

APPROVED
MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE COMMUNITY
COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, May 3, 2016 at 6:30 p.m., in Lecture Hall B of the Professional Development Center, University Center, Center Campus, 44575 Garfield, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 6:32 p.m.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson
Vincent Viviano, Vice Chairperson
Jennifer Haase, Secretary
Roseanne DiMaria, Treasurer
Frank Cusumano, Trustee
Elizabeth Lucido, Trustee

Absent: Joseph DeSantis, Trustee

Also present: James Jacobs, President
Sharon Kowal, Exec. Admin. Assistant to the President
Hunter L. Wendt, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by Lucido, supported by DiMaria, to approve the agenda as presented.

ALL IN FAVOR:

Ayes: DiMaria, Cusumano, Haase, Lucido, Viviano, Kelly

Nays: None

Absent: DeSantis

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, March 15, 2016

MOTION by Haase, supported by Viviano, to approve the minutes of the March 15, 2016 Information Session, as read.

ALL IN FAVOR:

Ayes: Haase, Viviano, Cusumano, DiMaria, Lucido, Kelly

Nays: None

Absent: DeSantis

Motion carried.

4.2 Executive Session, March 15, 2016

MOTION by Haase, supported by Lucido, to approve the minutes of the March 15, 2016 Executive Session, as read.

ALL IN FAVOR:

Ayes: Haase, Lucido, DiMaria, Viviano, Kelly

Nays: None

Abstain: Cusumano

Absent: DeSantis

Motion carried.

4.3 Regular Meeting, March 15, 2016

MOTION by Haase, supported by DiMaria, to approve the minutes of the March 15, 2016 Regular Meeting, as read.

ALL IN FAVOR:

Ayes: Haase, DiMaria, Lucido, Viviano, Kelly

Nays: Cusumano

Absent: DeSantis

Motion carried.

4.4 Information Session, April 19, 2016

MOTION by Haase, supported by DiMaria, to approve the minutes of the April 19, 2016 Information Session, as read.

ALL IN FAVOR:

Ayes: Haase, DiMaria, Cusumano, Lucido, Viviano, Kelly

Nays: None

Absent: DeSantis

Motion carried.

4.5 Regular Meeting, April 19, 2016

MOTION by Haase, supported by DiMaria, to approve the minutes of the April 19, 2016 Regular Meeting, as read.

ALL IN FAVOR:

Ayes: Haase, DiMaria, Cusumano, Lucido, Viviano, Kelly

Nays: None

Absent: DeSantis

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS

5.1 Board of Trustees Reports

None.

6.0 PRESIDENT'S REPORTS

None.

7.0 FINANCIAL REPORTS

7.1 Financial Statements – March 31, 2016

MOTION by DiMaria, supported by Viviano, to receive and file the financial statements for the nine months ended March 31, 2016.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Cusumano, Haase, Lucido, Kelly

Nays: None

Absent: DeSantis

Motion carried.

7.2 Investment Report – April 3, 2016

MOTION by DiMaria, supported by Viviano, to receive and file the investment report of securities held as of April 3, 2016.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Haase, Lucido, Kelly

Nays: Cusumano

Absent: DeSantis

Motion carried.

8.0 PERSONNEL REPORTS

8.1 Personnel Actions - Appointments

MOTION by Lucido, supported by Haase, to approve the appointment of John Calabrese as Director of the Public Service Institute, effective May 16, 2016.

ROLL CALL VOTE:

Ayes: Lucido, Haase, Cusumano, DiMaria, Viviano, Kelly

Nays: None

Absent: DeSantis

Motion carried.

8.2 Tentative Agreement with Macomb Community College Faculty Organization (MCCFO)

MOTION by DiMaria, supported by Haase, to adopt the tentative agreement pursuant to the wage reopener within the Collective Bargaining Agreement with MCCFO which commenced on March 19, 2013 and terminates on August 14, 2018.

DISCUSSION: Trustee Cusumano stated that at the Donor Luncheon a scholarship recipient shared her story. She said she was a part-time student because she “cannot afford to take a full credit semester.” Trustee Cusumano thanked those who contribute to the Foundation and are helping her with her academic path, but he believes there is a relationship between costs and accessibility and the number of credits that students can take. He said this community college has traditionally served students of more modest means. The College is in this cycle whereby every several years there is a tuition increase and then there is a wage increase. This increase is fairly modest but with the step pay increases, which he doesn’t fully understand percentage wise how much more that is going to cost, and the constraints of the local community’s ability to pay, he will be casting his vote consistent with his history in these matters. Trustee Kelly said that although he wasn’t at the Donor function, he knows that when people say they can’t afford to go full-time it is very often because they are forced to work and have other obligations. It is not always a function of tuition, and in fact, people with modest means have other opportunities available to them. It is not tuition that prevents them from attending; it is usually transportation, childcare or working two and three jobs to make a living wage.

DISCUSSION (Continued): Trustee Kelly also stated that Trustee's Cusumano commenting on the size of the increase is a little disingenuous because he refused to participate in the process whereby the Board of Trustees provided direction to the Administration in terms of negotiation. Trustee Cusumano responded that it has been his experience that there is a presentation by the Administration, there is very little input, and it is particularly in the change of policy direction, to the extent that he indicated that he will not be attending Executive Sessions.

ROLL CALL VOTE:

Ayes: DiMaria, Haase, Lucido, Viviano, Kelly

Nays: Cusumano

Absent: DeSantis

Motion carried.

9.0 AUDIENCE PARTICIPATION

None.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 Management Agreement with Jobs for the Future

DISCUSSION: Trustee Cusumano asked if the College's operating budget funds were used to manage the Community College Workforce Consortium (CCWC); how exactly was it financed; what was the annual budget; was it funded by member dues; how much are the dues; who are the members and was it ever voted on by the Board? Dr. Jacobs explained that CCWC was an organization founded by Macomb. Community colleges, in many different states, joined the organization and paid annual dues. Macomb administered the organization using those dues and the account was kept separate from the College accounts. In order for CCWC to expand and meet the needs of its members, Macomb asked that another organization take over the responsibility of leadership. Jobs for the Future (JFF) took over the leadership role and this management agreement indicates that Macomb is handing over the money collected from membership dues to JFF.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations - March 31, 2016

MOTION by DiMaria, supported by Viviano, to accept the donations as presented and acknowledged by the Administration.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Haase, Lucido, Kelly

Nays: Cusumano

Absent: DeSantis

Motion carried.

11.2 Change Orders

None

11.3 Authorization for Purchases

11.3A Anatomage Virtual Dissection Table

MOTION by Haase, supported by DiMaria, to authorization the Administration to purchase an Anatomage Virtual Dissection Table and software in the amount of \$92,517 from Anatomage Inc., of San Jose, CA. Anatomage Inc. will ship the table, install software and train users on-site.

DISCUSSION: Trustee Cusumano stated that the write-up says Anatomage is the sole source manufacturer and seller, but is there any comparable piece of equipment that can be used in the same way? Diane Roose, Associate Dean, Health, Science and Technology, said she researched this product and it best met the needs of the program and that it will be used in multiple disciplines at the College. There are no comparable pieces of equipment currently onsite.

ROLL CALL VOTE:

Ayes: Haase, DiMaria, Cusumano, Lucido, Viviano, Kelly

Nays: None

Absent: DeSantis

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3B Ambulance Simulator

MOTION by DiMaria, supported by Haase, to authorize the Administration to purchase an Ambulance Simulator in the amount of \$55,689 from Rescue Simulation Products of McKinley, Texas. Shipping and installation is included in the price.

DISCUSSION: Trustee Cusumano asked if this item was sole source for this particular ambulance simulator. Dr. Char McPeak, Dean Health/Public Services responded that they did look at different kinds of equipment but this one met the needs of the students and it can be used in other programs. Trustee Cusumano asked if during their research they found this product to be priced on the high end. Dr. McPeak said that there were other ambulance simulator products but they were higher priced.

ROLL CALL VOTE:

Ayes: DiMaria, Haase, Cusumano, Lucido, Viviano, Kelly

Nays: None

Absent: DeSantis

Motion carried.

11.3C Law Enforcement Firearms Training Simulator

MOTION by Lucido, supported by Viviano, to authorize the Administration to purchase one (1) Milo Law Enforcement Firearms Training Simulator in the amount of \$80,795 from FAAC Incorporated of Ann Arbor, MI. Free software upgrades, set-up and on-site training is included.

DISCUSSION: Trustee Cusumano noted in the write up for this item that it is not the lowest bid. He asked what aspects of this piece of equipment make it better than the lowest bidders. Mr. Charles Craft, Manager of Basic Police Training, stated that there are multiple vendors that provide video systems. This simulator has a three screen system which is better for training than the single screen. The other issue is that this particular system comes with a number of standard attachments that the others did not include, and it would have cost more to purchase those attachments separately.

ROLL CALL VOTE:

Ayes: Lucido, Viviano, Cusumano, DiMaria, Haase, Kelly

Nays: None

Absent: DeSantis

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)11.3D HVAC Inspection and Service Maintenance Contract

MOTION by Haase, supported by DiMaria, to authorize the Administration to enter into a three-year renewal beginning July 1, 2016 to the existing ATIGROUP contract covering HVAC Inspection and Service Maintenance in the amount of \$87,540.

DISCUSSION: Trustee Cusumano stated the write-up on this item says ATIGROUP was the lowest bid three years ago. He asked what exception for the Request for Proposal policy exists where it doesn't need to be bid out, even though they were the lowest bid three years ago. Ms. Argiri, VP for Business, stated three years ago when the contract went out to bid, the College's provider at that time cost \$40,000 more than ATIGROUP. Based on the College's experience of ATIGROUP's low cost and satisfaction with their services it is in the policy guidelines that Administration can recommend to the Board to continue with that service provider given the cost hasn't changed significantly.

ROLL CALL VOTE:

Ayes: Haase, DiMaria, Lucido, Viviano, Kelly

Nays: Cusumano

Absent: DeSantis

Motion carried.

11.3E Elevator Maintenance & Service

MOTION by DiMaria, supported by Haase, to authorize the Administration to enter into a three-year renewal beginning July 1, 2016 to the existing KONE, Inc. contract covering Elevator Maintenance & Service in the amount of \$98,241.

DISCUSSION: Trustee Cusumano asked why this contract did not go out for bid. Ms. Argiri, Vice President for Business, stated the contract went out for bid three years ago and at that time KONE, Inc. was selected. Since that time the costs of elevator repair and service has gone down. Prior to KONE, service and repair cost the College \$25,000 per year, and with KONE the cost has been reduced to \$9,000 per year. Ms. Argiri stated the cost structure has not changed significantly from three years ago and the College has been very satisfied with the services provided.

ROLL CALL VOTE:

Ayes: DiMaria, Haase, Lucido, Viviano, Kelly

Nays: Cusumano

Absent: DeSantis

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3F PLATO Development Learning System

MOTION by DiMaria, supported by Viviano, to authorize the Administration to award a three-year contract with Edmentum of Bloomington, MN 55437, for the total amount of \$127,433.75 for computerized tutorial software.

ROLL CALL VOTE:

Ayes: DiMaria, Viviano, Cusumano, Haase, Lucido, Kelly

Nays: None

Absent: DeSantis

Motion carried.

11.3G Hufcor FlexTact Tactical Training System

MOTION by Haase, supported by DiMaria, to authorize the Administration to purchase a Hufcor FlexTact Training System in the amount of \$140,333 with National Door Systems, LLC of Pontiac, MI.

DISCUSSION: Trustee Cusumano stated since National Door Systems is listed as the sole supplier of this unit, are there comparable units; what is the price spread; and are there any features about this particular piece of equipment that make it unique for justifying a higher cost than the lowest bidder, if there is one. Mr. Charlie Craft, Manager of Basic Police Training, stated that this is a configurable wall system -- it has windows and doors built-in so they can reconfigure the rooms and change the training scenarios used by police, fire and EMT. Mr. Craft researched the unit and found there are not a lot of providers, but this particular system is being used at Schoolcraft Community College. They went to Schoolcraft, looked at it and felt it fit the needs of the College. Additionally there is the issue of space; the College is retrofitting a rather small room to accommodate for the fact that the ceiling would not support the hanging material and National Door Systems is able to support the wall on stands. The supplier is Hufcor and National Door Systems is the only vendor in this area.

ROLL CALL VOTE:

Ayes: Haase, DiMaria, Cusumano, Lucido, Viviano, Kelly

Nays: None

Absent: DeSantis

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3H Macomb Center for the Performing Arts 2016-2017 Season Brochure

MOTION by Lucido, supported by DiMaria, to authorize the Administration to approve the bid for the Macomb Center for the Performing Arts 2016-2017 season brochure in the amount of \$52,592 to Printwell Inc. of Taylor, Michigan, the lowest bidder meeting college specifications.

ROLL CALL VOTE:

Ayes: Lucido, DiMaria, Cusumano, Haase, Viviano, Kelly

Nays: None

Absent: DeSantis

Motion carried.

12.0 POLICY ACTIONS

12.1 Amendments to the Board of Trustee Naming Recognition Policy (First Reading)

MOTION by DiMaria, supported by Haase, for the Board of Trustees to adopt as a first reading a proposed Naming Recognition Policy.

DISCUSSION: Trustee Cusumano asked after a building has been named how long does the name stay on it. Dr. Ulbrich responded the name is in perpetuity, unless the building no longer exists. Trustee Cusumano asked why the College didn't explore the possibility of renting opportunities. Dr. Ulbrich said the Naming Recognition Policy is for philanthropic donations and what Trustee Cusumano is referring to is licensing and that is something the Foundation would not do. Trustee Cusumano stated he is concerned about the Board not having any input in these naming agreements. Mr. Wendt stated that the agreements will come before the Board for approval. Dr. Ulbrich said that the College follows Case Standards and with Case Standards an entity has to be careful in what they are giving in exchange for the donation. There are only certain things that can be called philanthropic donations. Licensing a name is more contractual in nature and the Foundation would not be able to count that as a donation. Mr. Wendt said there will be a negotiated agreement with the donor setting forth the name, identity and the amount. The Board ultimately determines whether the gift will be accepted and the building will be named. Trustee Cusumano asked if the policy says it is in perpetuity. Dr. Ulbrich said the policy states "the name of the existing facility will remain for an agreed upon time."

ROLL CALL VOTE:

Ayes: DiMaria, Haase, Cusumano, Lucido, Kelly

Nays: None

Absent: DeSantis, Viviano (absent for this vote)

Motion carried.

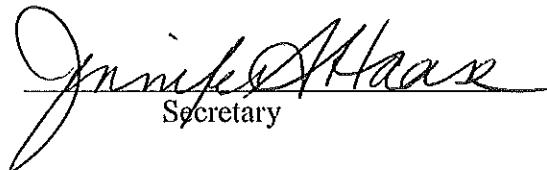
13.0 ADJOURNMENT

MOTION by Haase, supported by DiMaria, to adjourn the meeting.

Motion carried.

The meeting adjourned at 7:07 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB
BOARD OF TRUSTEES


Secretary