

APPROVED PROPOSED MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, June 21, 2017 at 7:30 p.m., in Lecture Hall B, University Center, Professional Development Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Haase at 7:50 p.m.

2.0 ROLL CALL

Present: Jennifer Haase, Chairperson
Frank Cusumano, Vice Chairperson
Katherine Lorenzo, Secretary
Kristi Dean, Trustee
Joseph DeSantis, Trustee
Vincent Viviano, Trustee

Absent: Roseanne DiMaria, Treasurer

Also present: James Jacobs, President
Sharon Kowal, Executive Administrative Assistant to the President
Hunter L. Wendt, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by Cusumano, supported by Lorenzo, to approve the agenda as presented.

ALL IN FAVOR:

Ayes: Cusumano, Lorenzo, Dean, DeSantis, Viviano, Haase

Nays: None.

Absent: DiMaria

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, May 17, 2017

MOTION by Cusumano, supported by Lorenzo, to approve the minutes of the May 17, 2017 Information Session, as read.

ALL IN FAVOR:

Ayes: Cusumano, Lorenzo, Dean, DeSantis, Viviano, Haase

Nays: None.

Absent: DiMaria

Motion carried.

4.2 Executive Session, May 17, 2017

MOTION by Cusumano, supported by Lorenzo, to approve the minutes of the May 17, 2017 Executive Session, as read.

ALL IN FAVOR:

Ayes: Cusumano, Lorenzo, Dean, DeSantis, Viviano, Haase

Nays: None.

Absent: DiMaria

Motion carried.

4.3 Regular Meeting, May 17, 2017

MOTION by Cusumano, supported by Lorenzo, to approve the minutes of the May 17, 2017 Regular Meeting, as read.

ALL IN FAVOR:

Ayes: Cusumano, Lorenzo, Dean, DeSantis, Viviano, Haase

Nays: None.

Absent: DiMaria

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS

5.1 Board of Trustees Reports (verbal)

Trustee Cusumano said this will be the last meeting with Jim Jacobs and it's been a pleasure working with him over the years. Since he became elected, they have had some spirited discussions but it has always been professional. He thinks the institution is far better off for his service to it.

Trustee Haase said it has been an honor. Thank you.

Trustee Viviano added that Dr. Jacobs has not only helped the College, but the community as a whole. It is amazing how many people he has touched. He is always a consummate gentleman and he has a great deal of respect for his knowledge and how he treats people from all levels. He will be missed.

5.2 Renewal of Memberships and Authorization for Dues in Trustee Organizations

MOTION by Cusumano, supported by Viviano, to extend the approval of the renewal of memberships in the state and national trustee organizations to which the College belongs and authorize attendance by Board members at educational conferences sponsored by these organizations through June 30, 2018. In addition, it is recommended that the Board approve the annual dues for membership in the Michigan Community College Association, the support of the Virtual Learning Network, and the support of the Center for Student Success, at a total cost of \$64,015.

ROLL CALL VOTE:

Ayes: Cusumano, Viviano, Dean, DeSantis, Lorenzo, Haase

Nays: None.

Absent: DiMaria

Motion carried.

5.3 Appointment – 2017/2018 MCCA Board of Directors

MOTION by Viviano, supported by Lorenzo, to designate Jennifer Haase as a representative and Kristi Dean as an alternate for the Michigan Community College Association Board of Directors, effective July 1, 2017 through June 30, 2018.

ALL IN FAVOR:

Ayes: Viviano, Lorenzo, Cusumano, Dean, DeSantis, Haase

Nays: None.

Absent: DiMaria

Motion carried.

6.0 PRESIDENT'S REPORT (verbal)

Dr. Jacobs thanked the Board for all of their support they have given, not only to him, but to the institution. He asked the people in the audience to realize that our Board serves without any pay and compensation. They put in long hours and really do a magnificent job. He has had the privilege of being here for nine years and had three great Board chairs, Nancy Falcone, Jim Kelly and Jennifer Haase and they have really moved this institution forward. He is very proud of the staff and all of the support he has gotten over the years. His overall thought is that this is a very important institution to this community and it's really a privilege being in the role of president - he was able to see how important the College is in the community. He said the Board has done a great job in preserving this institution and making it better. He thanked everyone for all the good years together.

7.0 FINANCIAL REPORTS

7.1 Financial Statements – May 31, 2017

MOTION by Cusumano, supported by Lorenzo, to receive and file the financial statements for the eleven months ended May 31, 2017.

ALL IN FAVOR:

Ayes: Cusumano, Lorenzo, Dean, DeSantis, Viviano, Haase

Nays: None.

Absent: DiMaria

Motion carried.

7.2 Investment Report – May 28, 2017

MOTION by Lorenzo, supported by Viviano, to receive and file the investment report of securities held as of May 28, 2017.

ALL IN FAVOR:

Ayes: Lorenzo, Viviano, Dean, DeSantis, Haase

Nays: Cusumano

Absent: DiMaria

Motion carried.

7.3 Financial Reports and Analyses

7.3A Property Tax Analysis and Resolution

MOTION by Cusumano, supported by Lorenzo, that the below resolution for the levy of 2017-2018 property taxes for operating purposes be adopted as presented.

WHEREAS, Act No. 331 of the Public Acts of the State of Michigan for the year 1966, as amended, requires the Board of Trustees to determine the total taxes required for the operation of the Community College for any year; and

WHEREAS, the Board has previously adopted a proposed additional millage rate as required by Public Act 5 of 1982 and has held a public hearing as required by the same act, and

WHEREAS, the qualified electors of the College District have heretofore authorized the Board of Trustees to levy a tax on real and personal property within the District at the maximum annual rate of 1.4034 mills on each thousand dollars (\$1.4034 per \$1,000) of the State equalized assessed valuation of the property within the District, and

WHEREAS, the Board of Trustees has determined that the total taxes required for operation by the Community College District for the fiscal year commencing July 1, 2017, amount to be at least \$36,451,357.

NOW, THEREFORE, BE IT RESOLVED, and it is hereby declared and certified that the approved tax to be levied on the real and tangible personal property with the College District for the fiscal year commencing July 1, 2017 shall be at the rate of 1.4034 mills on each thousand dollars (\$1.4034 per \$1,000) of the taxable State equalized assessed valuation of the property within the District which will be reduced as required by the provisions of Act No. 35 of the Public Acts of the State of Michigan for the year 1979, and

BE IT FURTHER RESOLVED, and it is hereby declared and certified, that the total amount of taxes to be raised throughout the College District for the operation of the College for the fiscal year commencing July 1, 2017, shall amount to at least \$36,451,357 and

BE IT FURTHER RESOLVED that the Secretary is hereby authorized to certify the approved tax rate and the amount of taxes to be raised and the College Treasurer shall notify the proper assessing office of each appropriate city and township within the College District and do whatever else may be necessary and proper in the premises to effectuate compliance with this resolution.

ROLL CALL VOTE:

Ayes: Cusumano, Lorenzo, Dean, DeSantis, Viviano, Haase

Nays: None.

Absent: DiMaria

Motion carried.

8.0 PERSONNEL REPORTS

8.1 Personnel Action

MOTION by Viviano, supported by Cusumano, to approve the personnel actions listed below:

Rianna Amolsch, Instructor of English
Lisa Boni, Program Coordinator, Early Childhood Program
Mark Johnson, Enterprise Network Director & Systems Engineer
Gershon Kaplan, Instructor of Mathematics
Todd Moses, Instructor of Music and Director of Choral Activities
Cora Murray, Temporary Budget Director
Charles Muwonge, Temporary Director of Special Projects
Krystina Panek, Instructor of Nursing

ROLL CALL VOTE:

Ayes: Viviano, Cusumano, Dean, DeSantis, Lorenzo, Haase

Nays: None.

Absent: DiMaria

Motion carried.

8.2 Designation of Emeritus Status

MOTION by Lorenzo, supported by Viviano, to confer the appropriate emeritus title on the retirees listed:

Christine F. Belles, Professor of Business Information Systems
Duane A. Belles, Professor of Business Information Systems
James B. Jacobs, President
Geary M. Maiuri, Dean of Student and Community Services

ROLL CALL VOTE:

Ayes: Lorenzo, Viviano, Cusumano, Dean, DeSantis, Haase

Nays: None.

Absent: DiMaria

Motion carried.

8.3 Tentative Agreement with AFSCME Council 25, Local 2172.15

MOTION by Lorenzo, supported by Viviano, to adopt the tentative agreement as the Collective Bargaining Agreement with AFSCME Council 25, Local 2172.15 (ASP) commencing on July 1, 2017 and terminating on June 30, 2019.

ROLL CALL VOTE:

Ayes: Lorenzo, Viviano, Dean, DeSantis, Haase

Nays: Cusumano

Absent: DiMaria

Motion carried.

9.0 AUDIENCE PARTICIPATION (verbal)

Good evening Board of Trustees, my name is Karen Bathanti and I am one of the adjunct faculty members here at Macomb Community College. I am going into my 10th year and really enjoy teaching here. I am also the Service Director in the Human Resource Department for the County of Macomb.

This year during my online class one of my students, Cindy Knapp, suggested that the students present to the Board. During our discussion board post there were a couple questions on what strategy would you use to improve Macomb Community College. So I reached out to our Board member, Vince Viviano and asked him if we would be able to present tonight and he suggested we join you at Public Participation.

Cindy is here to share with you her discussion post, but I am going to share a few of the other posts that some of our students had shared. Primarily, there was a lot of discussion about improving the college experience and connecting students to each other and in our community. Lots of discussion regarding how do we get students in our community connected.

Is the College really preparing students to go out into our communities and our businesses, have the right skill set, the right training so they can be successful out in the business world. A couple of examples and discussions in regards to employee engagement. So is the HR department engaging faculty members, especially adjunct, how do they feel about teaching, what improvements do they have in regards to improving the overall teaching experience.

Additionally lots of discussion about creating a more diverse student body by offering educational opportunities during evening hours and weekends. A lot of discussion about that as well. Now I'll let Cindy share her discussion post with you as well.

Hello Board of Trustees. I am Cindy Knapp and I have been blessed with being a student here and last year to work as a work study for the Center for Innovation and Entrepreneurship, working with Jim Jacobs. Thank you so much. Being there I could get to know many of the faculty and staff at Macomb Community College. I have been to quite a few events and even helped host events for Macomb Community College and the Center for Innovation and Entrepreneurship.

In Management 1115, Karen Bathanti's class, we were asked to write what are my top two strategy actions that would support Macomb Community College's mission and vision statements. Bringing awareness to many beneficial aspects of the College has always been a key factor in bringing in students and helping Macomb County grow as a result of some of the projects.

One idea I envisioned was a better way for students to learn about starting their own businesses. Having the tools and resources to see how their idea can grow into something wonderful. I know we have the CIE to help us build a plan and implement it into a business and even help them connect with possible investors. I've actually been part of the shark tank stuff that we've had in the past and it's amazing. I recommend that all of our students should partake in at least one of the events. But along with that, business classes can also teach you the nuts and bolts of how to run a business; ethics, reasoning and planning and implementing on how to do a business in an overall fashion. Casting a crew and getting people to work in unison is not always as easy as a book can make it sound. It takes visionaries. But wouldn't it be beneficial for students to be able to learn first-hand from mentors or visionaries from Macomb County itself.

My thoughts were to implement field trips and I just found out tonight that we do have the First Friday's. But to have different field trips to different local businesses. Invite these visionaries to the CIE and classroom to do hands-on real down to earth discussions on what it takes in our city, Macomb County to make it work as a business owner or a manager and to implement everything that we have learned here at this college and make it work for us and bring everybody back to Macomb and build Macomb into a better city. To keep this enthusiasm up on this new type of class let the students pick where they want to go and learn from ten different businesses. They pick five and their homework would be based off those businesses and certain scenarios. Maybe they could even shadow business owners for a day or two and see what really really really goes on in the world.

As for the HR functioning strategy teachers and visionaries teaching the students need to be very interested, involved, outgoing and have the talent and commitment to engage students and others around them to help bring Macomb students and Macomb County into this continuing achieving of greatness that we have here in our county and in our school. These employees must also have the continued drive, passion and the heart to get us through our future and get it to the students and get them to understand and engage every day in all this. And use it in their everyday life. Make it a key structure in how they live their day to day goings. Having the driving force behind them to make the school the best it could ever be and bring Macomb Community College into a new era of greatness and for Macomb business owners as well. Thank you for your time and consideration.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

None.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – May 31, 2017

MOTION by Viviano, supported by Lorenzo, to accept the donations as presented and acknowledged by the Administration.

ALL IN FAVOR:

Ayes: Viviano, Lorenzo, Dean, DeSantis, Haase

Nays: Cusumano

Absent: DiMaria

Motion carried.

11.2 Change Orders - none

11.3 Authorization for Purchases

11.3A Gun Trap Replacement

MOTION by Cusumano, supported by Viviano, to authorize the Administration to enter into a contract, upon the approval of General Counsel, with Action Target of Provo, UT to provide for the welded trap solution in an amount not to exceed \$630,375 and provide for a renovation budget of \$50,430.

DISCUSSION: Trustee Cusumano asked what type of ammunition and weapons are being fired on the range? Also if it is accurate that the number of injuries is infinitely small compared to the number of rounds fired on the range.

John Calabrese, Director of Public Service Institute, responded there have been a few minor injuries. The range is used daily. Hundreds of people are in and out of the range every day so overall it is still a very safe place, but we do believe renovations are in order.

Trustee Cusumano asked how can fragments of bullets come back that distance to hit the persons who are firing on the range. Director Calabrese said because the rounds are fired from different distances. Some are shot very close to the trap itself. There is a variety of different calibers of ammunition that are used on the range. Just about any kind of handgun ammunition along with some rifle and shotgun ammunition.

ROLL CALL VOTE:

Ayes: Cusumano, Viviano, Dean, DeSantis, Lorenzo, Haase

Nays: None.

Absent: DiMaria

Motion carried.

11.4 Approval of Grant Submission to Michigan Council for Arts and Cultural Affairs

MOTION by Cusumano, supported by Lorenzo, to approve the submission of a grant proposal to the Michigan Council for Arts and Cultural Affairs for up to \$30,000 to support programs.

ROLL CALL VOTE:

Ayes: Cusumano, Lorenzo, Dean, DeSantis, Viviano, Haase

Nays: None.

Absent: DiMaria

Motion carried.

12.0 POLICY ACTIONS – (none)

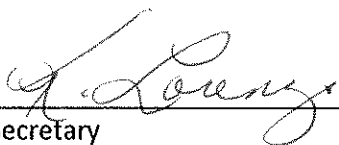
13.0 ADJOURNMENT

MOTION by Viviano, supported by Lorenzo, to adjourn the meeting.

Motion carried.

The meeting adjourned at 8:19 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES


Secretary