

APPROVED
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A Special Meeting of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, May 10, 2016 at 6:00 p.m., in Room K307, John Lewis Student Community Center, South Campus, 14500 Twelve Mile Road, Warren, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 6:07 p.m.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson
 Vincent Viviano, Vice Chairperson
 Jennifer Haase, Secretary
 Roseanne DiMaria, Treasurer
 Frank Cusumano, Trustee
 Elizabeth Lucido, Trustee

Absent: Joseph DeSantis, Trustee

Also present: Sharon Kowal, Executive Administrative Assistant to the President
 Hunter L. Wendt, General Counsel/Executive Director, College Police

3.0 APPROVAL OF AGENDA

MOTION by Haase, supported by DiMaria, to approve the agenda as presented.

Motion carried.

4.0 AUDIENCE PARTICIPATION

None.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS (verbal)

5.1 Review Responses to Request for Proposal regarding presidential search consultant

Trustee Kelly stated that nine (9) Request for Proposals (RFP) were received in response to the presidential search consultant. It was agreed at a previous meeting that the Board would select two or three firms and invite them to present their proposals to the Board prior to awarding a contract.

Trustee Cusumano asked if the College will be incurring travel expenses for the firms invited for an interview. Discussions determined that if a firm were to charge the College for travel expenses they would not be considered for an interview.

Trustee Kelly said he would not oppose conducting the interviews online. It was decided not to pursue that option.

Trustee Cusumano asked about the firms that will base their compensation on a certain percentage of the position's salary – does that include the 401(k) contribution of \$35,000. Mr. Wendt said that some responses said “starting salary” and some said “compensation” so that would be a matter of discussion with the firm.

5.2 Identify presidential search firms to be invited to make presentations to the Board of Trustees

Trustee Kelly asked if everyone agreed to start out the decision-making process by having each Board member share their top three selections and determine if there is any consensus or common choices. It was agreed to follow this methodology.

The Board members went round robin with their top three selections. The firms selected to present to the Board are:

- 1) R. H. Perry with all present Board members having chosen them in their top 3 choices.
- 2) Academic Search with four Board members having chosen them in their top 3 choices.
- 3) Pauly Group with four Board members having chosen them in their top 3 choices.

The tentative date of the presentations is set for Tuesday, June 14, 2016. Each firm will be allowed about an hour for their presentation and Q&A. Mr. Wendt will request each firm to send their presentations in advance, if they are willing, for the Board to review.

Trustee Kelly said the chosen firm should be onsite for an initial meeting with the Board for discussion on the definition of the position and the needs of the College and for the initial meeting of the Search Committee to help set parameters. After those visits, any additional onsite meetings depend on what is needed.

Trustee Lucido asked if the Board selects the Search Committee. Trustee Kelly said that the Board should be open to suggestions from the firm as to who should be on the Committee. But in previous Board discussions the make-up of this Search Committee would be very similar to the one used during the last presidential search, which consisted of community members, business owners, stakeholders, and representatives from all the collective bargaining units.

MOTION by Cusumano, supported by Lucido, that the Board of Trustees authorizes General Counsel to contact R. H. Perry, Pauly Group, and Academic Search requesting them to give a presentation to the Board and to send letters to the other applicants thanking them for their proposals.

ALL IN FAVOR:

Ayes: Cusumano, Lucido, DiMaria, Haase, Viviano, Kelly

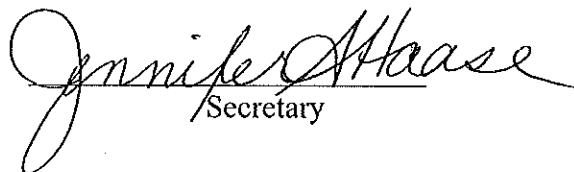
Nays: None

Absent: DeSantis

6.0 ADJOURNMENT

MOTION by Cusumano, supported by Viviano, to adjourn the meeting. Meeting adjourned at 6:26 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB
BOARD OF TRUSTEES


Secretary