

APPROVED MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, June 18, 2025, at 7:30 p.m., in Room K324, John Lewis Conference Center, South Campus, 14500 E. Twelve Mile Road, Warren, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Acting Chairperson Vitale at 7:36 p.m.

2.0 ROLL CALL

Present:

Shelley Vitale, Acting Chairperson

Kristi Dean, Secretary

Frank Cusumano, Trustee – appeared remotely.

Joan Flynn, Trustee

Absent:

Katherine Lorenzo, Chairperson

Roseanne DiMaria, Treasurer

Vincent Viviano, Trustee

Also present:

James Sawyer, President

Jeffrey Steele, General Counsel

Patsy Tannahill, Executive Assistant to the President and Board of Trustees

General Counsel Steele stated Trustee Cusumano is appearing remotely pursuant to the American with Disability Act (ADA).

3.0 APPROVAL OF AGENDA

MOTION by Dean, supported by Flynn, to remove the word “tentative” from agenda items 9.3 and 9.4, as the contracts were ratified after the distribution of the board packet; to remove agenda items 7.2 and 11.1; and to amend agenda item 9.3 under the non-economic proposal, Article 9, by changing “120 calendar days” to “180 calendar days.”

ALL IN FAVOR:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

MOTION by Dean, supported by Flynn, to approve the agenda as amended.

ALL IN FAVOR:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

4.0 APPROVAL OF MINUTES

4.1 Information Session Minutes, May 21, 2025

4.2 Closed Session Minutes, May 21, 2025

4.3 Regular Meeting Minutes, May 21, 2025

MOTION by Dean, supported by Flynn, to approve the minutes of the May 21, 2025, information session, closed session and regular meeting, as read.

ALL IN FAVOR:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

5.0 BOARD OF TRUSTEES REPORTS (verbal)

5.1 Board of Trustees Reports

None.

5.2 Renewal of Memberships in Trustee Organizations

MOTION by Dean, supported by Flynn, approve the renewal of memberships in the American Association of Community Colleges, the Association of Community College Trustees, and the Michigan Community College Association and authorize attendance by Board members at educational conferences sponsored by these organizations through June 30, 2026. In addition, it is recommended that the Board approve the annual dues for membership in the Michigan Community College Association at a cost of \$53,550.

ROLL CALL:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

5.3 Appointments: 2025/2026 Michigan Community College Association Board of Directors

MOTION by Cusumano, supported by Flynn, to approve the Board of Trustees designation of one Board member (Chairperson) as a representative and one Board member (Vice Chairperson) as an alternate for the Michigan Community College Association Board of Directors, effective July 1, 2025, through June 30, 2026.

ROLL CALL:

AYES: Cusumano, Flynn, Dean, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

5.4 Cancellation of July 16, 2025 Meetings of the Board of Trustees

MOTION by Flynn, supported by Dean, to approve the cancellation of the July 16, 2025, Information Session and Regular Meetings of the Board of Trustees.

ROLL CALL:

AYES: Flynn, Dean, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

6.0 PRESIDENT'S REPORT (verbal)

President Sawyer thanked the bargaining units and negotiating teams for their collaborative efforts and hard work in reaching agreement on the contracts.

7.0 FINANCIAL REPORTS

7.1 Financial Statement – May 31, 2025

MOTION by Dean, supported by Flynn, to receive and file the financial statements for the eleven months ended May 31, 2025.

ALL IN FAVOR:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

8.0 AUDIENCE PARTICIPATION (verbal)

Patrick Evans Mach, President, Macomb College Association of Administrative Personnel, UAW

I would like to thank you for giving me this opportunity to stand here before you this evening. I am privileged and honored to represent a very great group of administrators here that serve the college. In fact, I could just ask all of you just to stand up really quick, to be acknowledged by this group and give yourself a round of applause. Thank you.

The reason I am here today is we have been working since January, and we have been engaged in very good negotiations with the college. We are trying to also be number four on the list as far as reaching a college agreement. Although we are disappointed, we could not reach that agreement right now, we remain hopeful, dedicated and committed to working collaboratively toward a resolution. We deeply value our long-standing relationship with the board, the college's administration, and our fellow employees. Our ultimate goal is to establish a contract that reflects mutual respect and ensures the continued retention of the exceptional staff who contributed so meaningfully to the college's success over the years. Thank you very much for allowing me your time and continued support of us and we look forward to working together towards a positive outcome. Thank you.

9.0 PERSONNEL REPORTS

9.1 New Hires

9.1A. Lynette Chandler, Director of Business, Information Technology (BIT) IT Grant Program, Non-Affiliated Special Funded

MOTION by Dean, supported by Flynn, that the Board of Trustees approve the personnel action for Lynette Chandler, Director of Business, Information Technology (BIT) IT Grant Program, Non-Affiliated Special Funded.

ROLL CALL:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

9.1 B. Nicole Emery, Assistant Director, Grants, Non-Bargaining Unit

MOTION by Dean, supported by Flynn, that the Board of Trustees approve the personnel action for Nicole Emery, Assistant Director, Grants, Non-Bargaining Unit.

ROLL CALL:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

9.1C Dana Jackson, Assistant Director, College Budgets, Non-Bargaining Unit

MOTION by Dean, supported by Flynn, that the Board of Trustees approve the personnel action for Dana Jackson, Assistant Director, College Budgets, Non-Bargaining Unit.

ROLL CALL:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

9.1 D Amy Jury, Director of Apprentice and Business Partnerships for Health and Public Services, Non-Affiliated Special Funded

MOTION by Dean, supported by Flynn, that the Board of Trustees approve the personnel action for Amy Jury, Director of Apprentice and Business Partnerships for Health and Public Services, Non-Affiliated Special Funded.

ROLL CALL:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.



9.1E [Andrew McKinney, Full Time Faculty – Anthropology, MCCFO](#)

MOTION by Dean, supported by Flynn, that the Board of Trustees approve the personnel action for Andrew McKinney, Full Time Faculty – Anthropology, MCCFO.

ROLL CALL:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

9.1F [Katrina Newsom, Full Time Faculty – English, MCCFO](#)

MOTION by Dean, supported by Flynn, that the Board of Trustees approve the personnel action for Katrina Newsom, Full Time Faculty – English, MCCFO.

ROLL CALL:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

9.1 G [Danielle Rachilla, Full Time Faculty - Surgical Technology Program and Program Director, MCCFO](#)

MOTION by Dean, supported by Flynn, that the Board of Trustees approve the personnel action for Danielle Rachilla, Full Time Faculty - Surgical Technology Program and Program Director, MCCFO.

ROLL CALL:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

9.1H [Elizabeth Santamaria, Full Time Faculty - Respiratory Therapy Faculty and Director of Clinical Education \(DCE\), MCCFO](#)

MOTION by Dean, supported by Flynn, that the Board of Trustees approve the personnel action for Elizabeth Santamaria, Full Time Faculty - Respiratory Therapy Faculty and Director of Clinical Education (DCE), MCCFO.

ROLL CALL:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

9.11 Steve Tremper, Full Time Faculty – Electrician, MCCFO

MOTION by Dean, supported by Flynn, that the Board of Trustees approve the personnel action for Steve Tremper, Full Time Faculty – Electrician, MCCFO.

ROLL CALL:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

9.2 Tentative Agreement with the Police Officers Labor Council ("POLC")

MOTION by Flynn, supported by Dean, that the Board of Trustees adopt the tentative agreement for the Collective Bargaining Agreement with the Police Officers Labor Council commencing on July 1, 2025, and ending on June 30, 2028.

ROLL CALL:

AYES: Flynn, Dean, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

9.3 Tentative Agreement with American Federation of State, County and Municipal Employees (AFSCME) Local 2172.16 AFL-CIO – Part Time Support Staff

MOTION by Dean, supported by Flynn, that the Board of Trustees adopt the tentative agreement for the Collective Bargaining Agreement with the part time support staff union commencing on July 1, 2025, and ending on June 30, 2029.

ROLL CALL:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

9.4 Tentative Agreement with Macomb County Community College Operational Personnel Association (MCCCOPA)

MOTION by Dean, supported by Flynn, that the Board of Trustees adopt the tentative agreement for the Collective Bargaining Agreement with the Macomb County Community College Operational Personnel Association commencing on July 1, 2025, and ending on June 30, 2028.

ROLL CALL:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 Change of credit card process at Macomb Center for the Performing Arts from Authorize.net to Spektrix Pay

MOTION by Flynn, supported by Dean, to receive and file the information report.

ALL IN FAVOR:

AYES: Flynn, Dean, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations (none)

11.2 Change Orders (none)

11.3 Authorization for Purchases

11.3A Gasoline and Diesel Fuel

MOTION by Dean, supported by Flynn, that the Board of Trustees approve the award of a one-year Gasoline and Diesel Fuel agreement in the amount of \$69,751 to Spencer Oil.

ROLL CALL VOTE:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

11.3B. HVAC Inspection and Service Maintenance Contract Extension

MOTION by Flynn, supported by Dean, that the Board of Trustees authorize the Administration to extend the existing Service and Maintenance Contract with Miller-Boldt Inc., upon the review of General Counsel, in the amount of \$205,332.

ROLL CALL VOTE:

AYES: Flynn, Dean, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

11.3C. Waste Removal Services

MOTION by Flynn, supported by Dean, that the Board of Trustees authorize the award of a three-year waste removal services contract in the amount of \$123,914 to GFL Environmental USA Inc., the lowest bidder meeting college specifications.

ROLL CALL VOTE:

AYES: Flynn, Dean, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

11.3D. Three (3) Issues of the Macomb Connect Magazine – Fall 2025, Winter 2026 and Spring/Summer 2026

MOTION by Dean, supported by Flynn, that the Board of Trustees approve the bid in the amount of \$202,197 for printing and mailing services of three (3) issues of the Macomb Connect Magazine for Fall 2025, Winter 2026, and Spring/Summer 2026 to Hearst Newspapers Michigan.

ROLL CALL VOTE:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

11.3E. Westlaw Precision Research

MOTION by Dean, supported by Flynn, that the Board of Trustees authorize the Administration to enter into a 3-year contract, upon the approval of General Counsel, with West Publishing Corporation/Thomson Reuters to provide access to the Westlaw Precision Research Services website and database in an amount not to exceed \$94,538.

ROLL CALL VOTE:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

11.3F. Merit Internet Service Renewal

MOTION by Dean, supported by Flynn, that the Board of Trustees authorize the Administration to renew the College's Internet service agreements upon review and approval of General Counsel for a five-year term with Merit Network, Inc. in a total amount not to exceed \$140,700.

ROLL CALL VOTE:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

11.3G. Strategic Project Management Services

MOTION by Dean, supported by Flynn, that the Board of Trustees authorize Administration to issue a one-year contract, upon the approval of General Counsel, to SunPlus Data Group for project management services in an amount not to exceed \$143,500.

ROLL CALL VOTE:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.



11.3H. Supplemental Contract Programming Resources

MOTION by Dean, supported by Flynn, that the Board of Trustees authorize Administration to award a one-year contract to 22nd Century Technologies Inc. subject to the review and approval by General Counsel, in a total amount not to exceed \$170,000.

ROLL CALL VOTE:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

11.3I. Emergency Messaging System Renewal

MOTION by Dean, supported by Flynn, that the Board of Trustees approve a three-year renewal contract with Rave Mobile Safety in the amount of \$128,367, subject to review and approval by General Counsel.

ROLL CALL VOTE:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

11.4 Naming of the Gene Haas CNC Lab at M-TEC

MOTION by Dean, supported by Flynn, that the Board of Trustees approve the request by the Macomb Community College Foundation to name the internal lab space at M-TEC as the "Gene Haas CNC Lab" in accordance with college policy and the grant agreement approved by General Counsel.

ROLL CALL VOTE:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

11.5 Naming of the Glass Terrace at Center Campus

MOTION by Flynn, supported by Dean, that the Board of Trustees approve the request by the Macomb Community College Foundation to name the outdoor extension of Macomb's culinary restaurant, the "Glass Terrace" in recognition of the significant contributions of Shirley A. Glass to Macomb Community College.

ROLL CALL VOTE:

AYES: Flynn, Dean, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

11.6 Architectural and Engineering Services for the 2025 - 2026 Renovation Program

MOTION by Dean, supported by Flynn, that the Board of Trustees authorize the Administration to extend the contract with Integrated Design Solutions, subject to the review and approval by General Counsel, for 2025-2026 of the multi-year renovation program with fees not to exceed \$2,368,184.

It is further recommended that the Administration be authorized to engage and contract for the services of IDS on an as needed basis for other projects. All contracts are subject to the review and approval of General Counsel, and will be presented to the Board of Trustees, if the amount exceeds the Purchasing Policy guideline.

ROLL CALL VOTE:

AYES: Dean, Flynn, Cusumano, Vitale

NAYS:

ABSENT: DiMaria, Lorenzo, Viviano

MOTION CARRIED.

12.0 POLICY ACTIONS (none)

13.0 ADJOURNMENT

MOTION by Flynn, supported by Dean, to adjourn the meeting.

MOTION CARRIED.

The meeting adjourned at 8:25 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES

  
Secretary