

APPROVED MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE COMMUNITY
COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, April 17 at 7:30 p.m., in Lecture Hall B, University Center, Professional Development Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Lorenzo at 7:37 p.m.

2.0 ROLL CALL

Present: Katherine Lorenzo, Chairperson
Frank Cusumano, Vice Chairperson
Kristi Dean, Secretary
Roseanne DiMaria, Treasurer
Joan Flynn, Trustee
Shelley Vitale, Trustee
Vincent Viviano, Trustee

Absent:

Also present: James Sawyer, President
Sharon Kowal, Executive Administrative Assistant to the President
Jeffrey Steele, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by Flynn, supported by Viviano, to approve the agenda as presented.

ALL IN FAVOR:

Ayes: Flynn, Viviano, Cusumano, Dean, DiMaria, Vitale, Lorenzo

Nays:

Absent:

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, March 11, 2019

MOTION by Cusumano, supported by DiMaria, to approve the minutes of the March 11, 2019 information session, as read.

ALL IN FAVOR:

Ayes: Cusumano, DiMaria, Dean, Flynn, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

4.2 Special Meeting, March 11, 2019

MOTION by Cusumano, supported by DiMaria, to approve the minutes of the March 11, 2019 Special Meeting, as read.

ALL IN FAVOR:

Ayes: Cusumano, DiMaria, Dean, Flynn, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

4.3 Information Session, March 20, 2019

MOTION by Cusumano, supported by DiMaria, to approve the minutes of the March 20, 2019 information session, as read.

ALL IN FAVOR:

Ayes: Cusumano, DiMaria, Dean, Flynn, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

4.4 Closed Session, March 20, 2019

MOTION by Cusumano, supported by DiMaria, to approve the minutes of the March 20, 2019 closed session, as read.

ALL IN FAVOR:

Ayes: Cusumano, DiMaria, Dean, Flynn, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

4.5 Regular Meeting, March 20, 2019

MOTION by Cusumano, supported by Dean, to approve the minutes of the March 20, 2019 regular meeting, as read.

ALL IN FAVOR:

Ayes: Cusumano, Dean, DiMaria, Flynn, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS

5.1 Board of Trustees Reports (verbal)

None.

6.0 PRESIDENT'S REPORT (verbal)

None.

7.0 FINANCIAL REPORTS

7.1A. Financial Statements – March 31, 2019

MOTION by Viviano, supported by DiMaria, to receive and file the financial statements for the nine months ended March 31, 2019.

ALL IN FAVOR:

Ayes: Viviano, DiMaria, Cusumano, Dean, Flynn, Vitale, Lorenzo

Nays:

Absent:

Motion carried.

7.2 Investment Report – March 31, 2019

MOTION by Flynn, supported by DiMaria, to receive and file the investment report of securities held as of March 31, 2019.

ALL IN FAVOR:

Ayes: Flynn, DiMaria, Dean, Vitale, Viviano, Lorenzo

Nays: Cusumano

Absent:

Motion carried.

7.3 General Fund Planning and Tuition Rates for 2019/2020

MOTION by DiMaria, supported by Viviano, that the Board of Trustees adopt in-district, out-of-district, out-of-state/foreign, affiliate and variable tuition rates for the 2019/2020 academic year as presented.

	<u>Current</u>	<u>Proposed</u>
In-District Rate	\$100.00	\$102.00
Out-of-District Rate	186.00	190.00
Out of State/Foreign	237.00	242.00
Affiliate*	127.00	130.00
Variable (minimum contract)	100.00	102.00

*Applies to students living in specific communities that are not served by a community college.

^Applies to agreements with third parties who pay tuition on behalf of the student.

7.3 General Fund Planning and Tuition Rates for 2019/2020 - CONTINUED

MOTION amended by Cusumano, supported by Dean, that the Board of Trustees adopt a 1 percent increase in tuition.

ROLL CALL VOTE:

Ayes: Cusumano, Dean, Flynn

Nays: DiMaria, Vitale, Viviano, Lorenzo

Absent:

Motion failed.

Return to original motion:

ROLL CALL VOTE:

Ayes: DiMaria, Vitale, Viviano, Lorenzo

Nays: Cusumano, Dean, Flynn

Absent:

Motion carried.

8.0 PERSONNEL REPORTS

8.1 Personnel Actions

8.1A. Sabbatical Leave for 2019-20 – Hugh Culik

MOTION by DiMaria, supported by Flynn to grant the sabbatical leave during the Fall 2019 academic year to Hugh Culik for the purpose stated in this report.

ROLL CALL VOTE:

Ayes: DiMaria, Flynn, Cusumano, Dean, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

8.1 Personnel Actions – CONTINUED

8.1B. Sabbatical Leave for 2019-20 – Jonathan Oaks

MOTION by Cusumano, supported by DiMaria to grant the sabbatical leave during the Fall 2019 academic year to Jonathan Oaks for the purpose stated in this report.

ROLL CALL VOTE:

Ayes: Cusumano, DiMaria, Dean, Flynn, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

9.0 AUDIENCE PARTICIPATION (verbal)

Mr. Garry Watts

Hi, good evening. My name is Garry Watts. As you know, I was a candidate for the Board of Trustees. I was present for the other meeting and I just think that the policy needs to be changed and written in stone, that previous candidates, within a timely manner, should be considered. I think the Board of Trustees slapped 140,000 people of this county in the face that voted for Gene and I. I just don't think that was right. We didn't even get a nod, not a consideration. And somebody that spent no money, spent no time running a campaign got picked. That's not right and like I say, it's not fair to the citizens of this community.

Secondly, in response to Frank's comment about the tuition. As a former union president for years at the college, at the rates we're paying employees here, we're having a hard time attracting employees here and we need that money to get the proper employees in this place to keep it running. That's all I got, thank you.

Mr. Eugene Groesbeck

Eugene Groesbeck, Shelby Township. Like my friend and colleague Garry Watts, I'm here to address you about this recent appointment process. Don't want to beat a dead horse, we all know Garry and I were candidates. I came in third, got 75,000 votes, he came in fourth with over 60,000 votes, yet we weren't even given consideration when we applied for the vacancy. I've been a candidate numerous times, I've applied for vacancies numerous times. My resume speaks for itself. Garry's worked here for 30 years, well liked, highly regarded. Like he said, it was a slap in the face to the voters of Macomb County but also a slap in the face to us.

We met with President Sawyer on April 1st, coincidentally April Fool's Day, but that was one of the dates he offered and so I thought it was kind of ironic, we'll go with April Fool's Day. And we presented to him in writing, very detailed recommendations as to what the Board should do. You comply with the basics guidelines of the state law - the vacancy has to be filled within 30 days. You can adopt policies and procedures above and beyond that. Many colleges and universities do and other governing bodies, Board of Trustees, city councils. They have very thorough, detailed processes by which they choose somebody to fill a vacancy.

Generally speaking, they have the candidates all show up at a public meeting and present their case why they should be promoted, not have a committee or subcommittee of the Board reduce the list of applicants to a select few, who are then given consideration. Like Garry stated, especially in this case, where the vacancy was three months removed from the election. And again, I can be accused of being self-serving here, but the easiest choice, the nonpolitical choice, the least controversial choice, say you know what, we're gonna go with the next highest vote getter. The city of Warren did that recently. Almont Township Board of Trustees did that recently, so it's not unprecedented.

But we also provided alternatives to Dr. Sawyer as to how you can go about this. I provided a letter, detailed. I think he shared it with all the board members, if not I can provide you with it. So, you should really consider this because, again you're subjecting yourself to allegations of cronyism and political favoritism by going about the appointment process that you do. The last three processes, the last three vacancies have been the same. Although it's kind of a moving target as to how you actually go about it in the end. Each time, it kind of changes. But in each instance, you've chosen somebody that has never ran for the office, apply for a vacancy prior, and whose credentials are not as necessarily as high quality as people that have sought the office before.

So, in this day and age of transparency and consideration for ethics and honesty and just being above board, you owe it to the citizens of Macomb County and the students here at the college and all the employees, everybody that is represented on the Board, to really consider changing your policy and adopting something that's more streamlined and in keeping with, again, transparency, honesty, and ethics so you don't subject yourself to the allegations of cronyism and political favoritism. Thank you.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS (none)

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – March 31, 2019

MOTION by DiMaria, supported by Viviano, to accept the donations as presented and acknowledged by the Administration.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Dean, Flynn, Vitale, Lorenzo

Nays: Cusumano

Absent:

Motion carried.

11.2 Change Orders (none)

11.3 Authorization for Purchases

11.3A PLATO Development Learning System

MOTION by Cusumano, supported by DiMaria that the Board of Trustees authorize the award of a three-year contract to Edmentum of Bloomington, Minnesota, subject to the approval of General Counsel, for the total amount not to exceed \$133,293.70 for computerized tutorial software.

ROLL CALL VOTE:

Ayes: Cusumano, DiMaria, Dean, Flynn, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

11.3B Replacement Epson Powerlite Multimedia Projectors

MOTION by DiMaria, supported by Flynn that the Board of Trustees approve the purchase of 40 Epson Powerlite Multimedia Projectors in the amount of \$105,418.00 with Conference Technologies of Troy, MI, the lowest bidder meeting college specifications.

Discussion:

Trustee Cusumano asked what the projected life of the Epson Powerlite Multimedia Projector is versus what is currently in service. Mr. Mike Zimmerman, CIO, responded that the current machines have a lamp inside and, on average, are 8 to 10 years old. They have an expected life of about 5 to 6 years. The new units have a life expectancy of at least that. The big difference is there are no lamps in the new machines, eliminating the

risk of them burning out in the middle of a class, which is very common today. In addition, the cost of the lamps is anywhere from \$200-\$300 each. Trustee Cusumano said the new projectors do not generate the heat the old ones do. Mr. Zimmerman agreed and added that they are brighter and sharper.

Trustee Dean said these projectors have lasers, can you replace them if they go bad. Mr. Zimmerman said the laser units today could be repaired if there is a problem and they come with a 3-year warranty. He predicts that in three years the cost to repair one of these machines is probably going to be more than to replace it. He continued that the lasers we buy today are about 30 percent cheaper than the ones we bought a year ago and that trend will continue. We have waited this long to replace them in anticipation of the price decreasing. Currently we have a high risk of failure in approximately 40 classrooms. Which includes all of the projectors at M-TEC. It is not a good image for the college when our corporate clients come in, pay for classes and these projectors fail. We want to replace them before we have a problem.

Trustee Cusumano asked if the laser is shot through a lens of some kind. Mr. Zimmerman confirmed that is how they operate.

ROLL CALL VOTE:

Ayes: DiMaria, Flynn, Cusumano, Dean, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

11.3C Gasoline and Diesel Fuel

MOTION by Flynn, supported by DiMaria that the Board of Trustees approve the award of a three-year Gasoline and Diesel Fuel contract in the amount of \$147,714 to Spencer Oil of Roseville, MI, the lowest bidder meeting college specifications.

ROLL CALL VOTE:

Ayes: Flynn, DiMaria, Cusumano, Dean, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

11.3D HandySCAN 700 3D Scanner

MOTION by DiMaria, supported by Flynn that the Board of Trustees authorize the purchase of a HandySCAN 700 3D Scanner and accessories in the total amount of \$67,375 from EMS Engineering & Manufacturing Services of Tampa, FL.

Discussion:

Trustee Flynn stated that she is amazed that there is no one in Macomb County or closer than Florida to give us any bids.

Trustee Cusumano said he knows that this is a sole distributor product but is there any comparable equipment or is this one of a kind type technology? In addition, is it handheld? Ms. Gail Turri said she is the Perkins administrator and that is where the funding is coming from to pay for the scanner. This scanner is the latest and greatest and the best. It is a handheld version that will scan full car models, which is something we want to do in our Clay Modeling program. It is used in several other programs as well, but the Clay Modeling program has the biggest scan that it needs to do. Trustee Cusumano asked if the students can manipulate the images. Ms. Turri said correct, in the programs the scanner will be used they can cross function between PRDE and Applied Technology and the ATAP program. Then Media Communications Arts can use it as well.

Trustee Cusumano said and it is anticipated that both those segments of students will use the device? Ms. Turri said yes. Currently, it is going to be in Product Development in Applied Technology in ATAP programs. They already have a similar version; it is much smaller and does not do large scans or have the technological ability that this one does.

Trustee Flynn stated that she misread the write up; she sees that they have an office in Auburn Hills, MI. She thought that they were strictly in Florida.

ROLL CALL VOTE:

Ayes: DiMaria, Flynn, Cusumano, Dean, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

11.3E Annual Library Purchases and DALNET Maintenance Agreement

MOTION by Cusumano, supported by DiMaria that the Board of Trustees authorize the purchase of library resources for fiscal year 2019-2020 in amounts not to exceed \$95,000 to MCLS (Midwest Collaborative Library Services) of Lansing, Michigan; and authorize the renewal of its annual maintenance agreement in an amount not to exceed \$78,686 to the Detroit Area Library Network (DALNET) for the College's share of fiscal year 2019-2020 operating costs.

ROLL CALL VOTE:

Ayes: Cusumano, DiMaria, Dean, Flynn, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

11.3F Computer Configuration Management Software

MOTION by DiMaria, supported by Cusumano that the Board of Trustees authorize Administration to purchase Ivanti Environment Manager software and basic implementation services in an amount of \$57,707 from CDW-G from Vernon Hills, IL, the lowest qualified bidder meeting the College's requirements.

Discussion:

Trustee Dean asked if this software allows you to push software to these boxes. Mr. Zimmerman stated yes, that is exactly how this works. Trustee Dean asked if it was done through the Cloud. Mr. Zimmerman said that is correct. This system is on the premises. We set the configuration up; we push it out over our network. Then, when the machines connect, it sends a configuration package to the PCs and that helps us control these PCs remotely. Trustee Dean asked if it will be going to all the PCs on the campuses? Mr. Zimmerman said eventually, yes. Trustee Dean said after a PC is authenticated it will come up with their desktop and all of their files. Mr. Zimmerman confirmed that is correct.

ROLL CALL VOTE:

Ayes: DiMaria, Cusumano, Dean, Flynn, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

12.0 POLICY ACTIONS

12.1 Policy on College Rules and Regulations (First Reading)

MOTION by DiMaria, supported by Flynn that the Board of Trustees adopt, first reading, the attached proposed policy on College Rules and Regulations.

ROLL CALL VOTE:

Ayes: DiMaria, Flynn, Cusumano, Dean, Vitale, Viviano, Lorenzo

Nays:

Absent:

Motion carried.


13.0 ADJOURNMENT

MOTION by DiMaria, supported by Viviano, to adjourn the meeting.

Motion carried.

The meeting adjourned at 8:00 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES


Secretary