

MACOMB COMMUNITY COLLEGE
14500 Twelve Mile Road, Warren, Michigan 48088
(586) 445-7000

A Regular Meeting of the Board of Trustees of the Community College District of the County of Macomb will be held **Wednesday, May 17, 2023, at 7:30 PM**, in **Lecture Hall B, Professional Development Center, University Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.**

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
 1. **Information Session, April 19, 2023**
 2. **Regular Meeting, April 19, 2023**
5. BOARD OF TRUSTEES REPORTS/PROPOSALS (verbal)
 1. Board of Trustees Reports (verbal)
 2. **Trustee Endowment Fund**
Recommendation of Administration that the Board of Trustees transfer \$1,000 from the General Fund to the Trustee Endowment Fund in memory of former Trustee Sadie Bialock.
6. PRESIDENT'S REPORTS (verbal)
7. FINANCIAL REPORTS
 1. **Financial Statements** - April 30, 2023
Recommendation of Administration that the Board of Trustees receive and file the financial statements for the ten months ended April 30, 2023.
 2. **Investment Report** - April 30, 2023
Recommendation of Administration that the Board of Trustees receive and file the investment report.
 3. **Financial Reports and Analyses**
 - A. **Property Tax Analysis and Resolution**
Recommendation of Administration that the attached resolution for the levy of 2023-2024 property taxes for operating purposes be adopted as presented.
 - B. **Open Hearing on Proposed 2023-2024 Budget** (verbal)
 - C. **Initial 2023-2024 General Fund Budget**
Recommendation of Administration that the Board of Trustees adopt the attached general appropriations resolution for 2023-2024 as presented.
8. AUDIENCE PARTICIPATION - (verbal)
9. PERSONNEL REPORTS
 1. **Personnel Reports**
Recommendation of Administration that the Board of Trustees approve the personnel action.
 - A. **Aimee Adamski, Registrar/Director of Enrollment Services, Administrative, MCAAP**
 2. **Employment Contracts for Exempt Administrators -- Board of Trustee Members Only***
Recommendation of Administration that the Board of Trustees approve contracts for the exempt administrators listed for the period of July 1, 2023 through June 30, 2024.
 3. **Professional Leave of Absence for 2023-24**
Recommendation of Administration that the Board of Trustees grant the extension for a second year for the professional leave of absence during the 2023/24 academic year to Christopher Gilliard for the purpose stated.
10. REPORTS OF ADMINISTRATION - INFORMATION ITEMS (none)
11. REPORTS OF ADMINISTRATION - ACTION ITEMS

1. **Donations** - April 30, 2023
Recommendation of Administration that the donations listed be acknowledged by the College, with thanks.
 2. **Change Orders** (none)
 3. **Authorization for Purchases**
 - A. **Three (3) Issues of the Macomb Connect Magazine - Fall 2023, Winter 2024, and Spring/Summer 2024**
Recommendation of Administration that the Board of Trustees approve the bid in the amount of \$196,068 for printing and mailing services of three (3) issues of the Macomb Connect Magazine for Fall 2023, Winter 2024 and Spring/Summer 2024 to Hearst Corporation of Big Rapids, Michigan.
 - B. **Workforce and Continuing Education Registration System - Renewal**
Recommendation of Administration that the Board of Trustees authorize the Administration to enter into a one (1) year contract renewal, upon review and approval of General Counsel, with Modern Campus (formerly Augusoft) of Lafayette, Colorado to provide the College with a Workforce Development & Continuing Education Management System in an amount not to exceed a total of \$73,020.48.
 - C. **Supplemental Contract Programming Resources - Extension**
Recommendation of Administration that the Board of Trustees authorize Administration to extend for one (1) year its contracts with Execu-Sys of New York, New York for contract programming resources in an amount not to exceed \$324,000.
 - D. **Document Imaging Software Maintenance Agreements - Renewal**
Recommendation of Administration that the Board of Trustees authorize Administration to renew its software maintenance and service contracts with Hyland of Shawnee, Kansas for 3-years in an amount of \$458,575 for hosted cloud services and an additional not-to-exceed \$10,000 per year for disk storage and scanners to support new department implementations.
 - E. **Data Backup System Renewal**
Recommendation of Administration to purchase a 3-year contract renewal for the data backup system and basic implementation services in an amount of \$185,942.47 from vPrime Tech Inc. of Houston, Texas, the lowest qualified bidder meeting the College's requirements.
 - F. **Michigan Community College Risk Management Authority Self-Insured Property and Casualty Insurance**
Recommendation of Administration that the Board of Trustees approve a contribution in an amount not to exceed \$762,859 to the Michigan Community College Risk Management Authority for the period July 1, 2023 to June 30, 2024.
 4. **Approval of Grant Submission to Michigan Arts and Culture Council**
Recommendation of Administration that the Board of Trustees approve the submission of a grant proposal to the Michigan Arts and Culture Council for up to \$30,000 to support education and outreach programs.
 5. **University Center 1 Cooling Tower & PDC Rooftop Units Replacement**
Recommendation of Administration that the Board of Trustees approve the proposed budget for the replacement of the cooling tower and rooftop HVAC equipment at Center Campus Building UC1, and authorize the award of contracts subject to the review and approval of General Counsel.
12. **POLICY ACTIONS** (none)
 13. **ADJOURNMENT**