

APPROVED MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, March 20, 2024, at 7:30 p.m., in Lecture Hall B, University Center, Professional Development Center, Center Campus, 44575 Garfield, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Acting Chairperson Cusumano at 7:55 p.m.

2.0 ROLL CALL

Present:

Frank Cusumano, Acting Chairperson

Kristi Dean, Secretary

Roseanne DiMaria, Treasurer

Joan Flynn, Trustee

Absent:

Katherine Lorenzo, Chairperson

Shelley Vitale, Trustee

Vincent Viviano, Trustee

Also present:

James Sawyer, President

Sharon Kowal, Executive Assistant to the President and Board of Trustees

Jeffrey Steele, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by Dean, supported by DiMaria, to approve the agenda as presented.

ALL IN FAVOR:

AYES: Dean, DiMaria, Flynn, Cusumano

NAYS:

ABSENT: Lorenzo, Vitale, Viviano

MOTION CARRIED.

4.0 APPROVAL OF MINUTES

4.1 Information Session Minutes, February 21, 2024

4.2 Regular Meeting Minutes, February 21, 2024

MOTION by Dean, supported by DiMaria, to approve the minutes of the February 21, 2024 information session and regular meeting, as read.

ALL IN FAVOR:

AYES: Dean, DiMaria, Flynn, Cusumano

NAYS:

ABSENT: Lorenzo, Vitale, Viviano

MOTION CARRIED.

5.0 BOARD OF TRUSTEES REPORTS (verbal)

5.1 Board of Trustees Reports

Trustee Flynn stated that she will be representing the college at the SEMCOG General Assembly on Thursday, March 21, 2024 at the Clinton Macomb Public Library.

5.2 Change Date of June Board Meeting

MOTION by DiMaria, supported by Dean, to change the date of the June 19, 2024 Board of Trustees Meetings to June 20, 2024 in recognition of the Juneteenth holiday.

ROLL CALL VOTE:

AYES: DiMaria, Dean, Flynn, Cusumano

NAYS:

ABSENT: Lorenzo, Vitale, Viviano

MOTION CARRIED.

5.3 Resolution Recognizing April as Community College Month

MOTION by Dean, supported by DiMaria, to adopt the resolution designating April as Community College Month.

ALL IN FAVOR:

AYES: Dean, DiMaria, Flynn, Cusumano

NAYS:

ABSENT: Lorenzo, Vitale, Viviano

MOTION CARRIED.

6.0 PRESIDENT'S REPORT (verbal)

None.

7.0 FINANCIAL REPORTS

7.1 Financial Statement – February 29, 2024

MOTION by DiMaria, supported by Flynn, to receive and file the financial statements for the eight months ended February 29, 2024.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Cusumano

NAYS:

ABSENT: Lorenzo, Vitale, Viviano

MOTION CARRIED.

7.2 Investment Report – February 29, 2024

MOTION by DiMaria, supported by Flynn, to receive and file the investment report of securities held as of February 29, 2024.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Cusumano

NAYS:

ABSENT: Lorenzo, Vitale, Viviano

MOTION CARRIED.

8.0 AUDIENCE PARTICIPATION (verbal)

None.

9.0 PERSONNEL REPORTS

9.1 New Hires

9.1A. Cassandra Swiderski, Director of Inclusive Curricula & Campus Activities, MCAAP

MOTION by Dean, supported by DiMaria, that the Board of Trustees approve the personnel action for Cassandra Swiderski, Director of Inclusive Curricula & Campus Activities, MCAAP.

ROLL CALL VOTE:

AYES: Dean, DiMaria, Flynn, Cusumano

NAYS:

ABSENT: Lorenzo, Vitale, Viviano

MOTION CARRIED.

9.1B. Janette Schocke, Assistant Director of Financial Aid, MCAAP

MOTION by Dean, supported by DiMaria, that the Board of Trustees approve the personnel action for Janette Schocke, Assistant Director of Financial Aid, MCAAP.

ROLL CALL VOTE:

AYES: Dean, DiMaria, Flynn, Cusumano

NAYS:

ABSENT: Lorenzo, Vitale, Viviano

MOTION CARRIED.

9.1C. Michelle Koss, Associate Dean of Student Success, MCAAP

MOTION by Dean, supported by DiMaria, that the Board of Trustees approve the personnel action for Michelle Koss, Associate Dean of Student Success, MCAAP.

ROLL CALL VOTE:

AYES: Dean, DiMaria, Flynn, Cusumano

NAYS:

ABSENT: Lorenzo, Vitale, Viviano

MOTION CARRIED.

9.2 Resolutions of Appreciation for Retirees

MOTION by Flynn, supported by DiMaria, that the Board of Trustees authorize the creation and presentation of resolutions of appreciation to employees who are retiring or have retired from their employment in 2023. The resolutions of appreciation will be presented on Institutional Development Day on May 7, 2024 at the Macomb Center for the Performing Arts. The Board of Trustees are invited to attend.

ALL IN FAVOR:

AYES: Flynn, DiMaria, Dean, Cusumano

NAYS:

ABSENT: Lorenzo, Vitale, Viviano

MOTION CARRIED.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 Update on Media Buying and Placement Services - Perkins Grant Fund

MOTION by Dean, supported by DiMaria, to receive and file the information report.

ALL IN FAVOR:

AYES: Dean, DiMaria, Flynn, Cusumano

NAYS:

ABSENT: Lorenzo, Vitale, Viviano

MOTION CARRIED.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – February 29, 2024

MOTION by DiMaria, supported by Flynn, to accept the donations as presented and acknowledged by the College, with thanks.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Cusumano

NAYS:

ABSENT: Lorenzo, Vitale, Viviano

MOTION CARRIED.

11.2 Change Orders (none)

11.3 Authorization for Purchases

11.3A Renewal – Cisco Telephone Licensing (3-Year Pricing)

MOTION by DiMaria, supported by Flynn, to approve the purchase of Cisco Telephony Licensing for three years in the amount of \$455,850 from Sentinel Technologies Inc. of Livonia, Michigan.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Dean, Cusumano

NAYS:

ABSENT: Lorenzo, Vitale, Viviano

MOTION CARRIED.

11.3B. Renewal – Hewlett-Packard Server, Desktop and Laptop Computers

MOTION by Dean, supported by DiMaria, that the Board of Trustees authorize the Administration to purchase Hewlett-Packard brand server equipment, desktop and laptop computers from its authorized distributors for a period of three years utilizing sealed bids or best available public, government and higher education discount structures as replacement or new purchases are needed.

ROLL CALL VOTE:

AYES: Dean, DiMaria, Flynn, Cusumano

NAYS:

ABSENT: Lorenzo, Vitale, Viviano

MOTION CARRIED.

11.4 Architectural Services for South Campus Building M (Mobility & Sustainability Education Center) – Capital Outlay Project

MOTION by Flynn, supported by DiMaria, that the Board of Trustees authorize the Administration to award a contract, upon review of General Counsel, to Integrated Design Solutions for architectural and engineering services for the Mobility and Sustainability Education Center, Capital Outlay Renovation Project, with fees not to exceed \$1,592,359.

ROLL CALL VOTE:

AYES: Flynn, DiMaria, Dean, Cusumano

NAYS:

ABSENT: Lorenzo, Vitale, Viviano

MOTION CARRIED.

11.5 Construction Management Services for South Campus Building M (Mobility & Sustainability Education Center) – Capital Outlay Project

MOTION by DiMaria, supported by Flynn, that the Board of Trustees authorize the Administration to award a contract, upon review of General Counsel, to Barton Malow Builders for Construction Management Services for the Mobility and Sustainability Education Center, Capital Outlay Renovation Project, with fees not to exceed \$1,499,213.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Dean, Cusumano

NAYS:

ABSENT: Lorenzo, Vitale, Viviano

MOTION CARRIED.

11.6 College Bookstore Management Services

MOTION by DiMaria, supported by Dean, that the Board of Trustees authorize the Administration to negotiate the terms and execute a contract for the operation of college bookstores with Textbook Brokers, Inc.

ROLL CALL VOTE:

AYES: DiMaria, Dean, Cusumano

NAYS:

PRESENT: Flynn

ABSENT: Lorenzo, Vitale, Viviano

MOTION FAILED.

12.0 POLICY ACTIONS (none)

13.0 ADJOURNMENT

MOTION by DiMaria, supported by Flynn, to adjourn the meeting.

MOTION CARRIED.

The meeting adjourned at 8:14 p.m.

Meeting reopened at 8:15 p.m. by Acting Chairperson Cusumano stating the vote for Item 11.6 College Bookstore Management Services needed to be retaken for correct recording.

11.6 College Bookstore Management Services

MOTION by Dean, supported by Flynn, that the Board of Trustees authorize the Administration to negotiate the terms and execute a contract for the operation of college bookstores with Textbook Brokers, Inc.

ROLL CALL VOTE:

AYES: Dean, Flynn, DiMaria, Cusumano

NAYS:

ABSENT: Lorenzo, Vitale, Viviano

MOTION CARRIED.

13.0 ADJOURNMENT

MOTION by DiMaria, supported by Flynn, to adjourn the meeting.

MOTION CARRIED.

The meeting adjourned at 8:17 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES

  
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Secretary