

APPROVED MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, May 15, 2024, at 7:30 p.m., in Room K324, John Lewis Conference Center, South Campus, 14500 E. Twelve Mile Road, Warren, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Lorenzo at 7:44 p.m.

As acting secretary for this meeting Trustee Cusumano made the motion that for the purposes of the rest of this meeting that Trustees Dean and Viviano's names be omitted from the roll call, supported by DiMaria. All in favor. Motion carried.

2.0 ROLL CALL

Present:

Katherine Lorenzo, Chairperson
Frank Cusumano, Vice Chairperson/Acting Secretary
Roseanne DiMaria, Treasurer
Joan Flynn, Trustee
Shelley Vitale, Trustee

Absent:

Kristi Dean, Secretary
Vincent Viviano, Trustee

Also present:

James Sawyer, President
Sharon Kowal, Executive Assistant to the President & Board of Trustees
Jeffrey Steele, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by DiMaria, supported by Flynn, to approve the agenda as presented.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Cusumano, Vitale, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

4.0 APPROVAL OF MINUTES

4.1 Information Session Minutes, April 17, 2024

4.2 Closed Session Minutes, April 17, 2024

4.3 Regular Meeting Minutes, April 17, 2024

MOTION by DiMaria, supported by Flynn, to approve the minutes of the April 17, 2024 information session, closed session and regular meeting, as read.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Cusumano, Vitale, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

5.0 BOARD OF TRUSTEES REPORTS (verbal)

5.1 Board of Trustees Reports

None.

6.0 PRESIDENT'S REPORT (verbal)

None.

7.0 FINANCIAL REPORTS

7.1 Financial Statement – April 30, 2024

MOTION by DiMaria, supported by Flynn, to receive and file the financial statements for the ten months ended April 30, 2024.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Cusumano, Vitale, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

7.2 Investment Report – April 30, 2024

MOTION by DiMaria, supported by Flynn, to receive and file the investment report of securities held as of April 30, 2024.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Vitale, Lorenzo

NAYS: Cusumano

ABSENT: Dean, Viviano

MOTION CARRIED.

7.3 Financial Reports and Analyses

7.3A Property Tax Analysis and Resolution

MOTION by DiMaria, supported by Flynn, to adopt the attached resolution for the levy of 2024-2025 property taxes for operating purposes be enacted as presented.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Cusumano, Vitale, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB STATE OF MICHIGAN
RESOLUTION FOR LEVY OF 1.3982 MILL TAX 2024

AT A REGULAR MEETING of the Board of Trustees of the Community College District of the County of Macomb, Michigan, held on the 15th day of May 2024 at South Campus, 14500 E. Twelve Mile Road, Warren, Michigan at 7:30 p.m.

PRESENT: DiMaria, Flynn, Cusumano, Vitale, Lorenzo

ABSENT: Dean, Viviano

The following preamble and resolution were offered by Trustee

_____ DiMaria _____ and seconded by _____ Flynn _____.

WHEREAS, Act No. 331 of the Public Acts of the State of Michigan for the year 1966, as amended, requires the Board of Trustees to determine the total taxes required for the operation of the Community College for any year; and

WHEREAS, the Board has previously adopted a proposed additional millage rate as required by Public Act 5 of 1982 and has held a public hearing as required by the same act, and

WHEREAS, the qualified electors of the College District have heretofore authorized the Board of Trustees to levy a tax on real property within the District at the maximum annual rate of 1.3982 mills on each thousand dollars (\$1.3982 per \$1,000) of the State equalized assessed valuation of the property within the District, and

WHEREAS, the Board of trustees has determined that the total taxes required for operation by the Community College District for the fiscal year commencing July 1, 2024, amount to be at least \$52,860,000.

NOW, THEREFORE, BE IT RESOLVED, and it is hereby declared and certified, that the total amount of taxes to be raised throughout the College District for the operation of the College for the fiscal year commencing, July 1, 2024, shall amount to at least \$52,860,000 and

BE IT FURTHER RESOLVED that the Secretary is hereby authorized to certify the approved tax rate and the amount of taxes to be raised and the College treasurer shall notify the proper assessing office of each appropriate city and township within the College District and do whatever else may be necessary and proper in the premises to effectuate compliance with this resolution.

AYES: Cusumano, DiMaria, Flynn, Vitale, Lorenzo

NAYS: None

ABSENT: Dean, Viviano

RESOLUTION DECLARED ADOPTED.

7.3B [Open Hearing on Proposed 2024-2025 Budget \(verbal\)](#)
None.

7.3C [Initial 2024-2025 General Fund Budget](#)

MOTION by DiMaria, supported by Flynn, that the Board of Trustees adopt the attached general appropriations resolution for 2024-2025 general fund budget, as presented.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Cusumano, Vitale, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB
(Macomb Community College)

RESOLVED, that this resolution shall be the general consolidated appropriations of Macomb Community College for the fiscal year beginning July 1, 2024. A resolution to make appropriations; to provide for expenditures of appropriations; and to provide for the disposition of all income received by Macomb Community College.

BE IT FURTHER RESOLVED, that the total revenues estimated to be available for appropriations in the General Fund for the fiscal year beginning July 1, 2024 are \$158,152,931.

BE IT FURTHER RESOLVED, that \$158,102,258 of the total available to appropriate in the General Fund is hereby appropriated for expenditures and, if necessary, fund balance to be used to ensure that the 2024-2025 budget is balanced.

BE IT FURTHER RESOLVED, that no Board of Trustees member or employee of the College shall expend any General Funds or obligate the expenditure of any General Funds except pursuant to appropriations made by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Executive Vice President for business is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for the performance of their responsibilities within the amount appropriated by the Board of Trustees. This appropriation resolution is to take effect on July 1, 2024.

8.0 AUDIENCE PARTICIPATION (verbal)

Mary Ann Pope, a recent student taking a Robotics course at M-TEC commented on her letter to the Board of Trustees regarding her concerns with M-TEC.

A motion was made, supported and carried to extend M. Pope's length of time to speak during audience participation.

9.0 PERSONNEL REPORTS

9.1 Personnel Actions

9.1A. Patricia Leonard, Director of Labor and Employee Relations, NBU
MOTION by Cusumano, supported by DiMaria, that the Board of Trustees approve the personnel action for Patricia Leonard, Director of Labor and Employee Relations, NBU.

ROLL CALL VOTE:

AYES: Cusumano, DiMaria, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

9.2 Tentative Agreement with American Federation of State, County and Municipal Employees Local 2172.15 AFL-CIO ("AFSCME Local 2172.15")

MOTION by DiMaria supported by Vitale, that the Board of Trustees adopt the Tentative Agreement as to the Collective Bargaining Agreement with American Federation of State, County and Municipal Employees Local 2172.15 AFL-CIO (AFSCME Local 2172.15) commencing on July 1, 2024 and terminating on June 30, 2027.

ROLL CALL VOTE:

AYES: DiMaria, Vitale, Cusumano, Flynn, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 Update Workforce and Continuing Education (WCE) Registration System – contract renewal

MOTION by Cusumano, supported by Vitale, to receive and file the information report.

ALL IN FAVOR:

AYES: Cusumano, Vitale, DiMaria, Flynn, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – April 30, 2024

MOTION by DiMaria, supported by Vitale, to accept the donations as presented and acknowledged by the College, with thanks.

ALL IN FAVOR:

AYES: DiMaria, Vitale, Flynn, Lorenzo

NAYS: Cusumano

ABSENT: Dean, Viviano

MOTION CARRIED.

11.2 Change Orders (none)

11.3 Authorization for Purchases

11.3A External Advertising

MOTION by DiMaria, supported by Vitale, that the Board of Trustees authorize the Administration to purchase various external advertising through SMZ, Inc. in an amount not to exceed \$800,000 for fiscal year 2024-2025.

ROLL CALL VOTE:

AYES: DiMaria, Vitale, Cusumano, Flynn, Lorenzo

NAYS:

ABSENT: Dean, Viviano

MOTION CARRIED.

12.0 POLICY ACTIONS (none)

13.0 ADJOURNMENT

MOTION by DiMaria, supported by Flynn, to adjourn the meeting.

MOTION CARRIED.

The meeting adjourned at 8:04 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES


Secretary