

APPROVED MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE COMMUNITY
COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, March 21, 2018 at 7:30 p.m., in Room K324 of the South Campus, 14500 Twelve Mile Road, Warren, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Haase at 8:23 p.m.

2.0 ROLL CALL

Present: Jennifer Haase, Chairperson
Frank Cusumano, Vice Chairperson
Katherine Lorenzo, Secretary
Roseanne DiMaria, Treasurer
Kristi Dean, Trustee
Joseph DeSantis, Trustee

Absent: Vincent Viviano, Trustee

Also present: James Sawyer, President
Sharon Kowal, Executive Administrative Assistant to the President
Hunter L. Wendt, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by DiMaria, supported by Dean, to approve the agenda as presented.

ALL IN FAVOR:

Ayes: DiMaria, Dean, Cusumano, DeSantis, Lorenzo, Haase

Nays:

Absent: Viviano

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, February 21, 2018

MOTION by Cusumano, supported by DiMaria, to approve the minutes of the February 21, 2018 Information Session, as read.

ALL IN FAVOR:

Ayes: Cusumano, DiMaria, Dean, DeSantis, Lorenzo, Haase

Nays:

Absent: Viviano

Motion carried.

4.2 Executive Session, February 21, 2018

MOTION by Cusumano, supported by DiMaria, to approve the minutes of the February 21, 2018, Executive Session, as read.

ALL IN FAVOR:

Ayes: Cusumano, DiMaria, Dean, DeSantis, Lorenzo, Haase

Nays:

Absent: Viviano

Motion carried.

4.3 Regular Meeting, February 21, 2018

MOTION by Cusumano, supported by DiMaria, to approve the minutes of the February 21, 2018 Regular Meeting, as read.

ALL IN FAVOR:

Ayes: Cusumano, DiMaria, Dean, DeSantis, Lorenzo, Haase

Nays:

Absent: Viviano

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS (verbal)

5.1 Board of Trustees Reports (verbal)

None.

6.0 PRESIDENT'S REPORT (verbal)

None.

7.0 FINANCIAL REPORTS

7.1 Financial Statements – February 28, 2018

MOTION by DiMaria, supported by Dean, to receive and file the financial statements for the eight months ended February 28, 2018.

ALL IN FAVOR:

Ayes: DiMaria, Dean, Cusumano, DeSantis, Lorenzo, Haase

Nays:

Absent: Viviano

Motion carried.

7.2 Investment Report – February 25, 2018

MOTION by DiMaria, supported by Dean, to receive and file the investment report of securities held as of February 25, 2018.

ALL IN FAVOR:

Ayes: DiMaria, Dean, DeSantis, Lorenzo, Haase

Nays: Cusumano

Absent: Viviano

Motion carried.

7.3 General Fund Planning and Tuition Rates for 2018/2019

MOTION by DiMaria, supported by Dean, to adopt in-district, out-of-district, out-of-state/foreign, affiliate and variable tuition rates for the 2018-19 academic year at the same level as the 2017-18 rates.

ROLL CALL VOTE:

Ayes: DiMaria, Dean, Cusumano, DeSantis, Lorenzo, Haase

Nays:

Absent: Viviano

Motion carried.

8.0 PERSONNEL REPORTS

8.1 Personnel Action – Resolutions of Appreciation for Retirees

MOTION by Cusumano, supported by Dean to authorize the creation and presentation of resolutions of appreciation to employees who are retiring or have retired from their employment in 2017-2018.

ROLL CALL VOTE:

Ayes: Cusumano, Dean, DeSantis, DiMaria, Lorenzo, Haase

Nays:

Absent: Viviano

Motion carried.

9.0 AUDIENCE PARTICIPATION (verbal)

Rick Fenwick, current Member at Large for the Association of Adjunct Faculty at Macomb Community College (AAFMCC), stated that on behalf of himself and his union they are looking forward to the upcoming contract negotiations with Administration. According to Macomb's 2016 *By The Numbers* Report, adjunct faculty make up 76 percent of the teaching force here at Macomb and 39 percent of the entire workforce. With those numbers not only are they dedicated as teachers, dedicated to their students but they are also dedicated to the College. They are proud to say that they are teachers here at Macomb and he wanted to take the opportunity to introduce himself and to introduce his colleagues that are here tonight. They wanted to come out and show their support as well. Thank you.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 Update on Media Buying and Placement Services

MOTION by Lorenzo, supported by DiMaria, to receive and file the information report.

ALL IN FAVOR:

Ayes: Lorenzo, DiMaria, Cusumano, Dean, DeSantis, Haase

Nays:

Absent: Viviano

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – February 28, 2018

MOTION by DiMaria, supported by Dean, to accept the donations as presented and acknowledged by the Administration.

ALL IN FAVOR:

Ayes: DiMaria, Dean, DeSantis, Lorenzo, Haase

Nays: Cusumano

Absent: Viviano

Motion carried.

11.2 Change Orders - (none)

11.3 Authorization for Purchases

11.3A Epilog M2 Fusion Laser

MOTION by Lorenzo, supported by DiMaria that the Board of Trustees authorize the purchase of one (1) Epilog M2 Fusion Dual 40 Laser Engraver in the amount of \$69,775 from Fairway Laser Systems of Valparaiso, IN.

DISCUSSION: Trustee Cusumano asked whether or not the accessories for that unit are duplicated given the fact that there will be two units in operation.

Mr. Joe Petrosky, Dean, Engineering and Advanced Tech responded yes, same accessories. There is actually only one accessory on there and that is the rotational unit. The other units are required to run the machine.

11.3A Epilog M2 Fusion Laser (continued)

Trustee Cusumano asked if there was additional cost associated with it in anticipation that both units will require that accessory in order to fulfill the educational requirements. Mr. Petrosky answered that is correct, that gives them both the same capability. As the students are being assigned their projects they can be assigned to either one of those and they have the same capabilities. Trustee Cusumano inquired if there was an additional cost to get the accessory package. Mr. Petrosky said for the rotary accessory there was an additional cost, because it was an option. The other accessories, a filtration unit and a platen are required to operate the machine.

POINT OF PERSONAL PRIVILEGE: Trustee DeSantis complimented Mr. Petrosky on a PSA that he heard on the radio. He sounded just marvelous and he opened the door for a lot of people that desperately need upgrading in their skills in his area. Thank you to Mr. Petrosky and also to Dr. Ulbrich.

ROLL CALL VOTE:

Ayes: Lorenzo, DiMaria, Cusumano, Dean, DeSantis, Haase

Nays:

Absent: Viviano

Motion carried.

11.3B Stratasys F-370 3D Printing System

MOTION by Cusumano, supported by DeSantis that the Board of Trustees authorize the purchase of one (1) Stratasys F-370 3D Printing System in the amount of \$68,000 from Advanced Technologies Consultants of Northville, MI.

DISCUSSION: Trustee Cusumano asked if there is a service contract on this particular item. Mr. Petrosky responded that there is. Trustee Cusumano asked how many years? Mr. Petrosky said he believes it is a three year contract. Trustee Cusumano asked what is the current service life of this particular equipment? Mr. Petrosky said about five, six years. This is replacing a machine that has been obsoleted and the cost of repair would be prohibitive.

ROLL CALL VOTE:

Ayes: Cusumano, DeSantis, Dean, DiMaria, Lorenzo, Haase

Nays:

Absent: Viviano

Motion carried.

11.3C Housekeeping Services Contract

MOTION by DiMaria, supported by Dean that, the Board of Trustees authorize the Administration to extend the contract with GCA Services Group, upon the approval of General Counsel, for housekeeping services in an annual amount of \$1,677,724 for a two-year period beginning July 1, 2018 with an option to renew for a third year at no increase and authorize the Administration to contract for additional cleaning services, as considered necessary.

ROLL CALL VOTE:

Ayes: DiMaria, Dean, Lorenzo, Haase

Nays: Cusumano

Other: DeSantis (voted present)

Absent: Viviano

Motion carried.

12.0 POLICY ACTIONS

12.1 Policy on Unlawful Harassment Policy (Second Reading)

MOTION by DiMaria, supported by Dean that, the Board of Trustees adopt, second reading, the attached proposed Policy on Unlawful Harassment.

ROLL CALL VOTE:

Ayes: DiMaria, Dean, Cusumano, DeSantis, Lorenzo, Haase

Nays:

Absent: Viviano

Motion carried.

12.2 Policy on Civil Rights Complaint Procedure (Second Reading)

MOTION by DiMaria, supported by Dean that, the Board of Trustees adopt, second reading, the attached proposed Policy on Civil Rights Complaint Procedure.

ROLL CALL VOTE:

Ayes: DiMaria, Dean, Cusumano, DeSantis, Lorenzo, Haase

Nays:

Absent: Viviano

Motion carried.

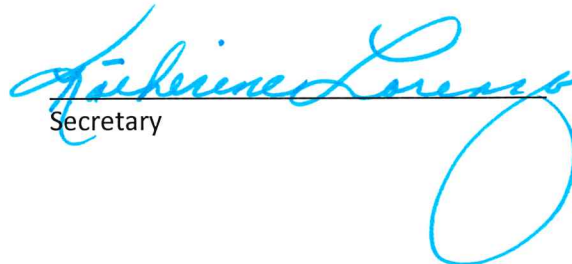
13.0 ADJOURNMENT

MOTION by Cusumano, supported by DiMaria, to adjourn the meeting.

Motion carried.

The meeting adjourned at 8:37 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES


Secretary