

APPROVED MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, June 21, 2016 at 7:30 p.m., in Lecture Hall B of the Professional Development Center, University Center, Center Campus, 44575 Garfield, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 7:52 p.m.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson
Vincent Viviano, Vice Chairperson
Jennifer Haase, Secretary
Frank Cusumano, Trustee
Elizabeth Lucido, Trustee

Absent: Joseph DeSantis, Trustee
Roseanne DiMaria, Treasurer

Also present: James Jacobs, President
Sharon Kowal, Exec. Admin. Assistant to the President
Hunter L. Wendt, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by Haase, supported by Viviano, to approve the agenda as presented.

ALL IN FAVOR:

Ayes: Haase, Viviano, Cusumano, Lucido, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, May 17, 2016

MOTION by Haase, supported by Lucido, to approve the minutes of the May 17, 2016 Information Session, as corrected.

ALL IN FAVOR:

Ayes: Haase, Lucido, Cusumano, Viviano, Kelly

Nays:

Absent: DeSantis, DiMaria

Motion carried.

4.2 Regular Meeting, May 17, 2016

MOTION by Haase, supported by Lucido, to approve the minutes of the May 17, 2016 Regular Meeting, as read.

ALL IN FAVOR:

Ayes: Haase, Lucido, Cusumano, Viviano, Kelly

Nays:

Absent: DeSantis, DiMaria

Motion carried.

4.3 Special Meeting, June 14, 2016

MOTION by Haase, supported by Viviano, to approve the minutes of the June 14, 2016 Special Meeting, as read.

ALL IN FAVOR:

Ayes: Haase, Viviano, Cusumano, Lucido, Kelly

Nays:

Absent: DeSantis, DiMaria

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS

5.1 Board of Trustees Reports

None.

5.2 Renewal of Memberships and Authorization for Dues in Trustee Organizations

MOTION by Haase, supported by Cusumano, to approve the renewal of memberships in the state and national trustee organizations to which the College belongs and authorize attendance by Board members at education conferences sponsored by these organizations through June 30, 2017.

DISCUSSION: Trustee Lucido requested a breakdown of the membership dues for MCCA, Virtual Learning Network and The Center for Student Services. Ms. Kowal said she would provide the breakdown to the Board through an email.

ALL IN FAVOR:

Ayes: Haase, Cusumano, Lucido, Viviano, Kelly

Nays:

Absent: DeSantis, DiMaria

Motion carried.

5.3 Appointment of Designate and Alternate – 2016/2017 MCCA Board of Directors

MOTION by Haase, supported by Lucido, to designate James Kelly as representative and Vincent Viviano as alternate for the Michigan Community College Association Board of Directors, effective July 1, 2016 through June 30, 2017.

DISCUSSION: Trustee Cusumano asked if the College's designate attends the Board of Directors meetings and cast votes; and when do the meetings take place? Trustee Kelly stated the board of directors meetings take place quarterly. He has not been able to attend the last couple meetings, but Dr. Jacobs has attended. Dr. Jacobs said the next meeting is at the 2016 MCCA Conference on Mackinac at the end of July and Trustee Kelly will be there.

ALL IN FAVOR:

Ayes: Haase, Lucido, Viviano, Kelly

Nays: Cusumano

Absent: DeSantis, DiMaria

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS (Continued)

5.4 Selection of Presidential Search Consultant

MOTION by Haase, supported by Viviano, to select R. H. Perry & Associates to act as consultant to the Board of Trustees for the presidential search process.

ALL IN FAVOR:

Ayes: Haase, Viviano, Cusumano, Lucido, Kelly

Nays:

Absent: DeSantis, DiMaria

Motion carried.

6.0 PRESIDENT'S REPORTS

None.

7.0 FINANCIAL REPORTS

7.1 Financial Statements – May 31, 2016

MOTION by Haase, supported by Lucido, to receive and file the financial statements for the eleven months ended May 31, 2016.

ALL IN FAVOR:

Ayes: Haase, Lucido, Cusumano, Viviano, Kelly

Nays:

Absent: DeSantis, DiMaria

Motion carried.

7.0 FINANCIAL REPORTS (Continued)

7.2 Investment Report – May 29, 2016

MOTION by Haase, supported by Viviano, to receive and file the investment report of securities held as of May 29, 2016.

ALL IN FAVOR:

Ayes: Haase, Viviano, Lucido, Kelly

Nays: Cusumano

Absent: DeSantis, DiMaria

Motion carried.

8.0 PERSONNEL REPORTS

8.1 Personnel Actions - Appointments

MOTION by Haase, supported by Lucido, to approve the appointment of Janice Grant, Instructor for Facilities Design and Construction.

ROLL CALL VOTE:

Ayes: Haase, Lucido, Cusumano, Viviano, Kelly

Nays:

Absent: DeSantis, DiMaria

Motion carried.

MOTION by Haase, supported by Viviano, to approve the appointment of Charles Muwonge, Director of Special Projects, President's Office, Temporary, Full Time.

ROLL CALL VOTE:

Ayes: Haase, Viviano, Lucido, Kelly

Nays: Cusumano

Absent: DeSantis, DiMaria

Motion carried.

8.2 Tentative Agreement with AFSCME 2172.16

MOTION by Haase, supported by Lucido, to adopt the tentative agreement as the Collective Bargaining Agreement with AFSCME 2172.16 commencing on July 1, 2016 and terminating on June 30, 2019.

DISCUSSION: Trustee Cusumano stated consistent with his position regarding the Michigan Community College Act and the inability of the Board to issue tuition waivers, he will be voting no. He does recall voting in the affirmative on an AFSCME contract several years ago, however with the increase of tuition rates, which is now \$3,180 for a full-time equated year student, he doesn't think this insulation of the collective bargaining unit, in this instance or any of them for that matter, is appropriate.

ROLL CALL VOTE:

Ayes: Haase, Lucido, Viviano, Kelly

Nays: Cusumano

Absent: DeSantis, DiMaria

Motion carried.

9.0 AUDIENCE PARTICIPATION

None.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

None.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations - May 31, 2016

MOTION by Haase, supported by Viviano, to accept the donations as presented and acknowledged by the Administration.

ALL IN FAVOR:

Ayes: Haase, Viviano, Lucido, Kelly

Nays: Cusumano

Absent: DeSantis, DiMaria

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.2 Change Orders

None.

11.3 Authorization for Purchases

11.3A Authorization to Renew MERIT Network Internet Connectivity Contract

MOTION by Haase, supported by Viviano, to authorize the Administration to renew the College's Internet service agreements for a five year term with Merit Network, Inc., of Ann Arbor, MI commencing on July 1, 2016 and in a total amount not to exceed \$399,300.

DISCUSSION: Mr. Michael Zimmerman, CIO, clarified upon Trustee Cusumano's request that this purchase is for the College's Internet service and is separate from the network upgrade the Board approved at the February 16, 2016 meeting.

ROLL CALL VOTE:

Ayes: Haase, Viviano, Cusumano, Lucido, Kelly

Nays:

Absent: DeSantis, DiMaria

Motion carried.

11.3B Gartner Core IT Research Service Agreement

MOTION by Lucido, supported by Haase, to authorize the Administration to renew the College's Gartner Core IT research service agreement for a two year term with Gartner, Inc., of Stamford, CT commencing on July 1, 2016 in an amount of \$45,100.

ROLL CALL VOTE:

Ayes: Lucido, Haase, Cusumano, Viviano, Kelly

Nays:

Absent: DeSantis, DiMaria

Motion carried.

11.3 Authorization for Purchases (Continued)

11.3C Microsoft Enrollment for Education Solutions Software License renewal

MOTION by Haase, supported by Lucido, to authorize the Administration to renew its institutional Microsoft software licensing subscription for three (3) years in a total amount not to exceed \$326,334 from CDW-G of Vernon Hills, IL, the lowest bidder meeting college specifications.

ROLL CALL VOTE:

Ayes: Haase, Lucido, Cusumano, Viviano, Kelly

Nays:

Absent: DeSantis, DiMaria

Motion carried.

11.3D Telephony System Lifecycle

MOTION by Haase, supported by Lucido, to authorize the Administration to execute a 36 month contract with Sentinel, Inc. from Novi, MI for IP telephony system equipment, installation, configuration, training and CISCO 'Smartnet' warranty services in an amount not to exceed \$456,581.

DISCUSSION: Trustee Cusumano said that approximately 5% of the 2,300 handsets across the College will need to be replaced – will any of them be taken out of service and is that based on any history. Mr. Zimmerman said the amount allocated for replacing the handsets is \$40,000. There is a history of repairs on all the College phones and those are handled on a one by one basis. Not all of the handsets are going to be replaced. The phones targeted for immediate replacement are those used in the enrollment offices, student services, financial aid, etc.; those handsets where the staff is on the phone most of the day and therefore where handsets get the most use. These are more expensive handsets because they are multi-line units and are used for dealing with many clients at one time. Each costs about \$1,200 (average handset cost is \$350).

ROLL CALL VOTE:

Ayes: Haase, Lucido, Cusumano, Viviano, Kelly

Nays:

Absent: DeSantis, DiMaria

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)11.3E Distributed Antenna System (DAS)

MOTION by Lucido, supported by Viviano, to authorize the Administration to execute a contract with KLA Laboratories of Dearborn, Michigan for the installation of a Cell and Public Service Band Distributed Antenna system in the South Campus tunnels, upon the approval of General Counsel, in an amount not to exceed \$286,546.

DISCUSSION: Trustee Cusumano asked how often does a situation present itself that law enforcement needs to contact others while in the tunnel and what communication wasn't down there before. Mr. Zimmerman stated that years ago Nextel provided the College an antenna system in the center quad of South Campus only (which included the tunnel) and at that time the radio frequency band used by Macomb County would be picked up and retransmitted with that free antenna system. In 2013, the County and College Police switched to a statewide frequency band so they were on the same frequency band as the Michigan State Police and the FBI, but that frequency was not supported by the old antenna system. Today, College Police and emergency responders cannot use their emergency radios in the tunnel, lower level offices and classrooms, nor do they or anyone else have consistent cell service. The goal is to provide complete and cohesive coverage everywhere in the tunnel/lower level so in the event of an emergency, individuals would have cell service and emergency responders are able to use their radio systems within those areas.

ROLL CALL VOTE:

Ayes: Lucido, Viviano, Cusumano, Haase, Kelly

Nays:

Absent: DeSantis, DiMaria

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3F Michigan Community College Risk Management Authority Self-Insure Property and Casualty Insurance

MOTION by Haase, supported by Viviano, to approve a contribution in an amount not to exceed \$643,794 to the Michigan Community College Risk Management Authority for the period July 1, 2016 to June 30, 2017.

ROLL CALL VOTE:

Ayes: Haase, Viviano, Lucido, Kelly

Nays: Cusumano

Absent: DeSantis, DiMaria

Motion carried.

11.3G External Advertising

MOTION by Viviano, supported by Lucido, to authorize the Administration to purchase various external advertising through Hocking Media in an amount not to exceed \$480,200 for 2016-17.

DISCUSSION: Trustee Cusumano asked if this purchase was put through the Request for Proposal (RFP) process or the Purchasing Policy and if not, why? Dr. Ulbrich, Vice President for College Advancement and Community Relations stated an RFP took place about 5 or 6 years ago and Hocking Media was selected as the media buyer. The College has not gone through an RFP process since then because the amount of commission is relatively standard across media buyers. It would be very rare to find a firm charging less than 10 to 15 percent commission. The College has been receiving good service for the commission being paid and is very happy with Hocking Media. They are local and large enough that they can leverage their buying power to give the College the lowest price on advertising. In addition to that, they have been able to negotiate different add-ons and they have done research at Macomb's request for no additional cost.

ROLL CALL VOTE:

Ayes: Viviano, Lucido, Haase, Kelly

Nays: Cusumano

Absent: DeSantis, DiMaria

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.4 Cancellation of July 2016 Meetings of the Board of Trustees

MOTION by Haase, supported by Lucido, to cancel the July 2016 Information Session and Regular Meetings of the Board of Trustees.

DISCUSSION: Trustee Kelly said to be advised that we will have the need to have a couple special meetings.

Ayes: Haase, Lucido, Cusumano, Viviano, Kelly

Nays:

Absent: DeSantis, DiMaria

Motion carried.

12.0 POLICY ACTIONS

None.

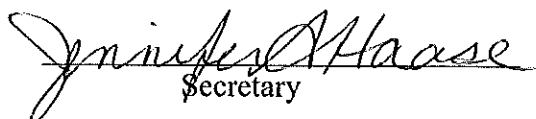
13.0 ADJOURNMENT

MOTION by Haase, supported by Lucido, to adjourn the meeting.

Motion carried.

The meeting adjourned at 8:25 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB
BOARD OF TRUSTEES


Secretary