APPROVED MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, June 17, 2026, at 7:30 p.m., in Lecture Hall B of the University Center, Professional Development Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Lorenzo at 8:18 p.m.

2.0 ROLL CALL

Present:
Katherine Lorenzo, Chairperson
Shelley Vitale, Vice Chairperson
Kristi Dean, Secretary
Roseanne DiMaria, Treasurer
Frank Cusumano, Trustee
Joan Flynn, Trustee

Absent:
Vincent Viviano, Trustee

Also present:
James Sawyer, President
Jeffrey Steele, General Counsel
Patsy Tannahill, Executive Assistant to the President and Board of Trustees

3.0 APPROVAL OF AGENDA

MOTION by DiMaria, supported by Flynn, to approve the agenda as presented.
ALL IN FAVOR:
AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Lorenzo
NAYS:
ABSENT: Viviano
MOTION CARRIED.

4.0 APPROVAL OF MINUTES

4.1 Information Session Minutes, May 20, 2026

4.2 Closed Session Minutes, May 20, 2026

4.3 Regular Meeting Minutes, May 20, 2026

MOTION by Cusumano, supported by DiMaria, to approve the minutes of the May 20, 2026, information session, closed session, and regular meeting, as read.
ALL IN FAVOR:
AYES: Cusumano, DiMaria, Dean, Flynn, Vitale, Lorenzo
NAYS:
ABSENT: Viviano
MOTION CARRIED.

5.0 BOARD OF TRUSTEES REPORTS (verbal)

5.1 Board of Trustees Reports

None.

5.2 Renewal of Memberships in Trustee Organizations

MOTION by Cusumano, supported by Flynn, approve the renewal of memberships in the American Association of Community Colleges, the Association of Community College Trustees, and the Michigan Community College Association and authorize attendance by Board members at educational conferences sponsored by these organizations through June 30, 2027. In addition, it is recommended that the Board approve the annual dues for membership in the Michigan Community College Association at a cost of $54,086.

ALL IN FAVOR:
AYES: Cusumano, Flynn, Dean, DiMaria, Vitale, Lorenzo
NAYS:
ABSENT: Viviano
MOTION CARRIED.

5.3 Appointments: 2026/2027 Michigan Community College Association Board of Directors

MOTION by Cusumano, supported by Dean, to approve the Board of Trustees designation of one Board member (Chairperson) as a representative and one Board member (Vice Chairperson) as an alternate for the Michigan Community College Association Board of Directors, effective July 1, 2026, through June 30, 2027.

ALL IN FAVOR:
AYES: Cusumano, Dean, DiMaria, Flynn, Vitale, Lorenzo
NAYS:
ABSENT: Viviano
MOTION CARRIED.

5.4 President's Expense Allowance

MOTION by DiMaria, supported by Cusumano, that the Board of Trustees agrees to the attached expense allowance agreement pursuant to Paragraph 3.b of President Gonko's Employment Agreement.
ROLL CALL:
AYES: DiMaria, Cusumano, Dean, Flynn, Vitale, Lorenzo
NAYS:
ABSENT: Viviano
MOTION CARRIED.

6.0 PRESIDENT'S REPORT (verbal)

President Sawyer noted that this was his final Board meeting and expressed his sincere gratitude to Board members, colleagues, and regular meeting attendees for their 24 years of dedication, hard work, and support. He reflected on the College's many accomplishments during his tenure, emphasizing that its success is due to the people of the institution and their daily contributions. President Sawyer stated that it had been an honor and privilege to serve as President and thanked the Board for the opportunity and continued support throughout the years. He noted that only one Board item had failed to gain approval during his tenure, which was subsequently approved the following month after additional explanation, and credited the Board's support with helping move the College forward. President Sawyer concluded by wishing Lori Gonko success in her new role, stating that she was coming to a great institution.

7.0 FINANCIAL REPORTS

7.1 Financial Statement – May 31, 2026

MOTION by DiMaria, supported by Flynn, to receive and file the financial statements for the eleven months ended May 31, 2026.
ALL IN FAVOR:
AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Lorenzo
NAYS:
ABSENT: Viviano
MOTION CARRIED.

7.2 Investment Report – May 31, 2026

MOTION by DiMaria, supported by Flynn, to receive and file the investment report of securities held as of May 31, 2026.
ALL IN FAVOR:
AYES: DiMaria, Flynn, Dean, Vitale, Lorenzo
NAYS: Cusumano
ABSENT: Viviano
MOTION CARRIED.

8.0 AUDIENCE PARTICIPATION (verbal)

None.

9.0 PERSONNEL REPORTS

9.1 New Hires

9.1A. Tyler Adams, Instructor of Applied Technology & Apprenticeship - Manufacturing - Machining, Materials & Metrology, MCCFO

MOTION by Dean, supported by DiMaria, that the Board of Trustees approve the personnel action for Tyler Adams, Instructor of Applied Technology & Apprenticeship - Manufacturing - Machining, Materials & Metrology, MCCFO.
ROLL CALL VOTE:
AYES: Dean, DiMaria, Cusumano, Flynn, Vitale, Lorenzo
NAYS:
ABSENT: Viviano
MOTION CARRIED.

9.1B. Perpetual Baffour, Instructor of Information Technology – Data Science and Artificial Intelligence, MCCFO

MOTION by Dean, supported by DiMaria, that the Board of Trustees approve the personnel action for Perpetual Baffour, Instructor of Information Technology – Data Science and Artificial Intelligence, MCCFO.
ROLL CALL VOTE:
AYES: Dean, DiMaria, Cusumano, Flynn, Vitale, Lorenzo
NAYS:
ABSENT: Viviano
MOTION CARRIED.

9.1C. Brian Story, Instructor of Applied Technology & Apprenticeship - Manufacturing - Machining, Materials & Metrology, MCCFO

MOTION by Dean, supported by DiMaria, that the Board of Trustees approve the personnel action for Brian Story, Instructor of Applied Technology & Apprenticeship - Manufacturing - Machining, Materials & Metrology, MCCFO.
ROLL CALL VOTE:
AYES: Dean, DiMaria, Cusumano, Flynn, Vitale, Lorenzo
NAYS:
ABSENT: Viviano
MOTION CARRIED.

9.1D. Patrick Evans Mach, Associate Dean of Business, MCAAP

MOTION by DiMaria, supported by Dean, that the Board of Trustees approve the personnel action for Patrick Evans Mach, Associate Dean of Business, MCAAP.
ROLL CALL VOTE:
AYES: DiMaria, Dean, Cusumano, Flynn, Vitale, Lorenzo
NAYS:
ABSENT: Viviano
MOTION CARRIED.

9.2. Designation of Emeritus Status

MOTION by Cusumano, supported by Flynn, that the Board of Trustees confer the appropriate emeritus title on the eligible retirees.
ALL IN FAVOR:
AYES: Cusumano, Flynn, Dean, DiMaria, Vitale, Lorenzo
NAYS:
ABSENT: Viviano
MOTION CARRIED.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS (none)

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – May 31, 2026

MOTION by DiMaria, supported by Flynn, to accept the donations as presented and acknowledged by the College, with thanks.

ALL IN FAVOR:
AYES: DiMaria, Flynn, Dean, Vitale, Lorenzo
NAYS: Cusumano
ABSENT: Viviano
MOTION CARRIED.

11.2 Change Orders (none)

11.3 Authorization for Purchases

11.3A HR Process Documentation Services

MOTION by DiMaria, supported by Cusumano, that the Board of Trustees authorize the Administration to enter into a contract, upon the approval of General Counsel, with SharperPoint Consulting Group, LLC for HR Process Documentation Services in an amount not to exceed $77,167.

ROLL CALL VOTE:
AYES: DiMaria, Cusumano, Dean, Flynn, Vitale, Lorenzo
NAYS:
ABSENT: Viviano
MOTION CARRIED.

11.3B. Supplemental Contract Programming Services

MOTION by Dean, supported by Cusumano, that the Board of Trustees authorize the Administration to extend its contract with Execu-Sys for contract programming resources for one year in an amount not to exceed $164,000.
ROLL CALL VOTE:
AYES: Dean, Cusumano, DiMaria, Flynn, Vitale, Lorenzo
NAYS:
ABSENT: Viviano
MOTION CARRIED.

11.3C. Ellucian Recruit Software License Renewal

MOTION by DiMaria, supported by Flynn, that the Board of Trustees authorize the Administration to enter into a one-year contract renewal, upon the approval of General Counsel, with Ellucian for continued utilization of its Recruit system software in an amount not to exceed $74,042.
ROLL CALL VOTE:
AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Lorenzo
NAYS:
ABSENT: Viviano
MOTION CARRIED.

11.3D. Food Service Contract Extension

MOTION by DiMaria, supported by Flynn, that the Board of Trustees approve a contract extension with CC Interholdings LLC, dba Continental Hospitality Holdings, through December 30, 2026, under the current contract terms, subject to review and approval by General Counsel, to continue providing catering, food service, snack vending, and hot beverage vending services to Macomb Community College.

ROLL CALL VOTE:
AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Lorenzo
NAYS:
ABSENT: Viviano
MOTION CARRIED.

11.3E. Elevator Preventative Maintenance, Testing and Service Contract

MOTION by Flynn, supported by DiMaria, that the Board of Trustees authorize the Administration to enter into a three-year contract, upon the review and approval of General Counsel, with Metro Elevator of Troy, MI, to provide preventative elevator maintenance, testing and service in the amount of $145,792.

ROLL CALL VOTE:
AYES: Flynn, DiMaria, Cusumano, Dean, Vitale, Lorenzo
NAYS:
ABSENT: Viviano
MOTION CARRIED.

11.4 MTEC HVAC Chiller Replacement

MOTION by Flynn, supported by DiMaria, that the Board of Trustees approve the proposed budget for the replacement of the HVAC Chiller at MTEC and authorize the award of contracts subject to the review and approval of General Counsel.

ROLL CALL VOTE:
AYES: Flynn, DiMaria, Cusumano, Dean, Vitale, Lorenzo
NAYS:
ABSENT: Viviano
MOTION CARRIED.

11.5 South Campus Building A Major Renovation and Project Budget

MOTION by DiMaria, supported by Flynn, that the Board of Trustees approve the proposed budget for the SA Major Renovation and authorize the administration to solicit proposals, quotes and bids and award contracts, subject to the approval of General Counsel, to the lowest qualified bidders that will provide acceptable quality, service and performance meeting college specifications.

ROLL CALL VOTE:
AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Lorenzo
NAYS:
ABSENT: Viviano
MOTION CARRIED.

12.0 POLICY ACTIONS (none)

13.0 ADJOURNMENT

MOTION by DiMaria, supported by Dean, to adjourn the meeting.

MOTION CARRIED.

The meeting adjourned at 8:47 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES

Kristi Dean

Secretary