

APPROVED MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, February 15, 2023, at 7:30 p.m., in Room 324, John Lewis Conference Center, South Campus, 14500 E. Twelve Mile Road, Warren, Michigan.

1.0 [CALL TO ORDER](#)

The meeting was called to order by Chairperson Lorenzo at 7:30 p.m.

Chairperson Lorenzo called for a moment of silence for the tragedy at Michigan State University.

2.0 [ROLL CALL](#)

Present:

Katherine Lorenzo, Chairperson
Frank Cusumano, Vice Chairperson
Kristi Dean, Secretary
Roseanne DiMaria, Treasurer
Joan Flynn, Trustee
Shelley Vitale, Trustee
Vincent Viviano, Trustee

Also present:

James Sawyer, President
Sharon Kowal, Assistant to the President
Jeffrey Steele, General Counsel

3.0 [APPROVAL OF AGENDA](#)

MOTION by DiMaria, supported by Dean, to approve the agenda as presented.

ALL IN FAVOR:

AYES: DiMaria, Dean, Cusumano, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

4.0 [APPROVAL OF MINUTES](#)

4.1 [Organizational Meeting Minutes, January 18, 2023](#)

4.2 [Information Session Minutes, January 18, 2023](#)

4.3 [Regular Meeting Minutes, January 18, 2023](#)

MOTION by Flynn, supported by Dean, to approve the minutes of the January 18, 2023 organizational meeting, information session and regular meeting, as read.

ALL IN FAVOR:

AYES: Flynn, Dean, Cusumano, DiMaria, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

5.0 [BOARD OF TRUSTEES REPORTS \(verbal\)](#)

5.1 [Board of Trustees Reports](#)

None.

6.0 [PRESIDENT’S REPORT](#) (verbal)

None.

7.0 [FINANCIAL REPORTS](#)

7.1 [Financial Statements – January 31, 2023](#)

MOTION by Viviano, supported by DiMaria, to receive and file the financial statements for the seven months ended January 31, 2023.

ALL IN FAVOR:

AYES: Viviano, DiMaria, Cusumano, Dean, Flynn, Vitale, Lorenzo

NAYS:

MOTION CARRIED.

7.2 [Investment Report – January 31, 2023](#)

MOTION by DiMaria, supported by Flynn, to receive and file the investment report of securities held as of January 31, 2023.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Vitale, Viviano, Lorenzo

NAYS: Cusumano

MOTION CARRIED.

7.3 [General Fund Planning and Tuition Rates for 2023/24](#)

MOTION by Viviano, supported by Vitale, that the Board of Trustees adopt the in-district, out of district, out of state/foreign, affiliate, early college/dual enrollment and variable tuition rates for the 2023 – 2024 academic year.

<u>Rate</u>	<u>Current</u>	<u>Proposed</u>
In District	\$106.00	\$111.00
Out of District	198.00	208.00
Out of State/Foreign	252.00	265.00
Affiliate*	136.00	143.00
Early College/Dual Enrollment	106.00	106.00
Variable (minimum contract)^	106.00	111.00

*Applies to students living in specific communities that are not served by a community college.

^Applies to agreements with third parties who pay tuition on behalf of the student.

ROLL CALL VOTE:

AYES: Viviano, Vitale, DiMaria, Flynn, Lorenzo

NAYS: Cusumano, Dean

MOTION CARRIED.

8.0 [AUDIENCE PARTICIPATION](#) (verbal)

None.

9.0 PERSONNEL REPORTS

9.1 Personnel Report

9.1A John Meldrum, Director of Records & Registration, Administrative, MCAAP
MOTION by Dean supported by DiMaria, that the Board of Trustees approve the personnel action for John Meldrum, Director of Records & Registration, MCAAP.

ROLL CALL VOTE:

AYES: Dean, DiMaria, Cusumano, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

9.1B Tiffany Goliday, Executive Director Inclusion, Diversity, Equity and Access/Title IX Coordinator, Administrative, NBU

JOINT MOTION by Viviano and Flynn, that the Board of Trustees approve the personnel action for Tiffany Goliday, Executive Director Inclusion, Diversity, Equity and Access/Title IX Coordinator, NBU.

ROLL CALL VOTE:

AYES: Viviano, Flynn, Cusumano, Dean, DiMaria, Vitale, Lorenzo

NAYS:

MOTION CARRIED.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS (None)

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – January 31, 2023

MOTION by DiMaria, supported by Vitale, to accept the donations as presented and acknowledged by the College, with thanks.

ALL IN FAVOR:

AYES: DiMaria, Vitale, Dean, Flynn, Viviano, Lorenzo

NAYS: Cusumano

MOTION CARRIED.

11.2 Change Orders (None)

11.3 Authorization for Purchases

11.3A Perkins Grant Fund – Tinius Olsen Pendulum Impact Tester

MOTION by Cusumano, supported by Dean, that the Board of Trustees authorize the purchase of one (1) Tinius Olsen Model IT542 Pendulum Impact Tester, including accessories and delivery, in the total amount of \$66,438 from Tinius Olsen Testing Machine Co., Inc., of Horsham, Pennsylvania.

ROLL CALL VOTE:

AYES: Cusumano, Dean, DiMaria, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

11.3B [Perkins Grant Fund – Six \(6\) Augmented Reality HoloLens 2 Headsets and Software](#)

MOTION by Cusumano, supported by DiMaria, that the Board of Trustees authorize the purchase of six (6) Microsoft HoloLens headsets, six (6) each Ares-AR and Lucina-AR software licenses, training, and delivery from CAE Healthcare Inc. of Sarasota, Florida in the total amount of \$58,450.

ROLL CALL VOTE:

AYES: Cusumano, DiMaria, Dean, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

11.3C [Renewal of Storage Area Network \(SAN\) Support](#)

MOTION by DiMaria, supported by Vitale, that the Board of Trustees authorize administration to enter into a 3-year warranty and support services contract, upon the review and approval of General Counsel, for the Storage Area Network from Dell, Inc., of Austin, Texas for a cost not to exceed \$65,873.49.

DISCUSSION: Trustee Dean asked if there are two systems. Mr. Mike Zimmerman, CIO, explained that there are two storage area networks that store the files from the business information systems and the shared drive data that is stored on campus. There is a system in each datacenter, one at south, the other at center, and they are in sync. If there were a catastrophic physical problem at one campus, we retain all the data at the other. If something happened between the campuses, each one would still be able to maintain business because the information is still there. If someone stored a file at south, they would instantaneously be able to access that same file with changes at center. This request is for the maintenance contract.

ROLL CALL VOTE:

AYES: DiMaria, Vitale, Cusumano, Dean, Flynn, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

11.3D [Applicant Tracking System \(replacement\)](#)

MOTION by DiMaria, supported by Viviano, that the Board of Trustees authorize Administration to award a three-year contract, upon the approval of General Counsel, to NeoEd of El Segundo, California for an applicant tracking system in an amount not to exceed \$172,738.

DISCUSSION: Trustee Flynn was concerned that the lowest bidder was not selected. Ms. Joline Davis, VP of HR, explained that the lowest bidder's product had less capabilities than the current system and there would have been additional costs for some of the functionality we needed which would have driven up the amount of their bid. There were six bids received and none were from Michigan. Trustee Cusumano asked VP Davis to describe for the board what is wrong and inefficient (with the current system) and how does this purchase fix it? VP Davis said with PeopleAdmin the hiring manager can enter the application into the system but isn't able to track the status of it as it progresses through the process. Also, it is not compatible with Ellucian. The HR team has to manually input the information into our Colleague system. In the new system, when information is entered the hiring manager can follow along with the process and track at what stage the

applicant is. The communication is so much better. HR can send text messages to applicants. There is a pre-check list we can follow to see if they have done their screenings. It will also help with onboarding. The hiring manager can upload a video and welcome the new employee. The president can add a video welcoming them to Macomb and sharing what we have to offer. When a candidate is selected, their information will automatically be entered into Ellucian thereby taking away that manual process. This package also comes with a performance evaluation tool and a learning tool. That's just a small portion of what is capable with this new system compared to the current one. This is an exciting tool to help us bring our employees into the 21st century. Trustee Cusumano asked if the communication with OCC, HFC and Eastern Michigan University was to see how they are doing with this program? VP Davis said yes, they are very happy with this system and offered to help with the transition.

ROLL CALL VOTE:

AYES: DiMaria, Viviano, Cusumano, Dean, Flynn, Vitale, Lorenzo

NAYS:

MOTION CARRIED.

12.0 POLICY ACTIONS (None)

13.0 ADJOURNMENT

MOTION by DiMaria, supported by Cusumano, to adjourn the meeting.

ALL IN FAVOR:

AYES: DiMaria, Cusumano, Dean, Flynn, Vitale, Viviano, Lorenzo

NAYS:

MOTION CARRIED.

The meeting adjourned at 7:50 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES

Secretary