

APPROVED MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, March 19, 2025, at 7:30 p.m., in Lecture Hall B, University Center, Professional Development Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Lorenzo at 7:58 p.m.

2.0 ROLL CALL

Present:

Katherine Lorenzo, Chairperson

Shelley Vitale, Vice Chairperson

Kristi Dean, Secretary

Roseanne DiMaria, Treasurer

Frank Cusumano, Trustee

Joan Flynn, Trustee

Vincent Viviano, Trustee

Also present:

James Sawyer, President

Jeffrey Steele, General Counsel

Patsy Tannahill, Executive Assistant to the President and Board of Trustees

3.0 APPROVAL OF AGENDA

MOTION by Dean, supported by Vitale, to remove the word "tentative" from agenda item 9.2.

ALL IN FAVOR:

AYES: Dean, Vitale, Cusumano, DiMaria, Flynn, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

MOTION by Dean, supported by Vitale, to approve the agenda as amended.

ALL IN FAVOR:

AYES: Dean, Vitale, Cusumano, DiMaria, Flynn, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

MOTION by Cusumano, supported by Dean, to ratify the cancellation of the February 19, 2025, information session and regular meeting due to a lack of quorum.

ALL IN FAVOR:

AYES: Cusumano, Dean, DiMaria, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

4.0 APPROVAL OF MINUTES

4.1 Organizational Session Minutes, January 15, 2025

4.2 Information Session Minutes, January 15, 2025

4.3 Regular Meeting Minutes, January 15, 2025

MOTION by Cusmano, supported by DiMaria, to approve the minutes of the January 15, 2025, organizational session, information session and regular meeting, as read.

ALL IN FAVOR:

AYES: Cusumano, DiMaria, Dean, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

5.0 BOARD OF TRUSTEES REPORTS (verbal)

5.1 Board of Trustees Reports

Trustee Flynn is pleased that sessions hosted by the Macomb Organization for Retiree Enrichment (MORE) are being scheduled at South Campus.

6.0 PRESIDENT'S REPORT (verbal)

None.

7.0 FINANCIAL REPORTS

7.1A Financial Statement – January 31, 2025

MOTION by DiMaria, supported by Flynn, to receive and file the financial statements for the seven months ended January 31, 2025.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

7.1B Financial Statement – February 28, 2025

MOTION by DiMaria, supported by Flynn, to receive and file the financial statements for the eight months ended February 28, 2025.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

7.2A Investment Report – January 31, 2025

MOTION by DiMaria, supported by Flynn, to receive and file the investment report of securities held as of January 31, 2025

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Vitale, Viviano, Lorenzo

NAYS: Cusumano

MOTION CARRIED.

7.2B Investment Report – February 28, 2025

MOTION by DiMaria, supported by Flynn, to receive and file the investment report of securities held as of February 28, 2025

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Vitale, Viviano, Lorenzo

NAYS: Cusumano

MOTION CARRIED.

7.3 General Fund Planning and Tuition Rates and Fees for 2025/2026

MOTION by DiMaria, supported by Vitale, to adopt the tuition rates and fees for the academic year 2025-2026 as presented.

ALL IN FAVOR:

AYES: DiMaria, Vitale, Flynn, Viviano, Lorenzo

NAYS: Cusumano, Dean

MOTION CARRIED.

8.0 AUDIENCE PARTICIPATION (verbal)

None.

9.0 PERSONNEL REPORTS

9.1 New Hires

9.1A. DeAnne Hunt, Full Time Faculty, Medical Surgical Nursing Instructor, MCCFO

MOTION by Dean, supported by DiMaria, that the Board of Trustees approve the personnel action for DeAnne Hunt, Full Time Faculty, Medical Surgical Nursing Instructor, MCCFO.

ROLL CALL VOTE:

AYES: Dean, DiMaria, Cusumano, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

9.1B. Louisa Krause, Director, Center for Teaching and Learning, MCAAP

MOTION by Dean, supported by DiMaria, that the Board of Trustees approve the personnel action for Louisa Krause, Director, Center for Teaching and Learning, MCAAP.

ROLL CALL VOTE:

AYES: Dean, Flynn, Cusumano, DiMaria, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

9.1C. Dean Parent, CNC Instructor - Special Projects, Non-Affiliate, Special Funded (NASF)

MOTION by Cusumano, supported by Dean, that the Board of Trustees approve the personnel action for Dean Parent, CNC Instructor - Special Projects, Non-Affiliate, Special Funded (NASF).

ROLL CALL VOTE:

AYES: Cusumano, Dean, DiMaria, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

9.1D. Justin Washington, Associate Vice President, Human Resources, Non-Bargaining Unit (NBU)

MOTION by Dean, supported by Cusumano, that the Board of Trustees approve the personnel action for Justin Washington, Associate Vice President, Human Resources, Non-Bargaining Unit (NBU).

ROLL CALL VOTE:

AYES: Dean, Cusumano, DiMaria, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

9.1E. Curtis (Shane) Witcher, Welding Instructor - Special Projects, Non-Affiliate, Special Funded (NASF)

MOTION by Dean, supported by Flynn, that the Board of Trustees approve the personnel action for Curtis (Shane) Witcher, Welding Instructor - Special Projects, Non-Affiliate, Special Funded (NASF).

ROLL CALL VOTE:

AYES: Dean, Flynn, Cusumano, DiMaria, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

9.2 Resolution of Appreciation for Retirees

MOTION by Cusumano, supported by Dean, that the Board of Trustees authorize the creation and presentation of resolutions of appreciation to employees who are retiring or have retired from their employment in 2024. The resolutions of appreciation will be presented at Institutional Development Day on May 6, 2025, at the Macomb Center for the Performing Arts. The Board of Trustees are invited to attend.

ROLL CALL VOTE:

AYES: Cusumano, Dean, DiMaria, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.



9.3 Tentative Agreement with American Federation of State, County and Municipal Employees (AFSCME) Local 128 - Supervisory/Technical (STA)

MOTION by Cusumano, supported by Dean, that the Board of Trustees adopt the tentative agreement for the Collective Bargaining Agreement with STA commencing on January 1, 2025, and ending on December 31, 2027.

ROLL CALL VOTE:

AYES: Cusumano, Dean, DiMaria, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 Sabbatical Leave Report for 2024/2025

MOTION by DiMaria, supported by Cusumano, to receive and file the Sabbatical Leave Report for 2024/2025.

ALL IN FAVOR:

AYES: DiMaria, Cusumano, Dean, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1A Donations – January 31, 2025

MOTION by DiMaria, supported by Flynn, to accept the donations as presented and acknowledged by the College, with thanks.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Vitale, Viviano, Lorenzo

NAYS: Cusumano

MOTION CARRIED.

11.1B Donations – February 28, 2025

MOTION by DiMaria, supported by Flynn, to accept the donations as presented and acknowledged by the College, with thanks.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Vitale, Viviano, Lorenzo

NAYS: Cusumano

MOTION CARRIED.

11.2 Change Orders (none)

11.3 Authorization for Purchases

11.3A Accessibility Software

MOTION by Cusumano, supported by DiMaria, that the Board of Trustees authorize the Administration to enter into a 2-year contract, upon approval of General Counsel, with YuJa Panorama for the purchase of Accessibility Software in an amount not to exceed \$93,535.

ROLL CALL VOTE:

AYES: Cusumano, DiMaria, Dean, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

APPROVED MINUTES, REGULAR MEETING, March 19, 2025

11.3B. Ellucian Colleague and Microsoft Database Managed Services

MOTION by Cusumano, supported by Flynn, that the Board of Trustees authorize Administration to enter into a three-year contract, upon the approval of General Counsel, with Ferrilli to provide Ellucian Colleague and Microsoft database managed services in an amount not to exceed \$504,000.

ROLL CALL VOTE:

AYES: Cusumano, Flynn, Dean, DiMaria, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

11.4 South Campus Building P Major Renovation & Wellness, Health and Exercise Science Relocation

MOTION by Flynn, supported by Cusumano, that the Board of Trustees approve the proposed budget for the South Campus Building P Major Renovation and relocation of the Wellness, Health and Exercise program, and authorize the award of contracts subject to the review and approval of General Counsel.

DISCUSSION: Trustee Flynn recognizes all contractors are from Michigan.

ROLL CALL VOTE:

AYES: Flynn, Cusumano, Dean, DiMaria, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

12.0 POLICY ACTIONS (none)

13.0 ADJOURNMENT

MOTION by Cusumano, supported by DiMaria, to adjourn the meeting.

MOTION CARRIED.

The meeting adjourned at 8:29 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES



Secretary