

APPROVED MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, April 17, 2024, at 7:30 p.m., in Community Hall, Lorenzo Cultural Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Acting Chairperson Cusumano at 7:35 p.m.

2.0 ROLL CALL

Present:

Frank Cusumano, Vice Chairperson/Acting Chair

Kristi Dean, Secretary

Roseanne DiMaria, Treasurer

Joan Flynn, Trustee

Shelley Vitale, Trustee

Vincent Viviano, Trustee

Absent:

Katherine Lorenzo, Chairperson

Also present:

James Sawyer, President

Sharon Kowal, Executive Assistant to the President and Board of Trustees

Jeffrey Steele, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by Flynn, supported by DiMaria, to approve the agenda as presented.

ROLL CALL:

AYES: Flynn, DiMaria, Dean, Vitale, Viviano, Cusumano

NAYS:

ABSENT: Lorenzo

MOTION CARRIED.

4.0 APPROVAL OF MINUTES

4.1 Information Session Minutes, March 20, 2024

MOTION by Dean, supported by DiMaria, to approve the minutes of the March 20, 2024 information session, as read.

ALL IN FAVOR:

AYES: Dean, DiMaria, Flynn, Vitale, Viviano, Cusumano

NAYS:

ABSENT: Lorenzo

MOTION CARRIED.

4.2 Closed Session Minutes, March 20, 2024

4.3 Regular Meeting Minutes, March 20, 2024

MOTION by Dean, supported by DiMaria, to approve the minutes of the March 20, 2024 closed session and regular meeting, as read.

ALL IN FAVOR:

AYES: Dean, DiMaria, Flynn, Vitale, Viviano, Cusumano

NAYS:

ABSENT: Lorenzo

MOTION CARRIED.

5.0 BOARD OF TRUSTEES REPORTS (verbal)

5.1 Board of Trustees Reports

Trustee Flynn complimented the evening's dinner hosted by the Culinary Dept., she said it was excellent.

6.0 PRESIDENT'S REPORT (verbal)

Dr. Sawyer shared that Trustee Lorenzo is not with us this evening because she had hip replacement surgery earlier this month. She is doing well, and he has been in contact with her several times. While she is sorry to miss the meeting her recovery is going well.

7.0 FINANCIAL REPORTS

7.1 Financial Statement – March 31, 2024

MOTION by DiMaria, supported by Dean, to receive and file the financial statements for the nine months ended March 31, 2024.

ALL IN FAVOR:

AYES: DiMaria, Dean, Flynn, Vitale, Viviano, Cusumano

NAYS:

ABSENT: Lorenzo

MOTION CARRIED.

7.2 Investment Report – March 31, 2024

MOTION by DiMaria, supported by Viviano, to receive and file the investment report of securities held as of March 31, 2024.

ALL IN FAVOR:

AYES: DiMaria, Viviano, Dean, Flynn, Vitale

NAYS: Cusumano

ABSENT: Lorenzo

MOTION CARRIED.

8.0 AUDIENCE PARTICIPATION (verbal)

None.

9.0 PERSONNEL REPORTS

9.1 New Hires

9.1A. Kimberly Peacher, Associate Dean of Dental Science, MCAAP

MOTION by Dean, supported by Flynn, that the Board of Trustees approve the personnel action for Kimberly Peacher, Associate Dean of Dental Science, MCAAP.

ROLL CALL VOTE:

AYES: Dean, Flynn, DiMaria, Vitale, Viviano, Cusumano

NAYS:

ABSENT: Lorenzo

MOTION CARRIED.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS (none)

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – March 31, 2024

MOTION by Viviano, supported by DiMaria, to accept the donations as presented and acknowledged by the College, with thanks.

ALL IN FAVOR:

AYES: Viviano, DiMaria, Dean, Flynn, Vitale

NAYS: Cusumano

ABSENT: Lorenzo

MOTION CARRIED.

11.2 Change Orders (none)

11.3 Authorization for Purchases

11.3A Data Backup System Expansion

MOTION by DiMaria, supported by Flynn, to approve the purchase of Cohesity DataProtect and FortKnox Expansion in the amount of \$160,108 from Trace3 Inc. of Troy, Michigan.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Dean, Vitale, Viviano, Cusumano

NAYS:

ABSENT: Lorenzo

MOTION CARRIED.

11.3 Authorization for Purchases (Continued)

11.3B. Perkins Grant Fund – Canon Cinema Camera Kits

MOTION by Vitale, supported by DiMaria, that the Board of Trustees approve the purchase of twenty-one (21) Canon C70 Cinema Cameras and Accessories in the total amount of \$152,805 from AVI-SPL of Tampa, Florida from the Perkins Grant Fund.

Discussion: Trustee Flynn said it is a shame we don't have any of these cameras in Michigan.

ROLL CALL VOTE:

AYES: Vitale, DiMaria, Dean, Flynn, Viviano, Cusumano

NAYS:

ABSENT: Lorenzo

MOTION CARRIED.

11.3C. Learning Management System Renewal

MOTION by DiMaria, supported by Dean, that the Board of Trustees authorize the Administration to renew its 36-month contract with Instructure of Salt Lake City, Utah for the Canvas Learning Management System, subject to the approval of General Counsel, in an amount not to exceed \$906,735.

ROLL CALL VOTE:

AYES: DiMaria, Dean, Flynn, Vitale, Viviano, Cusumano

NAYS:

ABSENT: Lorenzo

MOTION CARRIED.

11.3D. HVAC Inspection and Service and Maintenance Contract

MOTION by DiMaria, supported by Flynn, that the Board of Trustees authorize the Administration to extend the service and maintenance contract with Miller-Boldt Inc. of Clinton Township, Michigan upon the review of General Counsel, in the amount of \$205,332.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Dean, Vitale, Viviano, Cusumano

NAYS:

ABSENT: Lorenzo

MOTION CARRIED.



11.3 Authorization for Purchases (Continued)

11.3E. Workforce and Continuing Education Registration System - Renewal

MOTION by Dean, supported by DiMaria, that the Board of Trustees authorize the Administration to enter into a two (2) year contract renewal, upon review and approval of General Counsel, with Modern Campus of Lafayette, Colorado to provide the College with a Workforce Development and Continuing Education Management System in an amount not to exceed a total of \$151,999.43.

ROLL CALL VOTE:

AYES: Dean, DiMaria, Flynn, Vitale, Viviano, Cusumano

NAYS:

ABSENT: Lorenzo

MOTION CARRIED.

11.4 MSU College of Osteopathic Medicine Administrative Offices Renovation, UC4 Building

MOTION by Flynn, supported by DiMaria, that the Board of Trustees approve the proposed budget for the renovation of Michigan State University College of Osteopathic Medicine administrative offices and the bids as presented and authorize the award of contracts subject to the review and approval of General Counsel.

ROLL CALL VOTE:

AYES: Flynn, DiMaria, Dean, Vitale, Viviano, Cusumano

NAYS:

ABSENT: Lorenzo

MOTION CARRIED.

12.0 POLICY ACTIONS (none)

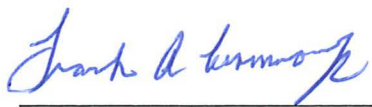
13.0 ADJOURNMENT

MOTION by DiMaria, supported by Flynn, to adjourn the meeting.

MOTION CARRIED.

The meeting adjourned at 7:50 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES

  
\_\_\_\_\_  
Acting Secretary