

MACOMB COMMUNITY COLLEGE
14500 Twelve Mile Road, Warren, Michigan 48088
(586) 445-7000

A Regular Meeting of the Board of Trustees of the Community College District of the County of Macomb will be held **Wednesday, June 20, 2018, at 7:30 PM**, in **Lecture Hall B, Professional Development Center, University Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.**

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
 1. Information Session, May 16, 2018
 2. Executive Session, May 16, 2018
 3. Regular Meeting, May 16, 2018
5. BOARD OF TRUSTEES REPORTS/PROPOSALS (verbal)
 1. Board of Trustees Reports (verbal)
 2. Renewal of Memberships and Authorization for Dues in Trustee Organizations - Recommendation of Administration that the Board of Trustees extend the approval of the renewal of memberships in the state and national trustee organizations to which the College belongs and authorize attendance by Board members at educational conferences sponsored by these organizations through June 30, 2019. In addition, it is recommended that the Board approve the annual dues for membership in the Michigan Community College Association, the support of the Virtual Learning Network, and the support of the Center for Student Success, at a total cost of \$65,935.45.
 3. Appointments - 2018/2019 MCCA Board of Directors - Recommendation of Administration that the Board of Trustees designate one Board member as a representative and one Board member as an alternate for the Michigan Community College Association Board of Directors, effective July 1, 2018 through June 30, 2019.
 4. Change in Location of July 18, 2018, September 19, 2018 and November 21, 2018 Board of Trustees Meetings
6. PRESIDENT'S REPORTS (verbal)
7. FINANCIAL REPORTS
 1. **Financial Statements - May 31, 2018** - Recommendation of Administration that the Board of Trustees receive and file the financial statements for the eleven months ended May 31, 2018.
 2. **Investment Report - June 3, 2018** - Recommendation of Administration that the Board of Trustees receive and file the investment report.
8. PERSONNEL REPORTS
 1. Personnel Actions - Recommendation of Administration that the Board of Trustees approve these personnel actions.
 - A. Janice Fox, Faculty, Instructor of Speech Communications

- B. Julie Lambert, Faculty, Instructor of Art
 - C. Ellen Lux, Administrative, Director, Center for Innovation & Entrepreneurship (Temporary)
 - D. Michael Mielke, Faculty, Instructor of Mechatronics
 - E. Joseph Sadorski, Faculty, Instructor of Geology
 - F. James Tierney, Faculty, Instructor of Humanities
 - G. Lauren Willey, NBU Administrative, Director of Personnel Services
9. AUDIENCE PARTICIPATION (verbal)
10. REPORTS OF ADMINISTRATION – INFORMATION ITEMS
11. REPORTS OF ADMINISTRATION - ACTION ITEMS
- 1. **Donations - May 31, 2018** - Recommendation of Administration that the donations listed be acknowledged by the College, with thanks.
 - 2. Change Orders (none)
 - 3. Authorization for Purchases
 - A. **Media-Buying and Placement Services** - Recommendation of Administration that the Board of Trustees authorize the award of a one year contract, subject to the approval of General Counsel, to SMZ, Inc. of Troy, MI for media-buying and placement services in an amount not to exceed \$480,200.
 - B. **HR and Payroll Department Process Study** - Recommendation of Administration that the Board of Trustees authorize Administration to enter into a contract, upon the approval of General Counsel, with CampusWorks of Bradenton, FL for a HR and Payroll Departmental Workflow/Process Study in an amount not to exceed \$64,000.
 - C. **Room, Event and Catering System** - Recommendation of Administration that the Board of Trustees authorize Administration to enter into a contract, upon the approval of General Counsel, with EMS Software of Centennial, CO for a Room, Event and Catering System in an amount not to exceed \$182,612 including a \$10,000 contingency to cover potential additional data migration expenditures.
 - 4. **Approval of Grant Submission to Michigan Council for Arts and Cultural Affairs** - Recommendation of Administration that the Board of Trustees approve the submission of a grant proposal to the Michigan Council for Arts and Cultural Affairs for up to \$30,000 to support education and outreach programs.
12. POLICY ACTIONS - None
13. ADJOURNMENT