

MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, February 17, 2015 at 7:30 p.m., in Lecture Hall B of the Professional Development Center, University Center, Center Campus, 44575 Garfield, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 7:55 p.m.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson  
Christine Bonkowski, Vice Chairperson  
Jennifer Haase, Secretary  
Frank Cusumano, Trustee  
Vincent Viviano, Trustee

Absent: Joseph DeSantis, Trustee (excused)  
Roseanne DiMaria, Treasurer (excused)

Also present: James Jacobs, President  
Patricia Martz, Secretary to the President  
Hunter L. Wendt, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by Bonkowski, supported by Cusumano, to approve the agenda as presented.

ROLL CALL VOTE:

Ayes: Bonkowski, Cusumano, Haase, Kelly, Viviano

Nays: None

Absent: DeSantis, DiMaria

Motion carried

4.0      APPROVAL OF MINUTES

4.1      Organizational Meeting, January 20, 2015

4.2      Information Session, January 20, 2015

4.3      Regular Meeting, January 20, 2015

MOTION by Bonkowski, supported by Haase, to approve the minutes of the January 20, 2015 Organizational Meeting, Information Session, and Regular Meeting, as read.

ALL IN FAVOR:

Ayes:              Bonkowski, Haase, Cusumano, Kelly, Viviano

Nays:              None

Absent:            DeSantis, DiMaria

Motion carried.

5.0      BOARD OF TRUSTEES REPORTS/PROPOSALS

5.1      Reports by Board Members

DISCUSSION: Trustee Cusumano stated that he attended the Macomb County School Board Association (MCSBA) Regular Meeting on Tuesday, January 27, 2015 at 6:00 p.m. at Chippewa Valley High School.

Trustee Cusumano also stated that he was particularly impressed with Scott Palmer, the CTE Consultant for the Macomb Intermediate School District (MISD) who mentioned our institution several times throughout his presentation. There was discussion at the meeting regarding the proposal for school funding for the K-12 school aid fund. Trustee Cusumano encouraged other Board of Trustee members to attend these events.

Trustee Cusumano raised the question to Chairperson Kelly as to whether he knew if Macomb College is a formal member of the MCSBA.

Chairperson Kelly stated that he knows we are always invited, but he did not know if we were formal members. Chairperson Kelly asked that someone look into the answer as to the College's membership status with the MCSBA.

6.0 PRESIDENT'S REPORTS

6.1 Reports by the President

None

7.0 FINANCIAL REPORTS

7.1 Financial Statements – January 31, 2015

7.2 Investment Report – February 1, 2015

MOTION by Bonkowski, supported by Haase, to receive and file the financial statements for the seven months ended January 31, 2015 and the investment report of securities held as of February 1, 2015.

DISCUSSION: Trustee Cusumano stated his opinion that it has been established in the courts that the investments in Fannie Mae and Freddie Mac are not in government agencies.

Trustee Cusumano also stated that it is to his understanding that agenda items 7.1 and 7.2 are bundled together for a single vote. Trustee Cusumano raised the question as to whether or not that was correct. Chairperson Kelly stated that this is correct.

Chairperson Kelly also stated that the College has its own legal counsel as well as outside counsel as well as an opinion offered by our auditors that all of our investments comply with all the regulations and standards.

ALL IN FAVOR:

Ayes: Bonkowski, Haase, Kelly, Viviano

Nays: Cusumano

Absent: DeSantis, DiMaria

Motion carried.

8.0    PERSONNEL REPORTS

8.1    Personnel Actions

MOTION by Bonkowski, supported by Haase, to approve the appointment of Kara Fields, Director of Veteran and Military Services, effective March 2, 2015.

ROLL CALL VOTE:

Ayes:            Bonkowski, Haase, Cusumano, Viviano, Kelly

Nays:            None

Absent:          DeSantis, DiMaria

Motion carried.

8.2    Resolutions of Appreciation for Retirees

MOTION by Haase, supported by Viviano, to authorize the creation and presentation of resolutions of appreciation to employees who are retiring or have retired from their employment in 2014-2015.

ROLL CALL VOTE:

Ayes:            Haase, Viviano, Bonkowski, Cusumano, Kelly

Nays:            None

Absent:          DeSantis, DiMaria

Motion carried.

9.0    AUDIENCE PARTICIPATION

None

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

None

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations

- Executive Summary – January 31, 2015

MOTION by Bonkowski, supported by Cusumano, to accept the donations as presented and acknowledged by the Administration.

ALL IN FAVOR:

Ayes: Bonkowski, Cusumano, Haase, Kelly, Viviano

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

11.2 Change Orders

None

11.3 Authorization for Purchases

11.3A Licensing of Plato and Support Services for the TAACCCT Grant

MOTION by Bonkowski, supported by Haase, to authorize the award of a two-year contract with Edmentum, of Bloomington, Minnesota, in the amount of \$204,360.08.

DISCUSSION: Cusumano raised the question: Are there any other providers that do this?

Ms. Pavone responded that the reason it is sole sourced is because Macomb has an existing contract with Education/Plato and we want to extend those licenses to the other seven M-CAM partner colleges, and we are receiving a discounted rate because they are an existing vendor. Ms. Pavone also stated that the new contract will allow us to continue to use the existing service and will allow our partners to receive these services at a lower rate.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3 Authorization for Purchases (Continued)

11.3A Licensing of Plato and Support Services for the TAACCCT Grant (Continued)

ROLL CALL VOTE:

Ayes: Bonkowski, Haase, Cusumano, Viviano, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

11.3B Online Course Catalog and Schedule of Classes System

MOTION by Cusumano, supported by Viviano, to enter into a three-year contract for the online course catalog and schedule of classes system, subject to the approval of General Counsel, with Digital Architecture of Lakeland, Florida, in the amount not to exceed \$148,143.

ROLL CALL VOTE:

Ayes: Cusumano, Viviano, Bonkowski, Haase, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

11.3C New Student Orientation Web Site

MOTION by Haase, supported by Viviano, to enter into a contract, subject to the approval of General Counsel, for the new student orientation web site with Beacon Technologies of Greensboro, North Carolina, in the amount not to exceed \$83,925.

ROLL CALL VOTE:

Ayes: Haase, Viviano, Bonkowski, Cusumano, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.4 South Campus C Building Renovation Bids

MOTION by Bonkowski, supported by Haase, to approve the bids as presented and authorize the award of contracts subject to the review and approval of General Counsel.

DISCUSSION: Trustee Cusumano commented that the Board passed this agenda item not to exceed the amount that had passed; referring to the January 20, 2015 Board of Trustee meeting.

Trustee Cusumano raised the question to Chairperson Kelly and General Counsel, Hunter Wendt as to why the Board is voting on this item again. He also asked if the Board was affirming these bids and amounts.

Chairperson Kelly stated that his understanding is that we approved an overall “not to exceed amount,” but part of that agreement was that they would come back with specific bids for approval as they were received.

Ms. Argiri responded that at the last board meeting these bids were not ready for approval so we are now bringing them back to the Board for approval. She also stated that these categories were not included in last month’s board resolution.

Trustee Cusumano raised the question: Does this complete the contracts for the C Building renovations? The Administration responded yes, [construction].

ROLL CALL VOTE:

Ayes: Bonkowski, Haase, Cusumano, Viviano, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

12.0 POLICY ACTIONS

None

13.0 ADJOURNMENT

MOTION by Haase, supported by Cusumano, to adjourn the meeting.

Motion carried.

The meeting adjourned at 8:06 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB  
BOARD OF TRUSTEES

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Secretary