

APPROVED MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, April 19, 2023, at 7:30 p.m., in Room K250, John Lewis Conference Center, South Campus, 14500 East Twelve Mile Road, Warren, Michigan.

1.0 [CALL TO ORDER](#)

The meeting was called to order by Chairperson Lorenzo at 8:00 p.m.

2.0 [ROLL CALL](#)

Present:

Katherine Lorenzo, Chairperson
Frank Cusumano, Vice Chairperson
Kristi Dean, Secretary
Roseanne DiMaria, Treasurer
Joan Flynn, Trustee
Shelley Vitale, Trustee

Absent:

Vincent Viviano, Trustee

Also present:

James Sawyer, President
Sharon Kowal, Assistant to the President
Jeffrey Steele, General Counsel

3.0 [APPROVAL OF AGENDA](#)

MOTION by DiMaria, supported by Flynn, to approve the agenda as presented.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

4.0 [APPROVAL OF MINUTES](#)

4.1 [Information Session Minutes, March 15, 2023](#)

4.2 [Regular Meeting Minutes, March 15, 2023](#)

MOTION by Cusumano, supported by Dean, to approve the minutes of the March 15, 2023 information session and regular meeting, as read.

ALL IN FAVOR:

AYES: Cusumano, Dean, DiMaria, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

5.0 [BOARD OF TRUSTEES REPORTS \(verbal\)](#)

5.1 [Board of Trustees Reports](#)

Trustee Flynn said the Association of Community College Trustees asked for members to make proclamations designating the month of April as Community College Month. She asked City of Warren Mayor James Fouts for a proclamation and she proceeded to read it.

Trustee Dean said her aunt had a cleaning appointment at the college's dental clinic and she had nothing negative to say about her experience. She was so impressed with everything, the program, the facility, the students, and instructors. She scheduled an appointment for a cleaning but forgot to take her medicine, so they did everything else, including taking a full set of x-rays. She returned to the clinic a few weeks later for her cleaning. She said it took some time because first the student would do an exam and then the faculty member would also do one. Trustee Dean doesn't know how many times her aunt said the word impressed. Trustee Dean thanked the trustees and President Sawyer for bringing this program on board. Chairperson Lorenzo said it is so rewarding to hear such great feedback about a program we brought to the college.

5.2 [Trustee Endowment Fund](#)

MOTION by Flynn, supported by DiMaria, that the board of trustees transfer \$1,000 from the General Fund to the Trustee Endowment Fund in memory of former board member James F. Kelly.

ROLL CALL VOTE:

AYES: Flynn, DiMaria, Dean, Vitale, Lorenzo

NAYS: Cusumano

ABSENT: Viviano

MOTION CARRIED.

5.3 [Resolution for Community College Month](#)

MOTION by Cusumano, supported by Dean, to waive the formal reading of the resolution.

ALL IN FAVOR:

AYES: Cusumano, Dean, DiMaria, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

MOTION by DiMaria, supported by Dean, that the board of trustees adopt the attached resolution designating April as Community College Month.

ALL IN FAVOR:

AYES: DiMaria, Dean, Cusumano, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

6.0 PRESIDENT'S REPORT (verbal)

None.

7.0 FINANCIAL REPORTS

7.1 Financial Statements – March 31, 2023

MOTION by DiMaria, supported by Flynn, to receive and file the financial statements for the nine months ended March 31, 2023.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

7.2 Investment Report – March 31, 2023

MOTION by DiMaria, supported by Flynn, to receive and file the investment report of securities held as of March 31, 2023.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Vitale, Lorenzo

NAYS: Cusumano

ABSENT: Vitale

MOTION CARRIED.

8.0 AUDIENCE PARTICIPATION (verbal)

None.

9.0 PERSONNEL REPORTS

9.1 Personnel Actions

9.1A Jörg Waltje, Dean, Learning Resources, Administrative, MCAAP

MOTION by Cusumano supported by Dean, that the Board of Trustees approve the personnel action for Jörg Waltje, Dean, Learning Resources, Administrative, MCAAP.

ROLL CALL VOTE:

AYES: Cusumano, Dean, DiMaria, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

9.1B Diane Banks, Director, Macomb Community College Foundation, Administrative, MCAAP

MOTION by Flynn and supported by Dean, that the Board of Trustees approve the personnel action for Diane Banks, Director, Macomb Community College Foundation, Administrative, MCAAP.

ROLL CALL VOTE:

AYES: Flynn, Dean, Cusumano, DiMaria, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

9.1 [Personnel Actions \(continued\)](#)

9.1C [Jon Neuffer, Executive Director, Provost Office, Administrative, NBU](#)

MOTION by DiMaria and supported by Dean, that the Board of Trustees approve the personnel action for Jon Neuffer, Executive Director, Provost Office, Administrative, NBU.

Point of Privilege: Trustee Cusumano said he will not be supporting this additional administrative position. At every meeting we have a constant drumbeat of declining enrollment and he doesn't think the time is right to be adding an administrative position. This has no reflection on the qualifications of the applicant. He is more than well qualified for the job posting.

ROLL CALL VOTE:

AYES: DiMaria, Dean, Flynn, Vitale, Lorenzo

PRESENT: Cusumano

ABSENT: Viviano

MOTION CARRIED.

9.2 [Resolutions of Appreciation for Retirees](#)

MOTION by Cusumano supported by DiMaria, that the Board of Trustees authorize the creation and presentation of resolutions of appreciation to employees who have retired from their employment in 2022. The resolutions of appreciation will be presented at Institutional Development Day on May 9, 2023, at the Macomb Center for the Performing Arts. The Board of Trustees are invited to attend.

DISCUSSION: Trustee Cusumano stated that he is unable to attend IDD, but he looks forward to the resolutions being read and to show the appreciation of this institution to its employees that have retired in 2022.

ROLL CALL VOTE:

AYES: Cusumano, DiMaria, Dean, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

10.0 [REPORTS OF ADMINISTRATION – INFORMATION ITEMS](#)

10.1 [2023 Ford Transit 250 Cargo Van](#)

MOTION by Cusumano, supported by DiMaria, to receive and file the information report.

ALL IN FAVOR:

AYES: Cusumano, DiMaria, Dean, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – March 31, 2023

MOTION by DiMaria, supported by Flynn, to accept the donations as presented and acknowledged by the College, with thanks.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Vitale, Lorenzo

NAYS: Cusumano

ABSENT: Viviano

MOTION CARRIED.

11.2 Change Orders (None)

11.3 Authorization for Purchases

11.3A Media Buying and Placement Services

MOTION by Flynn, supported by Cusumano, that the Board of Trustees authorize the Administration to award a one-year contract, subject to the approval of General Counsel, to SMZ of Troy, Michigan for media buying and placement services in an amount not to exceed \$800,000.

ROLL CALL VOTE:

AYES: Flynn, Cusumano, DiMaria, Vitale, Lorenzo

NAYS: Dean

ABSENT: Viviano

MOTION CARRIED.

11.4 Macomb Center for the Performing Arts Roof Replacement

MOTION by Cusumano, supported by DiMaria, that the Board of Trustees approve the proposed budget for the replacement of the roof at the Macomb Center for the Performing Arts as presented, and authorize the award of contracts to the successful bidders, subject to the review and approval of General Counsel.

DISCUSSION: Trustee Flynn said in her opinion she thinks the floor of the stage should be resurfaced. But the bid is going to a company from Sterling Heights and that is a good thing.

Trustee Cusumano added that he had made the proposal at some point during his tenure as a trustee to replace the stage lights with LEDs, if that is something the administration would consider. It gets fairly hot on stage, and he is scheduled to be at the Culinary Arts graduation ceremony soon.

ROLL CALL VOTE:

AYES: Cusumano, DiMaria, Dean, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

12.0 POLICY ACTIONS (None)

13.0 ADJOURNMENT

MOTION by DiMaria, supported by Flynn, to adjourn the meeting.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: Viviano

MOTION CARRIED.

The meeting adjourned at 8:26 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES

Secretary