

APPROVED MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, September 17, 2025, at 7:30 p.m., in Lecture Hall B, University Center, Professional Development Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Lorenzo at 7:48 p.m.

2.0 ROLL CALL

Present:

Katherine Lorenzo, Chairperson

Shelley Vitale, Vice Chairperson

Kristi Dean, Secretary

Roseanne DiMaria, Treasurer

Frank Cusumano, Trustee

Vincent Viviano, Trustee

Absent:

Joan Flynn, Trustee

Also present:

James Sawyer, President

Jeffrey Steele, General Counsel

Patsy Tannahill, Executive Assistant to the President and Board of Trustees

3.0 APPROVAL OF AGENDA

MOTION by Dean, supported by Cusumano, to approve the agenda as presented.

ALL IN FAVOR:

AYES: Dean, Cusumano, DiMaria, Vitale, Viviano, Lorenzo

NAYS:

ABSENT: Flynn

MOTION CARRIED.

4.0 APPROVAL OF MINUTES

4.1 Information Session Minutes, August 20, 2025

MOTION by Cusumano, supported by Dean, to approve the minutes of the August 20, 2025 information session, as read.

ALL IN FAVOR:

AYES: Cusumano, Dean, DiMaria, Vitale, Viviano, Lorenzo

NAYS:

ABSENT: Flynn

MOTION CARRIED.

4.2 Closed Session Minutes, August 20, 2025

MOTION by Cusumano, supported by Dean, to approve the minutes of the August 20, 2025 closed session, as read.

ALL IN FAVOR:

AYES: Cusumano, Dean, DiMaria, Vitale, Viviano, Lorenzo

NAYS:

ABSENT: Flynn

MOTION CARRIED.

4.3 Regular Meeting Minutes, August 20, 2025

MOTION by Cusumano, supported by Dean, to approve the minutes of the August 20, 2025 regular meeting, as read.

ALL IN FAVOR:

AYES: Cusumano, Dean, DiMaria, Vitale, Viviano, Lorenzo

NAYS:

ABSENT: Flynn

MOTION CARRIED.

4.4 Special Meeting Minutes, September 3, 2025

MOTION by Vitale, supported by Cusumano, to approve the minutes of the September 3, 2025 special meeting, as read.

ALL IN FAVOR:

AYES: Vitale, Cusumano, Dean, Viviano, Lorenzo

NAYS: DiMaria

ABSENT: Flynn

MOTION CARRIED.

5.0 BOARD OF TRUSTEES REPORTS (verbal)

5.1 Board of Trustees Reports

None.

5.2 Trustee Endowment Fund

MOTION by Vitale, supported by DiMaria, that the Board of Trustees authorize the Administration to transfer \$1,000 from the General Fund to the Trustee Endowment Fund in memory of Dennis Sturtz.

DISCUSSION: Trustee Cusumano stated his longstanding opposition to the transfer of public funds from the general fund to the trustee endowment fund in memory of a former trustee. He rests on reasons previously given, emphasizing that, under the Community College Act, the governing body is prohibited from waiving tuition. He expressed concern that the transfer represents an indirect method of using public funds to waive tuition for students who apply for financial aid through the foundation, a nonprofit corporation separate from the college.

ROLL CALL VOTE:

AYES: Vitale, DiMaria, Viviano, Lorenzo

NAYS: Cusumano, Dean

ABSENT: Flynn

MOTION CARRIED.

6.0 PRESIDENT'S REPORT (verbal)

President Sawyer expressed gratitude to Trustee Viviano for his dedicated service, acknowledging his ten-year tenure as a valued member of the Board.

7.0 FINANCIAL REPORTS

7.1 Financial Statement – August 31, 2025

MOTION by DiMaria, supported by Viviano, to receive and file the financial statements for the two months ended August 31, 2025.

ALL IN FAVOR:

AYES: DiMaria, Viviano, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Flynn

MOTION CARRIED.

7.2 Investment Report – August 31, 2025

MOTION by DiMaria, supported by Viviano, to receive and file the investment report of securities held as of August 31, 2025.

ALL IN FAVOR:

AYES: DiMaria, Viviano, Dean, Vitale, Lorenzo

NAYS: Cusumano

ABSENT: Flynn

MOTION CARRIED.

8.0 AUDIENCE PARTICIPATION (verbal)

None.

9.0 PERSONNEL REPORTS

9.1 New Hires

9.1A. Lisa Redfield, Program Coordinator/Full-Time Instructor, Certified Nursing Assistant, Non-Bargaining Unit

MOTION by Dean, supported by DiMaria, that the Board of Trustees approve the personnel action for Lisa Redfield, Program Coordinator/Full-Time Instructor, Certified Nursing Assistant, Non-Bargaining Unit.

ROLL CALL VOTE:

AYES: Dean, DiMaria, Cusumano, Vitale, Viviano, Lorenzo

NAYS:

ABSENT: Flynn

MOTION CARRIED.

9.1B. Taylor Bunyak-Youssef, Instructor - Licensed Practical Nursing-Pre licensure Program and Student Success Coordinator, MCCFO

MOTION by Dean, supported by Cusumano, that the Board of Trustees approve the personnel action for Taylor Bunyak-Youssef, Instructor - Licensed Practical Nursing-Pre licensure Program and Student Success Coordinator, MCCFO.

ROLL CALL VOTE:

AYES: Dean, Cusumano, DiMaria, Vitale, Viviano, Lorenzo

NAYS:

ABSENT: Flynn

MOTION CARRIED.

9.2 Publicly Funded Health Insurance Contribution Act

MOTION by Cusumano, supported by Viviano, that the Board of Trustees vote to elect to comply with Section 3 of Act No. 152 of the Public Acts of 2011.

DISCUSSION: Trustee Cusumano asked what the financial impact to the college is between the hard cap and the 80/20 cost-sharing models is. Justin Washington, associate vice president, Human Resources, stated that the cost difference between the two options amounts to \$400,000.

ROLL CALL VOTE:

AYES: Cusumano, Viviano, Dean, DiMaria, Vitale, Lorenzo

NAYS:

ABSENT: Flynn

MOTION CARRIED.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 2024-25 Grant Closeout Report to the Board of Trustees

MOTION by Cusumano, supported by Dean, to receive and file the 2024 - 2025 Grant Closeout Report.

ALL IN FAVOR:

AYES: Cusumano, Dean, DiMaria, Vitale, Viviano, Lorenzo

NAYS:

ABSENT: Flynn

MOTION CARRIED.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – August 31, 2025

MOTION by DiMaria, supported by Vitale, to accept the donations as presented and acknowledged by the College, with thanks.

ALL IN FAVOR:

AYES: DiMaria, Vitale, Dean, Viviano, Lorenzo

NAYS: Cusumano

ABSENT: Flynn

MOTION CARRIED.

11.2 Change Orders (none)

11.3 Authorization for Purchases

11.3A Managed IT Security Detection and Response Provider

MOTION by Cusumano, supported by Vitale, that the Board of Trustees authorize Administration to enter into a 36-month contract, upon approval of General Counsel, with Blue Voyant, Inc., for IT security managed detection and response services in an amount not to exceed \$771,390.

ROLL CALL VOTE:

AYES: Cusumano, Vitale, Dean, DiMaria, Viviano, Lorenzo

NAYS:

ABSENT: Flynn

MOTION CARRIED.

11.3B. Award Management System Renewal

MOTION by DiMaria, supported by Vitale, that the Board of Trustees authorize the Administration to enter a 3-year contract, subject to the approval of General Counsel, with Blackbaud Inc. to renew licensing for the existing Award Management System in an amount not to exceed \$94,830.93.

ROLL CALL VOTE:

AYES: DiMaria, Vitale, Cusumano, Dean, Viviano, Lorenzo

NAYS:

ABSENT: Flynn

MOTION CARRIED.

11.4 South Campus Science Building B, Fume Hood and HVAC Controls Upgrade

MOTION by DiMaria, supported by Dean, that the Board of Trustees approve the proposed budget for the South Campus Science Building B, Fume Hood and HVAC Controls Upgrade, and authorize the award of contracts subject to the review and approval of General Counsel.

ROLL CALL VOTE:

AYES: DiMaria, Dean, Cusumano, Vitale, Viviano, Lorenzo

NAYS:

ABSENT: Flynn

MOTION CARRIED.

11.5 Board Resolution – Local Strategic Value Best Practices

MOTION by DiMaria, supported by Cusumano, that the Board of Trustees adopt the attached Resolution Regarding Best Practices.

DISCUSSION: Trustee Cusumano complimented the individuals who prepared the board resolution.

ROLL CALL VOTE:

AYES: DiMaria, Cusumano, Dean, Vitale, Viviano, Lorenzo

NAYS:

ABSENT: Flynn

MOTION CARRIED.

12.0 POLICY ACTIONS (none)

13.0 ADJOURNMENT

MOTION by DiMaria, supported by Viviano, to adjourn the meeting.

MOTION CARRIED.

The meeting adjourned at 8:08 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES


Secretary