

APPROVED MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, November 16, 2016 at 7:30 p.m., in the John Lewis Student Community Center, Room K324, South Campus, 14500 Twelve Mile Road, Warren, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 7:41 p.m.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson
Vincent Viviano, Vice Chairperson
Jennifer Haase, Secretary
Roseanne DiMaria, Treasurer
Frank Cusumano, Trustee

Absent: Joseph DeSantis, Trustee
Elizabeth Lucido, Trustee

Also present: James Jacobs, President
Sharon Kowal, Exec. Admin. Assistant to the President
Hunter L. Wendt, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by DiMaria, supported by Haase, to approve the agenda as presented.

ALL IN FAVOR:

Ayes: DiMaria, Haase, Cusumano, Viviano, Kelly

Nays: None.

Absent: DeSantis, Lucido

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, October 18, 2016

MOTION by Haase, supported by Viviano, to approve the minutes of the October 18, 2016 Information Session, as read.

ALL IN FAVOR:

Ayes: Haase, Viviano, DiMaria, Kelly

Nays: Cusumano

Absent: DeSantis Lucido

Motion carried.

4.2 Executive Session, October 18, 2016

MOTION by Haase, supported by Viviano, to approve the minutes of the October 18, 2016 Executive Session, as read.

ALL IN FAVOR:

Ayes: Haase, Viviano, DiMaria, Kelly

Nays: Cusumano

Absent: DeSantis, Lucido

Motion carried.

4.3 Regular Meeting, October 18, 2016

MOTION by Haase, supported by Viviano, to approve the minutes of the October 18, 2016 Regular Meeting, as read.

ALL IN FAVOR:

Ayes: Haase, Viviano, DiMaria, Kelly

Nays: Cusumano

Absent: DeSantis, Lucido

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS

5.1 Board of Trustees Reports

Trustee Cusumano stated that he attended the Macomb Emergency Service Training Center Basic Fire Academy on November 14, 2016. He also attended the Adjunct Faculty Service Awards reception. Trustee Cusumano extends, on behalf of himself and the electorate, congratulations and thanks to those persons receiving the awards.

Trustee Cusumano is very interested in the Maxient report system that was presented and looks forward to more information on how it is being implemented and used by the various departments.

5.2 2017 Calendar of Meetings

MOTION by Haase, supported by Viviano, to amend the 2017 Calendar of Meetings commencing January 17, which is a Tuesday, to commence on January 18, a Wednesday, and thereafter changing all twelve meeting dates to the third Wednesday of each month. Trustee Haase added the Board would also hold an information session, prior to the regular meeting, at 6 p.m.

ROLL CALL VOTE:

Ayes: Haase, Viviano, Cusumano, DiMaria, Kelly

Nays: None.

Absent: DeSantis, Lucido

Motion carried.

6.0 PRESIDENT'S REPORTS

None.

7.0 FINANCIAL REPORTS

7.1 Financial Statements – October 31, 2016

MOTION by DiMaria, supported by Viviano, to receive and file the financial statements for the four months ended October 31, 2016.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Cusumano, Haase, Kelly

Nays: None

Absent: DeSantis, Lucido

Motion carried.

7.2 Investment Report – October 30, 2016

DISCUSSION: Trustee Cusumano stated during his review of the report he noted that \$24,000,000 has been invested in municipal bonds. He applauds the Administration for investing the College's money in local municipalities and school districts.

MOTION by DiMaria, supported by Viviano, to receive and file the investment report of securities held as of October 30, 2016.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Haase, Kelly

Nays: Cusumano

Absent: DeSantis, Lucido

Motion carried.

8.0 PERSONNEL REPORTS

8.1 Personnel Actions - Appointments

MOTION by Haase, supported by Viviano, to approve the appointment of Emily Hall, Faculty, Instructor of Pediatric Nursing.

ROLL CALL VOTE:

Ayes: Haase, Viviano, Cusumano, DiMaria, Kelly

Nays: None.

Absent: DeSantis, Lucido

Motion carried.

MOTION by Haase, supported by Viviano, to approve the appointment of Timothy Hinrichsen, Faculty, Instructor/Instructoral Designer MTEC

ROLL CALL VOTE:

Ayes: Haase, Viviano, Cusumano, DiMaria, Kelly

Nays: None.

Absent: DeSantis, Lucido

Motion carried.

9.0 AUDIENCE PARTICIPATION

Sarah Van Wormer, Professor of Psychology at South Campus, introduced herself as the newly elected Chief Negotiator for MCCFO.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 Addendum to Contracts with Edmentum and Tooling U-SME

MOTION by Haase, supported by DiMaria to receive and file the Addendum to Contracts with Edmentum and Tooling U-SME.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Cusumano, Haase, Kelly

Nays: None

Absent: DeSantis, Lucido

Motion carried.

10.2 Update on Distributed Antenna System (DAS)

MOTION by Haase, supported by DiMaria to receive and file the Update on Distributed Antenna System (DAS).

DISCUSSION:

Trustee Cusumano asked when the Board voted on this item in June did the contract include installation. Michael Zimmerman, CIO & Executive Director of Communications & Info Tech, responded that when the Board voted on this item, South Campus G building was not included because renovations had just started and it was not possible to get an accurate quote. This update is covering the parts and installation needed for those extra areas that were not included in the original bid.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Cusumano, Haase, Kelly

Nays: None

Absent: DeSantis, Lucido

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations - October 31, 2016

MOTION by Haase, supported by Viviano, to accept the donations as presented and acknowledged by the Administration.

DISCUSSION: Trustee Cusumano inquired about In Kind Contributions and what the process is to donate books to the College. Ms. Dawn Magretta, Director of MCC Foundation, will research the In Kind Contribution/book donation by L. Brinker. There is a process for donating books to the library. Library staff accept the gift and complete a form, but the donor provides the value of the donated books.

ALL IN FAVOR:

Ayes: Haase, Viviano, DiMaria, Kelly

Nays: Cusumano

Absent: DeSantis, Lucido

Motion carried.

11.2 Change Orders

None.

11.3 Authorization for Purchases

11.3A Turnitin Anti-Plagiarism and Grading Software Tool

MOTION by Haase, supported by DiMaria, that the Board of Trustees authorize the purchase of Turnitin Anti-Plagiarism and Grading Software from iParadigms LLC of Oakland, CA for a three year period for an amount not to exceed \$71,744.

ROLL CALL VOTE:

Ayes: Haase, DiMaria, Cusumano, Viviano, Kelly

Nays: None.

Absent: DeSantis, Lucido

Motion carried.

11.3B Contract Programming Resources

MOTION by DiMaria, supported by Haase, that the Board of Trustees authorize the Administration to enter into a contract, upon the approval of General Counsel, with Execu-Sys of New York, NY to provide temporary contract programming resources in an amount not to exceed \$304,150.

ROLL CALL VOTE:

Ayes: DiMaria, Haase, Cusumano, Viviano, Kelly

Nays: None.

Absent: DeSantis, Lucido

Motion carried.

11.4 Resolution for Summer Property Tax Levy

MOTION by DiMaria, supported by Viviano, that the Board of Trustees approve the attached resolution for the levy of summer property taxes to be adopted as presented.

ROLL CALL VOTE:

Ayes: DiMaria, Viviano, Cusumano, Haase, Kelly

Nays: None.

Absent: DeSantis, Lucido

Motion carried.

11.5 Resolution in Support of Membership with the Southeast Michigan Council of Governments (SEMCOG)

DISCUSSION: Trustee Cusumano urges his fellow Board members to approve this resolution because SEMCOG is a very worthwhile organization; it provides many opportunities to improve what we do at the college and we should take advantage of it as much as we can as members.

MOTION by DiMaria, supported by Haase that the Board of Trustees approve and adopt the resolution in support of Macomb Community College joining the Southeast Michigan Council of Governments (SEMCOG).

ROLL CALL VOTE:

Ayes: DiMaria, Haase, Cusumano, Viviano, Kelly

Nays: None.

Absent: DeSantis, Lucido

Motion carried.

12.0 POLICY ACTIONS

None.

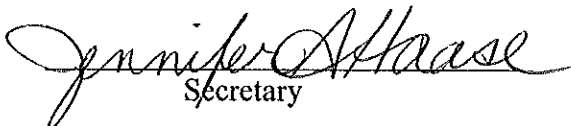
13.0 ADJOURNMENT

MOTION by Haase, supported by DiMaria, to adjourn the meeting.

Motion carried.

The meeting adjourned at 8:00 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB
BOARD OF TRUSTEES


Secretary