 .....MW .............5/20/14 -6/19/14 ........... 6:00 PM-9:55 PM....... $289 ........CTR .......A131 ............... NCASSOCIATES, LTD.

SOLDERING STANDARDS
This program is designed to provide soldering skills to understand electronic assembly requirements along with the accept/reject criteria for handling electronic assemblies and rework based on IPC (Interconnecting and Packaging Electronic Circuits) standards. All classes are taught by an IPC Certified instructor. Upon successful completion of course and exam, students will become IPC certified in the particular class taken.

IPC J-STD-001 Training–Operator  CWET-8042
This course is designed to provide students with understanding in the requirements for Soldered Electrical and Electronic Assemblies standards. Course describes materials, methods, and verification criteria for producing high quality soldered interconnections based on the J-STD-001 document. (40 Contact Hours)
22491 .....MTWThF ....6/23/14 -6/27/14 ........... 8:00 AM-4:25 PM....... $995 ......MTEC .... 124 ................................. Staff

IPC-610 Acceptability of Electronic Assemblies–Operator  CWET-8044
This course is designed to introduce students to the IPC-610 “Acceptability of Electronic Assemblies” which provides comprehensive accept/reject criteria for handling of electronic assemblies, mechanical assemblies, component installation, location, orientation, soldering, cleanliness of assemblies, marking of assemblies, coatings, laminate conditions, discrete wiring assembly, and surface mount assemblies. (24 Contact Hours)
22489 .....MTWThF ....8/18/14 -8/22/14 ........... 8:00 AM-4:25 PM....... $795 ......MTEC .... 124 ................................. Staff

SPECIAL POPULATIONS/SPH/DHP PROGRAM
Transition to Triumph
Increase self-esteem and take control of your future. Develop a better understanding of yourself, improve your communication skills, set achievable goals and make realistic career decisions. The program consists of 12/24 sessions. You MUST pre-register and attend an Intake Session prior to participation in this program. Call (586) 445-7003 to register.
Scholarships are available: In accordance with Federal guidelines, priority for scholarships will be given to assisting individuals with the greatest financial need and special consideration given to displaced homemakers who, because of divorce, separation or the death of a spouse, must prepare for paid employment.
Join the Lorenzo Cultural Center to examine this decade of great social and political change, including the emergence of the “New Woman,” prohibition, art and culture, and music.

EXHIBITS ➔ VIDEOS ➔ PRESENTATIONS

Over 35 presentations to enjoy, and admission is FREE!
REGISTRATION
Registration opens Tuesday, April 8 at 8:00 AM. We suggest you register for class at least one week before it begins to assure you get a seat before classes fill; however, you can register until the day class begins.

2 EASY WAYS TO REGISTER
1. Online—Go to www.macomb.edu. New students click on Future Students; Returning students click on My Macomb.
2. Walk In—Open Monday and Tuesday 8am–6pm (except on Dec. 16, 17, 23 open 8am–4:30pm) Open Wednesday–Friday 8am–4:30pm (except on Dec. 18 open 8am–3pm) Closed from Dec. 24, 2013 through Jan. 1, 2014
South Campus, G Bldg, Room 301 Center Campus, G Bldg, Room 110
For registration assistance, please call 586.445.7225.

CERTIFICATE REQUESTS
Upon successful program completion, request your certificate by contacting:
• Business & Information Technology continuinged@macomb.edu
• Engineering & Advanced Technology 586.498.4100
• Health & Public Services/Center for Health Careers 586.226.4807

COMPANY BILLING (THIRD PARTY)
• The Financial Services Department will bill firms and agencies for student tuition and fees provided authorization is received prior to the first session 586.445.7492.

CONTINUING EDUCATION UNITS (CEUS)
• This is a nationally recognized standard unit of measure for substantive learning experiences. One CEU is equal to 10 instructional hours.

FINANCIAL AID
• Financial Aid is not available for WCE classes but you may be eligible for funds from Michigan Works, Vocational Rehabilitation, Veterans Administration or Tuition Assistance. You will need to contact the service provider to find out more.

REFUND POLICY
• 100% refund if Macomb WCE cancels class.
• 100% refund if student drops class PRIOR to the start date.
• 0% refund if student drops class ON the start date.
• 0% refund thereafter.
Special Circumstances: Students who must withdraw from a class on or after the class start date due to hospitalization, accidental injury, prolonged illness, mandatory shift change at student’s place of full-time employment (does not include mandatory overtime), mandatory move of employment which necessitates a change of residency (does not include new employer), military deployment, or other reason deemed appropriate by the department dean or director, may receive a 100% refund. Requests for special circumstances must be made in writing with supporting documentation to the Program Coordinator.

SCHOOL CLOSING
• Call 586.445.7800, go to www.macomb.edu or www.schoolclosed.com or listen to local radio station WWJ 950 AM.

STUDENTS WITH SPECIAL NEEDS
• Call 586.445.7420 (South Campus) or 586.286.2084 (Center Campus) at least 3 days prior to the class start date to request services.

TEXTBOOKS / SUPPLY LISTS
• If your class is at Center—Call 586.286.2093 or go to Center Campus P Bldg.
• If your class is at any other location (including online)—Call 586.445.7385 or go to South Campus K Bldg.
• Supply lists available online at www.macomb.edu

TUITION
• Tuition payment must be made at time of registration.
• Rates are the same for residents of all counties.
• Tuition is different for each class and is listed in this Schedule of Classes.
• Seniors (age 60 & older) will receive a 10% discount, unless otherwise noted.

DISCLAIMER
• Faculty members are not permitted to sell any product or service or espouse any spiritual or religious activity while acting in a Community Education role. Faculty members employed by any commercial vendor must state their occupation and commercial role at the first class meeting. Literature with commercial content and business cards may be made available to participants upon request. Macomb Community College and its administration are not responsible for any activities that take place outside of class between instructor and participants.
Center Campus (CTR) and University Center Place (UCP)
44575 Garfield Road, Clinton Township, MI 48038
Corner of Hall and Garfield Roads
A Bldg • Use Parking Lot 3 off Garfield
B Bldg • Use Parking Lot 3 off Garfield
E Bldg • Use Parking Lot 2 or 3 off Garfield
F Bldg • Use Parking Lot 1 off Garfield
H Bldg • Use Parking Lot 4 off Garfield
K Bldg • Use Parking Lot 4 off Garfield
L Bldg • Use Parking Lot 7 off Hall Road
N Bldg • Use Parking Lot 8 or 10 off Hall Road
R Bldg • Use Parking Lot 10 or 11 off Hall Road
UCP 1 • Use Parking Lot 5B off Garfield

M-TEC℠ (MTEC)
7900 Tank Avenue, Warren MI 48092
Located west of Van Dyke on Tank Avenue (Martin Road). Parking is behind the building.

Renaissance Fencing Club
408 Oliver Street, Troy, MI

South Campus (SOU)
14500 E. 12 Mile Road, Warren MI 48088
Between Hayes and Schoenherr
C Bldg • Use Parking Lot 2 off Bunert
D Bldg • Use Parking Lot 2 off Bunert
E Bldg • Use Parking Lot 1 off Bunert
F Bldg • Use Parking Lot 5 off Hayes
G Bldg • Use Parking Lot 2 off Bunert
H Bldg • Use Parking Lot 5 off Hayes
J Bldg • Use Parking Lot 5 off Hayes
K Bldg • Use Parking Lot 5 or 7 off Hayes
M Bldg • Use Parking Lot 8 off Hayes
R Bldg • Use Parking Lot 11 off Martin Road
S Bldg • Use Parking Lot 11 or 12 off Martin Road
T Bldg • Use Parking Lot 12 off Martin Road

Online/Virtual (VIR)
Hybrid (HYB)
Webinar (WEB)

Center Campus, South Campus, and M-TEC℠ maps are available at www.macomb.edu.
Workforce & Continuing Education

SCHEDULE OF CLASSES
Registration begins Tuesday, April 8, 2014, 8 am

Creative Careers provides training opportunities to individuals looking to use artistic talent, creative thinking, and design skills. Offerings include:

- C4K: College for Kids
- Construction
- Entertainment Arts
- Floral Design
- Gaming & Animation
- Jewelry Trades
- Photography
- Sustainable Landscape

Discover Creative Careers at Macomb.

MACOMB COMMUNITY COLLEGE
BOARD OF TRUSTEES
James F. Kelly, Chairperson
Christine Bonkowski, Vice Chairperson
Connie Bolanowski, Secretary
Roseanne DiMaria, Treasurer
Frank Cusumano, Trustee
Joseph DeSantis, Trustee
Nancy Falcone, Trustee
James Jacobs, Ph.D., College President

MACOMB COMMUNITY COLLEGE
14500 E. 12 MILE RD., WARREN, MI 48088-3896

Job Skills • Career Development • Personal Interest

SAVE THIS SCHEDULE!
New classes begin each week throughout the year.

www.macomb.edu
Registration Information: Page 26

Follow us on
Facebook • Twitter