

APPROVED MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, October 16, 2024, at 7:30 p.m., in Room K324, John Lewis Conference Center, South Campus, 14500 E. Twelve Mile Road, Warren, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Lorenzo at 7:30 p.m.

2.0 ROLL CALL

Present:

Katherine Lorenzo, Chairperson
Frank Cusumano, Vice Chairperson, Acting Secretary
Roseanne DiMaria, Treasurer
Joan Flynn, Trustee
Shelley Vitale, Trustee

Absent:

Kristi Dean, Secretary
Vincent Viviano, Trustee

Also present:

James Sawyer, President
Jeffrey Steele, General Counsel
Patsy Tannahill, Executive Assistant to the President and Board of Trustees

3.0 APPROVAL OF AGENDA

MOTION by DiMaria, supported by Flynn, to approve the agenda as presented.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Cusumano, Vitale, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

4.0 APPROVAL OF MINUTES

4.1 Information Session Minutes, September 18, 2024

4.2 Regular Meeting Minutes, September 18, 2024

MOTION by DiMaria, supported by Vitale, to approve the minutes of the September 18, 2024, information session and regular meeting, as read.

ALL IN FAVOR:

AYES: DiMaria, Vitale, Cusumano, Flynn, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

5.0 BOARD OF TRUSTEES REPORTS (verbal)

5.1 Board of Trustees Reports

None.

6.0 PRESIDENT'S REPORT (verbal)

None.

7.0 FINANCIAL REPORTS

7.1 Financial Statement – September 30, 2024

MOTION by DiMaria, supported by Flynn, to receive and file the financial statements for the three months ended September 30, 2024.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Cusumano, Vitale, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

7.2 Investment Report – September 30, 2024

MOTION by DiMaria, supported by Flynn, to receive and file the investment report of securities held as of September 30, 2024.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Vitale, Lorenzo

NAYS: Cusumano

ABSENT: Dean, Viviano

MOTION CARRIED.

7.3 FINANCIAL REPORTS & ANALYSES

7.3.A Financial Reports & Analyses: Audited Financial Statements

MOTION by DiMaria, supported by Vitale, to receive and file the Macomb Community College 2023 - 2024 Financial Report.

ALL IN FAVOR:

AYES: DiMaria, Vitale, Cusumano, Flynn, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

7.3.B Financial Reports & Analyses: Foundation Audit Report

MOTION by DiMaria, supported by Vitale, to receive and file the Macomb Community College Foundation 2023 - 2024 Financial Report.

ALL IN FAVOR:

AYES: DiMaria, Vitale, Cusumano, Flynn, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

8.0 AUDIENCE PARTICIPATION (verbal)

None.

9.0 PERSONNEL REPORTS

9.1 New Hires

9.1A. Souhare Shkoukani, Full-Time Faculty, Counselor - 225 Day, MCCFO

MOTION by Cusumano, supported by DiMaria, that the Board of Trustees approve the personnel action for Souhare Shkoukani, Full-Time Faculty, Counselor - 225 Day, MCCFO.

ROLL CALL VOTE:

AYES: Cusumano, DiMaria, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

9.1B. Michelle Nelson, Dean of Student Success, MCAAP

MOTION by Cusumano, supported by DiMaria, that the Board of Trustees approve the personnel action for Michelle Nelson, Dean of Student Success Services, MCAAP.

ROLL CALL VOTE:

AYES: Cusumano, DiMaria, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

9.1C. Gina Palombo, Full-Time Nursing Faculty, Psychiatric Mental Health, MCCFO

MOTION by Flynn, supported by DiMaria, that the Board of Trustees approve the personnel action for Gina Palombo, Full-Time Nursing Faculty, Psychiatric Mental Health, MCCFO.

ROLL CALL VOTE:

AYES: Flynn, DiMaria, Cusumano, Vitale, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

9.2 Publicly Funded Health Insurance Contribution Act

MOTION by DiMaria, supported by Vitale, that the Board of Trustees vote to elect to comply with Section 3 of Act No. 152 of the Public Acts of 2011.

ROLL CALL VOTE:

AYES: DiMaria, Vitale, Cusumano, Flynn, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 2023-2024 Grant Closeout Report to the Board of Trustees

MOTION by Cusumano, supported by Vitale, to receive and file the information report.

DISCUSSION: Trustee Vitale praised the quality and organization of the grant report.

ALL IN FAVOR:

AYES: Cusumano, Vitale, DiMaria, Flynn, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

10.2 IT Purchases – Microsoft Institutional License Increase

MOTION by Cusumano, supported by DiMaria, to receive and file the information report.

ALL IN FAVOR:

AYES: Cusumano, DiMaria, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

10.3 U.S. Navy Submarine Industrial Base (SIB) / BlueForge Alliance (BFA) Funding/Purchases

MOTION by Cusumano, supported by Vitale, to receive and file the information report.

ALL IN FAVOR:

AYES: Cusumano, Vitale, DiMaria, Lorenzo

NAYS:

ABSENT: Dean, Viviano

PRESENT: Flynn

MOTION CARRIED.

10.4. Sabbatical Leave Report for 2023/2024

MOTION by Cusumano, supported by Vitale, to receive and file the Sabbatical Leave Report.

ALL IN FAVOR:

AYES: Cusumano, Vitale, DiMaria, Flynn, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – September 30, 2024

MOTION by DiMaria, supported by Flynn, to accept the donations as presented and acknowledged by the College, with thanks.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Vitale, Lorenzo

NAYS: Cusumano

ABSENT: Dean, Viviano

MOTION CARRIED.

11.2 Change Orders (none)

11.3 Authorization for Purchases

11.3A Microsoft Power Platform Support

MOTION by Cusumano, supported by Vitale, that the Board of Trustees authorize the Administration to issue a one-year time and materials contract to AQL Technologies of Park Ridge, Illinois, in an amount not to exceed \$160,000.

ROLL CALL VOTE:

AYES: Cusumano, Vitale, DiMaria, Lorenzo

NAYS:

PRESENT: Flynn

ABSENT: Dean, Viviano

MOTION CARRIED.

11.4 Construction Management Services Contract

MOTION by Flynn, supported by DiMaria, that the Board of Trustees authorize the Administration to extend the contract with Barton Malow Builders, upon the review and approval of General Counsel, for construction management services for a one-year period beginning January 1, 2025 in an amount not to exceed \$1,769,087.

DISCUSSION: Trustee Cusumano inquired whether any of the buildings listed for construction were scheduled to close or be sold according to the utilization report. President Sawyer confirmed that none of the buildings are planned for closure or sale.

ROLL CALL VOTE:

AYES: Flynn, DiMaria, Cusumano, Vitale, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

12.0 POLICY ACTIONS (none)

13.0 ADJOURNMENT

MOTION by Cusumano, supported by DiMaria, to adjourn the meeting.

MOTION CARRIED.

The meeting adjourned at 7:53 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES



Secretary