

APPROVED MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE COMMUNITY
COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, July 19, 2017 at 7:30 p.m., in Room K324 of the South Campus, 14500 Twelve Mile Road, Warren, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Haase at 7:42 p.m.

2.0 ROLL CALL

Present: Jennifer Haase, Chairperson
Frank Cusumano, Vice Chairperson
Katherine Lorenzo, Secretary
Kristi Dean, Trustee
Joseph DeSantis, Trustee

Absent: Roseanne DiMaria, Treasurer
Vincent Viviano, Trustee

Also present: James Sawyer, President
Sharon Kowal, Executive Administrative Assistant to the President
Hunter L. Wendt, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by Lorenzo, supported by Cusumano, to approve the agenda as amended with the deletion of Item 8.2 Tentative Agreement with Police Officers Labor Council.

ALL IN FAVOR:

Ayes: Lorenzo, Cusumano, Dean, DeSantis, Haase

Nays: None.

Absent: DiMaria, Viviano

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, June 21, 2017

MOTION by Cusumano, supported by Lorenzo, to approve the minutes of the June 21, 2017 Information Session, as read.

ALL IN FAVOR:

Ayes: Cusumano, Lorenzo, Dean, DeSantis, Haase

Nays: None.

Absent: DiMaria, Viviano

Motion carried.

4.2 Executive Session, June 21, 2017

MOTION by Cusumano, supported by Lorenzo, to approve the minutes of the June 21, 2017 Executive Session, as read.

ALL IN FAVOR:

Ayes: Cusumano, Lorenzo, Dean, DeSantis, Haase

Nays: None.

Absent: DiMaria, Viviano

Motion carried.

4.3 Regular Meeting, June 21, 2017

MOTION by Cusumano, supported by Lorenzo, to approve the minutes of the June 21, 2017 Regular Meeting, as read.

ALL IN FAVOR:

Ayes: Cusumano, Lorenzo, Dean, DeSantis, Haase

Nays: None.

Absent: DiMaria, Viviano

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS (verbal)

5.1 Board of Trustees Reports (verbal)

None.

6.0 PRESIDENT'S REPORT (verbal)

J. Sawyer said this is his first official Board meeting as the sixth president of Macomb Community College. He is honored and privileged and appreciates the support of the Board in selecting him. He feels very fortunate to be leading this institution and is joined by many of his fine colleagues in the audience tonight. He thinks we are an outstanding community college largely because of the work we do day in and day out. He feels privileged to lead the institution and looks forward to working with everyone for a very long time. Thank you.

7.0 FINANCIAL REPORTS

7.1 Investment Report – June 30, 2017

MOTION by Lorenzo, supported by Dean, to receive and file the investment report of securities held as of June 30, 2017.

ALL IN FAVOR:

Ayes: Lorenzo, Dean, DeSantis, Haase

Nays: Cusumano

Absent: DiMaria, Viviano

Motion carried.

8.0 PERSONNEL REPORTS

8.1 Personnel Action

MOTION by Cusumano, supported by Lorenzo, to approve the appointment of Timothy Pawlowski, to Associate Dean Applied Technology, Automotive and Technical Education.

ROLL CALL VOTE:

Ayes: Cusumano, Lorenzo, Dean, DeSantis, Haase

Nays: None.

Absent: DiMaria, Viviano

Motion carried.

8.1 Personnel Action (continued)

MOTION by Cusumano, supported by Lorenzo, to approve the appointment of Kathleen Poindexter, to Director of Finance and Investment.

ROLL CALL VOTE:

Ayes: Cusumano, Lorenzo, Dean, DeSantis, Haase

Nays: None.

Absent: DiMaria, Viviano

Motion carried.

MOTION by Cusumano, supported by Lorenzo, to approve the appointment of William Tammore, to Provost and Vice President of the Learning Unit.

ROLL CALL VOTE:

Ayes: Cusumano, Lorenzo, Dean, DeSantis, Haase

Nays: None.

Absent: DiMaria, Viviano

Motion carried.

MOTION by Cusumano, supported by Dean, to approve the appointment of Pennie Wysocki-Dubay, to Occupational Assistant/Fieldwork Coordinator.

ROLL CALL VOTE:

Ayes: Cusumano, Dean, DeSantis, Lorenzo, Haase

Nays: None.

Absent: DiMaria, Viviano

Motion carried.

9.0 AUDIENCE PARTICIPATION (verbal)

None.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS (none)**10.1 Construction Status Report**

MOTION by Cusumano supported by Lorenzo to receive and file the Construction Status Report.

DISCUSSION: Trustee Cusumano said Johnson Controls came in as the low bid to the RFP. It was not exactly clear what the problem was and why they were not awarded this under the purchasing policy. Bill Simonson, Director of Administrative Services stated that they were proposing to use a non-specified controller. It was not an open source item. It did not meet our standard specifications. Additionally if we would have accepted them we would have been “married” to Johnson Controls for the next fifty years to service that item. Trustee Cusumano said he understands that was something out of spec but there was also some statement about problems with their workmanship on another project. Mr. Simonson said on both SE and SC buildings we had problems with them. Their sequence of operation is still causing us problems. We had to hire an additional contractor to go into Johnson Controls proprietary software and make it non-proprietary software.

ALL IN FAVOR:

Ayes: Cusumano, Lorenzo, Dean, DeSantis, Haase

Nays: None

Absent: DiMaria, Viviano

Motion carried.

10.2 Student and Business Information System Modernization Strategy

MOTION by Cusumano supported by Lorenzo to receive and file the Student and Business Information System Modernization Strategy report.

DISCUSSION: Trustee Cusumano stated that at the Regular Meeting on January 18, 2017 the Board passed the Ellucian Colleague System Administration Resources and Unidata to SQL Database Migration Readiness Assessment– there were two components: one for \$146,500 and one not to exceed \$52,840. As he understands it, we completed the \$52,840 portion which was to determine the scope of the problem and how we were going to proceed in this upgrade. Mr. Michael Zimmerman, CIO, explained that the \$52,840 (Phase II) was used for one organization, CampusWorks, to come in and assess the systems so we could better understand the cost, effort and scope of making that transition. Phase I was awarded to a company (Ferilli) who is now responsible for the daily management and upkeep of our existing system. Trustee Cusumano asked if Phase I is not to exceed \$146,500? Mr. Zimmerman said yes, the contract was initially limited to one year at \$4,000 per month. We needed to wait until the outcome of the Phase II assessment was received and analyzed by administration before a longer term commitment to Ferilli could be made.

Trustee Dean said based on the assessment, you have decided all the customizations that Macomb has currently going off of the legacy system to a SQL server is able to be done with an

out of the box product. Mr. Zimmerman said no that is actually the problem – the assessment showed us 4,000 customizations that might require several different courses of action and an out of the box solution is not possible. Some can probably be discarded because now there is functionality that is built-in to the Colleague product that wasn't available before; some customizations need to be migrated because there are certain functions unique to a community college that need to be preserved. Lastly, some might require workflow and cultural changes to remove. This assessment helped us understand what the true impact of removing or reprogramming customizations might be to the institution as a whole. Once we understood that we might be looking at a \$1,500,000 to \$2,000,000 investment, and more importantly, the user departments might never see anything in it for them because they like the way the system works today, we decided not to immediately move forward with the conversion. Our strategy right now is to buy enough expertise on the outside to run our systems to mitigate risk of failure and start working on smaller parts of the effort so by the time we collectively agree it makes sense to complete the migration, it won't be a \$2 million dollar affair and be far less disruptive.

Trustee Dean asked if we are going to actually retire the legacy system. Mr. Zimmerman responded that we are going to retire the legacy database, not the system. The system is sitting on an old database.

Trustee Dean asked if the front end will remain similar to what everyone is familiar with seeing. Mr. Zimmerman said the front end essentially looks the same.

Trustee Dean made the recommendation to do peer programming - take a business lead from the business unit and work with IT together in unison so you have the buy-in.

ALL IN FAVOR:

Ayes: Cusumano, Lorenzo, Dean, DeSantis, Haase

Nays: None.

Absent: DiMaria, Viviano

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – June 30, 2017 (Preliminary)

MOTION by Lorenzo, supported by Dean, to accept the donations as presented and acknowledged by the Administration.

ALL IN FAVOR:

Ayes: Lorenzo, Dean, DeSantis, Haase

Nays: Cusumano

Absent: DiMaria, Viviano

Motion carried.

REPORTS OF ADMINISTRATION – ACTION ITEMS (continued)

11.2 Change Orders - (none)

11.3 Authorization for Purchases - (none)

12.0 POLICY ACTIONS – (none)

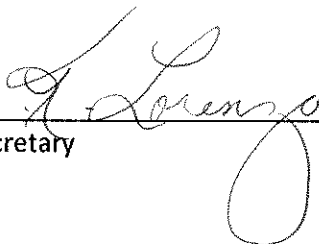
13.0 ADJOURNMENT

MOTION by Cusumano, supported by Lorenzo, to adjourn the meeting.

Motion carried.

The meeting adjourned at 8:05 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES


Secretary