

MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, September 15, 2015 at 6:00 p.m., in Room K307 of the John Lewis Student Community Center, South Campus, 14500 Twelve Mile Road, Warren, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 6:12 p.m.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson
Vince Viviano, Vice Chairperson
Jennifer Haase, Secretary
Roseanne DiMaria, Treasurer
Frank Cusumano, Trustee
Elizabeth Lucido, Trustee

Absent: Joseph DeSantis, Trustee (excused)

Also present: James Jacobs, President
Sharon Kowal, Executive Administrative Assistant
Hunter L. Wendt, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by DiMaria, supported by Haase, to approve the agenda as presented.

Motion carried.

ALL IN FAVOR:

Ayes: DiMaria, Haase, Cusumano, Lucido, Viviano, Kelly

Nays: None

Absent: DeSantis

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, August 18, 2015

4.2 Regular Meeting, August 18, 2015

MOTION by Haase, supported by Viviano to approve the August 18, 2015 Information Session and Regular Meeting minutes, as read.

ACTION: Trustee Cusumano moved to correct an error in the Regular Meeting minutes from August 18, 2015 under 7.2 Investment Report – August 2, 2015 – the interest rate on the First State Bank bonds in the amount of \$4.5 million should be .85 percent and not 8.50 percent.

ALL IN FAVOR:

Ayes: Haase, Viviano, Cusumano, DiMaria, Kelly

Nays: None

Absent: DeSantis

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS

5.1 Board of Trustee Reports (verbal)

Trustee Cusumano discussed recent issues with BoardBook and suggested that cross-training be performed. The board was advised that Ms. Darlene Thoel is the back-up on BoardBook for Ms. Kowal.

Trustee Cusumano brought up discussion on the Title IX Policy. For the record in the minutes, Trustee Cusumano is opposed to the policy as written.

ACTION: Trustee Cusumano requested that the Title IX Administrative Policy of Macomb Community College be read and adopted or rejected by the Board of Trustees. The board agreed to consider the request and the Title IX policy will be added to the October 20, 2015 agenda of the regular meeting of the board.

Trustee Cusumano pointed out an apparent typographical error on Macomb Community College's webpage, *Guidelines for Deposit and Investment of College Monies*, third sentence of number 1; "Deposits in any individual institution are subject to an upper limit of \$15,100,00" – should read: "Deposits in any individual institution are subject to an upper limit of \$15,100,000."

6.0 PRESIDENT'S REPORTS

Dr. Jacobs distributed the fall 2015 Enrichment Program booklet. He stated the College has a very robust enrichment program on both campuses. All board members are welcomed and encouraged to attend. These events are free and attendance does vary by event.

7.0 FINANCIAL REPORTS

7.1 Financial Statements – August 31, 2015

MOTION by DiMaria, supported by Haase, to receive and file the financial statements for the two months ended August 31, 2015.

DISCUSSION: Trustee Cusumano brought up discussion on the comparison of facts from years 2013 to 2015 for the period ending August 31 under Other Operating Revenue and Ms. Argiri provided an explanation that was satisfactory to Trustee Cusumano.

ALL IN FAVOR:

Ayes: DiMaria, Haase, Cusumano, Lucido, Viviano, Kelly

Nays: None

Absent: DeSantis

Motion carried.

7.2 Investment Report – August 30, 2015

MOTION by DiMaria, supported by Viviano, to receive and file the investment report of securities held as of August 30, 2015.

DISCUSSION: Trustee Cusumano brought up for discussion the investment in municipal bonds and the authority of the College. Trustee Kelly stated there is no need to debate this issue as the College has had legal opinion and auditor review confirming adherence to the law.

ALL IN FAVOR:

Ayes: DiMaria, Viviano, Haase, Lucido, Kelly

Nays: Cusumano

Absent: DeSantis

Motion carried.

8.0 PERSONNEL REPORTS

8.1 Personnel Actions

MOTION by Haase, supported by DiMaria, to approve the appointment of Erin Fortuna, Counselor, effective September 15, 2015.

DISCUSSION: Trustee Cusumano inquired about the salary increase for Ms. Fortuna. Ms. Williams explained that Ms. Fortuna is currently an employee in a different bargaining group in a different capacity at the College. She is being recommended to fill the faculty position of counselor, which is a different job, in a different bargaining unit and that is the appropriate salary.

ROLL CALL VOTE:

Ayes: Haase, DiMaria, Cusumano, Lucido, Viviano, Kelly

Nays: None

Absent: DeSantis

Motion carried.

9.0 AUDIENCE PARTICIPATION

None

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

None

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – August 31, 2015

MOTION by Haase, supported by Viviano, to accept the donations with thanks as presented and acknowledged by the Administration.

ALL IN FAVOR:

Ayes: Haase, Viviano, DiMaria, Lucido, Kelly

Nays: None

Abstain: Cusumano

Absent: DeSantis

Motion carried.

11.2 Change Orders

None

11.3 Authorization for Purchases

11.3A GM GDI (Gasoline Direct Injection) and Chrysler Engine Training Benches

MOTION by Haase, supported by Viviano, to authorize the Administration to purchase two (2) GM GDI and two (2) Chrysler Engine Training Benches and accessories in the amount of \$82,835 from Consulab Educatech Inc. of Quebec, Canada.

ROLL CALL VOTE:

Ayes: Haase, Viviano, Cusumano, DiMaria, Lucido, Kelly

Nays: None

Absent: DeSantis

Motion carried.

11.3B Amatrol 870 Mechatronics Assembly Line System Stations

MOTION by DiMaria, supported by Viviano, to authorize the purchase of Amatrol 870 Mechatronics Assembly Line System Stations 5 through 8 and related software and hardware in the amount of \$203,591 from Applied Technology Systems of Franklin, Michigan.

DISCUSSION: Trustee Cusumano requested to know if this machinery and software could be purchased outside of the state and shipped here. Mr. Joseph Petrosky addressed the issue stating that Amatrol has educational resellers that are established by geography and Applied Technology Systems is within the sales territory.

ROLL CALL VOTE:

Ayes: DiMaria, Viviano, Cusumano, Haase, Lucido, Kelly

Nays: None

Absent: DeSantis

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3C Robotic Upgrade of Existing Mechatronics System

MOTION by Haase, supported by DiMaria, to authorize the purchase of Amatrol 870 Mechatronics software and hardware needed for a robotic upgrade to an existing assembly line learning system in the amount of \$64,725 from Applied Technology Systems LLC of Franklin, Michigan.

ROLL CALL VOTE:

Ayes: Haase, DiMaria, Cusumano, Lucido, Viviano, Kelly

Nays: None

Absent: DeSantis

Motion carried.

11.3D Belmont Maxicut CNC Sinker EDM Machines

MOTION by Cusumano, supported by Viviano, to authorize the purchase of two (2) Maxicut MX-126w CNC Sinker Electrical Discharge Machines (EDM) in the amount of \$154,525 from Belmont Equipment and Technologies of Madison Heights, Michigan.

ROLL CALL VOTE:

Ayes: Cusumano, Viviano, DiMaria, Haase, Lucido, Kelly

Nays: None

Absent: DeSantis

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3E Belmont CNC High Speed Drilling Machine

MOTION by DiMaria, supported by Lucido, to authorize the purchase of a Belmont SY-3040 CNC High Speed EDM Drilling Machine in the amount of \$98,215 from Belmont Equipment and Technologies of Madison Heights, Michigan.

ACTION: Trustee Cusumano moved to amend the description to include training as part of the purchase. Mr. Petrosky verified that training is included with the purchase.

ROLL CALL VOTE:

Ayes: DiMaria, Lucido, Cusumano, Haase, Viviano, Kelly

Nays: None

Absent: DeSantis

Motion carried.

11.3F M-CAM Grant – Addendum to the Contract with Corporation for a Skilled Workforce

MOTION by Haase, supported by DiMaria, to authorize the addendum agreement, upon the approval of General Counsel, with Corporation for a Skilled Workforce of Ann Arbor, Michigan for additional technical assistance for facilitation, labor market information, and recruiting for the TAACCCT grant in an amount not to exceed \$164,000.

DISCUSSION: Trustee Cusumano requested to know if the addendum is covered by grant money. Ms. Pavone confirmed that it is.

ROLL CALL VOTE:

Ayes: Haase, DiMaria, Cusumano, Lucido, Viviano, Kelly

Nays: None

Absent: DeSantis

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.4 Board Resolution – Best Practices Regarding Public Act 85

MOTION by Cusumano, supported by Viviano, to adopt the attached Resolution Regarding Best Practices: Public Act 85.

ROLL CALL VOTE:

Ayes: Cusumano, Viviano, DiMaria, Haase, Lucido, Kelly

Nays: None

Absent: DeSantis

Motion carried.

12.0 POLICY ACTIONS

13.0 ADJOURNMENT

MOTION by Haase, supported by DiMaria, to adjourn the meeting.

Motion carried.

The meeting adjourned at 6:50 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB
BOARD OF TRUSTEES

Secretary