

MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, June 16, 2015 at 7:30 p.m., in Lecture Hall B of the Professional Development Center, University Center, Center Campus, 44575 Garfield, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 7:46 p.m.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson  
Vice Chairperson (vacant)  
Jennifer Haase, Secretary  
Frank Cusumano, Trustee  
Elizabeth Lucido, Trustee  
Vincent Viviano, Trustee

Absent: Joseph DeSantis, Trustee (excused)  
Roseanne DiMaria, Treasurer (excused)

Also present: James Jacobs, President  
Patricia Martz, Secretary to the President  
Hunter L. Wendt, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by Haase, supported by Viviano, to approve the agenda with the revision as to agenda Item 8.1 to remove Anthony Kadnar from the agenda.

ALL IN FAVOR:

Ayes: Haase, Viviano, Cusumano, Lucido, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, May 19, 2015

4.2 Regular Meeting, May 19, 2015

MOTION by Cusumano, supported by Haase, to approve the minutes of the May 19, 2015 Information Session and Regular Meeting, as read.

ALL IN FAVOR:

Ayes: Cusumano, Haase, Lucido, Viviano, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS

5.1 Board of Trustees Reports

Trustee Kelly introduced Trustee, Elizabeth Lucido. He stated that the college is very fortunate to have Trustee Lucido join the Board of Trustees who was selected at the May 2015 board meeting to fill the vacancy due to the resignation of Christine Bonkowski. He also stated that Trustee Lucido was officially sworn in as trustee on May 21, 2015.

5.2 Renewal of Memberships and Authorization for Dues in Trustee Organizations

MOTION by Haase, supported by Cusumano, to approve the renewal of memberships in the state and national trustee organizations to which the College belongs and authorize attendance by Board members at educational conferences sponsored by these organizations through June 30, 2016. In addition, it is recommended that the Board approve the annual dues for memberships in the Michigan Community College Association, the support of the Virtual Learning Network, and the support of the Center for Student Success, at a total cost of \$57,618.

DISCUSSION:

Trustee Cusumano stated that these organizations provide a great deal of insight into the issues confronting community colleges across the State of Michigan as well as nationally. He further stated that he fully supports the college's membership and renewal of the dues in trustee organizations.

BOARD OF TRUSTEES REPORTS/PROPOSALS (Continued)

5.2 Renewal of Memberships and Authorization for Dues in Trustee Organizations (Continued)

ROLL CALL VOTE:

Ayes: Haase, Cusumano, Lucido, Viviano, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

5.3 Appointments – 2015/2016 MCCA Board of Directors

MOTION by Haase, supported by Viviano, to appoint Trustee Kelly as the designated representative to the term of office for the Michigan Community College Association Board of Directors, effective July 1, 2015 through June 30, 2016.

ROLL CALL VOTE:

Ayes: Haase, Viviano, Cusumano, Lucido, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

5.4 Selection of Vice Chairperson for Board of Trustees

MOTION by Haase, supported by Lucido to nominate Vincent Viviano as the Vice Chairperson for the Board of Trustees.

ROLL CALL VOTE:

Ayes: Haase, Lucido, Cusumano, Viviano, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

6.0 PRESIDENT'S REPORTS

Dr. Jacobs stated that in addition to welcoming new Trustee, Elizabeth Lucido, he would also like to acknowledge that this will be the last board meeting for Ms. Martz and thanked her for her dedication to the college and for all she has done for him and the Board of Trustees.

7.0 FINANCIAL REPORTS

7.1 Financial Statements – May 31, 2015

MOTION by Haase, supported by Viviano, to receive and file the financial statements for the eleven months ended May 31, 2015.

ALL IN FAVOR:

Ayes: Haase, Viviano, Cusumano, Lucido, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

7.2 Investment Report – May 31, 2015

MOTION by Haase, supported by Viviano, to receive and file the investment report of securities held as of May 31, 2015.

ALL IN FAVOR:

Ayes: Haase, Viviano, Lucido, Kelly

Nays: Cusumano

Absent: DeSantis, DiMaria

Motion carried.

8.0 PERSONNEL REPORTS

8.1 Personnel Actions - Appointments

MOTION by Haase, supported by Viviano, to approve the appointments of Chad Boruta, Instructor of Mathematics, effective August 17, 2015; Paul Eggebrecht, Director, Grant Development and Administration, Office of the President, effective July 6, 2015; Yoselyn Marquez-Leon, Instructor of Media and Communication Arts, effective August 17, 2015; Syreeda Nix, Instructor of English for Academic Purposes, effective August 17, 2015; Bradley Wakefield, Instructor of Philosophy, effective August 17, 2015; and James Wenson, Instructor of Mathematics, effective August 17, 2015.

ROLL CALL VOTE:

Ayes: Haase, Viviano, Lucido, Kelly

Nays: Cusumano

Absent: DeSantis, DiMaria

Motion carried.

8.2 Designation of Emeritus Status

MOTION by Haase, supported by Viviano, to confer the appropriate emeritus title on retirees Eileen Kaslatas, Professor of Health and Human Services – Nursing and Martin Sirowatka, Professor of Applied Technology.

ROLL CALL VOTE:

Ayes: Haase, Vivano, Cusumano, Lucido, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

8.3 Tuition Reimbursement Program

MOTION by Haase, supported by Viviano, to authorize the Administration to develop and implement a tuition reimbursement program and allocate \$105,000 from the General Fund budget for the 2015-2016 academic year.

8.0 PERSONNEL REPORTS (Continued)

8.3 Tuition Reimbursement Program (Continued)

DISCUSSION:

Trustee Cusumano stated that he is opposed to this program. He stated that most of the collective bargaining units enjoy tuition waivers under the collective bargaining agreements and this fund would allow classes to be taken at the expense of the general operating budget. He also stated that at the same time, the Board voted to increase tuition on citizens of Macomb County, while the employees mentioned above, including the administrators, faculty, and non-bargaining unit employees are insulated from these increases.

Trustee Haase spoke in support of the program. She explained that the current reimbursement rate provided in the majority of the college's collective bargaining agreements is quite low and is not commensurate with the cost of tuition. She stated that she values the importance of Macomb's staff continuing their education and believes this program will help the College retain its high-quality staff and faculty.

ROLL CALL VOTE:

Ayes: Haase, Viviano, Lucido, Kelly

Nays: Cusumano

Absent: DeSantis, DiMaria

Motion carried.

9.0 AUDIENCE PARTICIPATION

None

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 Update on Automated Systems Upgrade and Additional Equipment Purchase at MTEC

On behalf of the Board of Trustees, Chairperson Kelly acknowledged the receipt of the update on the Automated Systems Upgrade and Additional Equipment Purchase at MTEC.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations

MOTION by Haase, supported by Viviano, to accept the donations as presented and acknowledged by the Administration.

ALL IN FAVOR:

Ayes: Haase, Viviano, Lucido, Kelly

Nays: None

Abstain: Cusumano

Absent: DeSantis, DiMaria

Motion carried.

11.2 Change Orders

None

11.3 Authorization for Purchases

11.3A External Advertising

MOTION by Cusumano, supported by Haase, to authorize the Administration to purchase various external advertising through Hocking Media in an amount not to exceed \$480,200 for the 2015-2016 fiscal year.

DISCUSSION:

Trustee Cusumano inquired as to whether the College has a way to track the success rate of external advertising. He wanted to know if the College is receiving a good value for the money spent.

Dr. Ulbrich explained that every month her unit conducts metrics on the advertising that is purchased. Ninety percent of the advertising purchased through Hocking Media is digital, so they are able to track the number of views, the number of times people click on that view to go to the college website, how much time is spent on Macomb's website, and how many pages they view while there. She stated that she believes that we are getting very good value for each dollar. Trustee Cusumano asked if there is a reason why the College is not increasing the investment in this area since it is anticipated this is a good value. Dr. Ulbrich responded that this is the amount the Board has supported for her unit's budget.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3 Authorization for Purchases (Continued)

11.3A External Advertising (Continued)

ROLL CALL VOTE:

Ayes: Cusumano, Haase, Lucido, Viviano, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

11.3B Michigan Community College Risk Management Authority Self-Insured  
Property and Casualty Insurance

MOTION by Haase, supported by Viviano, to approve a contribution in an amount not to exceed \$638,851 to the Michigan Community College Risk Management Authority (MCCRMA) for the period July 1, 2015 to June 30, 2016.

DISCUSSION:

Trustee Cusumano mentioned that the total contribution for existing exposures is .67% less than the prior year. However, his analyses indicate that MCCRMA raised rates over 5% the year before. Trustee Cusumano inquired as to the reason for the increase and the decrease.

Mr. Wendt explained that this is a group pool strategy. Therefore, it is all experience rated from year to year going forward. He explained that three years ago, it probably cost more to insure all of the colleges, and last year it cost less. Therefore, MCCRMA is charging the college less in the upcoming year. Trustee Cusumano asked if the claims for the flood damage to the campuses during the rainstorm last year were paid. Mr. Wendt responded that the claims were paid.

ROLL CALL VOTE:

Ayes: Haase, Viviano, Cusumano, Lucido, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.



11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3C Microsoft Azure Secure Gateway

MOTION by Cusumano, supported by Vivano, to purchase the Microsoft Azure StorSimple Solution and two years of data storage credits from Hewlett-Packard, Inc. of Conway, Arkansas, in an amount not to exceed \$135,000.

ROLL CALL VOTE:

Ayes: Cusumano, Viviano, Haase, Lucido, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

11.3D Microsoft Premier Support Services Contract

MOTION by Haase, supported by Cusumano, to authorize the Administration to purchase one year of Microsoft Premier Support Services from Microsoft, Inc. of Redmond, Washington in an amount not to exceed \$109,240 and that the Board authorize the purchase of an additional 100 hours of service in an amount not to exceed \$23,200 should it become necessary.

ROLL CALL VOTE:

Ayes: Haase, Cusumano, Lucido, Viviano, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

11.3E Contract Programming Resources

MOTION by Haase, supported by Lucido, to authorize the Administration to extend its existing contract with Execu-Sys of New York to provide temporary contract programming resources in an amount not to exceed \$221,200.

DISCUSSION:

Trustee Cusumano raised the question as to whether extending the contract with Execu-Sys went through the request for proposal (RFP) process.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3E Contract Programming Resources (Continued)

DISCUSSION (Continued):

Mr. Zimmerman responded that the original contract went through the RFP process. Execu-Sys was awarded the contract because they had the lowest bid. When it was decided to extend the contract, Execu-Sys offered the College a reduced rate. He further explained that there is also a great benefit to the College to not have to hire a new individual and pay for several hundred hours to learn the history of Macomb and its systems. Execu-Sys understands Macomb's systems and what the expectations are. Because of this, it was decided that the best strategy was to preserve that institutional knowledge at Execu-Sys, and lock it in for 18 months.

Trustee Cusumano also asked if hiring the Execu-Sys contract programmer as full time has been explored. Mr. Zimmerman stated that one of the reasons the college has decided to extend the contract on a temporary basis is because much of the technologies that this individual knows are under rapid change with Ellucian. Additionally, two or three years from now the kind of programming skills that he has are probably not going to be as needed as they are today. Therefore, the College is buying some time to evaluate where Ellucian is going with their programming stack, and then replace and or hire inside individuals with the skills needed going forward after that.

ROLL CALL VOTE:

Ayes: Haase, Lucido, Cusumano, Viviano, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

11.4 Approval of Grant Submission to Michigan Council for Arts and Cultural Affairs

MOTION by Haase, supported by Cusumano, to approve the submission of a grant proposal to the Michigan Council for Arts and Cultural Affairs for up to \$30,000 to support programs.

ROLL CALL VOTE:

Ayes: Haase, Cusumano, Lucido, Vivano, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.5 Capital Outlay Resolution Regarding South Campus C Building

MOTION by Cusumano, supported by Lucido, to adopt the resolution approving a construction and completion assurance agreement, a conveyance of property, a lease and an easement agreement, for the Macomb Community College South Campus C-Building renovation.

DISCUSSION:

Trustee Cusumano stated that it is his understanding that the College has done this before and that the full faith and credit of the State of Michigan's State Building Authority (SBA) supports this and there is no reasonable risk that the college buildings would encounter foreclosure.

ROLL CALL VOTE:

Ayes: Cusumano, Lucido, Haase, Viviano, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

12.0 POLICY ACTIONS

12.1 Proposed Revised Residency Policy (Second Reading)

MOTION by Haase, supported by Viviano, to adopt as a second reading the revised Residency Policy.

ROLL CALL VOTE:

Ayes: Haase, Viviano, Cusumano, Lucido, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

13.0 ADJOURNMENT

MOTION by Haase, supported by Viviano, to adjourn the meeting.

Motion carried.

The meeting adjourned at 8:15 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB  
BOARD OF TRUSTEES

  
Secretary