

**MACOMB COMMUNITY COLLEGE**  
**14500 Twelve Mile Road, Warren, Michigan 48088**  
**(586) 445-7000**

A Regular Meeting of the Board of Trustees of the Community College District of the County of Macomb will be held **Wednesday, June 18, 2025**, at **7:30 PM**, in **Room K324 of the John Lewis Conference Center, South Campus, 14500 Twelve Mile Road, Warren, Michigan.**

**AGENDA**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
  1. **Information Session Minutes, May 21, 2025**
  2. **Closed Session Minutes, May 21, 2025**
  3. **Regular Session Minutes, May 21, 2025**
5. BOARD OF TRUSTEES REPORTS/PROPOSALS (verbal)
  1. Board of Trustees Reports (verbal)
  2. **Renewal of Memberships in Trustee Organizations**

Recommendation of Administration that the Board of Trustees approve the renewal of memberships in the American Association of Community Colleges, the Association of Community College Trustees, and the Michigan Community College Association and authorize attendance by Board members at educational conferences sponsored by these organizations through June 30, 2026. In addition, it is recommended that the Board approve the annual dues for membership in the Michigan Community College Association at a cost of \$53,550.
  3. **Appointments - 2025/2026 Michigan Community College Association (MCCA) Board of Directors**

Recommendation of Administration that the Board of Trustees designate one Board member (Chairperson) as a representative and one Board member (Vice Chairperson) as an alternate for the Michigan Community College Association Board of Directors, effective July 1, 2025 through June 30, 2026.
  4. **Cancellation of July 16, 2025 Meetings of the Board of Trustees**

Recommendation of Administration that the Board of Trustees cancel the July 16, 2025 Information Session and Regular Meeting of the Board of Trustees.
6. PRESIDENT'S REPORTS (verbal)
7. FINANCIAL REPORTS
  1. **Financial Statements** - May 31, 2025  
Recommendation of Administration that the Board of Trustees receive and file the financial statements for the eleven months ended May 31, 2025.
  2. **Investment Report** - May 31, 2025  
Recommendation of Administration that the Board of Trustees receive and file the investment report.
8. AUDIENCE PARTICIPATION (verbal)
9. PERSONNEL REPORTS
  1. **New Hires**

Recommendation of Administration that the Board of Trustees approve the personnel actions.

    - A. **Lynette Chandler, Director of Business, Information Technology (BIT) IT Grant Program, NASF**
    - B. **Nicole Emery, Assistant Director, Grants, NBU**
    - C. **Dana Jackson, Assistant Director, College Budgets, NBU**
    - D. **Amy Jury, Director of Apprenticeship and Business Partnerships for Health and Public Services, NASF**
    - E. **Andrew McKinney, Full Time Faculty – Anthropology, MCCFO**
    - F. **Katrina Newsom, Full Time Faculty – English, MCCFO**

- G. **Danielle Rachilla, Full Time Faculty - Surgical Technology Program and Program Director, MCCFO**
- H. **Elizabeth Santamaria, Full Time Faculty - Respiratory Therapy Faculty and Director of Clinical Education (DCE), MCCFO**
- I. **Steve Tremper, Full Time Faculty – Electrician, MCCFO**
- 2. **Tentative Agreement with the Police Officers Labor Council (“POLC”)**  
Recommendation of Administration that the Board of Trustees adopt the tentative agreement for the Collective Bargaining Agreement with POLC commencing on July 1, 2025, and ending on June 30, 2028.
- 3. **TENTATIVE - Tentative Agreement with American Federation of State, County and Municipal Employees (AFSCME) Local 2172.16 AFL-CIO – Part Time Support Staff**  
This serves as a placeholder for the tentative agreement reached with the Part Time Support Staff on Thursday, June 5, 2025. Part Time Staff members will vote on the agreement on Wednesday, June 11, 2025. If ratified, board materials will be sent to the trustees ahead of the board meeting on June 18, 2025.
- 4. **TENTATIVE - Tentative Agreement with Macomb County Community College Operational Personnel Association (MCCCOPA)**  
This serves as a placeholder for the tentative agreement reached with the MCCCOPA on Monday, June 9, 2025. MCCCOPA members will vote on the agreement on Thursday, June 12, 2025. If ratified, board materials will be sent to the trustees ahead of the board meeting on June 18, 2025.
- 10. **REPORTS OF ADMINISTRATION - INFORMATION ITEMS**
  - 1. **Change of credit card process at Macomb Center for the Performing Arts from Authorize.net to Spektrix Pay**  
Recommendation of Administration that the Board of Trustees receive and file the information report.
- 11. **REPORTS OF ADMINISTRATION - ACTION ITEMS**
  - 1. **Donations** - May 31, 2025  
Recommendation of Administration that the donations listed be acknowledged by the College, with thanks.
  - 2. **Change Orders** (none)
  - 3. **Authorization for Purchases**
    - A. **Gasoline and Diesel Fuel**  
Recommendation of Administration that the Board of Trustees approve the award of a one-year Gasoline and Diesel Fuel agreement in the amount of \$69,751 to Spencer Oil.
    - B. **HVAC Inspection and Service Maintenance Contract Extension**  
Recommendation of Administration that the Board of Trustees authorize the Administration to extend the existing Service and Maintenance Contract with Miller-Boldt Inc., upon the review of General Counsel, in the amount of \$205,332.
    - C. **Waste Removal Services**  
Recommendation of Administration that the Board of Trustees authorize the award of a three-year waste removal services contract in the amount of \$123,914 to GFL Environmental USA Inc., the lowest bidder meeting college specifications.
    - D. **Three (3) Issues of the Macomb Connect Magazine – Fall 2025, Winter 2026 and Spring/Summer 2026**  
Recommendation of Administration that the Board of Trustees approve the bid in the amount of \$202,197 for printing and mailing services of three (3) issues of the Macomb Connect Magazine for Fall 2025, Winter 2026 and Spring/Summer 2026 to Hearst Newspapers Michigan.

- E. **Westlaw Precision Research**  
Recommendation of Administration that the Board of Trustees authorize the Administration to enter into a 3-year contract, upon the approval of General Counsel, with West Publishing Corporation/Thomson Reuters to provide access to the Westlaw Precision Research Services website and database in an amount not to exceed \$94,538.
  - F. **Merit Internet Service Renewal**  
Recommendation of Administration that the Board of Trustees authorize the Administration to renew the College's Internet service agreements, upon review and approval of General Counsel, for a five-year term with Merit Network, Inc. in a total amount not to exceed \$140,700.
  - G. **Strategic Project Management Services**  
Recommendation of Administration that the Board of Trustees authorize Administration to issue a one-year contract, upon the approval of General Counsel, to SunPlus Data Group for project management services in an amount not to exceed \$143,500.
  - H. **Supplemental Contract Programming Resources**  
Recommendation of Administration that the Board of Trustees authorize Administration to award a one-year contract to 22nd Century Technologies Inc., subject to the review and approval by General Counsel, in a total amount not to exceed \$170,000.
  - I. **Emergency Messaging System Renewal**  
Recommendation of Administration that the Board of Trustees approve a three-year renewal contract with Rave Mobile Safety in the amount of \$128,367, subject to review and approval by General Counsel.
- 4. **Naming of the Gene Haas CNC Lab at M-TEC**  
Recommendation of Administration that the Board of Trustees approve the request by the Macomb Community College Foundation to name the internal lab space at M-TEC as the "Gene Haas CNC Lab" in accordance with college policy and the grant agreement approved by General Counsel.
  - 5. **Naming of the Glass Terrace at Center Campus**  
Recommendation of Administration that the Board of Trustees approve the request by the Macomb Community College Foundation to name the outdoor extension of Macomb's culinary restaurant, the "Glass Terrace" in recognition of the significant contributions of Shirley A. Glass to Macomb Community College.
  - 6. **Architectural and Engineering Services for the 2025 - 2026 Renovation Program**  
Recommendation of Administration that the Board of Trustees authorize the Administration to extend the contract with Integrated Design Solutions (IDS), subject to the review and approval by General Counsel, for 2025-2026 of the multi-year renovation program with fees not to exceed \$2,368,184.

It is further recommended that the Administration be authorized to engage and contract for the services of IDS on an as needed basis for other projects. All contracts are subject to the review and approval of General Counsel, and will be presented to the Board of Trustees, if the amount exceeds the Purchasing Policy guideline.

- 12. POLICY ACTIONS (none)
- 13. ADJOURNMENT