

APPROVED MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, April 19, 2017 at 7:30 p.m., in Lecture Hall B, University Center, Professional Development Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Haase at 7:45 p.m.

2.0 ROLL CALL

Present: Jennifer Haase, Chairperson
Frank Cusumano, Vice Chairperson
Katherine Lorenzo, Secretary
Roseanne DiMaria, Treasurer
Kristi Dean, Trustee
Joseph DeSantis, Trustee
Vincent Viviano, Trustee

Absent: None.

Also present: James Jacobs, President
Sharon Kowal, Executive Administrative Assistant to the President
Hunter L. Wendt, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by DiMaria, supported by Viviano, to approve the agenda as presented.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Cusumano, Dean, DeSantis, Lorenzo, Haase

Nays: None.

Absent: None.

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, March 15, 2017

MOTION by DiMaria, supported by Viviano, to approve the minutes of the March 15, 2017 Information Session, as read.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Cusumano, Dean, DeSantis, Lorenzo, Haase

Nays: None.

Absent: None.

Motion carried.

4.2 Regular Meeting, March 15, 2017

MOTION by DiMaria, supported by Viviano, to approve the minutes of the March 15, 2017 Regular Meeting, as read.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Cusumano, Dean, DeSantis, Lorenzo, Haase

Nays: None.

Absent: None.

Motion carried.

4.3 Special Meeting, March 22, 2017

MOTION by DiMaria, supported by Viviano, to approve the minutes of the March 22, 2017 Special Meeting, as read.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Cusumano, Dean, DeSantis, Lorenzo, Haase

Nays: None.

Absent: None.

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS (verbal)

5.1 Board of Trustees Reports (verbal)

Trustee Haase said in regards to the request Mrs. Young made last month for the Board to contact the legislature and discuss the community college budget; she did speak to her district state representative, Jeff Yaroch. She said they had a very good conversation about the importance of community colleges in general. She was able to give him quite a bit of information about Macomb based on the wonderful presentation we had on March 22. He was very interested and promised he would look at the senate version of the community college bill, which is the one she is personally advocating for. Trustee Haase wanted to have it on the record that the Board heard Mrs. Young's request and we are following through.

6.0 PRESIDENT'S REPORT (verbal)

None.

7.0 FINANCIAL REPORTS

7.1 Financial Statements – March 31, 2017

MOTION by DiMaria, supported by Lorenzo, to receive and file the financial statements for the nine months ended March 31, 2017.

ALL IN FAVOR:

Ayes: DiMaria, Lorenzo, Cusumano, Dean, DeSantis, Viviano, Haase

Nays: None.

Absent: None.

Motion carried.

7.2 Investment Report – April 2, 2017

MOTION by DiMaria, supported by Lorenzo, to receive and file the investment report of securities held as of April 2, 2017.

ROLL CALL VOTE:

Ayes: DiMaria, Lorenzo, Dean, DeSantis, Viviano, Haase

Nays: Cusumano

Absent: None.

Motion carried.

7.3 General Fund Planning and Tuition Rates for 2017/2018

MOTION by Lorenzo, supported by DiMaria, to adopt the in-district, out-of-district, out-of-state/foreign, affiliate and variable tuition rates and the registration fee for the academic year 2017-18, as set forth below:

	<u>Current</u>	<u>Proposed</u>
In-District Rate	\$ 97.00	\$100.00
Out-of-District	180.00	186.00
Out of State/Foreign	230.00	237.00
Affiliate*	123.00	127.00
Variable (minimum contract)^	97.00	100.00

ROLL CALL VOTE:

Ayes: Lorenzo, DiMaria, DeSantis, Viviano, Haase

Nays: Cusumano, Dean

Absent: None.

Motion carried.

8.0 PERSONNEL REPORTS

8.1 Personnel Action

A. Sabbatical Leave for 2017-18 – Matthew Cross

MOTION by Cusumano, supported by Lorenzo, to grant the sabbatical leave during the Winter 2018 academic year to Matthew Cross for the purpose of updating his textbook to reflect our current political culture and institutions as well as to further develop and enhance the format of online Political Science courses.

ROLL CALL VOTE:

Ayes: Cusumano, Lorenzo, Dean, DeSantis, DiMaria, Viviano, Haase

Nays: None.

Absent: None.

Motion carried.

B. Sabbatical Leave for 2017-18 for Faith Miller

MOTION by Cusumano, supported by DiMaria, to grant the sabbatical leave during the Fall 2017 academic year to Faith Miller for the purpose of observation of classroom administration by primary math faculty, observing Math departments at other community colleges, and to research and experiment with ALEKS and Mindtap as it pertains to online math homework systems designed to assist underprepared students.

ROLL CALL VOTE:

Ayes: Cusumano, DiMaria, Dean, DeSantis, Lorenzo, Viviano, Haase

Nays: None.

Absent: None.

Motion carried.

C. Sabbatical Leave for 2017-18 for Amanda Talbot

MOTION by Cusumano, supported by DiMaria, to grant the sabbatical leave during the Fall 2017 academic year to Amanda Talbot for the purpose of addressing Science and Biology laboratory efficiency, as well as safety, scheduling and budgetary issues. This initiative also involves the selection of or writing a manual and all elements of implementation. The second goal would be to rejuvenate and expand the community outreach in the areas of the Biology and Interdisciplinary Science departments in an effort to create a STEM education program with the Girl Scouts of Southeastern Michigan.

ROLL CALL VOTE:

Ayes: Cusumano, DiMaria, Dean, DeSantis, Lorenzo, Viviano, Haase

Nays: None.

Absent: None.

Motion carried.

9.0 AUDIENCE PARTICIPATION (verbal)

None.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS**10.1 CISCO Anti-SPAM System Licensing renewal****10.2 Additional Authorization for External Advertising**

MOTION by Lorenzo, supported by Viviano to receive and file the CISCO Anti-SPAM System Licensing renewal and the Additional Authorization for External Advertising.

ALL IN FAVOR:

Ayes: Lorenzo, Viviano, Cusumano, Dean, DeSantis, DiMaria, Haase

Nays: None.

Absent: None.

Motion carried.

DISCUSSION: Trustee Cusumano said it indicates consistent with the College's purchasing policy approving Item 10.1 - is that what we are voting on? Trustee Haase yes we are voting to receive and file because these two items were within administration's purview. They are informing us of these purchases. Trustee Viviano asked if these were previously approved. Trustee Haase said no; the first item - the renewal of the anti-SPAM software was slightly above the threshold and the timing did not allow for the item to be brought to the Board for approval, so the President and Vice President for Business approved the contract. It had to be done or the college would have been at risk for malware and spam. The second one is money that was not spent that will now be freed up to use to purchase radio ads.

Trustee Haase asked if that answered Trustee Cusumano's question. Trustee Cusumano said yes, but agenda item 10.2 indicates it was approved for \$480,000. Trustee Haase said yes they are informing us what they are doing. Trustee Cusumano said it is a further increase in addition to what was previously approved. Trustee Haase said it is under the threshold. Trustee Cusumano stated well just for purposes of, if we are going to have a purchasing policy, he would suggest maybe there may be a workshop in order to determine how to work this in so that we do give them the authority formally in the by-laws of the Board of Trustees to go off or amend that purchasing policy so that...Mr. Wendt said that it is already there.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS**11.1 Donations – March 31, 2017**

MOTION by Viviano, supported by DiMaria, to accept the donations as presented and acknowledged by the Administration.

ALL IN FAVOR:

Ayes: Viviano, DiMaria, Dean, DeSantis, Lorenzo, Haase

Nays: Cusumano

Absent: None.

Motion carried.

11.2 Change Orders - none**11.3 Authorization for Purchases****11.3A One (1) Amatrol Geothermal Energy Trainer**

MOTION by DiMaria, supported by Lorenzo, to authorize the purchase of one (1) Amatrol Geothermal Energy Trainer in the amount of \$55,810 from Applied Technology Systems of Franklin, MI

DISCUSSION: Trustee Cusumano asked Ms. Jennifer Seger, Associate Dean, Applied Tech, Automotive exactly what the trainer entails. Ms. Seger said the system is underground heating and cooling and will allow students to learn how to troubleshoot and learn about the system. The faculty member who ordered that piece of equipment stated that there are a lot of homes in northern Macomb County with a renewable portfolio standard. About ten years ago there were a lot of tax credits for geothermal systems in residential homes. So he would like to teach students in our heating and cooling climate control classes how to service those. It can also be used in our renewable energy technology program. Trustee Cusumano asked if it is an actual simulator. Ms. Seger said yes; it can be moved and faults can be programmed into it so the students can learn how to troubleshoot. Trustee Cusumano asked if we have a geothermal energy system installed anywhere on campus for the purposes of showing how it works. Ms. Seger said we do not have any on campus but we do have another simulator.

ROLL CALL VOTE:

Ayes: DiMaria, Lorenzo, Cusumano, Dean, DeSantis, Viviano, Haase

Nays: None.

Absent: None.

Motion carried.

11.3B Hewlett-Packard Server, Desktop and Laptop Computers

MOTION by DiMaria, supported by Lorenzo, to authorize the purchase of server, desktop and laptop computers from Hewlett Packard Co. of Conway, Arkansas, or its authorized distributors, for a period of three years utilizing best available public, government and higher education discount structures as replacement or new purchases are needed.

DISCUSSION: Trustee Cusumano said he recalls several years ago he mentioned about client stations and whether or not we have the computing power of independent PC boxes or if we could have that computing power transferred to a central location and whether or not there would be some expense or some savings there. Mr. Michael Zimmerman, CIO, said he recalls the conversation and it is called desktop virtualization or virtualization technologies. That equipment is also Hewlett Packard and would be covered in this authorization. Trustee Cusumano said and that is more cost effective. Mr. Zimmerman said it is application dependent – we implemented a lot of visualization on campus, most of it on the server side. The desktop virtualization in some places is beneficial and some places it is not. Where we believe it to be of value and provide us efficiency we put it in place. Trustee Cusumano said the point of his question is these are not just PC boxes these are the full range of HP products.

ROLL CALL VOTE:

Ayes: DiMaria, Lorenzo, Cusumano, Dean, DeSantis, Viviano, Haase

Nays: None.

Absent: None.

Motion carried.

11.3C ACCUPLACER College and ESL Placement Tests

MOTION by DiMaria, supported by Lorenzo, to authorize the College to revise and extend its existing three-year contract with the College Board of New York, New York through July 31, 2019, subject to review and approval by General Counsel, to provide the ACCUPLACER college and ESL placement tests in an amount not to exceed \$300,000.

ROLL CALL VOTE:

Ayes: DiMaria, Lorenzo, Cusumano, Dean, DeSantis, Viviano, Haase

Nays: None.

Absent: None.

Motion carried.

11.3D Media-Buying and Placement Services

MOTION by DiMaria, supported by Lorenzo, to authorize the award of a one year contract, subject to the approval of General Counsel, to SMZ, Inc. of Troy, MI for media-buying and placement services in an amount not to exceed \$480,200.

ROLL CALL VOTE:

Ayes: DiMaria, Lorenzo, Cusumano, Dean, DeSantis, Viviano, Haase

Nays: None.

Absent: None.

Motion carried.

11.4 Designation of Representative for Membership in the Southeast Michigan Council of Governments (SEMCOG)

MOTION by Viviano, supported by DiMaria, to designate, Katherine Lorenzo, of the Board of Trustees to serve as the elected official for the Southeast Michigan Council of Governments (SEMCOG) to represent Macomb Community College in its membership with the Council.

ROLL CALL VOTE:

Ayes: Viviano, DiMaria, Cusumano, Dean, DeSantis, Lorenzo, Haase

Nays: None.

Absent: None.

Motion carried.

12.0 POLICY ACTIONS – (none)

13.0 ADJOURNMENT

MOTION by DiMaria, supported by Cusumano, to adjourn the meeting.

Motion carried.

The meeting adjourned at 8:03 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES


Secretary