

APPROVED MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, December 13, 2023, at 7:30 p.m., in Room K324, John Lewis Conference Center, South Campus, 14500 E. Twelve Mile Road, Warren, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Lorenzo at 7:42 p.m.

2.0 ROLL CALL

Present:

Katherine Lorenzo, Chairperson  
Frank Cusumano, Vice Chairperson  
Kristi Dean, Secretary  
Roseanne DiMaria, Treasurer  
Joan Flynn, Trustee  
Shelley Vitale, Trustee

Absent:

Vincent Viviano, Trustee

Also present:

James Sawyer, President  
Sharon Kowal, Executive Assistant to the President & Board of Trustees  
Jeffrey Steele, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by DiMaria, supported by Cusumano, to approve the agenda as presented.

ROLL CALL:

AYES: DiMaria, Cusumano, Dean, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

4.0 APPROVAL OF MINUTES

4.1 Information Session Minutes, November 15, 2023

4.3 Regular Meeting Minutes, November 15, 2023

MOTION by Dean, supported by Flynn and Cusumano, to approve the minutes of the November 15, 2023 information session, and regular meeting, as read.

ALL IN FAVOR:

AYES: Dean, Flynn, Cusumano, DiMaria, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

5.0 BOARD OF TRUSTEES REPORTS (verbal)

5.1 Board of Trustees Reports

Chair Lorenzo welcomed everyone, thanked them for being at the meeting and wished all a happy holiday season.

6.0 PRESIDENT'S REPORT (verbal)

Dr. Sawyer wished everyone a happy holiday season. We have many things to be thankful for at the college. He thanked his colleagues in the audience and the board of trustees for all you do on behalf of the college, our students, and our community. He asked his colleagues to enjoy the holidays and find some time to relax and recharge.

7.0 FINANCIAL REPORTS

7.1 Financial Statement – November 30, 2023

MOTION by DiMaria, supported by Dean, to receive and file the financial statements for the five months ended November 30, 2023.

ALL IN FAVOR:

AYES: DiMaria, Dean, Cusumano, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

7.2 Investment Report – November 30, 2023

MOTION by DiMaria, supported by Dean, to receive and file the investment report of securities held as of November 30, 2023.

ALL IN FAVOR:

AYES: DiMaria, Dean, Flynn, Vitale, Lorenzo

NAYS: Cusumano

ABSENT: Viviano

MOTION CARRIED.

7.3 Financial Reports & Analyses: Revised 2023/2024 General Fund Budget

MOTION by DiMaria, supported by Flynn, to adopt the amendment to the approved general appropriations resolution for 2023-2024 as presented.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

8.0 AUDIENCE PARTICIPATION (verbal)

None.

9.0 PERSONNEL REPORTS

9.1 Personnel Actions

9.1A Amanda Kole, Instructor of Business Law, MCCFO

MOTION by Cusumano, supported by Dean, that the Board of Trustees approve the personnel action for Amanda Kole, Instructor of Business Law, MCCFO.

ROLL CALL VOTE:

AYES: Cusumano, Dean, DiMaria, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

9.1B Beth Kirshner, Instructor of Law Enforcement-Legal, MCCFO

MOTION by Dean, supported by Cusumano, that the Board of Trustees approve the personnel action for Beth Kirshner, Instructor of Law Enforcement-Legal, MCCFO.

ROLL CALL VOTE:

AYES: Dean, Cusumano, DiMaria, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

9.1C Colby Reinking, FT Faculty Academic Advisor, MCCFO

MOTION by Dean, supported by Cusumano, that the Board of Trustees approve the personnel action for Colby Reinking, FT Faculty Academic Advisor, MCCFO.

ROLL CALL VOTE:

AYES: Dean, Cusumano, DiMaria, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

9.1D Dane Bartz, Instructor of Exercise Science, MCCFO

MOTION by Cusumano, supported by Dean, that the Board of Trustees approve the personnel action for Dane Bartz, Instructor of Exercise Science, MCCFO.

ROLL CALL VOTE:

AYES: Cusumano, Dean, DiMaria, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS (none)

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – November 30, 2023

MOTION by DiMaria, supported by Flynn, to accept the donations as presented and acknowledged by the College, with thanks.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Vitale, Lorenzo

NAYS: Cusumano

ABSENT: Viviano

MOTION CARRIED.

11.2 Change Orders

11.2A Change Order Request – Rehmann

MOTION by DiMaria, supported by Flynn, to approve a change order to the college's contract with Rehmann in the amount of \$6,500 for additional services required for the implementation of GASB Statement No. 96.

DISCUSSION: Trustee Dean asked what exactly is this for? EVP Argiri said this is a change order to the contract with Rehmann, the college's auditors, for additional hours they incurred for the implementation of GASB 96 that was not anticipated in their original contract approved by the board. Rehmann incurred 32 additional hours at a cost of \$13,000 and on behalf of the college she negotiated a share of 50 percent (\$6,500). This was an unanticipated increase because the pronouncement of GASB 96, that needed to be implemented this year for subscription-based IT arrangements, was not anticipated by her team either to be as involved as it was in terms of hours required to review three plus years of licensing for essentially capitalization and amortization.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

11.3 Authorization for Purchases

11.3A Perkins Grant Fund – Canon Pro Camcorders and Accessories

MOTION by DiMaria, supported by Cusumano, to approve the purchase of forty-two (42) Canon X860 Pro Camcorders and accessory sets in the total amount of \$80,026 from B & H Photo-Video of New York, New York from the Perkins Grant fund.

DISCUSSION: Trustee Dean inquired as to who will be using the camcorders, how will they be used and are they being given to the students? Dean Don Hutchison of Engineering and Advanced Technology said this equipment will be used in the Media & Communication Arts Program for students to use during the course to take video of whatever the faculty member deems appropriate.

ROLL CALL VOTE:

AYES: DiMaria, Cusumano, Dean, Vitale, Lorenzo

NAYS:

PRESENT: Flynn

ABSENT: Viviano

MOTION CARRIED.

11.3B. Network Upgrade: Core Switching

MOTION by Flynn, supported by DiMaria, that the Board of Trustees authorize the Administration to execute a contract with Sentinel Inc. of Livonia, Michigan for network switching equipment, warranty, training and installation and configuration services in an amount not to exceed \$678,201.

DISCUSSION: Trustee Flynn thanked the college for purchasing from a company in Livonia, Michigan.

ROLL CALL VOTE:

AYES: Flynn, DiMaria, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

11.3C State of Michigan Grant Fund – Critical Incident Mapping

MOTION by DiMaria, supported by Vitale, to authorize Administration to enter into a contract, after review by the college's General Counsel, with The Critical Response Group of Ewing Township, New Jersey for critical incident mapping services in the total amount of \$319,865 from a State of Michigan grant fund.

DISCUSSION: Trustee Cusumano said the original amount of the grant was in excess of \$500,000, do we expend the \$319,865 and return the balance? Chief Bill Leavens said the award could only be used for mapping so the balance will be returned to the state following their process. Trustee Dean asked what is being mapped? Chief Leavens said this is mapping of the college property and all the buildings so emergency responders (fire, police) can go to the right location on campus. The Macomb County and City of Warren dispatchers along with the college's police and facilities teams will all be looking at the same mapping. This has been found to be best practice all across the country. The K12 districts had grants about a year ago and now they are available to community

colleges. The company is all former US military and this is the mapping used overseas that has proved to be successful with multiple forces that cannot even speak the same language but can operate together jointly. This has been brought to the civilian side so all first responders can come from multiple jurisdictions and disciplines and respond in an efficient way, making us so much more safer. Trustee Flynn asked how can you take a grant from the state of Michigan to New Jersey to get the work done? Chief Leavens said we went through the process and that company has a strong foothold in Macomb County. They have mapped 20 of the K12 schools here, they work with the Macomb County and Warren 911 dispatch centers, so it is critical that our mapping system talks with their mapping system with a well thought out process. They may be stationed out of New Jersey, but they are all US Military Veterans that have brought this technology here and started this company. Trustee Flynn just doesn't understand that you get the grant money and take it out of state. Trustee Cusumano asked if they will be drilling with the maps once they are executed with other law enforcement agencies and first responders? Chief Leavens said yes there are plans to do tabletops down the road with other jurisdictions. Trustee Cusumano said in your opinion it is reasonable and necessary for the safety and welfare of the students and staff and others using the facilities. Chief Leavens said yes, it is his highest recommendation.

ROLL CALL VOTE:

AYES: DiMaria, Vitale, Cusumano, Dean, Lorenzo

NAYS:

PRESENT: Flynn

ABSENT: Viviano

MOTION CARRIED.

11.3D Student Success System Software (renewal)

MOTION by DiMaria, supported by Vitale, to authorize Administration to renew the College's student success and academic alert software, Inspire, provided by Civitas Learning, Inc. of Austin Texas for a period of two years in an amount not to exceed \$130,000.

ROLL CALL VOTE:

AYES: DiMaria, Vitale, Cusumano, Dean, Lorenzo

NAYS:

PRESENT: Flynn

ABSENT: Viviano

MOTION CARRIED.

12.0 POLICY ACTIONS (none)

13.0 ADJOURNMENT

MOTION by DiMaria, supported by Cusumano, to adjourn the meeting.

MOTION CARRIED.

The meeting adjourned at 8:07 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES

  
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Secretary