

APPROVED MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, March 15, 2023, at 7:30 p.m., in Lecture Hall B, University Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 [CALL TO ORDER](#)

The meeting was called to order by Chairperson Lorenzo at 8:25 p.m.

2.0 [ROLL CALL](#)

Present:

Katherine Lorenzo, Chairperson
Frank Cusumano, Vice Chairperson
Kristi Dean, Secretary
Joan Flynn, Trustee
Shelley Vitale, Trustee
Vincent Viviano, Trustee

Absent:

Roseanne DiMaria, Treasurer

Also present:

James Sawyer, President
Sharon Kowal, Assistant to the President
Jeffrey Steele, General Counsel

3.0 [APPROVAL OF AGENDA](#)

MOTION by Flynn, supported by Dean, to approve the agenda as presented.

ALL IN FAVOR:

AYES: Flynn, Dean, Cusumano, Vitale, Viviano, Lorenzo

NAYS:

ABSENT: DiMaria

MOTION CARRIED.

4.0 [APPROVAL OF MINUTES](#)

4.1 [Information Session Minutes, February 15, 2023](#)

4.2 [Regular Meeting Minutes, February 15, 2023](#)

MOTION by Cusumano, supported by Flynn, to approve the minutes of the February 15, 2023 information session and regular meeting, as read.

ALL IN FAVOR:

AYES: Cusumano, Flynn, Dean, Vitale, Viviano, Lorenzo

NAYS:

ABSENT: DiMaria

MOTION CARRIED.

5.0 [BOARD OF TRUSTEES REPORTS](#) (verbal)

5.1 [Board of Trustees Reports](#)

Chairperson Lorenzo thanked Trustee Flynn for attending the virtual MCCA Trustee training. It was very good and trustees from all over the state of Michigan attended. Trustee Flynn added that it is always good to learn.

6.0 [PRESIDENT'S REPORT](#) (verbal)

None.

7.0 [FINANCIAL REPORTS](#)

7.1 [Financial Statements – February 28, 2023](#)

MOTION by Viviano, supported by Dean, to receive and file the financial statements for the eight months ended February 28, 2023.

ALL IN FAVOR:

AYES: Viviano, Dean, Cusumano, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: DiMaria

MOTION CARRIED.

7.2 [Investment Report – February 28, 2023](#)

MOTION by Flynn, supported by Vitale, to receive and file the investment report of securities held as of February 28, 2023.

ALL IN FAVOR:

AYES: Flynn, Vitale, Dean, Viviano, Lorenzo

NAYS: Cusumano

ABSENT: DiMaria

MOTION CARRIED.

8.0 [AUDIENCE PARTICIPATION](#) (verbal)

None.

9.0 [PERSONNEL REPORTS](#)

9.1 [Personnel Actions](#)

9.1A [Carrie Jeffers, Vice President, Student Services, Administrative, NBU](#)

MOTION by Cusumano supported by Viviano, that the Board of Trustees approve the personnel action for Carrie Jeffers, Vice President of Student Services, Administrative, NBU.

ROLL CALL VOTE:

AYES: Cusumano, Viviano, Dean, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: DiMaria

MOTION CARRIED.

9.1 Personnel Actions (continued)

9.1B Mary Frega, Assistant Director, Budget and Grants, Administrative, NBU

MOTION by Cusumano and supported by Dean, that the Board of Trustees approve the personnel action for Mary Frega, Assistant Director, Budget & Grants, Administrative, NBU.

ROLL CALL VOTE:

AYES: Cusumano, Dean, Flynn, Vitale, Viviano, Lorenzo

NAYS:

ABSENT: DiMaria

MOTION CARRIED.

9.2 Tentative Agreement with Macomb County Community College Operational Personnel Association (“MCCCOPA” or “Union”)

MOTION by Flynn supported by Cusumano, that the Board of Trustees adopt the tentative agreement as to the Collective Bargaining Agreement with MCCCOPA which commences on April 1, 2023 and terminates on June 30, 2025.

ROLL CALL VOTE:

AYES: Flynn, Cusumano, Dean, Vitale, Viviano, Lorenzo

NAYS:

ABSENT: DiMaria

MOTION CARRIED.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 Short-term Microsoft SharePoint Managed Services Contract Extension

MOTION by Dean, supported by Cusumano, to receive and file the information report.

ALL IN FAVOR:

AYES: Dean, Cusumano, Flynn, Vitale, Viviano, Lorenzo

NAYS:

ABSENT: DiMaria

MOTION CARRIED.

10.2 2021 – 2023 Major Renovation Program

MOTION by Flynn, supported by Vitale, to receive and file the information report.

ALL IN FAVOR:

AYES: Flynn, Vitale, Cusumano, Dean, Viviano, Lorenzo

NAYS:

ABSENT: DiMaria

MOTION CARRIED.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – February 28, 2023

MOTION by Dean, supported by Flynn, to accept the donations as presented and acknowledged by the College, with thanks.

ALL IN FAVOR:

AYES: Dean, Flynn, Vitale, Viviano, Lorenzo

NAYS: Cusumano

ABSENT: DiMaria

MOTION CARRIED.

11.2 Change Orders (None)

11.3 Authorization for Purchases

11.3A Perkins Grant Fund – Miller TIG and Lincoln ARC Welders

MOTION by Flynn, supported by Dean, that the Board of Trustees authorize the purchase of four (4) Miller Dynasty TIG Welders and (23) Lincoln Ideal ARC Welders with (23) Amp Accessory Kits from Midland Tool and Supply of Oak Park, Michigan in the total amount of \$161,822 from the Perkins grant fund.

ROLL CALL VOTE:

AYES: Flynn, Dean, Cusumano, Vitale, Viviano, Lorenzo

NAYS:

ABSENT: DiMaria

MOTION CARRIED.

11.3B Perkins Grant Fund – LECO Metallography Lab Specimen Preparation System

MOTION by Flynn, supported by Viviano, that the Board of Trustees authorize the purchase of a LECO Metallography Lab Specimen Preparation System from LECO Corporation of St. Joseph, Michigan for the total amount of \$79,804 from the Perkins grant fund.

ROLL CALL VOTE:

AYES: Flynn, Viviano, Cusumano, Dean, Vitale, Lorenzo

NAYS:

ABSENT: DiMaria

MOTION CARRIED.

11.3C Perkins Grant Fund – Anatomage Table Clinical 3D Anatomy Visualization System

MOTION by Vitale, supported by Viviano, that the Board of Trustees approve the purchase of (1) Anatomage Table Clinical 3D Anatomy Visualization System from Anatomage Inc. of San Jose, California in the total amount of \$76,415 from the Perkins grant fund.

ROLL CALL VOTE:

AYES: Vitale, Viviano, Cusumano, Dean, Flynn, Lorenzo

NAYS:

ABSENT: DiMaria

MOTION CARRIED.

11.3D [Perkins Grant Fund – AirFlow Prophylaxis Master Dental Devices](#)

MOTION by Cusumano, supported by Dean, that the Board of Trustees approve the purchase of six (6) ENS Dental AirFlow Prophylaxis Master devices from Benco Dental of Pittston, Pennsylvania in the amount of \$57,149 from the Perkins grant fund.

ROLL CALL VOTE:

AYES: Cusumano, Dean, Flynn, Vitale, Viviano, Lorenzo

NAYS:

ABSENT: DiMaria

MOTION CARRIED.

11.3E [Gartner IT Research Service Agreement](#)

MOTION by Dean, supported by Cusumano, that the Board of Trustees authorize the Administration to renew the College’s Gartner Higher Education Service agreement, upon review and approval of General Counsel, for a three-year term with Gartner, Inc., of Stamford, Connecticut commencing on July 1, 2023 in a total amount of \$92,900.

DISCUSSION: *Trustee Flynn said she didn’t make motions on 11.3C-11.3E because the vendors are not in Michigan. She knows these have to be awarded to the lowest bidder, but she still doesn’t like it. She has to vote for them because they are necessary.*

ROLL CALL VOTE:

AYES: Dean, Cusumano, Flynn, Vitale, Viviano, Lorenzo

NAYS:

ABSENT: DiMaria

MOTION CARRIED.

11.4 [2023 Annual Renovation Program](#)

MOTION by Flynn, supported by Vitale, that the Board of Trustees approve the 2023 Annual Renovation Program and authorize the administration to solicit proposals, quotes and bids and award contracts, subject to the approval of General Counsel, to the lowest qualified bidders that will provide acceptable quality, service and performance meeting College specifications.

DISCUSSION: *Trustee Cusumano asked if our fiscal year equated student enrollment declines are around 40 percent for the last ten years? Dr. Sawyer answered no, the 40 percent decline has been over the last 13 or 14 years. Trustee Cusumano said this is a very difficult vote for him because the quandary is we have capacity that is static, but enrollment has significantly declined. And according to the President’s report at the information session is down another 2.4 percent year over year. We have increased the advertising budget, maintaining or managing the decline in enrollment. We can afford these renovations so he will be voting for this. He believes that communities are judged by their public spaces, and this is true for Macomb Community College. He looks for some innovative solutions. We do a facility condition index, but if the facilities are declining and not being fully utilized maybe we should be doing a facility utilization index. Thank you and he will be voting yes on this measure, but he feels duty bound to mention his concerns.*

ROLL CALL VOTE:

AYES: Flynn, Vitale, Cusumano, Dean, Viviano, Lorenzo

NAYS:

ABSENT: DiMaria

MOTION CARRIED.

11.5 [Elevator Replacement – Macomb Center for the Performing Arts](#)

MOTION by Cusumano, supported by Viviano, that the Board of Trustees approve the proposed budget for the replacement of the MCPA elevator as presented, and authorize the award of contracts subject to the review and approval of General Counsel.

DISCUSSION: *Trustee Flynn commented that the work will be performed by Michigan companies from Harper Woods and Detroit, which is great.*

ROLL CALL VOTE:

AYES: Cusumano, Viviano, Dean, Flynn, Vitale, Lorenzo

NAYS:

ABSENT: DiMaria

MOTION CARRIED.

11.6 [South Campus Parking Lots #11 and #12 Re-Surfacing Bids and Proposed Budget](#)

MOTION by Dean, supported by Flynn, that the Board of Trustees approve the proposed budget for the reconstruction of South Campus parking lots #11 and #12 bids as presented, and authorize the award of contracts subject to the review and approval of General Counsel.

DISCUSSION: *Trustee Flynn commented that the work will be performed by Michigan companies from Milford and Armada.*

ROLL CALL VOTE:

AYES: Dean, Flynn, Cusumano, Vitale, Viviano, Lorenzo

NAYS:

ABSENT: DiMaria

MOTION CARRIED.

12.0 [POLICY ACTIONS \(None\)](#)

13.0 [ADJOURNMENT](#)

MOTION by Cusumano, supported by Flynn, to adjourn the meeting.

ALL IN FAVOR:

AYES: Cusumano, Flynn, Dean, Vitale, Viviano, Lorenzo

NAYS:

ABSENT: DiMaria

MOTION CARRIED.

The meeting adjourned at 8:45 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES

Secretary