

APPROVED MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE COMMUNITY
COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, February 20 at 7:30 p.m., in Lecture Hall B, University Center, Professional Development Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Lorenzo at 8:35 p.m.

2.0 ROLL CALL

Present: Katherine Lorenzo, Chairperson
Frank Cusumano, Vice Chairperson
Kristi Dean, Secretary
Roseanne DiMaria, Treasurer
Joan Flynn, Trustee
Vincent Viviano, Trustee
Vacant, Trustee

Absent:

Also present: James Sawyer, President
Sharon Kowal, Executive Administrative Assistant to the President
Jeffrey Steele, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by DiMaria, supported by Flynn, to approve the agenda as presented.

ALL IN FAVOR:

Ayes: DiMaria, Flynn, Cusumano, Dean, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Organizational Meeting, January 16, 2019

MOTION by Cusumano, supported by Flynn, to approve the minutes of the January 16, 2019 Organizational Meeting, as read.

ALL IN FAVOR:

Ayes: Cusumano, Flynn, Dean, DiMaria, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

4.2 Information Session, January 16, 2019

MOTION by Cusumano, supported by Viviano, to approve the minutes of the January 16, 2019 Information Session, as read.

ALL IN FAVOR:

Ayes: Cusumano, Viviano, Dean, DiMaria, Flynn, Lorenzo

Nays:

Absent:

Motion carried.

4.3 Closed Session, January 16, 2019

MOTION by Cusumano, supported by DiMaria, to approve the minutes of the January 16, 2019 Closed Session, as read.

ALL IN FAVOR:

Ayes: Cusumano, DiMaria, Dean, Flynn, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

4.4 Regular Meeting, January 16, 2019

MOTION by Cusumano, supported by Viviano, to approve the minutes of the January 16, 2019 Regular Meeting, as read.

ALL IN FAVOR:

Ayes: Cusumano, Viviano, Dean, DiMaria, Flynn, Lorenzo

Nays:

Absent:

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS

5.1 Board of Trustees Reports (verbal)

None.

6.0 PRESIDENT'S REPORT (verbal)

Dr. Sawyer stated that he, Chairperson Lorenzo and County Clerk Miller received Jennifer Haase's resignation on February 15. Ms. Haase stepped down from her seat because she moved outside of the County. Ms. Haase was very committed to the college and we are going to miss her. We want to wish her all the best and thank her for her service as chairperson and for all of her support over the years.

7.0 FINANCIAL REPORTS

7.1.A. Financial Statements – January 31, 2019

MOTION by DiMaria, supported by Cusumano, to receive and file the financial statements for the seven months ended January 31, 2019.

ALL IN FAVOR:

Ayes: DiMaria, Cusumano, Dean, Flynn, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

7.2 Investment Report – February 3, 2019

MOTION by Viviano, supported by DiMaria, to receive and file the investment report of securities held as of February 3, 2019.

ALL IN FAVOR:

Ayes: Viviano, DiMaria, Dean, Flynn, Lorenzo

Nays: Cusumano

Absent:

Motion carried.

8.0 PERSONNEL REPORTS

8.1 Personnel Actions

8.1.A. – Annette Ternullo, Associate Dean of Arts and Sciences

MOTION by Cusumano, supported by Viviano to approve the appointment of Annette Ternullo, Associate Dean of Arts and Sciences.

ROLL CALL VOTE:

Ayes: Cusumano, Viviano, Dean, DiMaria, Flynn, Lorenzo

Nays:

Absent:

Motion carried.

9.0 AUDIENCE PARTICIPATION (verbal)

None.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 Update to Existing Content on Demand Agreement for Licensed Algebra Material

MOTION by DiMaria supported by Viviano, to receive and file the information report.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Cusumano, Dean, Flynn, Lorenzo

Nays:

Absent:

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – January 31, 2019

MOTION by Viviano, supported by DiMaria, to accept the donations as presented and acknowledged by the Administration.

ALL IN FAVOR:

Ayes: Viviano, DiMaria, Dean, Flynn, Lorenzo

Nays: Cusumano

Absent:

Motion carried.

11.2 Change Orders (none)

11.3 Authorization for Purchases

11.3A Amendment to End User License Agreement with Content on Demand

MOTION by DiMaria, supported by Viviano that the Board of Trustees authorize the College to enter into an amended agreement with Content on Demand, Inc. of Carmel Valley, CA, subject to review and approval by General Counsel, to provide Content on Demand software in an amount not to exceed \$94,500.

ROLL CALL VOTE:

Ayes: DiMaria, Viviano, Cusumano, Dean, Flynn, Lorenzo

Nays:

Absent:

Motion carried.

11.3B Amatrol Robotics Simulation Learning Systems

MOTION by Viviano, supported by DiMaria that the Board of Trustees authorize the purchase of two (2) Amatrol Pegasus Servo Robots and associated equipment and software in the amount of \$69,450 from Applied Technology Systems of Franklin, MI.

ROLL CALL VOTE:

Ayes: Viviano, DiMaria, Cusumano, Dean, Flynn, Lorenzo

Nays:

Absent:

Motion carried.

11.3C ProofPoint Secure E-mail Gateway License Renewal

MOTION by DiMaria, supported by Viviano that the Board of Trustees authorize Administration to award a 36-month ProofPoint secure e-mail gateway license renewal contract in an amount of \$118,444 to AmeriNet of Michigan from Ann Arbor, MI, the lowest qualified bidder meeting the College's requirements.

ROLL CALL VOTE:

Ayes: DiMaria, Viviano, Cusumano, Dean, Flynn, Lorenzo

Nays:

Absent:

Motion carried.

11.3D Strategic Plan

MOTION by Viviano, supported by DiMaria that the Board of Trustees authorize Administration to enter into a contract, upon the approval of General Counsel, with CampusWorks of Bradenton, FL to provide consultant services and the development of a strategic plan through 2025 in an amount not to exceed \$135,700.

ROLL CALL VOTE:

Ayes: Viviano, DiMaria, Cusumano, Dean, Flynn, Lorenzo

Nays:

Absent:

Motion carried.

11.3E Trauma Hal S3201 Human Simulator

MOTION by DiMaria, supported by Flynn that the Board of Trustees approve the purchase of one (1) Trauma Hal S3201 Human Simulator to include associated hardware and software in the amount of \$51,856 from Gaumard Scientific, located in Miami, FL.

DISCUSSION: Trustee Cusumano asked if the mannequin we have is still in service. Mr. Dan Media, professor, responded that Health and Human Services has several mannequins. This mannequin is specifically for the Emergency Medical Services program. This mannequin is unique in that it is ruggedized and totally wireless. It will not have any cords attached to it and it will not break. Trustee Cusumano asked if there are plans to replace the other mannequins. Mr. Media said the national curriculum changed four years ago placing the emphasis for paramedic training on practical training. Currently, we have the ambulance

simulator in our classroom, last year we added the OB mannequin, this year we chose to add the ruggedized mannequin for adults and next year we want to add a child mannequin, so we cover all the age groups. The emphasis is on patient assessment scenarios.

Trustee Dean asked if they would also be able to change the condition of the patient. Mr. Media said yes, the mannequins are for trauma or medical. Another key component is this mannequin is from the same manufacturer of our OB mannequin so there is not going to be any cross compatibility issues, they are all going to talk to each other. Trustee Dean asked if it could do heart rhythms as well. Mr. Media said yes.

ROLL CALL VOTE:

Ayes: DiMaria, Flynn, Cusumano, Dean, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

12.0 POLICY ACTIONS

12.1 Policy on College Grants (First Reading)

MOTION by DiMaria, supported by Viviano that the Board of Trustees adopt, first reading, the attached proposed policy on College Grants.

ROLL CALL VOTE:

Ayes: DiMaria, Viviano, Cusumano, Dean, Flynn, Lorenzo

Nays:

Absent:

Motion carried.

12.2 Policy on Tuition, Fees and Costs by Financial Transaction Device (First Reading)

MOTION by DiMaria, supported by Flynn that the Board of Trustees adopt, first reading, the attached proposed policy on Payment of Tuition, Fees and Costs by Financial Transaction Device.

ROLL CALL VOTE:

Ayes: DiMaria, Flynn, Cusumano, Dean, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

12.3 Policy on Security Guidelines Procedure (First Reading)

MOTION by DiMaria, supported by Cusumano that the Board of Trustees adopt, first reading, the attached proposed policy on Security Guidelines Procedure.

ROLL CALL VOTE:

Ayes: DiMaria, Cusumano, Dean, Flynn, Viviano, Lorenzo

Nays:

Absent:

Motion carried.

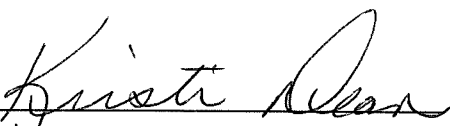
13.0 ADJOURNMENT

MOTION by DiMaria, supported by Viviano, to adjourn the meeting.

Motion carried.

The meeting adjourned at 8:48 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES


Secretary